

VILLAGE OF JACKSON
BOARD OF PUBLIC WORKS MEETING
Tuesday, May 27, 2025 at 6:00 PM
Minutes

1. Call to Order and Roll Call

The meeting was called to order at 6:01 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Engelhardt, Tr. Kruepke, Stephanie Egner, Ryan Ganshow, and Jeff Mitchell

Members Excused: Josh Sandleback

Members Absent: None

Staff Present: Administrator Jen Heidtke, Public Works Director Jack Straehler, and Clerk Jackie Schuh

2. Approval of Minutes for the Board of Public Works Meeting of April 29, 2025

The motion to approve Minutes for the Board of Public Works Meeting of April 29, 2025 was made by Jeff Mitchell and seconded by Tr. Kruepke.

Vote: 6 ayes, 0 nays. Motion carried.

3. Pay Request #1 - Ridgeway Drive and Chestnut Court Reconstruction Project - Advanced Construction in the amount of \$299,636.65

The motion to recommend the Budget and Finance Committee and Village Board approve Pay Request #1 for the Ridgeway Drive and Chestnut Court Reconstruction Project for Advanced Construction in the amount of \$299,636.65 was made by Tr. Engelhardt and seconded by Tr. Kruepke.

Director Straehler advised the rain delay will be mitigated by the crew working on Fridays, which is usually their off day.

Vote: 6 ayes, 0 nays. Motion carried.

4. Pay Request #15 - Wastewater Treatment Plant Tertiary Filters and Disinfection Project - JH Hassinger in the amount of \$501,760.55

The motion to recommend the Budget and Finance Committee and Village Board approve Pay Request #15 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$501,760.55 was made by Tr. Engelhardt and seconded by Tr. Kruepke.

Vote: 6 ayes, 0 nays. Motion carried.

5. Clean Water Fund Loan Request #12 - 2024 Wastewater Treatment Plant Project in the amount of \$510,713.05

The motion to recommend the Budget and Finance Committee and Village Board approve Reimbursement Request #12 for the 2024 Wastewater Treatment Plant Project from the Clean Water Fund Loan in the amount of \$510,713.05 was made by Tr. Engelhardt and seconded by Jeff Mitchell.

Vote: 6 ayes, 0 nays. Motion carried.

6. Review of 2024 Jackson Water Utility - Consumer Confidence Report (CCR)

The motion to recommend the Village Board approve the 2024 Jackson Water Utility Consumer Confidence Report was made by Tr. Engelhardt and seconded by Jeff Mitchell.

Director Straehler answered questions from the Board regarding contaminant levels and indicated a more detailed clarification would be provided at the June 10, 2025 Village Board meeting.

Vote: 6 ayes, 0 nays. Motion carried.

7. Review of 2026 Capital Projects - Roads and Equipment

Director Straehler provided an overview of proposed changes to the Public Works Capital Vehicle and Equipment Schedule. Extensive discussion followed regarding the replacement of the Engineer tech vehicle, a new chipper, three new turf mowers, and an additional in-town commuter vehicle. Tr. Engelhardt noted the schedule change to move Eagle Drive forward in the road improvement schedule, thereby using the funds currently slated for Hasmer Lake. Administrator Heidtke indicated Ehler's would provide more extensive information on funding in the near future.

8. Resolution #25-18 Preliminary Resolution Declaring Intent to Exercise Special Assessment Police Powers, Under Section 66.0703 of the Wisconsin Statutes

The motion to recommend the Budget and Finance Committee and Village Board approve Resolution #25-18 was made by Tr. Engelhardt and seconded by Jeff Mitchell.

Vote: 6 ayes, 0 nays. Motion carried.

9. Resolution #25-19 A Resolution Adopting the 2024 Compliance Maintenance Annual Report for the Jackson Wastewater Treatment Facility

The motion to recommend the Village Board approve Resolution #25-19 was made by Pres. Heckendorf and seconded by Tr. Kruepke.

Vote: 6 ayes, 0 nays. Motion carried.

10. Director of Public Works Report

Director Straehler indicated water consumption was higher this month than at the same time last year for unknown reasons. He confirmed March's high consumption was due to a barn fire in the area.

The motion to put the April 2025 Director of Public Works Report on file was made by Pres. Heckendorf and seconded by Jeff Mitchell.

Vote: 6 ayes, 0 nays. Motion carried.

11. Citizens/Village Staff to address the Board of Public Works

None.

12. Adjourn

The motion to adjourn the meeting was made by Jeff Mitchell and seconded by Tr. Kruepke.

Vote: 6 ayes, 0 nays. Motion carried. The meeting adjourned at 6:34 PM.

Respectfully Submitted,

Jacqueline Schuh
Village Clerk
Village of Jackson