

VILLAGE OF JACKSON
BUDGET AND FINANCE COMMITTEE MEETING
Tuesday, July 8, 2025 at 7:00 PM
Minutes

1. Call to Order and Roll Call

The meeting was called to order at 7:01 PM by Tr. Don Olson.

Members Present: Tr. Olson and Tr. Wells

Members Excused: Pres. Heckendorf

Members Absent: None

Staff Present: Administrator Jen Heidtke, Inspections and Zoning Director Collin Johnson, Parks and Recreation Director Tyler Mentzel, Treasurer Darlene Smith, Public Works Director Jack Straehler, Fire Chief Aaron Swaney, Police Chief Ryan Vossekul and Clerk Jackie Schuh

2. Approval of Minutes of the Budget and Finance Committee Meeting of June 10, 2025

The motion to approve Minutes of the Budget and Finance Committee Meeting of June 10, 2025, was made by Tr. Wells and seconded by Tr. Olson.

Vote: 2 ayes, 0 nays. Motion carried.

3. Change Order #1 - Ridgeway Drive and Chestnut Court Reconstruction Project - Advanced Construction for an increase in the amount of \$83,797.32

The motion to recommend the Village Board approve Change Order #1 for the Ridgeway Drive and Chestnut Court Reconstruction Project for Advanced Construction for an increase in the amount of \$83,797.32 was made by Tr. Wells and seconded by Tr. Olson.

Vote: 2 ayes, 0 nays. Motion carried.

4. Pay Request #2 - Ridgeway Drive and Chestnut Court Reconstruction Project - Advanced Construction in the amount of \$219,429.58

The motion to Recommend the Village Board approve Pay Request #2 for the Ridgeway Drive and Chestnut Court Reconstruction Project for Advanced Construction in the amount of \$219,429.58 was made by Tr. Wells and seconded by Tr. Olson.

Vote: 2 ayes, 0 nays. Motion carried.

5. Pay Request #16 - Wastewater Treatment Plant Tertiary Filters and UV Disinfection Project - J.H. Hassinger in the amount of \$99,540.52

The motion to recommend the Village Board approve Pay Request #16 for the 2024 Wastewater Treatment Plant Tertiary Filters and Disinfection Project for J.H. Hassinger in the amount of \$99,540.52 was made by Tr. Wells and seconded by Tr. Olson.

Vote: 2 ayes, 0 nays. Motion carried.

6. Clean Water Fund Loan Request #13 - 2024 Wastewater Treatment Plant Project in the amount of \$125,364.57

The motion to recommend the Village Board approve Reimbursement Request #13 for the 2024 Wastewater Treatment Plant Tertiary Filters and Disinfection Project from the Clean Water Fund Loan in the amount of \$125,364.57 was made by Tr. Wells and seconded by Tr. Olson.

Vote: 2 ayes, 0 nays. Motion carried.

7. Wastewater Treatment Plant Disk Filter Maintenance - Veolia Water Technologies in the amount of \$113,071.38

The motion to recommend the Village Board approve the proposal from Veolia Water Technologies in the amount of \$113,071.38 was made by Tr. Wells and seconded by Tr. Olson.

Vote: 2 ayes, 0 nays. Motion carried.

8. Review of Bids - Glen Brooke Drive and Jackson Drive Path Project

The motion to recommend the Village Board award the reconstruction of the Glen Brooke Drive Path to Poblocki Paving in the amount of \$88,505.00 and preventative maintenance work for the Jackson Drive Path to Johnson and Sons Paving in the amount of \$7,300.00, was made by Tr. Wells and seconded by Tr. Olson.

Vote: 2 ayes, 0 nays. Motion carried.

9. 2025-2026 Contract Amendment #2 - Gremmer & Associates in the amount of \$301,825.00

The motion to recommend the Village Board approve the 2025-2026 Contract Amendment #2 for Gremmer & Associates for engineering services for a total amount of \$301,825.00 made by Tr. Olson and seconded by Tr. Wells.

Vote: 2 ayes, 0 nays. Motion carried.

10. Pay Request #13 - Jackson Community Center Expansion Project - Moore Construction in the amount of \$108,416.85

The motion to recommend the Village Board approve Pay Request #13 for the Jackson Community Center Expansion Project for Moore Construction in the amount of \$108,416.85 was made by Tr. Wells and seconded by Tr. Olson.

Director Mentzel identified the outstanding items for the Jackson Community Center Expansion Project.

Vote: 2 ayes, 0 nays. Motion carried.

11. Citizens/Village Staff to Address the Budget & Finance Committee

None.

12. Adjourn

The motion to adjourn the meeting was made by Tr. Olson and seconded by Tr. Wells.

Vote: 2 ayes, 0 nays. Motion carried. The meeting adjourned at 7:10PM.

Respectfully Submitted,

Jacqueline Schuh
Village Clerk
Village of Jackson