

DRAFT Jackson Parks & Recreation Committee
Wednesday, September 16, 2020 – 6:00pm
Jackson Area Community Center
N165W20330 Hickory Lane
Jackson, WI 53037

1. Call to Order and Roll Call.

Casey Latz called the meeting to order at 6:00pm.

Members present: Brittany Rathke, Renee Kreiter (via phone), Sue Rank, John Bales, Brian Mekka, and Christa Weiss.

Staff present: Kelly Valentino.

2. Approval of Minutes – February 19, 2020

The minutes were not available. This item will be on the October 21, 2020 agenda.

3. Eagle Scout Project Update – Diego Christy, Library Boxes (working with Robin Busche).

Kelly explained that due to the fact that there were no meetings of the Jt. Park & Rec Committee due to the COVID pandemic the presentation by Diego Christy went straight to the Village Board. The concept had been discussed at the January 2020 Park & Rec meeting, but the fact that it would be an Eagle Scout project was a suggestion, not a reality. After that meeting, Kelly talked to Robin and Diego got involved, and voila, there will be a book box in Hickory Lane hopefully by the end of November. Thank you to Kelly, Robin, & Diego for making this work. This was an update. No action was needed.

1. Budget

- **Distribute Monthly Report & Stat Pack (Jan. – August 2020)**
- **2021 Budget Presentation & 2020 Projections**

Kelly handed out the Monthly Report, Stat Pack, and 2021 Budget update sheets. There is a 1% decrease in the total for 2021. There will be a loss for 2020 but the COVID reimbursement from the government should make up for that, and we should end up in the black. The pandemic has taken a toll on all the programs at the Community Center, as well as all the events that normally happen. This will be reflected in the budget for the next few years, until things return to 'normal'. A huge thank you to the staff that has worked above & beyond to just keep the Community Center open and also follow all protocols for cleaning & sanitizing. You have ALL (including Kelly) done a fantastic job for our community. Casey Latz made a motion to approve the 2021 Budget and forward it to the Village & Town Boards. Second by Christa Weiss. Vote: 7 ayes, 0 nays. The motion passed.

5. Directors Update.

Kelly gave an update. There isn't a lot to report. The Fall/Winter Activity Guide is online. It is not being printed & mailed out. Due to COVID and staying at home, more people are using electronics now. If anyone needs a printed copy they can come to the Community Center and they will print one out for them. This may be the way of the future. It would be a great cost savings.

Basically, they are just trying to keep their head above water. There is a COVID plan and Kelly is hoping they don't ever have to use it. But all the staff is trained and ready to go if needed. Again, they have been terrific during all this. THANK YOU!!

6. Recreation Supervisor – Spring Service Analysis & Financial Strategies Report.

Renee Fisher, the Rec Supervisor, was unable to be here tonight. The Service Analysis & Financial Strategies Spreadsheet was e-mailed with the Stat Pack and agenda. If there are any questions, please contact Renee.

7. Parks, Recreation and Open Space Plan – Update.

Kelly gave a big THANK YOU to Brian Mekka & Brittany Rathke for the work they did in getting all of the information from the public survey organized and to Kelly before COVID. Brittany went through ALL the comments. Now Kelly just has to put the finishing touches on the Plan and get it to the DNR. The end is near.

8. Splash Park – 2020 Update with staffing & new group policy.

Kelly gave an update. The new policy worked great. Groups of 15 or more can come on Monday only. There is a \$150.00 fee for a busload. They must pre-schedule and get a permit. Once they come all participants get a wristband. Groups of 15 or less will have access Tuesday through Sunday. The ice cream concession was great. It will continue.

9. Citizens/Committee Member Comments.

Renee Kreiter said thank you to all the staff for the work they have done in keeping the Community Center open.

Kelly will be sending out letters (e-mails) to all the sponsors and participants in the various events that are normally held, just to stay in touch, and remind them that hopefully next year we will be able to resume the events. The letter will be from the Park & Rec Department, Committee, and staff.

10. Adjourn. (No Friends Meetings in Sept. or Oct. – no events/projects currently).

John Bales made a motion to adjourn. Brian Mekka seconded the motion.

Vote: 7 ayes, 0 nays. The meeting ended at 6:58pm.

Respectfully submitted by: Susan Rank