

APPROVED MINUTES
Village Board Meeting
Tuesday, September 14, 2021 at 7:30 p.m.
Jackson Village Hall
N168 W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Emmrich, Engelhardt, Heckendorf, Kruepke, Matter, and Wells.

Staff Present: Administrator Jen Keller, Director of Public Works Brian Kober, Fire Chief Aaron Swaney, Parks & Recreation Director Kelly Valentino, and Police Chief Ryan Vossekuil.

Also Present: Cory Scheidler of Cedar Corporation.

2. Pledge of Allegiance

Pres. Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item

None.

Pres. Schwab asked the Board to move Item #19 after Item #3 to allow West Bend School District Superintendent, Jen Wimmer, to give an update. The Board had no objections.

19. West Bend School District Report

Superintendent Wimmer reported that the first nine (9) days of school have gone well with the COVID protocol developed by the School District. The Jackson Elementary School Library has been renovated and the Greater Jackson Business Association is invited on Thursday for a tour.

4. Presentation – “Our Great Community” Washington County Executive Josh Schoemann

spoke on the need to manage growth, so it does not manage us. Our Great Community is a vision for 2050 and beyond, which includes workforce/education, Social Capital, and next generation housing. The next Generation Housing Event is October 7th. Tr. Matter asked how are the Developers reacting to your proposal? Schoemann stated Developers have three (3) items to figure out: 1) Utility Installation cost; 2) Impact Fees; and 3) A down payment by the homeowner. Tr. Heckendorf stated a friend lived in an apartment in the City of Hartford then had to move to City of Mayville to purchase a house they could afford. Schoemann said yes, there are many stories on housing. Tr. Engelhardt asked how do we get around not paying for the infrastructure? Schoemann stated we do not want to compete with the Developers, but be in a niche market.

5. Public Hearing – Conditional Use Permit – Greg Beaudry/On Demand Transportation – Sign – W212N17470 Alcan Court

Pres. Schwab opened the Public Hearing, nobody spoke. Pres. Schwab closed the Public Hearing.

Motion by Pres. Schwab, second by Tr. Emmrich to approve the Conditional Use Permit – Greg Beaudry/On Demand Transportation – Sign – W212N17470 Alcan Court.

Vote: 7 ayes, 0 nays. Motion carried.

- 6. Public Hearing – Conditional Use Permit – Matt Sweeney/Jade Group International – Business Development – W225N16718 Cedar Park Court**
Pres. Schwab opened the Public Hearing, nobody spoke. Pres. Schwab closed the Public Hearing.
Motion by Pres. Schwab, second by Tr. Wells to approve the Conditional Use Permit – Matt Sweeney/Jade Group International – Business Development – W225N16718 Cedar Park Court.
Vote: 7 ayes, 0 nays. Motion carried.
- 7. Public Hearing – Conditional Use Permit – Design 2 Construct/Delaney Group LLC – Sign – N173W21710-60 Northwest Passage**
Pres. Schwab opened the Public Hearing, nobody spoke. Pres. Schwab closed the Public Hearing.
Motion by Pres. Schwab, second by Tr. Emmrich to approve the Conditional Use Permit – Design 2 Construct/Delaney Group LLC – Sign – N173W21710-60 Northwest Passage.
Vote: 7 ayes, 0 nays. Motion carried.
- 8. Ordinance #21-06 – Amending Chapter 1 and Chapter 20 of Code of Ordinance Regarding Violations and Penalties (2nd Reading)**
Motion by Pres. Schwab, second by Tr. Emmrich to approve Ordinance #21-06 – Amending Chapter 1 and Chapter 20 of Code of Ordinance Regarding Violations and Penalties (2nd Reading).
Vote: 7 ayes, 0 nays. Motion carried.
- 9. Ordinance #21-07 – Amending Chapter 2 of Code of Ordinances Regarding Public Records, Destruction of Records (2nd Reading)**
Motion by Pres. Schwab, second by Tr. Heckendorf to approve Ordinance #21-07 – Amending Chapter 2 of Code of Ordinances Regarding Public Records, Destruction of Records (2nd Reading).
Vote: 7 ayes, 0 nays. Motion carried.
- 10. Approval of Minutes for the Village Board Meeting of August 10, 2021.**
Motion by Tr. Heckendorf, second by Tr. Emmrich to approve the Village Board Minutes of August 10, 2021 as presented.
Vote: 7 ayes, 0 nays. Motion carried.
- 11. Approval of Licenses**
- Operator's Licenses:
 - East Side Mart, Main Street Mart & The Village Mart: Tera Garza, Riley Laetsch, Janos Mariahazy, Brian Truss
Motion by Tr. Wells, second by Tr. Engelhardt to approve the licenses as listed.
Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.
- 12. Budget & Finance Committee**
- Pay Request #17 – Municipal Complex Building
Motion by Tr. Heckendorf, second by Tr. Wells to approve payment for Pay Request #17 – Municipal Complex Building in the amount of \$230,133.69.
Vote: 7 ayes, 0 nays. Motion carried.

- Change Order #10 – Municipal Complex Building
Motion by Tr. Heckendorf, second by Tr. Wells to approve Change Order #10 – Municipal Complex Building in the amount of \$9,248.25.
Vote: 7 ayes, 0 nays. Motion carried.
- Authorization of Repayment of Taxes – Kerry Inc.
Motion by Tr. Kruepke, second by Tr. Heckendorf to approve the Authorization of Repayment of Taxes – Kerry Inc. in the amount of \$22,578.43.
Vote: 7 ayes, 0 nays. Motion carried.
- Pay Request #4 (Final) – Village of Jackson Improvements – Payne & Dolan
Motion by Tr. Kruepke, second by Tr. Heckendorf to approve Pay Request #4 (Final) – Village of Jackson Improvements – Payne & Dolan in the amount of \$3,558.30.
Vote: 7 ayes, 0 nays. Motion carried.
- Pay Request #1 – Willow Ridge Reconstruction Project – Soper Companies
Motion by Tr. Wells, second by Tr. Heckendorf to approve Pay Request #1 – Willow Ridge Reconstruction Project – Soper Companies in the amount of \$89,091.00.
Vote: 7 ayes, 0 nays. Motion carried.

13. Plan Commission

- Concept Plan – Ryan Fritsch/Neumann Developments – Proposed Subdivision 3245 Maple Road
Motion by Pres. Schwab, second by Tr. Emmrich to approve Concept Plan – Ryan Fritsch/Neumann Developments – Proposed Subdivision 3245 Maple Road.
Vote: 7 ayes, 0 nays. Motion carried

14. Board of Public Works

- Review of Water Connection Application – Feilbach
Motion by Pres. Schwab, second by Tr. Kruepke to approve the Review of Water Connection Application by Feilbach and direct Staff to create a resolution for review at the next meeting.
Vote: 6 ayes, 0 nays, 1 abstain (Tr. Heckendorf). Motion carried.

15. Joint Parks & Recreation

- No Recommendations

16. Request for Letter of Credit Reduction – Home Path Financial LP – Morning Meadows Phase II

Motion by Tr. Engelhardt, second by Tr. Emmrich to approve the Request for Letter of Credit Reduction – Home Path Financial LP – Morning Meadows Phase II in the amount of \$233,019.21.
Vote: 7 ayes, 0 nays. Motion carried.

17. Village Municipal Complex – Update – Cedar Corp

Cory Scheidler from Cedar Corporation gave a presentation.

18. 2022 Budget Workshop Dates – Discussion and Possible Action

Administrator Keller reviewed the dates with the Board. This was information only, no action was necessary.

19. West Bend School District Report

Moved on the agenda by the request of the Village President.

20. Washington County Board Report

Supervisor Hartwig gave a report.

21. Greater Jackson Business Alliance Report

Tr. Matter reported that the next meeting will be at the Jackson Elementary School Library. The group is working with the Village Administrator on the upcoming Municipal Complex open house.

22. Department Reports

Fire Chief Swaney reported on the Kewaskum 911 Memorial, in which a check of \$1,700.00 was presented from the T-shirt sales. The Jackson Fire Department was part of the flag ceremony at the Memorial on Saturday.

Police Chief Vossekuil started moving items to the new building.

Parks & Recreation Director Valentino thanked all for supporting the Circus event. The Glo Run and Chili Cook-off are the next events.

Director of Public Works Kober gave an update on the Coffee Connection Trail Project.

Administrator Keller provided an update on the RFP on selecting a realtor for the sale of the existing Village Hall/PD Site. The TIF #7 planning meeting was held.

23. Mid-Moraine Municipal Association Report

Tr. Wells reported that the Village of Jackson will host the Mid-Moraine Legislation Group meeting Wednesday, September 15th. The Dinner meeting will be hosted by West Bend on September 22nd.

24. Citizens to Address the Village Board

None.

25. Future Agenda Items

Tr. Emmrich, what to do with the existing Village Hall building, and employee recognition.

26. Jackson Police Association Successor Collective Bargaining Agreement

Pres. Schwab entertained any comments before going into close session. No one spoke.

27. Closed Session pursuant to Wis. Stats. §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and pursuant to Wis Stats. §19.85(1)(e)

deliberating or negotiating the purchasing of public properties, the investing of public funds, and conduction other public business because competitive and bargaining reasons require a closed session. Wis Stats. §19.85(1)(c)

During the closed session, the Village Board will discuss matters related to the Development and Operations Agreement with the Town of Jackson, the purchase of public land and the tentative Collective Bargaining Agreement with the Jackson Police Association.

Motion by Pres. Schwab, second by Tr. Emmrich to convene into closed session at 9:13 p.m. to include the Village Board, Village Administrator, Police Chief, Parks & Recreation Director, and the Village Engineer.

Roll Call Vote: 7 ayes, 0 nays. Motion carried.

28. Reconvene into Open Session.

Motion by Pres. Schwab, second by Tr. Emmrich to reconvene into open session at 10:07 p.m.

Vote: 7 ayes, 0 nays. Motion carried.

29. Possible Action related to the closed session, including possible termination of Development and Operations Agreement with the Town of Jackson, possible offer to purchase public land, and possible ratification of the Jackson Police Association Successor Collective Bargaining Agreement.

Motion by Pres. Schwab, second Tr. Emmrich to ratify the Jackson Police Association Successor Collective Bargaining Agreement.

Vote: 7 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second Tr. Kruepke to authorize the Village Administrator to negotiate the purchase of public land.

Vote: 7 ayes, 0 nays. Motion carried.

30. Adjourn

Motion by Tr. Engelhardt, second by Tr. Emmrich to adjourn.

Vote: 7 ayes, 0 nays. Meeting was adjourned at 10:09 p.m.

Respectfully submitted:

Brian W. Kober, P.E.

Director of Public Works/Village Engineer