



**VILLAGE OF JACKSON  
BUDGET AND FINANCE COMMITTEE MEETING AGENDA**

**Tuesday, October 14, 2025 at 7:00 PM**

Jackson Municipal Complex  
Village Board Room  
N168W19851 Main Street  
Jackson, WI 53037

1. Call to Order and Roll Call
2. Approval of Minutes of the Budget and Finance Committee Meeting of September 9, 2025
3. Approval of September 2025 Check Register and Treasurer's Report
4. Change Order #3 – 2025 Ridgeway Drive and Chestnut Court Reconstruction Project - Advanced Construction for an increase in the amount of \$22,047.75
5. Change Order #1 - 2025 Hickory Lane Reconstruction Project - Vinton Construction for an Increase in the amount of \$39,952.00
6. Change Order #2 - 2025 Hickory Lane Reconstruction Project - Vinton Construction for an Increase in the amount of \$5,950.00
7. Pay Request #5 – 2025 Ridgeway Drive and Chestnut Court Reconstruction Project - Advanced Construction in the amount of \$388,971.85
8. Pay Request #3 - 2025 Hickory Lane Reconstruction Project - Vinton Construction in the amount of \$479,393.34
9. Letter of Credit Reduction - Morning Meadows Subdivision Phase 3 – Home Path Financial in the amount of \$1,169,412.00
10. Letter of Credit Reduction - Morning Meadows Subdivision Phase 1 – Home Path Financial in the amount of \$30,912.00
11. Developer's Agreement Amendment and Letter of Credit Exchange - Laurel Springs Addition #1 - Bielinski Homes
12. Citizens/Village Staff to Address the Budget and Finance Committee
13. Adjourn

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Administration Department at the Jackson Municipal Complex at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.



**VILLAGE OF JACKSON**  
**BUDGET AND FINANCE COMMITTEE MEETING**  
**Tuesday, September 9, 2025 at 7:00 PM**  
**Minutes**

1. Call to Order and Roll Call

The meeting was called to order at 7:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Wells, and Tr. Olson

Members Excused: None

Members Absent: None

Staff Present: Interim Administrator and Police Chief Ryan Vossekuil, Parks and Recreation Director Tyler Mentzel, Engineering Technician Logan Myers, Treasurer Darlene Smith, Public Works Director Jack Strahler, Fire Chief Aaron Swaney, and Clerk Jackie Schuh

2. Approval of Minutes for the Budget and Finance Committee Meeting of August 12, 2025

The motion to approve Minutes of the August 12, 2025 Meeting of Budget and Finance Committee was made by D. Olson and seconded by T. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of August 2025 Check Register and Treasurer's Report

The motion to approve the August 2025 Check Register and Treasurer's Report was made by T. Wells and seconded by D. Olson.

Vote: 3 ayes, 0 nays. Motion carried.

4. Pay Request #2 - 2025 Hickory Lane Reconstruction Project - Vinton Construction in the amount of \$353,033.25

The motion to recommend the Village Board approve Pay Request #2 for the Hickory Lane Reconstruction Project to Vinton Construction in the amount of \$353,033.25 was made by T. Wells and seconded by D. Olson.

Vote: 3 ayes, 0 nays. Motion carried.

5. Pay Request #4 – 2025 Ridgeway Drive and Chestnut Court Reconstruction Project - Advanced Construction in the amount of \$374,957.76

The motion to recommend the Village Board approve Pay Request #4 for the Ridgeway Drive and Chestnut Court Reconstruction Project to Advanced Construction in the amount of \$374,957.76 was made by D. Olson and seconded by T. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

6. Resolution #25-25 - Final Resolution Authorizing Levy of Special Assessments - 2025  
Ridgeway Drive and Chestnut Court Reconstruction Project

The motion to recommend the Village Board approve Resolution #25-25 was made by D. Olson and seconded by T. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

7. Resolution #25-26 - Final Resolution Authorizing Levy of Special Assessments - 2025  
Hickory Lane Reconstruction Project

The motion to recommend the Village Board approve Resolution #25-26 was made by T. Wells and seconded by D. Olson.

Vote: 3 ayes, 0 nays. Motion carried.

8. Pay Request #15 - Jackson Community Center Expansion Project - Moore Construction in  
the amount of \$280,943.70

The motion to recommend the Village Board approve Pay Request #15 for the Jackson Community Center Expansion Project to Moore Construction in the amount of \$280,943.70 was made by D. Olson and seconded by T. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

9. Citizens/Village Staff to Address the Budget and Finance Committee

None.

10. Adjourn

The motion to adjourn the meeting was made by D. Olson and seconded by T. Wells.

Vote: 3 ayes, 0 nays. Motion carried. The meeting adjourned at 7:04 PM.

Respectfully Submitted,

Jacqueline Schuh  
Village Clerk  
Village of Jackson



BMO Business Platinum Rewards Credit Card

Company Name: VILLAGE OF JACKSON

Corporate Bill Account Summary

Previous Balance		\$6,365.96	Statement Close Date	October 04, 2025
Payments	-	\$6,365.96	Credit Limit	\$25,000.00
Credits	-	\$174.97	Available Credit	\$20,559.47
Purchases and Other Debits	+	\$4,615.50	Cash Limit	\$6,250.00
Cash Advances	+	\$0.00	Available Cash	\$6,250.00
Balance Transfers	+	\$0.00		
Fees Charged	+	\$0.00	Payment Due Date	October 29, 2025
Interest Charged	+	\$0.00	Minimum Payment Due	\$88.81
<b>New Balance</b>	<b>=</b>	<b>\$4,440.53</b>		

Days in Billing Cycle: 30

Call Us:

Toll Free: 1-855-825-9231  
International: 262-780-8660  
Lost or Stolen: 1-855-825-9231

Write Us:

BMO BANK N.A.  
PO BOX 6101  
CAROL STREAM, IL 60197-6101

Online Access:

bmo.com/businesscreditcard

Interest Charge Calculation Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	19.49% (v)	\$0.00	\$0.00
Cash Advances	31.49% (v)	\$0.00	\$0.00
Balance Transfers	19.49% (v)	\$0.00	\$0.00

(v) = Variable Rate

Rewards Summary as of 10/04/25

Previous Balance	+	139,585
Earned	+	4,442
Redeemed	+	0
Other Adjustments	+	317
<b>Current Balance</b>	<b>=</b>	<b>144,344</b>

Please detach and return with your payment.



BMO BANK N.A.  
PO BOX 5700  
CAROL STREAM IL 60197-5700

BMO BANK N.A. - PAYMENT  
PO BOX 5732  
CAROL STREAM IL 60197-5732

VILLAGE OF JACKSON  
CORPORATE ACCOUNT  
ATTN DARLENE SMITH  
N168W19851 MAIN ST  
JACKSON WI 53037-1101

<b>New Balance</b>	\$4,440.53
<b>Minimum Payment Due</b>	\$88.81
<b>Payment Due Date</b>	October 29, 2025

Amount Enclosed

5112770000151656 0000000008881 0000000444053

Company Name: VILLAGE OF JACKSON

**BALANCE SUBJECT TO INTEREST RATE****Average Daily Balance (Including Current Transactions)**

The balance subject to interest is the average daily balance on your Account. We calculate the average daily balance on your Account in three categories: (1) Purchases, (2) Cash Advances, and (3) Balance Transfers. To obtain more information about this balance computation method and how resulting interest charges were determined, call us at the Contact Us number on the front of this Statement.

**Grace Period:** If you pay your New Balance in full by the Payment Due Date, you may continue to accrue interest on Cash Advances and Balance Transfers for the period between when your Statement is issued and the date you pay your bill. To obtain a pay off amount that includes any trailing interest, call us at the number on the front of this Statement.

**Payment Information:** You can mail your payment in the envelope provided, or send your payment to: BMC Bank N.A., P.O. Box 5732, Carol Stream, IL 60197-5732.

**Online Payment** - We must receive authorization to effect payment by 10:59 p.m. Central Time via our dedicated credit card website at [bmo.com/businesscreditcard](http://bmo.com/businesscreditcard).

**Pay by Phone** - You may make your payment by phone by using the Pay by Phone service. Call by 5 p.m. Central Time on a bank business day to have your payment credited as of that day. If you call after that time, your payment will be credited as of the next bank business day. We reserve the right to process your payment electronically upon verification of your identification.

**In Person** - Payment may be made at BMC Bank N.A. bank branches. If payment is made without the payment coupon or your account number, there may be a delay in processing.

- We may not include disputed amounts in your Minimum Payment due after you notify us of disputed items.
- Please note your full account number on the front of your payment.
- Payments, adjustments, and charges received after the end date of the activity period indicated on the front of the statement directly under your Account number will appear on your next statement.
- **A fee will be assessed against returned payments.**

**For payment and balance inquiries:** Call the "Toll Free" number on the front of this statement under "Call Us".

Mastercard is a registered trademark, and the circles design is a trademark of Mastercard International Incorporated.

**BILLING RIGHTS SUMMARY****WHAT TO DO IF YOU THINK YOU FIND A MISTAKE ON YOUR STATEMENT**

If you think there is an error on your statement you must notify us in writing. Write to us at:

BMC BANK N.A.  
ATTN: DISPUTE RESOLUTION DEPT  
P.O. Box 6225  
Carol Stream, IL 60197-6225

In your letter, give us the following information:

- Your name and account number.
- The merchant name, date and dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

**Resolving Disputes:** If you find that an item is mistakenly posted to your statement, you are responsible for contacting the merchant to correct the charge. Steps to Take:

- 1) Identify the item, dollar amount, and date of charge to provide to the merchant.
- 2) If the merchant cannot resolve the issue to your satisfaction, document your dispute in writing to us including the merchant name, date, and dollar amount along with description of the error. We may issue a temporary credit for the amount or provide a reason why the charge is valid. You must contact us within 3 business days before an automated payment is scheduled if you want to stop payment on the amount you think is wrong.

Disputes need to be reported in writing no later than 60 days after the error appeared on your Statement. Discrepancies should be reported as soon as you suspect that they cannot be resolved immediately with the merchant.

**Credit Reporting Notices to Natural Person Account Holder**

**Credit Reporting** - We may report information about your account to credit bureaus. Late payments, missed payments and other defaults may be reflected on your credit report.

**Inaccurate Information** - If you believe that we have inaccurate information about you or may have reported inaccurate information about you to a credit reporting agency, please contact us at BMC Bank N.A., P.O. Box 6101, Carol Stream, IL 60197-6101. In doing so, please identify the inaccurate information and tell us why you believe it is incorrect. If you have a copy of the report that includes the inaccurate information, please send a copy of that report to us as well.

**For change of address requests:** Call the Customer Service number on the front of this statement.

**Lost or Stolen Card:** Please notify us immediately (day or night) by telephone at the "Lost or Stolen" number on the front of this statement under "Call Us" or if you are outside the US, call us collect at the International Telephone number. After you notify us, you will not be liable for any unauthorized use of your card.



BMO Business Platinum Rewards Credit Card

Company Name: VILLAGE OF JACKSON

Corporate Account Activity

VILLAGE OF JACKSON Total Activity \$6,365.96 CR

Table with columns: Tran Date, Post Date, Transaction Description, Reference Number, Amount (\$). Row: 09/20 Mailed Payment P264000001000103 6,365.96 CR

Cardholder Account Activity Total Cardholder New Activity: \$4,440.53

JACOB CALTAGERONE Credit Limit \$2,000.00

Summary table for JACOB CALTAGERONE with columns: Purchase/Other Debits, Cash Advance, Balance Transfer, Fees, Credits/Payments, Total Activity.

Transaction table for JACOB CALTAGERONE with columns: Tran Date, Post Date, Transaction Description, Reference Number, Amount (\$).

MICHAEL FOEGER Credit Limit \$2,000.00

Summary table for MICHAEL FOEGER with columns: Purchase/Other Debits, Cash Advance, Balance Transfer, Fees, Credits/Payments, Total Activity.

Transaction table for MICHAEL FOEGER with columns: Tran Date, Post Date, Transaction Description, Reference Number, Amount (\$).

COLLIN JOHNSON Credit Limit \$2,000.00

Summary table for COLLIN JOHNSON with columns: Purchase/Other Debits, Cash Advance, Balance Transfer, Fees, Credits/Payments, Total Activity.

Transaction table for COLLIN JOHNSON with columns: Tran Date, Post Date, Transaction Description, Reference Number, Amount (\$).

Company Name: VILLAGE OF JACKSON

**Cardholder Account Activity - continued**

Purchase/ Other Debits	Cash Advance	Balance Transfer	Fees	Credits/ Payments	Total Activity
\$827.70	\$0.00	\$0.00	\$0.00	\$174.97	\$652.73

Tran Date	Post Date	Transaction Description	Reference Number	Amount (\$)
09/10	09/11	WI CODE UPDATES MADISON WI	82711165254500001636373	85.00
09/10	09/11	BUILDINGINS 9203750723 WI	51043235253067117997087	85.00
09/10	09/11	WI CODE UPDATES MADISON WI	82711165254500001667147	85.00
09/11	09/12	WI CODE UPDATES MADISON WI	827111652555000012791257	85.00
09/12	09/15	PAYPAL *BUILDINGINS 4029357733 CA	51043235255067212954239	82.70
09/17	09/17	INT'L CODE COUNCIL INC 888-422-7233 IL	55432865260204203447413	118.16 CR
09/23	09/23	INT'L CODE COUNCIL INC 888-422-7233 IL	55432865266206251620308	56.81 CR
10/01	10/02	ASFPM MADISON WI	55506295275499557039345	180.00

TYLER MENTZEL

Credit Limit \$3,000.00

Purchase/ Other Debits	Cash Advance	Balance Transfer	Fees	Credits/ Payments	Total Activity
\$48.48	\$0.00	\$0.00	\$0.00	\$0.00	\$48.48

Tran Date	Post Date	Transaction Description	Reference Number	Amount (\$)
09/25	09/26	TST*THE STILLERY Richfield WI	55432865269207238705078	48.48

JACKIE SCHUH

Credit Limit \$2,000.00

Purchase/ Other Debits	Cash Advance	Balance Transfer	Fees	Credits/ Payments	Total Activity
\$210.01	\$0.00	\$0.00	\$0.00	\$0.00	\$210.01

Tran Date	Post Date	Transaction Description	Reference Number	Amount (\$)
09/29	09/30	CULVERS OF WAUSAU 46 ROTHSCHILD WI	52704875273297661131240	14.01
10/01	10/03	HOLIDAY INN ROTHSCHILD ROTHSCHILD WI CONFIRMATION NUMBER: 1550566 CHECK IN: 09/29/2025 NUMBER OF NIGHTS: 2 CHECK OUT: 10/01/2025 DAILY RATE: TOTAL TAX AMOUNT:	52704875275299245014486	196.00

DARLENE SMITH

Credit Limit \$2,000.00

Purchase/ Other Debits	Cash Advance	Balance Transfer	Fees	Credits/ Payments	Total Activity
\$364.27	\$0.00	\$0.00	\$0.00	\$0.00	\$364.27

Tran Date	Post Date	Transaction Description	Reference Number	Amount (\$)
09/22	09/22	DIGITALSPACE 8887400502 NV	52653845265714064090926	30.32
09/26	09/29	HILTON GARDEN INN WAUSAU WI CONFIRMATION NUMBER: 06552198 CHECK IN: 09/25/2025 NUMBER OF NIGHTS: 0 CHECK OUT: 09/26/2025 DAILY RATE: TOTAL TAX AMOUNT:	55436875270162707855031	275.00
09/26	09/26	RED ROBIN NO 724 WAUSAU WI	05436845269500154879999	18.97
10/01	10/02	Adobe San Jose CA	12302025274000708600099	19.99



BMO Business Platinum Rewards Credit Card

Company Name: VILLAGE OF JACKSON

Cardholder Account Activity - continued

Purchase/ Other Debits	Cash Advance	Balance Transfer	Fees	Credits/ Payments	Total Activity
\$364.27	\$0.00	\$0.00	\$0.00	\$0.00	\$364.27

Tran Date	Post Date	Transaction Description	Reference Number	Amount (\$)
10/02	10/03	Adobe San Jose CA	12302025275000511115219	19.99

JACK STRAEHLER

Credit Limit \$3,000.00

Purchase/ Other Debits	Cash Advance	Balance Transfer	Fees	Credits/ Payments	Total Activity
\$706.63	\$0.00	\$0.00	\$0.00	\$0.00	\$706.63

Tran Date	Post Date	Transaction Description	Reference Number	Amount (\$)
09/05	09/08	WVOA WALES WI	55500365248468879052758	284.63
09/05	09/09	COMFORT INN WI028 ONALASKA WI CONFIRMATION NUMBER: 0839063351 CHECK IN: 09/04/2025 NUMBER OF NIGHTS: 1 CHECK OUT: 09/05/2025 DAILY RATE: TOTAL TAX AMOUNT:	55310205251283147008769	422.00

AARON A SWANEY

Credit Limit \$2,000.00

Purchase/ Other Debits	Cash Advance	Balance Transfer	Fees	Credits/ Payments	Total Activity
\$901.92	\$0.00	\$0.00	\$0.00	\$0.00	\$901.92

Tran Date	Post Date	Transaction Description	Reference Number	Amount (\$)
09/08	09/09	AMAZON MKTPL*L420876H3 Amzn.com/billWA	55432865251201238921439	239.92
09/11	09/12	WISCONSIN EMS ASSOC WIND LAKE WI	82117555254500018961519	400.00
09/14	09/15	WCTC MARKETPLACE PEWAUKEE WI	25247805257002606026811	80.00
09/17	09/18	COACHING SYSTEMS CENTENNIAL CO	19099205260000636320972	102.00
10/02	10/03	WCTC MARKETPLACE PEWAUKEE WI	25247805275000305051476	80.00

RYAN VOSSEKUIL

Credit Limit \$2,000.00

Purchase/ Other Debits	Cash Advance	Balance Transfer	Fees	Credits/ Payments	Total Activity
\$64.77	\$0.00	\$0.00	\$0.00	\$0.00	\$64.77

Tran Date	Post Date	Transaction Description	Reference Number	Amount (\$)
09/10	09/12	KWIK TRIP #488 MAYVILLE WI	52704875254285191864524	44.78
09/26	09/29	Adobe San Jose CA	12302025269000807768083	19.99

Company Name: VILLAGE OF JACKSON

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GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2025 From Account:  
Thru: 9/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
55712	9/04/2025	ACUITY, A MUTUAL INSURANCE COMPANY CLAIM TA0575	6,496.65
55713	9/04/2025	AMAZON CAPITAL SERVICES AMAZON BASICS SUPPLIES / REC	160.22
55714	9/04/2025	ASCENT CONSULTING, LLC WELLNESS SESSIONS & TRAVEL / JPD	2,400.00
55715	9/04/2025	B&H PHOTO-VIDEO CANON 16MM LENS / JPD	297.51
55716	9/04/2025	BEER CAPITOL DISTRIBUTING, LLC CONCESSIONS / REC	125.00
55717	9/04/2025	CEDAR CORPORATION RIDGEWAY/CHESTNUT CT RECON THRU 08-16-25	27,928.90
55718	9/04/2025	CINTAS CORPORATION MONTHLY FIRST AID SUPPLIES / STREETS	343.01
55719	9/04/2025	CORE & MAIN LP OMNI+ / WATER	1,561.11
55720	9/04/2025	DEITSCH, JEFF L. HEALTH & LIFE INS PREMIUMS / SEPT 2025	185.00
55721	9/04/2025	DIGGERS HOTLINE, INC FAX FEES / AUG 2025 / WATER	374.90
55722	9/04/2025	ENDURACLEAN, INC. CASCADES PRO 4-PLY WIPERS / STREETS	95.17
55723	9/04/2025	FISHER, RENEE HEALTH INSUR PREMIUM / SEPT 2025 / REC	1,040.88
55724	9/04/2025	FRISTED, TODD A HEALTH/MEDICAL REIMBURSEMENT / SEPT 2025	852.62
55725	9/04/2025	GFL ENVIRONMENTAL MONTHLY TRASH PICK-UP / AUG 2025	40,808.19
55726	9/04/2025	GILLITZER ELECTRICAL CONTRACTORS, INC. HICKORY PARK ELECT WORK / PARKS	128.16
55727	9/04/2025	GREATAMERICA FINANCIAL SVCS COPIER USAGE / JPD	143.89
55728	9/04/2025	IMPACT ACQUISITIONS LLC COPIER 08/24-09/23/25 / WATER	385.33
55729	9/04/2025	JESSIFFANY CANINE SERVICES LLC DELTA BOARDING 8/22-8/24/25 / JPD	75.00
55730	9/04/2025	KOBER, BRIAN W. HEALTH/MED/DENTAL/VISION - ENG	830.28

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2025 From Account:  
Thru: 9/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
55731	9/04/2025	LEAGUE OF WISCONSIN MUNICIPALITIES CONF REG 9/17-9/19/25 / D KURTZ	300.00
55732	9/04/2025	LIESENER SOILS INC. 5 YDS LAWN & GARDEN / STREETS	90.00
55733	9/04/2025	POBLOCKI PAVING CORPORATION GLEN BROOKE PATH / CAP PRJT	131,868.00
55734	9/04/2025	PROS 4 TECHNOLOGY, INC NETWORK EQUIP FOR BLDG ADDTN / REC	10,023.10
55735	9/04/2025	SALGADO, JORGE MONTHLY CLEANING (84 HRS) / AUG / REC	4,195.00
55736	9/04/2025	STAPLES (2) CS COPY PAPER / JPD	84.98
55737	9/04/2025	TENNIES ACE HARDWARE INC. MONTHLY PURCHASES / JFD / JPD / PW	597.19
55738	9/04/2025	TIP TOP TAP CLEANING BEER LINE MAINT / REC	60.00
55739	9/04/2025	TOWN & COUNTRY ENGINEERING, INC. FILTER & UV CONST THRU 8-21-25 / WWTP	21,540.42
55740	9/04/2025	TSR SOLUTIONS, INC. DIAL TONE & DISASTER RECOV/ SEPT25/ADMIN	275.00
55741	9/04/2025	VALENTINO, KELLY HEALTH/DENTAL/VISION SEPT 2025	1,207.60
55742	9/04/2025	WALTHER, JOHN M. HEALTH INSURANCE / JOHN / SEPT 2025	370.00
55743	9/04/2025	WE ENERGIES ADMIN-ELECTRIC/GAS	44,933.00
55744	9/04/2025	WILLIAM/REID (4) GASKETS /WWTP	2,050.70
55745	9/04/2025	WISCONSIN HYDRANT REPAIR LLC INSTALL HYDRANT EXTENSION / 8-25-25	285.00
55746	9/11/2025	ADVANCED CONSTRUCTION INC PAY REQUEST #4 - APPROVED 09/09/2025	374,957.76
55747	9/11/2025	AMAZON CAPITAL SERVICES SUPPLIES / ADMIN / ENG / WATER / WWTP	744.62
55748	9/11/2025	APGN INC PRE-FILTERS (80) / WWTP	798.00
55749	9/11/2025	AT&T MOBILITY ACCT #287298726432 / AUG 2025 / JPD	104.80

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2025 From Account:  
Thru: 9/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
55750	9/11/2025	AURORA MEDICAL GROUP AUDIOMETRY TEST (1) 08/21/25 / JPD	28.00
55751	9/11/2025	CENTRAL LAKE ARMOR EXPRESS, INC BODY ARMOR (2) SETS / JPD	2,154.78
55752	9/11/2025	CHARLES EQUIPMENT ENERGY SYSTEMS EMERG SVCS & MAINT / WATER/WWTP/PW	15,555.57
55753	9/11/2025	CIVI TEK CONSULTING LLC ZONING CODE UPDATE THRU 08-31-25 / ADMIN	4,527.00
55754	9/11/2025	COMPANION LIFE INSURANCE COMPANY MONTHLY DENTAL INS PREMIUMS / SEPT 2025	503.60
55755	9/11/2025	DEMPSEY LAW FIRM, LLP AUGUST 2025 / (3) MATTERS	1,457.00
55756	9/11/2025	EAST SIDE MART MONTHLY FUEL / AUG 2025 / VOJ / PD	5,046.57
55757	9/11/2025	GREAT LAKES TESTING INC. LIFT TRUCK ANNUAL INSPECTION / STREETS	350.00
55758	9/11/2025	GREATAMERICA FINANCIAL SVCS MONTHLY SERVICES / ADMIN / REC	660.52
55759	9/11/2025	HALLMAN LINDSAY QUALITY PAINTS TRAFFIC MRK-WHITE / STREETS	686.16
55760	9/11/2025	IDEXX DISTRIBUTION, INC GAMMA IRRAD 20PK / WWTP	732.82
55761	9/11/2025	JACKSON PROFESSIONAL POLICE ASSOCIATION POLICE UNION DUES / 09-11-25	645.70
55762	9/11/2025	JESSIFFANY CANINE SERVICES LLC DOG FOOD (2) / JPD	140.00
55763	9/11/2025	LAMM GARDENS LANDSCAPE MAINT /SEPT 2025 ADMIN/JFD/JPD	525.23
55764	9/11/2025	LENZ ELECTRIC MOTOR REPAIR LLC 3.4HP REPUBLIC BALL BRGS & MAINT / WWTP	293.30
55765	9/11/2025	LUCIDA LLC PROF SVCS / PSC/BOND CLOSE/PRESENT AUDIT	1,155.00
55766	9/11/2025	MCCONNELL, EILEEN REFUND KETTLEBELL / REC	35.00
55767	9/11/2025	MCMASTER CARR SUPPLY CO SS EXTENSION SPRING (3) / WWTP	66.33
55768	9/11/2025	MIDWEST FIBER NETWORKS MONTHLY INTERNT VARIOUS DEPT / SEPT 2025	805.00

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2025 From Account:  
Thru: 9/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
55769	9/11/2025	MOORE CONSTRUCTION SERVICES, LLC COMM CENTER / PAY REQ #15 / CAP PRJT	280,943.70
55770	9/11/2025	MSA PROFESSIONAL SERVICES INC DOG PARK DESIGN (2) STMTS / CAP PRJT	6,771.40
55771	9/11/2025	O'REILLY AUTOMOTIVE, INC FILTERS; CLEANERS; SUPPLIES / STREETS	299.18
55772	9/11/2025	ODP BUSINESS SOLUTIONS, LLC PAPER TOWELS / REC	94.60
55773	9/11/2025	PITNEY BOWES GLOBAL FINANCIAL SRV LLC LEASE 07/30 - 10/29/25 ADMIN	454.38
55774	9/11/2025	SCHLOEMER LAW FIRM AUGUST 2025 / JPD	346.50
55775	9/11/2025	SECURIAN FINANCIAL GROUP, INC. OCT 2025 Accident Insurance	1,527.00
55776	9/11/2025	SUPPORT PAYMENT CLEARINGHOUSE 000431284201 / N WELCH / 09/08/25	339.16
55777	9/11/2025	SZOLWINSKI, MARK & NORA 2024 HIGHWAY 60 - UTILITY EASEMENT	100.00
55778	9/11/2025	U.S. CELLULAR MONTHLY PHONE / SEPT 2025 / VARIOUS DEPT	865.11
55779	9/11/2025	VEOLIA WATER TECHNOLOGIES, INC. MAINTENANCE SUPPLIES / WWTP	15,029.51
55780	9/11/2025	VINTON CONSTRUCTION COMPANY 2025 HICKORY LN RECON PRJT PYMT #2	353,033.25
55781	9/11/2025	WASHINGTON COUNTY REGISTER OF DEEDS DOC #1618903 08-28-2025/MAPLE FIELDS III	30.00
55782	9/11/2025	WISCONSIN DEPT OF JUSTICE BACKGROUND CKS / AUG 2025 / JFD/REC/GEN	49.00
55783	9/18/2025	A/E GRAPHICS, INC. BAG INSERT / JFD	96.50
55784	9/18/2025	AIRGAS USA, LLC OXYGEN RENTAL / AUG 2025 / JFD	135.87
55785	9/18/2025	AURORA MEDICAL GROUP OWI TESTS (4) 8/9,8/10 & 8/20/25 / JPD	100.00
55786	9/18/2025	BMO HARRIS BANK N.A. STATEMENT CHARGES AS OF 09/04/25	6,365.96
55787	9/18/2025	BOUND TREE MEDICAL, LLC MEDICAL & EMS SUPPLIES PER INVOICES/ JFD	2,193.87

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2025 From Account:  
Thru: 9/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
55788	9/18/2025	EAST SIDE MART MONTHLY FUEL / AUG 2025 / JFD & RESCUE	1,633.53
55789	9/18/2025	FROEDTERT HEALTH/WORKFORCE HEALTH (5) PHYSICALS PER INVOICE / JFD	2,080.00
55790	9/18/2025	GREAT LAKES TESTING INC. AERIAL APPARATUS/GRND LADDER INSPECT/JFD	1,773.00
55791	9/18/2025	GREMMER & ASSOCIATES, INC HICKORY LANE PROF SVCS 231116 / AUG 2025	23,968.50
55792	9/18/2025	HALSNE SERVICE 2023 FORD OIL CHANGE / 09-04-25 / JPD	74.40
55793	9/18/2025	HAWKINS, INC AQUA HAWK - AUGUST / WWTP	3,041.61
55794	9/18/2025	HORIZON COMMERCIAL POOLS MAINT & CHEM FOR SPLASHPAD / PARKS	458.36
55795	9/18/2025	INTOXIMETERS, INC. INTOXIMETER EQUIPMENT / JPD	208.00
55796	9/18/2025	JACKSON AUTO SERVICE INC 2024 FORD EXP OIL CHANGE / JPD	51.70
55797	9/18/2025	MCMASTER CARR SUPPLY CO UL CLASS T FUSE (6) / WWTP	213.49
55798	9/18/2025	MID-MORAINNE MUNICIPAL ASSOCIATION VB/MMMA DINNER MTG (3) / VILLAGE BOARD	99.00
55799	9/18/2025	MILWAUKEE RUBBER PRODUCTS DISCHARGE HOSES (8) / WWTP	199.60
55800	9/18/2025	NEENAH FOUNDRY COMPANY MUNICIPAL SOLID PLATEN (2) / WWTP	711.00
55801	9/18/2025	NORTH STAR EMERGENCY VEHICLE SERVICE INC CHASSIS & PUMP MAINT / JFD	6,400.77
55802	9/18/2025	NORTHERN LAKE SERVICE, INC. 2025 WDNR DRINKING WATER REQ / WATER	363.75
55803	9/18/2025	SHERWIN INDUSTRIES, INC. REPAIR TRANSDUCER & LABOR / STREETS	408.50
55804	9/18/2025	ST. LAWRENCE EQUIPMENT, INC. PARTS FOR EXMARK MOWERS / PARKS	157.15
55805	9/18/2025	SUPERIOR CHEMICAL LLC CLR LNR 55-60GL / PARKS	39.98
55806	9/18/2025	UTILITY SALES & SERVICE, INC CRANE INSPECT, BEARING BOLT TORQUE/ WWTP	1,780.87

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2025 From Account:  
Thru: 9/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
55807	9/18/2025	WAUKESHA COUNTY TECHNICAL COLLEGE FIREFIGHTER I-BACH & LAURILA / JFD	205.92
55808	9/18/2025	WEST BEND SCHOOL DISTRICT AUG 2025 MOBILE HOME PARKING FEES	3,150.62
55809	9/18/2025	WOLLNER PLUMBING & EXCAVATING, LLC INSTALL STORM SEWER 8-26-25 / WWTP	2,030.00
55810	9/29/2025	AIR ONE EQUIPMENT INC COMBO GAS, HYDROGEN SULFIDE / JFD	637.45
55811	9/29/2025	AMAZON CAPITAL SERVICES MISC DEPARTMENT SUPPLIES	1,981.77
55812	9/29/2025	AURORA MEDICAL CENTER GRAFTON LLC MISC PHARMACY SUP / SEPT 2025 / JFD	404.97
55813	9/29/2025	BADGER STATE WASTE LLC BIOSOLIDS HAULNG 9-12,9-15,9-16 / WWTP	38,030.00
55814	9/29/2025	BEER CAPITOL DISTRIBUTING, LLC KEG FOR CONCESSIONS / REC	68.00
55815	9/29/2025	BETTER VIEW WINDOW CLEANING, LLC WINDOW CLEANING / MUNI COMPLEX / ADMIN	1,425.00
55816	9/29/2025	CATALIS LLC 2025 ASSESSOR CNTRACT INSTALL #9/ ADMIN	3,050.00
55817	9/29/2025	CAWLEY COMPANY, THE ACCOUNTABILITY TAGS / JFD	20.57
55818	9/29/2025	CHEMTRADE CHEMICALS US LLC ALUM SULFATE LIQ STD BULK / WWTP	5,344.27
55819	9/29/2025	CINTAS CORPORATION MONTHLY FIRST AID SUPPLIES / DPW	236.63
55820	9/29/2025	CIVICPLUS LLC CIVICLCERK & WEB 2025 ANNUAL FEE / ADMIN	7,624.58
55821	9/29/2025	CORE & MAIN LP 510M WIRED SP (27) / WATER	5,296.33
55822	9/29/2025	DELTA DENTAL OF WISCONSIN OCT 2025 VISION & DENTAL INSURANCE	1,361.60
55823	9/29/2025	DME ELEVATORS & LIFTS ELEVATOR REPAIR 9-18-25 / MUNI COMPLEX	1,195.00
55824	9/29/2025	ENDURACLEAN, INC. DISPOSABLE GLOVES / PARKS	101.82
55825	9/29/2025	EQUIPMENT RENTALS AIR COMPRESSOR RENTAL / SPLASH PAD	117.70

## GENERAL VILLAGE CHECKING

## Accounting Checks

Posted From: 9/01/2025 From Account:  
 Thru: 9/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
55826	9/29/2025	EUROFINS S-F ANALYTICAL LABS, INC EFFLUENT-CHLORIDE / 08-26-25 / WWTP	231.48
55827	9/29/2025	FIRST SUPPLY LLC 8 SPG PLUG PVC GSKT / WWTP	49.25
55828	9/29/2025	GENERAL COMMUNICATIONS, INC. MOTOROLA MINITOR VI CHARGER (3) / JFD	156.00
55829	9/29/2025	GFL ENVIRONMENTAL MONTHLY TRASH PICK-UP / SEPT 2025	40,994.58
55830	9/29/2025	GLOBAL INDUSTRIAL REPLCMNT WATERPROOF CHARGER / JPD	317.94
55831	9/29/2025	HAWKINS, INC CHLORINE CYLINDERS - AUG / WATER	70.00
55832	9/29/2025	HENNING, KAREN REFUND AARP SAFETY DRIVER/ REC	20.00
55833	9/29/2025	IMPACT ACQUISITIONS LLC COPIER 09/24-10/23/25 / WATER	117.70
55834	9/29/2025	JOHNSON AND SONS PAVING JACKSON DR PATH PROJECT / TACK, ASPHALT	7,300.00
55835	9/29/2025	MARTELLE WATER TREATMENT, INC. AQUA MAG BULK / WATER	2,966.48
55836	9/29/2025	MCMASTER CARR SUPPLY CO LIGHT BULBS / WWTP	17.75
55837	9/29/2025	MEDICAL COLLEGE OF WISCONSIN IMAGE REVIEW / JANNA HOPPE / JPD	450.00
55838	9/29/2025	MENARDS - WEST BEND 25 LB BAG-OIL DRI (3) / JFD	306.64
55839	9/29/2025	MIDWEST ALARM SERVICES MUNI COMPLEX FIRE ALARM INSPTN & MONITOR	967.92
55840	9/29/2025	MORAIN PARK TECHNICAL COLLEGE DISTRICT TUITION CHARGE / J SCHEER / JFD	934.55
55841	9/29/2025	NATIONAL FIRE PROTECTION ASSOC (NFPA) FPW 2025 KIDS BOOKS, BAGS, TATTOOS / JFD	867.58
55842	9/29/2025	NICKALLS, ANTHONY YOGA INSTRCTR / 9/9-10/14/2025 / REC	459.00
55843	9/29/2025	O'REILLY AUTOMOTIVE, INC BOOTS/TERMNL / STREETS	112.92
55844	9/29/2025	ODP BUSINESS SOLUTIONS, LLC PRINTER TONER & PAPER / JFD	290.34

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2025 From Account:  
Thru: 9/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
55845	9/29/2025	PARKSON CORPORATION NEW 18" WHEEL / WWTP	1,524.00
55846	9/29/2025	PIEPER ELECTRIC, INC SCHREIBER UNIT SERVICE / WWTP	345.00
55847	9/29/2025	REICH, GREGORY REC CARTOON INSTRUCTION / SEPT 2025	32.00
55848	9/29/2025	REINDERS, INC. BLDG MORTON SOLAR SALT 40# (63) / JFD	402.66
55849	9/29/2025	RELIANT FIRE APPARATUS, INC. FIRE PUMP / PRIMER REPAIR / JFD	534.34
55850	9/29/2025	SCHAEFER'S SERVICE CENTER, INC. 15 SILVERADO FLYWHEEL / 9-15-25 / JFD	2,481.10
55851	9/29/2025	SUPERIOR CHEMICAL LLC COPY PAPER / REC	40.00
55852	9/29/2025	SUPPORT PAYMENT CLEARINGHOUSE 000431284201 / N WELCH / 09/22/25	339.16
55853	9/29/2025	TERRAVENTURE ADVISORS, LLC MAIN ST LIGHTING PROJECT 1ST INVOICE	1,145.63
55854	9/29/2025	TOP PACK DEFENSE UNIFORMS / D TUCEK / JPD	779.09
55855	9/29/2025	TOWN & COUNTRY ENGINEERING, INC. FILTER & UV CONST THRU 9-13-25 / WWTP	20,847.47
55856	9/29/2025	U.S. CELLULAR INTERNET FAILOVER / SEPT 25 / ADMIN	306.10
55857	9/29/2025	VERONA SAFETY SUPPLY, INC CHAIN SAW CHAPS (2) / STREETS	585.82
55858	9/29/2025	VON BRIESEN & ROPER S.C SVCS THRU 08-31-25 /MATTER 26359 /ADMIN	1,277.50
55859	9/29/2025	ZORN COMPRESSOR & EQUIPMENT, INC. REPAIR WORK 9-18-25 / SEWER	2,753.27
<b>Grand Total</b>			<b>1,588,828.27</b>

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2025 From Account:  
Thru: 9/30/2025 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	158,775.80
Total Expenditure from Fund # 150 - HOTEL / MOTEL	177.91
Total Expenditure from Fund # 200 - WATER UTILITY	291,879.63
Total Expenditure from Fund # 300 - SEWER UTILITY	403,307.39
Total Expenditure from Fund # 450 - ARPA FUND	4,527.00
Total Expenditure from Fund # 500 - RECREATION	11,239.76
Total Expenditure from Fund # 600 - CAPITAL PROJECT FUND	689,732.53
Total Expenditure from Fund # 670 - TID #7	93.00
Total Expenditure from Fund # 900 - FIRE & RESCUE	29,095.25
Total Expenditure from all Funds	1,588,828.27

**TREASURERS REPORT**

(Depository Accounts)

**September 30, 2025**

	<b>BALANCE 8/31/2025</b>	<b>BALANCE 9/30/2025</b>
<b><u>GENERAL:</u></b>		
GENERAL CHECKING	\$449,029.70	\$349,008.24
CREDIT CARD ACCOUNT	\$169,895.83	\$10,344.94
HIPPA ACCOUNT	\$97,338.63	\$8,807.85
MONEY MARKET	\$11,569,047.27	\$11,023,899.22
DONATION ACCOUNT	\$1,679.72	\$1,649.73
PARK FEES	\$224,981.94	\$230,790.90
FIRE/RESCUE RESERVE	\$14,345.91	\$14,397.23
FIRE IMPACT FEE	\$215,491.76	\$220,363.87
POLICE IMPACT FEE	\$143,825.51	\$147,076.85
ANTIQUE FIRE TRUCK	\$3,395.44	\$3,407.59
PERSHING ADVISOR SOLUTIONS LLC - ARPA	\$61,568.25	\$61,747.78
PERSHING ADVISOR SOLUTIONS LLC - GENERAL FUNDS	\$1,599,122.88	\$1,601,748.29
PERSHING ADVISOR SOLUTIONS LLC - MUNI BLDG RESERVE ACCT	\$286,173.05	\$286,875.19
PERSHING ADVISOR SOLUTIONS LLC - 2025A GO PROM NOTES	\$3,087,847.60	\$2,618,619.25
PERSHING ADVISOR SOLUTIONS LLC - 2024A GO PROM NOTES	\$390,422.67	\$110,120.95
PERSHING ADVISOR SOLUTIONS LLC - DSR REVENUE BOND	\$526,197.61	\$530,561.97
PERSHING ADVISOR SOLUTIONS LLC - 2023B	\$37,233.53	\$37,342.11
<b>TOTAL GENERAL</b>	<b>\$18,877,597.30</b>	<b>\$17,256,761.96</b>
<b><u>WATER UTILITY:</u></b>		
WATER UTILITY DEPRECIATION FUND	\$26,523.56	\$26,618.45
WATER UTILITY RESERVE	\$137,908.96	\$138,402.35
WATER IMPACT FEES	\$94,129.69	\$98,262.63
<b>TOTAL WATER UTILITY</b>	<b>\$258,562.21</b>	<b>\$263,283.43</b>
<b><u>SEWER UTILITY:</u></b>		
DNR REPLACEMENT FUND	\$1,192,260.04	\$1,196,525.49
SEWER UTILITY RESERVE	\$86,128.66	\$86,436.80
SEWER DEPRECIATION FUND	\$6,669.76	\$6,693.62
SEWER SERVICE FEES	\$1,984,441.63	\$2,007,957.89
SEWER SPECIAL REDEMPTION FUND	\$2,899.89	\$2,910.26
<b>TOTAL SEWER UTILITY</b>	<b>\$3,272,399.98</b>	<b>\$3,300,524.06</b>
<b>GRAND TOTAL:</b>	<b>\$22,408,559.49</b>	<b>\$20,820,569.45</b>



**STAFF MEMO**

**Village of Jackson Public Works**

**To:** Brian Heckendorf, Village President  
Jen Heidtke, Village Administrator

**CC:** Board of Public Works; Budget and Finance; Village Board

**From:** Jack Straehler, Director of Public Works

**Subject:** Change Order #3 – 2025 Ridgeway Drive and Chestnut Court Reconstruction Project – Advanced Construction for an increase in the amount of \$22,047.75

**Meeting Date:** September 30, 2025 - Board of Public Works

---

**Background and Analysis:**

This memo is to inform the Board of Change Order #3 related to the Ridgeway Drive and Chestnut Court Reconstruction Project.

This change order addresses necessary field modifications and unforeseen conditions encountered during construction. The breakdown of additional costs is as follows:

- Additional **\$6,327.75** for 143 linear feet of removal and replacement of concrete curb and gutter/driveway corrections – a credit was given in the full amount on the last professional engineering services invoice.
- Additional **\$1,062.00** for 24 linear feet of removal and replacement of concrete curb and gutter/driveway corrections – owner changes.
- Additional **\$16,380.00** for 78 linear feet of 6" PVC water service and valve box installation.
- Additional **\$13,447.00** for 119 linear feet of 2" water service and curb up boxes.
- Reduction of **\$15,169.00** for 197 feet of 1¼" water service and curb up box.

Funding for this Change Order will come from Account Numbers:  
600-00-56700-400-000 (Capital Projects Repairs/Construction)  
300-00-17600-000-380 (Sewer Construction Work)  
200-00-18600-395-000 (Water Construction Work)

JS

**Recommendation:**

Board of Public Works recommends the Budget and Finance Committee and Village Board approve Change Order #3 for an increase in the amount of \$22,047.75 to Advanced Construction.

**SECTION 00 63 63**  
**CHANGE ORDER NO.: 3**

Owner: Village of Jackson	Owner's Project No.
Engineer: Cedar Corporation	Engineer's Project No.: 05789-0020
Contractor: Advance Construction	Contractor's Project No.:
Project: Reconstruction - REBID Ridgeway Dr and Chestnut Ct	
Contract Name: Reconstruction - REBID	Effective Date of
Date Issued: August 26, 2025	Change Order: August 5, 2025

The Contract is modified as follows upon execution of this Change Order:

Description:

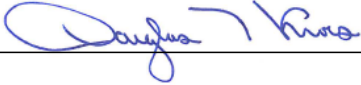

1	ADD 143 Lineal Feet of Remove/Replace Concrete Curb & Gutter (Driveway Corrections) @ \$44.25/ LF	=	\$6,327.75
2	ADD 24 Lineal Feet of Remove/Replace Concrete Curb & Gutter (Owner Changes) @ \$44.25/ LF	=	\$1,062.00
3	ADD 78 Lineal Feet of 6" PVC Water Service & Valve & Box (1 Unit) @ \$210.00/LF	=	\$16,380.00
4	ADD 119 Lineal Feet of 2" Water Service & Curb Stop & Box (3 Units) @ \$113.00/LF	=	\$13,447.00
5	DELETE 197 Lineal Feet of 1 1/4" Water Service & Curb Stop & Box (Bid Item No. 12) @ \$77.00/ LF	=	(\$15,169.00)
<b>TOTAL</b>		<b>=</b>	<b>\$22,047.75</b>

Reason for Change Order:

- a) Change Order Item No. 1: Address/correct driveway apron openings to conform with plan detail. Engineer to reimburse Owner for related cost.
- b) Change Order Item No. 2: Changes to installed curb and gutter as directed / preferred by Owner.
- c) Change Order Item Nos. 3&4: Change in water service sizes based upon existing service sizes discovered at time of construction and as directed by Owner.
- d) Change Order Item No. 5: Deletion of equivalent quantity of 1 1/4" water services replaced by 2" and 6" water services.

Attachments:

- a) Change Order Item Nos. 1&2: Contract Work Change Directive No. 1.
- b) Change Order Item Nos. 3-5: Email correspondence between Engineer & Contractor dated 8/7/25 & 8/18/25 respectively.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ _____ 1,636,443.05	Original Contract Times: Substantial completion (date): <u>August 29, 2025</u> Ready for Final Payment (date): <u>September 15, 2025</u>
<b>[Increase]</b> from previous approved Change Orders No. <u>1</u> to No. <u>2</u> : \$ _____ 97,247.32	<b>[Increase]</b> from previous approved Change Orders No. <u>1</u> to No. <u>2</u> Substantial Completion (days): <u>14</u> Ready for Final Payment (days): <u>14</u>
Contract Price prior to this Change Order: \$ _____ 1,733,690.37	Contract Times prior to this Change Order: Substantial completion (date): <u>September 12, 2025</u> Ready for Final Payment (date): <u>September 29, 2025</u>
<b>[Increase]</b> this Change Order: \$ _____ 22,047.75	<b>[Increase][Decrease]</b> this Change Order: Substantial Completion (days): <u>0</u> Ready for Final Payment (days): <u>0</u>
Contract Price incorporating this Change Order: \$ _____ 1,755,738.12	Contract Times with all approved Change Orders: Substantial completion (date): <u>September 12, 2025</u> Ready for Final Payment (date): <u>September 29, 2025</u>
<b>Recommended by Engineer (if required)</b>	<b>Accepted by Contractor</b>
By: <u></u>	<u></u>
Title: <u>Senior Construction Manager</u>	<u>Project Manager</u>
Date: <u>8/25/2025</u>	<u>8/29/25</u>
<b>Authorized by Owner</b>	<b>Approved by Funding Agency (if applicable)</b>
By: _____	_____
Title: _____	_____
Date: _____	_____

EJCDC® C-941, Change Order EJCDC® C-941, Change Order, Rev.1.  
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 00 63 63 - 1

**SECTION 00 63 49  
WORK CHANGE DIRECTIVE NO.: 1**

Owner:	Village of Jackson	Owner's Project No.:	
Engineer:	Cedar Corporation	Engineer's Project No.:	05789-0020
Contractor:	Advance Construction	Contractor's Project No.:	
Project:	Ridgeway Dr and Chestnut Ct		
	Reconstruction – REBID	Effective Date of Work	
Contract Name:	Reconstruction - REBID	Change Directive:	8/5/25
Date Issued:	8/5/25		

Contractor is directed to proceed promptly with the following change(s):

Description:

1. **ADD 143 Lineal Feet of Remove/Replace Concrete Curb & Gutter (Driveway Corrections) @ \$44.25/ LF = \$6,327.75**
2. **ADD 24 Lineal Feet of Remove/Replace Concrete Curb & Gutter (Owner Changes) @ \$44.25/ LF = \$1,062.00**

Attachments:

- 1) **Email correspondence between Engineer & Contractor dated 8/4/25, 2) Curb Removal Field Notes dated 7/31/25.**

Purpose for the Work Change Directive:

1. **Address/correct driveway apron openings to conform with plan detail. Engineer to reimburse Owner for related cost.**
2. **Make changes to installed curb and gutter as directed by Owner.**

Directive to proceed promptly with the Work described herein, prior to agreeing to change in Contract Price and Contract Time, is issued due to:

Non-agreement on pricing of proposed change.  Necessity to proceed for schedule or other reasons.

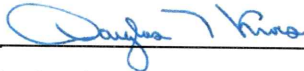
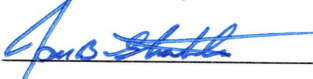
Estimated Change in Contract Price and Contract Times:

Contract Price: \$7,389.75 [increase]

Contract Time: 0 days

Basis of estimated change in Contract Price:

Lump Sum  Unit Price  Cost of the Work  Other

	Recommended by Engineer	Authorized by Owner
By:	<u></u>	<u></u>
Title:	<u>Senior Construction Manager</u>	<u>Director of Public Works</u>
Date:	<u>August 5, 2025</u>	<u>08-06-2025</u>

## Doug Kroes

---

**From:** Shane Kofler <skofler@advconst.net>  
**Sent:** Monday, August 4, 2025 4:17 PM  
**To:** Doug Kroes  
**Cc:** Matt Stephan; Jack Straehler; Logan Myers  
**Subject:** RE: Ridgeway Drive and Chestnut Ct Reconst.: Curb Removal/Replacement - Request for Unit Cost

Doug, cost for removal and replacement of 167' of curb will be \$44.25/lf.

If acceptable Sommers will start right away.

Please let me know.

Thanks

*Shane Kofler*

**Advance Construction Inc**

**Phone: 920-434-3978 / Fax: 920-434-6228**

**Direct: 920-593-1016 / Cell: 920-606-5011**

---

**From:** Doug Kroes <doug.kroes@cedarcorp.com>  
**Sent:** Monday, August 4, 2025 9:58 AM  
**To:** Shane Kofler <skofler@advconst.net>  
**Cc:** Matt Stephan <matt.stephan@cedarcorp.com>; Jack Straehler <jack.straehler@villageofjacksonwi.gov>; Logan Myers <logan.myers@villageofjacksonwi.gov>  
**Subject:** RE: Ridgeway Drive and Chestnut Ct Reconst.: Curb Removal/Replacement - Request for Unit Cost

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

Shane:

Thank you for your email In regard to driveway opening corrections, driveways with required corrections have been marked on site with lath indicating the Top of 1' Taper locations. Associated required removal limits have also been marked on site with paint on the curb pan. In regard to quantities related to all curb removal/replacement areas, below please find total quantities per category (attached please find a plan markup indicating locations, category of R/R (Highlights), and lineal footage):

- Driveway Corrections: 23 Areas, 143 Lineal Feet
- Owner Changes (Highlighted Orange): 2 Areas, 24 Lineal Feet
- Contractor Replacements (Highlighted Green): 2 Areas, 31.5 Lineal Feet

At your earliest convenience, please provide and all-inclusive Lineal Foot unit cost for:

- 167 Lineal Feet of Remove/Replace Concrete Curb & Gutter @ \$ [REDACTED] /LF.

Please feel free to contact me should you have any questions.

Thank you,



## Douglas Kroes

Senior Construction Manager/Office Manager | Cedar Corporation

✉ [doug.kroes@cedarcorp.com](mailto:doug.kroes@cedarcorp.com)



W61N497 Washington Avenue  
Cedarburg, WI 53012

**Office** 262.204.2360

**Direct** 262.204.2343

**Mobile** 920.246.6326

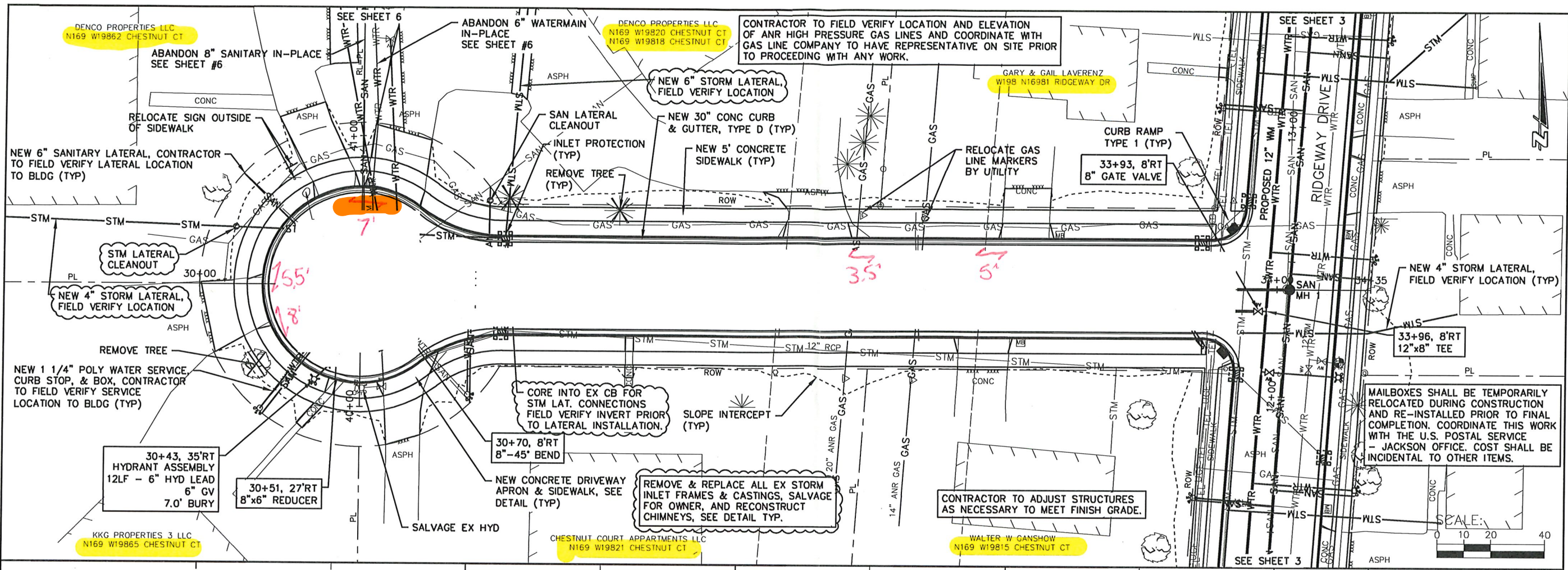
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I:\Clients-Cabrigo\5789 Jackson Village of\020 Ridgeway Drive-Chestnut Court Reconstruction\04\_CADD\DWG\RIDGEWAY Design.dwg 04/02/25 10:48:11 AM



JOB NO.	05789-0020
DRAWN BY	BJG
CHECKED BY	RDD
DATE	JANUARY 7, 2025
REVISIONS	APRIL 1, 2025
REFERENCE FILE	
DRAWING FILE	*.dwg

www.cedarcorp.com

**Cedar CORPORATION**  
Community Infrastructure • Architecture • Environmental Services

1850 Bellevue Street  
Green Bay, WI 54311  
715-235-5000  
FAX 715-235-2127

2820 Wilson Commons West  
Suite 142  
Green Bay, WI 54311  
715-235-5000  
FAX 715-235-2127

VILLAGE OF JACKSON  
RIDGEWAY DRIVE & CHESTNUT COURT RECONSTRUCTION - REBID  
WASHINGTON COUNTY, WISCONSIN  
CHESTNUT COURT PLAN AND PROFILE - BASE BID

SHEET NO.	5 of 24
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•Driveway Corrections: 23 Areas, 143 Lineal Feet  
 •Owner Changes (Highlighted Orange): 2 Areas, 24 Lineal Feet  
 •Contractor Replacements (Highlighted Green): 2 Areas, 31.5 Lineal Feet

**CURB REMOVAL FIELD NOTES 7/31/25**

## Doug Kroes

---

**From:** Shane Kofler <skofler@advconst.net>  
**Sent:** Monday, August 18, 2025 7:18 AM  
**To:** Doug Kroes  
**Cc:** Paul Kultgen; Jack Straehler; Logan Myers; Joshua Molter; Matt Stephan  
**Subject:** RE: Ridgeway/Chestnut Reconst.: Change Order No. 3 Items - Request for Unit Prices

Doug, see below in red for pricing.

Thanks

*Shane Kofler*

**Advance Construction Inc**

**Phone: 920-434-3978 / Fax: 920-434-6228**

**Direct: 920-593-1016 / Cell: 920-606-5011**

---

**From:** Doug Kroes <doug.kroes@cedarcorp.com>  
**Sent:** Thursday, August 7, 2025 2:59 PM  
**To:** Shane Kofler <skofler@advconst.net>  
**Cc:** Paul Kultgen <pkultgen@advconst.net>; Jack Straehler <jack.straehler@villageofjacksonwi.gov>; Logan Myers <Logan.Myers@villageofjacksonwi.gov>; Joshua Molter <Joshua.Molter@cedarcorp.com>; Matt Stephan <matt.stephan@cedarcorp.com>  
**Subject:** Ridgeway/Chestnut Reconst.: Change Order No. 3 Items - Request for Unit Prices

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

Shane:

In preparing contract Change Order No. 3, we have the curb removal/replacement items and in addition, we have recorded some changes to water services sizes. Below I have provided our daily quantities sheets for 2" and 6" water services installed. These sizes of water services were not provided for as bid items. Therefore, please provide all inclusive unit prices as follows:

- ADD 78 Lineal Feet of 6" PVC Water Service & Valve & Box (1 Unit) @ \$ 210 /LF
- ADD 119 Lineal Feet of 2" Water Service & Curb Stop & Box (3 Units) @ \$ 113 /LF

Please feel free to contact me if you have any questions.

Thanks,

<i>Item No.</i>	<b>0</b>	Project No.	05789-0020		
<i>Item</i>	2" Water Service & Curb Stop & Box (5 Units)	Project ID	Ridgeway Dr./Chestnut Ct. Reconst. REBID		
Unit of Measure	LF	Client	Village of Jackson		
Est. Units	119	Contractor	Advance Construction		
DATE	LOCATION(Station etc.)	NO. OF UNITS	SUBTOTAL	REMARKS	
5/30/2025	N169W19821 Chestnut	35	35	Installed pipe from main to curb stop.	
5/30/2025	N169W19821 Chestnut	1.5	36.5	Installed pipe past curb stop.	
7/1/2025	W198N17036 Ridgeway	21.5	58	Installed pipe from main to curb stop.	
7/1/2025	W198N17036 Ridgeway	4	62	Installed pipe past curb stop.	
7/9/2025	N169W19865 Chestnut	57	119	Installed to curb	

<i>Item No.</i>	<b>0</b>	Project No.	05789-0020		
<i>Item</i>	6" PVC Water Service & Valve & Box (1 Unit)	Project ID	Ridgeway Dr./Chestnut Ct. Reconst. REBID		
Unit of Measure	LF	Client	Village of Jackson		
Est. Units	78	Contractor	Advance Construction		
DATE	LOCATION(Station etc.)	NO. OF UNITS	SUBTOTAL	REMARKS	
6/30/2025	W198N17045 Ridgeway	78	78	Plans called out 6" water service based on Village direction. Found to be 4" once reached existing underground. Logan okayed the 6" that was installed.	

## Douglas Kroes

Senior Construction Manager/Office Manager | Cedar Corporation

✉ [doug.kroes@cedarcorp.com](mailto:doug.kroes@cedarcorp.com)



W61N497 Washington Avenue  
Cedarburg, WI 53012

Office 262.204.2360

Direct 262.204.2343

Mobile 920.246.6326



**STAFF MEMO**

**Village of Jackson Public Works**

**To:** Brian Heckendorf, Village President  
Jen Heidtke, Village Administrator

**CC:** Board of Public Works; Budget and Finance; Village Board

**From:** Jack Straehler, Director of Public Works

**Subject:** Change Order #1 – 2025 Hickory Lane Reconstruction Project – Vinton Construction for an increase in the amount of \$39,952.00

**Meeting Date:** September 30, 2025 - Board of Public Works

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**Background and Analysis:**

This memo is to inform the Board of Change Order #1 related to the Hickory Lane Reconstruction Project. This change order addresses the necessary field modification needed to the existing water main at the intersection of Eagle Drive and Hickory Lane. The breakdown of the additional cost is as follows:

The Additional cost of **\$39,952.00** is for the excavation and reconfiguration of the existing water main at the intersection of Eagle Drive and Hickory Lane. This includes the removal of three 12” valves, approximately 70 feet of 12” ductile iron water main, one 6” gate valve with fire hydrant, and miscellaneous adjustments. It also includes the installation of one new 12” valve, approximately 50 feet of new PVC water main, the relocation of one new hydrant and gate valve, and additional miscellaneous parts. This work also includes the abandonment of a dead-end section of 12” water main south of the intersection.

Funding for this Change Order will come from Account Numbers:  
600-00-56700-400-000 (Capital Projects Repairs/Construction)  
300-00-17600-000-380 (Sewer Construction Work)  
200-00-18600-395-000 (Water Construction Work)

JS

**Recommendation:**

Board of Public Works recommends the Budget and Finance Committee and Village Board approve Change Order #1 for an increase in the amount of \$39,952.00 to Vinton Construction.

DOCUMENT 00560

CONTRACT CHANGE ORDER

Order No.: CCO#1

Date: 08/04/2025

Agreement Date: \_\_\_\_\_

NAME OF PROJECT: VOJ 25-01

OWNER: **Village of Jackson**

CONTRACTOR: Vinton Construction Company

The following changes are hereby made to the CONTRACT DOCUMENTS:

Water main relocations at Eagle Drive and contract time extension.

Justification: Water main relocations added at Eagle Drive due to conflicts with storm sewer and non-functioning valve. Increased contract time/completion date due to delays in schedule caused by utility conflicts.

Change to CONTRACT PRICE:

Original Contract Price: \$ 2,156,363.50

Current Contract Price adjusted by Previous Change Order: \$ 2,156,363.50

The Contract Price due to this Change Order will be increased by: \$ 39,952.00

The new Contract Price including this Change Order will be: \$ 2,196,315.50

Change to CONTRACT TIME:

The CONTRACT TIME will be **increased** by **36** calendar days.

The date for completion of all work will be **11/3/2025**.

Accepted By: \_\_\_\_\_ Owner

Representing: Village of Jackson

Print Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_

Recommended By:  Engineer

Representing: Gremmer & Associates

Print Name/Title: Ethan Wedemayer / Project Inspector

Date: 08/04/2025

Requested By:  Contractor

Representing: Vinton Construction Company

Print Name/Title: Rich Lamers, President

Date: 8-29-25



**VINTON CONSTRUCTION COMPANY...Road Contractors**

**An Equal Opportunity Employer**

**P.O. Box 1987**

**2705 N. Rapids Road**

**Manitowoc, Wisconsin 54221-1987**

**Office 920-682-0375**

**Fax 920-682-2838**

Attn : Village of Jackson

7/9/2025

Re: Jackson - added water main work at Hickory and Eagle Dr

**Requested pricing work to include**

**Remove:**

- 3 - 12" BFV
- 67 LF of 12" DI watermain
- 1 - 12"x12" Cross
- 1 - 12"x6" Tee
- 12 LF of 6" DI watermain
- 1 - Hydrant
- 1 - 6" GV
- Cap and abandon ex. 12" watermain to south (across Hickory Lane)

**Install:**

- 50 LF of 12" C900 PVC watermain
- 1 - 12"x12" Tee
- 1 - 12"x6" Tee
- 1 - 12" BFV (**Supplied by Village**)
- 1 - 7' Hydrant Assembly (**Supplied by Village**)
- 12 LF of 6" C900 PVC watermain
- 1 - 6" GV
- 3 - 12" Sleeves (Connect to existing watermain)
- No pressure test included as all piping swabbed and reconnected at time of installation
- Granular backfill
- Street, lawn repairs, traffic control all paid under current contract items.

<b>TOTAL</b>	<b>\$</b>	<b>39,952.00</b>
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Costs for a possible extension needed depending on bury depth **ARE NOT** included because at this point we are guessing since we do not know depth and what kind of hydrant is being supplied by the Village.



Jackson Hickory Lane Sche...



Grant Manion <gmanion@vintonwis.com>

☺ Reply Reply all Forward

To: Logan Myers <Logan.Myers@villageofjacksonwi.gov>; Jeff Chvosta; Jack Straehler <jack.straehler@villageofjacksonwi.gov>; Ethan Wedemayer  
Cc: Richard Lamers <rlamers@vintonwis.com>; Jeff Maples <jmmaples@vintonwis.com>; Steve Navarre <snavarre@vintonwis.com>; Dan Fisher <dfisher@vintonwis.com>;  
Brandon Check <bcheck@vintonwis.com>

Fri 8/1/2025 2:58 PM



Jackson Hickory Lane Schedu... 91 KB

To Village of Jackson and Gremmer:

We are requesting a time extension for the Hickory Lane project in Jackson due to the utility relocation of gas, fiber, and power not being completed prior to the project start and affecting our ability to work.

Our expected start date was May 27 however; due to the gas relocation we were not able to start until June 23. Because of this we are requesting 19 working days of extension.

We began work on June 23, however due to fiber and power conflicts we had to pull out on July 3. We could not mobilize back in until 7-30. Because of these conflicts we are requesting 17 working days of extension.

Due to these utility conflicts, we feel we are entitled to 36 working days of contract extension. My schedule attached shows an anticipated completion of November 3, 2025 for this project.

Respectfully,

Grant Manion  
Area Supervisor



Vinton Construction Company  
1322 33<sup>rd</sup> Street  
P.O. Box 137  
Two Rivers, WI 54241  
Mobile: 920-374-0812  
gmanion@vintonwis.com



**STAFF MEMO**

**Village of Jackson Public Works**

**To:** Brian Heckendorf, Village President  
Jen Heidtke, Village Administrator

**CC:** Board of Public Works; Budget and Finance; Village Board

**From:** Jack Straehler, Director of Public Works

**Subject:** Change Order #2 – 2025 Hickory Lane Reconstruction Project – Vinton Construction for an increase in the amount of \$5,950.00

**Meeting Date:** September 30, 2025 - Board of Public Works

---

**Background and Analysis:**

This memo is to inform the Board of Change Order #2 related to the Hickory Lane Reconstruction Project. This change order addresses the necessary field modification needed to the new 60” culvert installation.

The Additional cost of **\$5,950.00** is for the placement of native soils to create a stream substrate at the base of the new 60” culvert, as required by the Department of Natural Resources (DNR).

Funding for this Change Order will come from Account Numbers:  
600-00-56700-400-000 (Capital Projects Repairs/Construction)  
300-00-17600-000-380 (Sewer Construction Work)  
200-00-18600-395-000 (Water Construction Work)

JS

**Recommendation:**

Board of Public Works recommends Budget and Finance Committee and Village Board approve Change Order #2 for an increase in the amount of \$5,950.00 to Vinton Construction.

DOCUMENT 00560

CONTRACT CHANGE ORDER

Order No.: CCO#2

Date: 09/24/2025

Agreement Date: \_\_\_\_\_

NAME OF PROJECT: VOJ 25-01

OWNER: **Village of Jackson**

CONTRACTOR: Vinton Construction Company

The following changes are hereby made to the CONTRACT DOCUMENTS:

Added cost for stream substrate material in cross culvert pipe.

Justification: Per DNR requirements for the 60" cross culvert pipe, 6" of natural habitat stream substrate is to be added inside the pipe.

Change to CONTRACT PRICE:

Original Contract Price: \$ 2,156,363.50

Current Contract Price adjusted by Previous Change Order: \$ 2,196,315.50

The Contract Price due to this Change Order will be increased by: \$ 5,950.00

The new Contract Price including this Change Order will be: \$ 2,202,265.50

Change to CONTRACT TIME: None

Accepted By: \_\_\_\_\_ Owner

Representing: Village of Jackson

Print Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_

Recommended By:  Engineer

Representing: Gremmer & Associates

Print Name/Title: Ethan Wedemayer / Project Inspector

Date: 09/24/2025

Requested By:  Contractor

Representing: Vinton Construction Company

Print Name/Title: Michael J Maples, CEO

Date: 9-24-2025

## Added stream substrate

---

**From** Scott Fletcher <[sfletcher@vintonwis.com](mailto:sfletcher@vintonwis.com)>

**Date** Fri 9/19/2025 1:44 PM

**To** Jeff Chvosta <[J.Chvosta@gremmerassociates.com](mailto:J.Chvosta@gremmerassociates.com)>

**Cc** Ethan Wedemayer <[e.wedemayer@gremmerassociates.com](mailto:e.wedemayer@gremmerassociates.com)>; Jeff Spaeth <[J.Spaeth@gremmerassociates.com](mailto:J.Spaeth@gremmerassociates.com)>; Grant Manion <[gmanion@vintonwis.com](mailto:gmanion@vintonwis.com)>; Jeff Maples <[jmmaples@vintonwis.com](mailto:jmmaples@vintonwis.com)>; Ron Raboine <[rraboine@vintonwis.com](mailto:rraboine@vintonwis.com)>

Jeff,

We are going to be doing that 60" culvert on Hickory Rd. in Jackson next week. There was an email a while back that was asking for a price to have native material placed in the new 60" culvert to create a stream substrate. The cost to place this existing material will be a lump sum of \$5,950.00, this is assuming that there is native material on site that will be acceptable for the stream substrate. If no material is found on site, then there will need to be a new price for us to haul in acceptable material.

Please let me know if this price is accepted.

Thanks,

Scott Fletcher



**Sewer Estimator/Superintendent**

[Sfletcher@vintonwis.com](mailto:Sfletcher@vintonwis.com)

Mobile-920-374-0824

Office-920-682-0375



**STAFF MEMO**

**Village of Jackson Public Works**

**To:** Brian Heckendorf, Village President  
Jen Heidtke, Village Administrator

**CC:** Board of Public Works; Budget and Finance; Village Board

**From:** Jack Straehler, Director of Public Works

**Subject:** Pay Request #5 – 2025 Ridgeway Drive and Chestnut Court Reconstruction Project – Advanced Construction in the amount of \$388,971.85

**Meeting Date:** September 30, 2025 – Board of Public Works

---

**Background and Analysis:**

This memo is to inform the Board of Pay Request #5 from Advanced Construction in the amount of \$388,971.85 for work completed on the Ridgeway Drive and Chestnut Court Reconstruction Project.

The work has been reviewed and verified for accuracy and completion in accordance with the project contract documents and schedule.

Funding for this payment will come from Account Numbers:

600-00-56700-400-000 (Capital Projects Repairs/Construction) \$129,657.28

300-00-17600-000-380 (Sewer Construction Work) \$129,657.28

200-00-18600-395-000 (Water Construction Work) \$129,657.29

If you have any questions, please let me know.

JS

**Recommendation:**

Board of Public Works recommends the Budget and Finance Committee and Village Board approve Pay Request #5 for Advanced Construction in the amount of \$388,971.85.

September 16, 2025

Village of Jackson  
N168 W20733 Main Street  
PO Box 637  
Jackson, WI 53037

Attn: Mr. Jack Straehler II, Director of Public Works

Subject: Contractor's Application for Payment No. 5  
Ridgeway Drive & Chestnut Court Reconstruction - REBID  
Cedar Project No. 05789-0020

Dear Mr. Straehler:

Enclosed for your use in payment to Advance Construction in the amount of \$388,971.85 is Contractor's Application for Payment No. 5.

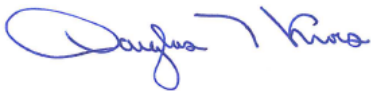
**Please Note:** As the Contractor has not yet received payment from the Village related to their Application for Payment No. 4, this application does not include lien waivers from subcontractors and/or material suppliers associated with Application No. 4. These lien waivers will be submitted upon the Contractor's receipt of payment for the same.

Following your review and approval, please complete the application for payment forms within the areas reserved for the Owner. Thereafter, retain one copy for your records, provide the second copy to the Contractor with payment and provide the third copy to our office.

Should you have any questions, please feel free to contact me at our Cedarburg office.

Sincerely,

CEDAR CORPORATION



Douglas T. Kroes  
Senior Construction Manager

Enclosed: Contractor's Application for Payment No. 5  
Lien Waivers: Application for Payment No. 3

Cc: Shane Kofler, Advance Construction

## Contractor's Application for Payment No. 5

Application Period: 07/26/25 - 08/29/25		Application Date: 8/29/2025	
To (Owner): Village of Jackson		From (Contractor): Advance Construction	
		Via (Engineer): Cedar Corporation	
Project: Ridgeway Dr. & Chestnut Ct. Reconstruction - REBID		Contract: Ridgeway Dr. & Chestnut Ct. Reconstruction - REBID	
Owner's Contract No:		Contractor's Project No:	
		Engineer's Project No: 05789-0020	

### Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	\$83,797.32	
2	\$13,450.00	
3	\$22,047.75	
TOTALS	\$119,295.07	
NET CHANGE BY CHANGE ORDERS	\$119,295.07	

1. ORIGINAL CONTRACT PRICE.....	\$	\$1,636,443.05
2. Net change by Change Orders.....	\$	\$119,295.07
3. Current Contract Price (Line 1 ± 2).....	\$	\$1,755,738.12
4. TOTAL COMPLETED AND STORED TO DATE (Column 1 total on Progress Estimates).....	\$	\$1,774,076.30
5. RETAINAGE:		
a. 5% X \$877,869.06 Work Completed.....	\$	\$43,893.45
b. 5% X _____ Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$43,893.45
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$1,730,182.85
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$1,341,211.00
8. AMOUNT DUE THIS APPLICATION.....	\$	\$388,971.85

#### Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

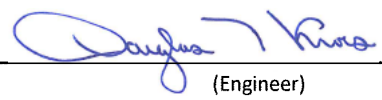
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

#### Contractor Signature

By:  Date: 9/10/25

Payment of: \$ 388,971.85  
(Line 8 or other - attach explanation of the other amount)

is recommended by:  9/16/25  
(Engineer) (Date)

Payment of: \$ 388,971.85  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Approved by: \_\_\_\_\_  
Funding or Financing Entity (if applicable) (Date)

Unit Price Progress Estimate

Contractor's Application

Project: Ridgeway Dr. & Chestnut Ct. Reconstruction - REBID				Application Number: 5								
Application Period: 7/26/25 - 8/29/25				Application Date: August 29, 2025								
A				B	C	D	E	F	G	H	I	J
Bid No.	Item Description	Estimated Bid Quantity	Unit Price	Quantity Completed						Total Completed & Stored to Date (C+E+G)		% Comp.
				Previous Applications		This Application		Materials Stored		Quantity	Amount	
				Quantity	Amount	Quantity	Amount	Quantity	Amount			
1	Sanitary Manhole Chimney & Casting Replacement	1.00 E.A.	\$2,000.00									
2	48" Sanitary Manhole (4 Units)	56.00 V.F.	\$550.00	53.01	\$29,155.50					53.01	\$29,155.50	94.7%
3	8" PVC Sanitary Sewer Pipe	841.00 L.F.	\$210.00	853.5	\$179,235.00					853.5	\$179,235.00	101.5%
4	6" PVC Sanitary Sewer Lateral (14 Units)	515.00 L.F.	\$165.50	147.58	\$24,424.49					147.58	\$24,424.49	28.7%
5	Abandon 8" Sanitary Sewer	509.00 L.F.	\$10.00	509.53	\$5,095.30					509.53	\$5,095.30	100.1%
6	Sanitary Lateral Cleanout	1.00 E.A.	\$500.00	1	\$500.00					1	\$500.00	100.0%
7	8" PVC Water Main Pipe	353.00 L.F.	\$131.00	341.5	\$44,736.50					341.5	\$44,736.50	96.7%
8	12" PVC Water Main Pipe	500.00 L.F.	\$165.00	493	\$81,345.00					493	\$81,345.00	98.6%
9	8" Gate Valve	1.00 E.A.	\$2,562.00	1	\$2,562.00					1	\$2,562.00	100.0%
10	12" Gate Valve	1.00 E.A.	\$4,580.00	1	\$4,580.00					1	\$4,580.00	100.0%
11	4" PVC Water Service & Valve & Box (1 Unit)	29.00 L.F.	\$200.00	264.66	\$52,932.00					264.66	\$52,932.00	912.6%
12	1 1/4" Water Service & Curb Stop & Box (13 Units)	619.00 L.F.	\$77.00	218.99	\$16,862.23					218.99	\$16,862.23	35.4%
13	Hydrant Assembly	3.00 E.A.	\$8,520.00	3	\$25,560.00					3	\$25,560.00	100.0%
14	Abandon 6" Water Main	396.00 L.F.	\$7.00	396	\$2,772.00					396	\$2,772.00	100.0%
15	Abandon 12" Water Main	490.00 L.F.	\$13.00	490	\$6,370.00					490	\$6,370.00	100.0%
16	Salvage Hydrant and Valve	2.00 E.A.	\$1,000.00	2	\$2,000.00					2	\$2,000.00	100.0%
17	4" Dia. Storm Lateral (10 Units)	620.00 L.F.	\$60.00	1192.83	\$71,569.80					1192.83	\$71,569.80	192.4%
18	Common Excavation (Including Pavement Removal)	2,400.00 C.Y.	\$22.00	2400	\$52,800.00					2400	\$52,800.00	100.0%
19	Saw Cutting Roadway & Driveways	326.00 L.F.	\$3.50	57.5	\$201.25	217.59	\$761.57			275.09	\$962.82	84.4%
20	Remove Concrete Sidewalk	4,003.00 S.F.	\$0.60	4003	\$2,401.80					4003	\$2,401.80	100.0%
21	4" Concrete Sidewalk	7,517.00 S.F.	\$6.60			8656	\$57,129.60			8656	\$57,129.60	115.2%
22	Curb Ramp Type 1	2.00 E.A.	\$1,500.00			2	\$3,000.00			2	\$3,000.00	100.0%
23	Remove Curb & Gutter	1,710.00 L.F.	\$5.50	1710	\$9,405.00					1710	\$9,405.00	100.0%
24	30" Curb & Gutter Type "D"	1,710.00 L.F.	\$20.00			1710	\$34,200.00			1710	\$34,200.00	100.0%
25	Remove Concrete Driveway Apron	704.00 S.F.	\$0.60	704	\$422.40					704	\$422.40	100.0%
26	7" Concrete Driveway Apron & Sidewalk	3,279.00 S.F.	\$8.40			2790.25	\$23,438.10			2790.25	\$23,438.10	85.1%
27	Remove Concrete Driveway	567.00 S.F.	\$5.00	567	\$2,835.00					567	\$2,835.00	100.0%
28	7" Concrete Driveway	343.00 S.F.	\$8.40			340	\$2,856.00			340	\$2,856.00	99.1%
29	Remove Asphalt Driveway	397.00 S.Y.	\$4.95	397	\$1,965.15	-21.5	-\$106.43			375.5	\$1,858.73	94.6%
30	Asphalt Driveway	397.00 S.Y.	\$33.00			374	\$12,342.00			374	\$12,342.00	94.2%
31	Gravel Driveway	5.00 S.Y.	\$7.50									
32	Excavation Below Subgrade (EBS)	240.00 C.Y.	\$23.00	106.9	\$2,458.70	44.7	\$1,028.10			151.6	\$3,486.80	63.2%
33	EBS Backfill 1 1/4" Dense	480.00 TONS	\$16.00	213.8	\$3,420.80	53.15	\$850.40			266.95	\$4,271.20	55.6%
34	1 1/4" Dense Crushed Aggregate Base Course	1,956.00 TONS	\$16.00	1415.53	\$22,648.48	481.19	\$7,699.04			1896.72	\$30,347.52	97.0%
35	Lower Layer HMA Pavement 3-1/4"	633.00 TONS	\$90.25			580.2	\$52,363.05			580.2	\$52,363.05	91.7%
36	Upper Layer HMA Pavement 1-3/4"	341.00 TONS	\$96.00			322.68	\$30,977.28			322.68	\$30,977.28	94.6%
37	Relocate Sign	2.00 E.A.	\$300.00									

Unit Price Progress Estimate

Contractor's Application

Project: Ridgeway Dr. & Chestnut Ct. Reconstruction - REBID				Application Number: 5								
Application Period: 7/26/25 - 8/29/25				Application Date: August 29, 2025								
A				B	C	D	E	F	G	H	I	J
Bid No.	Item Description	Estimated Bid Quantity	Unit Price	Quantity Completed						Total Completed & Stored to Date (C+E+G)		% Comp.
				Previous Applications		This Application		Materials Stored		Quantity	Amount	
				Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	
38	Traffic Control	1.00 L.S.	\$80,000.00	1	\$80,000.00					1	\$80,000.00	100.0%
39	Remove Trees	5.00 E.A.	\$1,000.00	5	\$5,000.00					5	\$5,000.00	100.0%
40	Lawn Restoration	1.00 L.S.	\$13,000.00			1	\$13,000.00			1	\$13,000.00	100.0%
41	Inlet Protection	10.00 E.A.	\$65.00	10	\$650.00					10	\$650.00	100.0%
A1-1	48" Sanitary Manhole (4 Units)	74.00 V.F.	\$580.00	71.83	\$41,661.40					71.83	\$41,661.40	97.1%
A1-2	8" PVC Sanitary Sewer Pipe	468.00 L.F.	\$260.00	465	\$120,900.00					465	\$120,900.00	99.4%
A1-3	6" PVC Sanitary Sewer Lateral (7 Units)	761.00 L.F.	\$165.50									
A1-4	12" PVC Water Main Pipe	486.00 L.F.	\$165.00	466	\$76,890.00					466	\$76,890.00	95.9%
A1-5	8" Tapping Gate Valve	1.00 E.A.	\$7,035.00									
A1-6	4" PVC Water Service & Valve & Box (2 Unit)	37.00 L.F.	\$200.00	43.33	\$8,666.00					43.33	\$8,666.00	117.1%
A1-7	1 1/4" Water Service & Curb Stop & Box (3 Units)	98.00 L.F.	\$77.00	141.3	\$10,880.10					141.3	\$10,880.10	144.2%
A1-8	Hydrant Assembly	1.00 E.A.	\$8,520.00	1	\$8,520.00					1	\$8,520.00	100.0%
A1-9	Salvage Hydrant and Valve	1.00 E.A.	\$1,000.00	1	\$1,000.00					1	\$1,000.00	100.0%
A1-10	Nyloplast Yard Inlet Manhole with Grate	1.00 E.A.	\$3,500.00	1	\$3,500.00					1	\$3,500.00	100.0%
A1-11	12" Dia PVC Storm Sewer Pipe	26.00 L.F.	\$115.00	16.75	\$1,926.25					16.75	\$1,926.25	64.4%
A1-12	4" Dia. Storm Lateral (5 Units)	413.00 L.F.	\$60.00	361	\$21,660.00					361	\$21,660.00	87.4%
A1-13	Storm Lateral Cleanout	2.00 E.A.	\$500.00	3	\$1,500.00					3	\$1,500.00	150.0%
A1-14	Common Excavation (Including Pavement Removal)	950.00 C.Y.	\$22.00	950	\$20,900.00	10	\$220.00			960	\$21,120.00	101.1%
A1-15	Saw Cutting Roadway & Driveways	211.00 L.F.	\$3.70			223	\$825.10			223	\$825.10	105.7%
A1-16	Remove Concrete Sidewalk	2,376.00 S.F.	\$0.60	2376	\$1,425.60					2376	\$1,425.60	100.0%
A1-17	4" Concrete Sidewalk	4,078.00 S.F.	\$6.60			2422	\$15,985.20			2422	\$15,985.20	59.4%
A1-18	Curb Ramp Type 1	1.00 E.A.	\$1,500.00			1	\$1,500.00			1	\$1,500.00	100.0%
A1-19	Remove Curb & Gutter	905.00 L.F.	\$5.50	905	\$4,977.50					905	\$4,977.50	100.0%
A1-20	30" Curb & Gutter Type "D"	905.00 L.F.	\$20.00			924	\$18,480.00			924	\$18,480.00	102.1%
A1-21	Remove Concrete Driveway Apron	348.00 S.F.	\$0.60	348	\$208.80					348	\$208.80	100.0%
A1-22	7" Concrete Driveway Apron & Sidewalk	1,074.00 S.F.	\$8.40			2547.97	\$21,402.95			2547.97	\$21,402.95	237.2%
A1-23	Remove Concrete Driveway	33.00 S.F.	\$5.00	33	\$165.00					33	\$165.00	100.0%
A1-24	7" Concrete Driveway	12.00 S.F.	\$8.40			12	\$100.80			12	\$100.80	100.0%
A1-25	Remove Asphalt Driveway	102.00 S.Y.	\$4.95	102	\$504.90	-3	-\$14.85			99	\$490.05	97.1%
A1-26	Asphalt Driveway	186.00 S.Y.	\$33.00			56	\$1,848.00			56	\$1,848.00	30.1%
A1-27	Gravel Driveway	16.00 S.Y.	\$7.50									
A1-28	Excavation Below Subgrade (EBS)	100.00 C.Y.	\$23.00	23.42	\$538.66					23.42	\$538.66	23.4%
A1-29	EBS Backfill 1 1/4" Dense	200.00 TONS	\$16.00	46.84	\$749.44					46.84	\$749.44	23.4%
A1-30	1 1/4" Dense Crushed Aggregate Base Course	1,040.00 TONS	\$16.00	1267.99	\$20,287.84					1267.99	\$20,287.84	121.9%
A1-31	Lower Layer HMA Pavement 3-1/4"	337.00 TONS	\$90.25			312.7	\$28,221.18			312.7	\$28,221.18	92.8%
A1-32	Upper Layer HMA Pavement 1-3/4"	181.00 TONS	\$96.00			173.75	\$16,680.00			173.75	\$16,680.00	96.0%
A1-33	Traffic Control	1.00 L.S.	\$16,000.00	1	\$16,000.00					1	\$16,000.00	100.0%

Unit Price Progress Estimate

Contractor's Application

Project: Ridgeway Dr. & Chestnut Ct. Reconstruction - REBID				Application Number: 5								
Application Period: 7/26/25 - 8/29/25				Application Date: August 29, 2025								
A				B	C	D	E	F	G	H	I	J
Bid No.	Item Description	Estimated Bid Quantity	Unit Price	Quantity Completed						Total Completed & Stored to Date (C+E+G)		% Comp.
				Previous Applications		This Application		Materials Stored		Quantity	Amount	
				Quantity	Amount	Quantity	Amount	Quantity	Amount			
A1-34	Remove Trees	1.00 E.A.	\$1,000.00	1	\$1,000.00					1	\$1,000.00	100.0%
A1-35	Lawn Restoration	1.00 L.S.	\$5,500.00			1	\$5,500.00			1	\$5,500.00	100.0%
A1-36	Inlet Protection	4.00 E.A.	\$65.00	4	\$260.00					4	\$260.00	100.0%
A2-1	Nyloplast Yard Inlet Manhole with Grate	1.00 E.A.	\$3,500.00	1	\$3,500.00					1	\$3,500.00	100.0%
A2-2	12" Dia PVC Storm Sewer Pipe	88.00 L.F.	\$115.00									
A2-3	Storm Cleanout	1.00 E.A.	\$500.00	1	\$500.00					1	\$500.00	100.0%
A2-4	Connection to Existing Catch Basin	1.00 E.A.	\$500.00	1	\$500.00					1	\$500.00	100.0%
A2-5	Remove & Replace Concrete Sidewalk	50.00 S.F.	\$26.00	50	\$1,300.00					50	\$1,300.00	100.0%
A2-6	Remove & Replace Curb & Gutter	25.00 L.F.	\$92.00									
A2-7	Gravel Driveway Restoration	20.00 S.Y.	\$7.50									
A2-8	Traffic Control	1.00 L.S.	\$200.00	1	\$200.00					1	\$200.00	100.0%
A2-9	Lawn Restoration	1.00 L.S.	\$1,250.00									
A2-10	Inlet Protection	2.00 E.A.	\$65.00	2	\$130.00					2	\$130.00	100.0%
	CHANGE ORDER #1											
1.00	Add 15 Each Storm Lateral/Sump discharge Connections	15.00 E.A.	\$500.00	23	\$11,500.00					23	\$11,500.00	153.3%
2.00	Delete Water Service Curb Box Materials	(16.00) E.A.	\$73.00	-14	-\$1,022.00					-14	-\$1,022.00	87.5%
3.00	Add 4" Diameter Storm Lateral Cleanout	1.00 E.A.	\$450.00	1	\$450.00					1	\$450.00	100.0%
5.00	Add 6" Dia. Storm Lateral	220.00 LF	\$65.00	202.17	\$13,141.05					202.17	\$13,141.05	91.9%
6.00	Add 6" Dia. Storm Lateral Cleanout	1.00 EA	\$500.00	2	\$1,000.00					2	\$1,000.00	200.0%
10.00	Add Replace Caatch Basing Castings w/3067 (2'x3') castings	2.00 EA	\$838.00	2	\$1,676.00					2	\$1,676.00	100.0%
8.00	Add Repplace Catch Basin Castins 2/3070 (2'x2') castings	7.00 EA	\$900.00	4	\$3,600.00					4	\$3,600.00	57.1%
9.00	Add Ctach Basin Chimney Reconstruction using 2' round rings	7.00 EA	\$2,000.00	7	\$14,000.00					7	\$14,000.00	100.0%
11.00	Add Catch Basin Chimney Reconstruction using 2'x3' rings	2.00 EA	\$2,000.00	2	\$4,000.00					2	\$4,000.00	100.0%
12.00	Add San. MH Barrel Joint Leak Repair - Chemical Grout	1.00 EA	\$3,000.00	1	\$3,000.00					1	\$3,000.00	100.0%
15.00	Add 6" Dia PVC Storm Sewer Pipe	88.00 LF	\$65.00	81	\$5,265.00					81	\$5,265.00	92.0%
16.00	Add 12"x6" Reducing Fitting	1.00 EA	\$275.00	1	\$275.00					1	\$275.00	100.0%
19.00	Add Lump Sum Lawn Restoration	1.00 LS	\$2,000.00			1	\$2,000.00			1	\$2,000.00	100.0%
22.00	Add 6" HDPE Pipe Bursted Sanitary Sewer Lateral	1,560.00 LF	\$140.00	1366	\$191,240.00					1366	\$191,240.00	87.6%
7.00	Add 2'x3' Catch Basins w/3067 Castings	2.00 EA	\$3,800.00	2	\$7,600.00					2	\$7,600.00	100.0%

Unit Price Progress Estimate

Contractor's Application

Project: Ridgeway Dr. & Chestnut Ct. Reconstruction - REBID				Application Number: 5								
Application Period: 7/26/25 - 8/29/25				Application Date: August 29, 2025								
A				B	C	D	E	F	G	H	I	J
Bid No.	Item Description	Estimated Bid Quantity	Unit Price	Quantity Completed						Total Completed & Stored to Date (C+E+G)		% Comp.
				Previous Applications		This Application		Materials Stored		Quantity	Amount	
				Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	
24.00	Add Investigation of Existing Water Main Location	1.00 LS	\$3,292.32	1	\$3,292.32					1	\$3,292.32	100.0%
23.00	Add Water Service Temporary Connections w/Add'l WTM	1.00 LS	\$8,000.00	1	\$8,000.00					1	\$8,000.00	100.0%
13.00	Add Remove Trees (Bid Item #A1-34)	2.00 EA	\$1,000.00									
14.00	Delete 12" Dia. PVC Storm Sewer Pipe (Bid Item #A2-2)	(88.00) LF	\$115.00									
17.00	Delete Remove & Replace Curb & Gutter (Bid Item #A2-6)	(25.00) LF	\$92.00									
18.00	Delete Lump Sum Lawn Restoration (Bid Item #A2-9)	(1.00) LS	\$1,250.00									
20.00	Delete 6" PVC Sanitary Sewer Lateral (14 Units)	(515.00) LF	\$165.50									
21.00	Delete 6" PVC Sanitary Sewer Lateral (7units)(Bid Item #A1-3)	(761.00) LF	\$165.50									
CHANGE ORDER #2												
1.00	Credit Sanitary Lateral Pipe Bursting(6" vs 4" Material Cost)	1,050.00 LF	-\$2.00	1087	-\$2,174.00					1087	-\$2,174.00	103.5%
2.00	Add 12" Dia RCP Storm Sewer Pipe	34.00 LF	\$95.00	34	\$3,230.00					34	\$3,230.00	100.0%
3.00	Add Lump Sump Investigation of Existing Water Main Location 6/11/25	1.00 LS	\$7,040.00	1	\$7,040.00					1	\$7,040.00	100.0%
4.00	Add Lump Sum Cutting & Capping Existing 12" Water Main 6/12/25	1.00 LS	\$5,280.00	1	\$5,280.00					1	\$5,280.00	100.0%
CHANGE ORDER #3												
3.00	Add 6" Water Service	78.00 LF	\$210.00			78	\$16,380.00			78	\$16,380.00	100.0%
4.00	Add 2" Water Service	119.00 LF	\$113.00			119.17	\$13,466.21			119.17	\$13,466.21	100.1%
1.00	Remove/Replace Curb/gutter Driveway corrections	143.00 lf	\$44.25			143	\$6,327.75			143	\$6,327.75	100.0%
2.00	Remove/Replace Curb/gutter (owner changes)	24.00 LF	\$44.25			24	\$1,062.00			24	\$1,062.00	100.0%
5.00	Delete 1 1/4" Water Service & Curb Stop Box (B.I. #12)	197.00 LF	77									
TOTAL					\$1,384,553.26		\$389,523.04				\$1,774,076.30	



**UNCONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT**

**NOTICE TO CLAIMANT: THIS DOCUMENT WAIVES AND RELEASES LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL WAIVER AND RELEASE FORM.**

**Identifying Information**

Name of Claimant: Ferguson Enterprises, LLC dba Ferguson Waterworks

Name of Customer: ADVANCE CONSTRUCTION INC

Additional Identifying Information (If Applicable):  
JACKSON RIDGEWAY DR & CHE

Job Location: RIDGEWAY DRIVE JACKSON, WI 53037

Job No WISCWW\*22843

Owner: VILLAGE OF JACKSON

Through Date: 2025-06-30

**Unconditional Waiver and Release**

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. The claimant has received the following progress payment:

\$18,784.53

**Exceptions**

This document does not affect any of the following:

- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

**Signature**

Claimant's Signature: *Tina Castillo*

Claimant's Title: Tina Castillo, Credit Coordinator

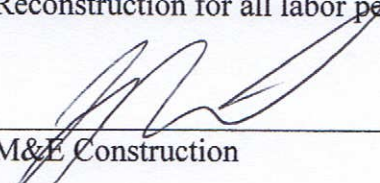
Date of Signature: 2025-09-02

0446449-1	04JUN25	192.36
0448264	12JUN25	1185.10
0447440	13JUN25	8212.52
0449003	19JUN25	134.52
0449013	19JUN25	1162.00
0446010-1	20JUN25	698.88
0447440-1	20JUN25	5208.24
0449179	20JUN25	79.01
0449289	23JUN25	315.50
0449280	24JUN25	375.22
0449570	25JUN25	542.18
0447440-2	30JUN25	679.00

Final Waiver of Lien

September 7, 2025

For Value received, we hereby waive all rights and claims for lien on building about to be erected, being erected, erected, altered or repaired and to the appurtenances there unto belonging for Village of Jackson owner, by Advance Construction, Inc. contractor, being situate in Washington County, State of Wisconsin, Ridgeway Dr and Chestnut Ct Reconstruction for all labor performed and for all material furnished



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M&E Construction

9-16-2025  
Date



**STAFF MEMO**

**Village of Jackson Public Works**

**To:** Brian Heckendorf, Village President  
Jen Heidtke, Village Administrator

**CC:** Board of Public Works; Budget and Finance; Village Board

**From:** Jack Straehler, Director of Public Works

**Subject:** Pay Request #3 – 2025 Hickory Lane Reconstruction Project - Vinton Construction in the amount of \$479,393.34

**Meeting Date:** September 30, 2025 – Board of Public Works

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**Background and Analysis:**

This memo is to inform the Board of Pay Request #3 from Vinton Construction in the amount of \$479,393.34 for work completed on the Hickory Lane Reconstruction Project.

The work has been reviewed and verified for accuracy and completion in accordance with the project contract documents and schedule.

Funding for this payment will come from Account Numbers:

600-00-56700-400-000 (Capital Projects Repairs/Construction) \$159,797.78

300-00-17600-000-380 (Sewer Construction Work) \$159,797.78

200-00-18600-395-000 (Water Construction Work) \$159,797.78

If you have any questions, please let me know.

JS

**Recommendation:**

Board of Public Works recommends the Budget and Finance Committee and Village Board approve Pay Request #3 for Vinton Construction in the amount of \$479,393.34.

September 19, 2025

Village of Jackson  
W194 N16660 Eagle Drive  
Jackson, WI 53037

Attention: Jack Straehler  
Director of Public Works

Subject: Project: VOJ 25-01  
Hickory Lane Reconstruction  
Pay Request #3

Dear Mr. Straehler:


Enclosed you will find Pay Request #3 for the Hickory Lane Reconstruction project in the Village of Jackson. The total amount, due to the contractor, has been reduced by five percent (5%) for retainage but not to exceed maximum retainage. This is per Article 6.02.A.1 Progress Payments; Retainage, of Contract Document 00500, Agreement:

Work completed, Pay Request #3	= \$504,624.58
Retainage, Pay Request #3 (5%)	= \$25,231.22
Amount due to Contractor, Pay Request #3	= \$479,393.34

If you have any questions or comments, please contact me at (262) 343-0351.

Sincerely,

Ethan Wedemayer  
Project Inspector  
Gremmer & Associates, Inc.

<b>Vinton Construction Company</b> <b>PO Box 137</b> <b>Two Rivers, WI 54241</b>				<b>Contractor's Application for Payment No.</b>		<b>3 REVISED2</b>			
Application Period: 8/12/25 to 9/12/25		Application Date: 9/18/2025		To (Owner): Village of Jackson		From (Contractor): <b>Vinton Construction Company</b> <b>PO Box 137 Two Rivers, WI 54241</b>		Via (Engineer): Gremmer Associates	
Project: VOJ-25-01 Hickory Lane		Contract: VOJ-25-01 Hickory Lane		Owner's Contract No.: VOJ 25-01		Contractor's Project No.: 25057		Engineer's Project No.: Jeff Chvosta; Ethan Wedemayer	

Approved Change Orders				
Number	Additions	Deductions		
			1. ORIGINAL CONTRACT PRICE.....	\$ \$2,156,363.50
			2. Net change by Change Orders.....	\$
			3. Current Contract Price (Line 1 ± 2).....	\$ \$2,156,363.50
			4. TOTAL COMPLETED AND STORED TO DATE	
			(Column F total on Progress Estimates).....	\$ \$1,251,245.28
			5. RETAINAGE:	
			a. 5% X \$1,251,245.28 Work Completed.....	\$ \$62,562.26
			b. X Stored Material.....	\$
			c. Total Retainage (Line 5.a + Line 5.b).....	\$ \$62,562.26
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ \$1,188,683.00
			7. LESS PREVIOUS REQUESTS (Line 6 from prior Application).....	\$ \$709,289.66
			8. AMOUNT DUE THIS APPLICATION.....	\$ \$479,393.34
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G total on Progress Estimates + Line 5.c above).....	\$ \$967,680.49
TOTALS				
NET CHANGE BY				
CHANGE ORDERS				

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:


(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and


(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

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**Contractor Signature**

By:  Date: 9/19/25

Payment of: \$ 479,393.34  
 (Line 8 or other - attach explanation of the other amount)

is recommended by:  9/19/2025  
 (Engineer) (Date)

Payment of: \$ \_\_\_\_\_  
 (Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
 (Owner) (Date)

Approved by: \_\_\_\_\_  
 Funding or Financing Entity (if applicable) (Date)

ITEM NO.	DESCRIPTION OF WORK	Scheduled-				Work Completed Previous Request		This Request		Total Completed/Stored To Date		Scheduled Vs. Actual	Percent Complete
		Quantity	UOM	Unit Price	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	Add(Deduct)	
<b>Section 100 Roadway Items</b>													
1	100-01 Clearing & Grubbing	1	LS	\$ 10,000.00	\$ 10,000.00	1.00	\$ 10,000.00	-	\$ -	1.00	\$ 10,000.00	\$ -	100.0%
2	100-02 Removing Curb & Gutter	665	LF	\$ 5.00	\$ 3,325.00	-	\$ -	538.00	\$ 2,690.00	538.00	\$ 2,690.00	\$ 635.00	80.9%
3	100-03 Removing Concrete Driveways and Sidewalk	740	SY	\$ 6.30	\$ 4,662.00	-	\$ -	589.00	\$ 3,710.70	589.00	\$ 3,710.70	\$ 951.30	79.6%
4	100-04 Removing Guardrail	311	LF	\$ 2.00	\$ 622.00	311.00	\$ 622.00	-	\$ -	311.00	\$ 622.00	\$ -	100.0%
5	100-05 Excavation Common	7,315	CY	\$ 24.09	\$ 176,218.35	-	\$ -	3,657.50	\$ 88,109.18	3,657.50	\$ 88,109.18	\$ 88,109.18	50.0%
6	100-06 Excavation Below Subgrade	1,508	CY	\$ 18.25	\$ 27,521.00	-	\$ -	-	\$ -	-	\$ -	\$ 27,521.00	0.0%
7	100-07 Base Aggregate Dense 3/4-Inch	470	TON	\$ 34.20	\$ 16,074.00	-	\$ -	198.00	\$ 6,771.60	198.00	\$ 6,771.60	\$ 9,302.40	42.1%
8	100-08 Base Aggregate Dense 1 1/4-Inch	8,475	TON	\$ 16.55	\$ 140,261.25	-	\$ -	4,970.00	\$ 82,253.50	4,970.00	\$ 82,253.50	\$ 58,007.75	58.6%
9	100-09 Base Aggregate Dense 3-Inch	3,320	TON	\$ 19.47	\$ 64,640.40	-	\$ -	-	\$ -	-	\$ -	\$ 64,640.40	0.0%
10	100-10 Concrete Driveway 7-Inch	115	SY	\$ 72.00	\$ 8,280.00	-	\$ -	125.00	\$ 9,000.00	125.00	\$ 9,000.00	\$ (720.00)	108.7%
11	100-11 Drilled Tie Bars	52	EA	\$ 10.00	\$ 520.00	-	\$ -	39.00	\$ 390.00	39.00	\$ 390.00	\$ 130.00	75.0%
12	100-12 HMA Pavement 3 LT 58-28 S	2,615	TON	\$ 65.80	\$ 172,067.00	-	\$ -	-	\$ -	-	\$ -	\$ 172,067.00	0.0%
13	100-13 HMA Pavement 4 LT 58-28 S	1,745	TON	\$ 71.80	\$ 125,291.00	-	\$ -	-	\$ -	-	\$ -	\$ 125,291.00	0.0%
14	100-14 Asphaltic Surface Driveways	9	TON	\$ 120.00	\$ 1,080.00	-	\$ -	-	\$ -	-	\$ -	\$ 1,080.00	0.0%
15	100-15 Concrete Curb & Gutter 24-Inch	335	LF	\$ 33.75	\$ 11,306.25	-	\$ -	157.00	\$ 5,298.75	157.00	\$ 5,298.75	\$ 6,007.50	46.9%
16	100-16 Concrete Curb & Gutter 30-Inch Type D	835	LF	\$ 33.75	\$ 28,181.25	-	\$ -	498.00	\$ 16,807.50	498.00	\$ 16,807.50	\$ 11,373.75	59.6%
17	100-17 Concrete Sidewalk 4-Inch	9,580	SF	\$ 6.50	\$ 62,270.00	-	\$ -	7,544.00	\$ 49,036.00	7,544.00	\$ 49,036.00	\$ 13,234.00	78.7%
18	100-18 Concrete Sidewalk 6-Inch	965	SF	\$ 7.50	\$ 7,237.50	-	\$ -	1,048.00	\$ 7,860.00	1,048.00	\$ 7,860.00	\$ (622.50)	108.6%
19	100-19 Curb Ramp Detectable Warning Field Natural Patina	190	SF	\$ 28.00	\$ 5,320.00	-	\$ -	150.00	\$ 4,200.00	150.00	\$ 4,200.00	\$ 1,120.00	78.9%
20	100-20 Mobilization	1	EA	\$ 95,500.00	\$ 95,500.00	0.50	\$ 47,750.00	0.25	\$ 23,875.00	0.75	\$ 71,625.00	\$ 23,875.00	75.0%
21	100-21 Silt Fence	3,515	LF	\$ 2.05	\$ 7,205.75	3,435.00	\$ 7,041.75	-	\$ -	3,435.00	\$ 7,041.75	\$ 164.00	97.7%
22	100-22 Temporary Ditch Checks	72	LF	\$ 8.00	\$ 576.00	20.00	\$ 160.00	52.00	\$ 416.00	72.00	\$ 576.00	\$ -	100.0%
23	100-23 Culvert Pipe Checks	42	EA	\$ 25.00	\$ 1,050.00	-	\$ -	4.00	\$ 100.00	4.00	\$ 100.00	\$ 950.00	9.5%
24	100-24 Inlet Protection Type B	20	EA	\$ 70.00	\$ 1,400.00	20.00	\$ 1,400.00	-	\$ -	20.00	\$ 1,400.00	\$ -	100.0%
25	100-25 Inlet Protection Type C	25	EA	\$ 73.00	\$ 1,825.00	25.00	\$ 1,825.00	-	\$ -	25.00	\$ 1,825.00	\$ -	100.0%
26	100-26 Topsoil, Seed, Fertilizer, and Mulch	10,000	SY	\$ 6.59	\$ 65,900.00	-	\$ -	-	\$ -	-	\$ -	\$ 65,900.00	0.0%

ITEM NO.	DESCRIPTION OF WORK	Scheduled-				Work Completed Previous Request		This Request		Total Completed/Stored To Date		Scheduled Vs. Actual	Percent Complete
		Quantity	UOM	Unit Price	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	Add(Deduct)	
27	100-27 Topsoil, Seed, Fertilizer, and Erosion Mat	1,100	SY	\$ 9.99	\$ 10,989.00	-	\$ -	-	\$ -	-	\$ -	\$ 10,989.00	0.0%
28	100-28 Riprap Medium w/ Geotextile Fabric Type HR	30	CY	\$ 120.00	\$ 3,600.00	-	\$ -	30.00	\$ 3,600.00	30.00	\$ 3,600.00	\$ -	100.0%
29	100-29 Geotextile Fabric Type SAS	4,524	SY	\$ 1.75	\$ 7,917.00	-	\$ -	-	\$ -	-	\$ -	\$ 7,917.00	0.0%
30	100-30 Traffic Control	1	LS	\$ 6,000.00	\$ 6,000.00	0.50	\$ 3,000.00	0.25	\$ 1,500.00	0.75	\$ 4,500.00	\$ 1,500.00	75.0%
31	100-31 Permanent Signing	1	LS	\$ 2,300.00	\$ 2,300.00	-	\$ -	-	\$ -	-	\$ -	\$ 2,300.00	0.0%
32	100-32 Marking Line Epoxy 4-Inch	13,795	LF	\$ 0.63	\$ 8,690.85	-	\$ -	-	\$ -	-	\$ -	\$ 8,690.85	0.0%
33	100-33 Marking Stop Line Epoxy 18-Inch	150	LF	\$ 13.50	\$ 2,025.00	-	\$ -	-	\$ -	-	\$ -	\$ 2,025.00	0.0%
34	100-34 Marking Crosswalk Epoxy Transverse Line 6-Inch	725	LF	\$ 10.50	\$ 7,612.50	-	\$ -	-	\$ -	-	\$ -	\$ 7,612.50	0.0%
35	100-35 Sawing Asphalt	468	LF	\$ 4.00	\$ 1,872.00	468.00	\$ 1,872.00	15.00	\$ 60.00	483.00	\$ 1,932.00	\$ (60.00)	103.2%
36	100-36 Sawing Concrete	124	LF	\$ 5.00	\$ 620.00	70.00	\$ 350.00	4.00	\$ 20.00	74.00	\$ 370.00	\$ 250.00	59.7%
37	100-37 Remove Fallen Trees from Cedar Creek	1	LS	\$ 5,000.00	\$ 5,000.00	1.00	\$ 5,000.00	-	\$ -	1.00	\$ 5,000.00	\$ -	100.0%
<b>Section 200 Storm Sewer Items</b>													
38	200-01 Removing Manholes	20	EA	\$ 515.00	\$ 10,300.00	3.00	\$ 1,545.00	2.00	\$ 1,030.00	5.00	\$ 2,575.00	\$ 7,725.00	25.0%
39	200-02 Removing Inlets	13	EA	\$ 305.00	\$ 3,965.00	5.00	\$ 1,525.00	18.00	\$ 5,490.00	23.00	\$ 7,015.00	\$ (3,050.00)	176.9%
40	200-03 Removing Storm Sewer	3,207	LF	\$ 29.00	\$ 93,003.00	342.00	\$ 9,918.00	2,068.00	\$ 59,972.00	2,410.00	\$ 69,890.00	\$ 23,113.00	75.1%
41	200-04 Abandoning Storm Sewer	40	CY	\$ 255.00	\$ 10,200.00	-	\$ -	40.00	\$ 10,200.00	40.00	\$ 10,200.00	\$ -	100.0%
42	200-05 Apron Endwalls for Culvert Pipe Reinforced Concrete 15-Inch	2	EA	\$ 1,225.00	\$ 2,450.00	-	\$ -	-	\$ -	-	\$ -	\$ 2,450.00	0.0%
43	200-06 Apron Endwalls for Culvert Pipe Reinforced Concrete 18-Inch	1	EA	\$ 1,515.00	\$ 1,515.00	-	\$ -	-	\$ -	-	\$ -	\$ 1,515.00	0.0%
44	200-07 Apron Endwalls for Culvert Pipe Reinforced Concrete 24-Inch W/ Pipe Grate	1	EA	\$ 3,565.00	\$ 3,565.00	-	\$ -	1.00	\$ 3,565.00	1.00	\$ 3,565.00	\$ -	100.0%
45	200-08 Apron Endwalls for Culvert Pipe Reinforced Concrete 60-Inch	1	EA	\$ 4,060.00	\$ 4,060.00	-	\$ -	-	\$ -	-	\$ -	\$ 4,060.00	0.0%
46	200-09 Apron Endwalls for Culvert Pipe Reinforced Concrete Horizontal Elliptical 38x60-Inch W/ Pipe Grate	1	EA	\$ 6,545.00	\$ 6,545.00	1.00	\$ 6,545.00	-	\$ -	1.00	\$ 6,545.00	\$ -	100.0%
47	200-10 Concrete Masonry Endwall	1	EA	\$ 17,678.00	\$ 17,678.00	-	\$ -	-	\$ -	-	\$ -	\$ 17,678.00	0.0%
48	200-11 Storm Sewer Pipe Reinforced Concrete Class III 42-Inch	310	LF	\$ 194.50	\$ 60,295.00	310.00	\$ 60,295.00	-	\$ -	310.00	\$ 60,295.00	\$ -	100.0%
49	200-12 Storm Sewer Pipe Reinforced Concrete Class III 48-Inch	325	LF	\$ 240.00	\$ 78,000.00	295.00	\$ 70,800.00	-	\$ -	295.00	\$ 70,800.00	\$ 7,200.00	90.8%
50	200-13 Storm Sewer Pipe Reinforced Concrete Class III 60-Inch	60	LF	\$ 356.95	\$ 21,417.00	-	\$ -	-	\$ -	-	\$ -	\$ 21,417.00	0.0%
51	200-14 Storm Sewer Pipe Reinforced Concrete Class IV 12-Inch	34	LF	\$ 84.00	\$ 2,856.00	-	\$ -	33.00	\$ 2,772.00	33.00	\$ 2,772.00	\$ 84.00	97.1%

ITEM NO.	DESCRIPTION OF WORK	Scheduled-				Work Completed Previous Request		This Request		Total Completed/Stored To Date		Scheduled Vs. Actual	Percent Complete
		Quantity	UOM	Unit Price	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	Add(Deduct)	
52	200-15 Storm Sewer Pipe Reinforced Concrete Class IV 15-Inch	61	LF	\$ 84.50	\$ 5,154.50	33.00	\$ 2,788.50	-	\$ -	33.00	\$ 2,788.50	\$ 2,366.00	54.1%
53	200-16 Storm Sewer Pipe Reinforced Concrete Class IV 18-Inch	207	LF	\$ 89.60	\$ 18,547.20	51.00	\$ 4,569.60	151.00	\$ 13,529.60	202.00	\$ 18,099.20	\$ 448.00	97.6%
54	200-17 Storm Sewer Pipe Reinforced Concrete Class IV 24-Inch	43	LF	\$ 135.00	\$ 5,805.00	-	\$ -	44.00	\$ 5,940.00	44.00	\$ 5,940.00	\$ (135.00)	102.3%
55	200-18 Storm Sewer Pipe Reinforced Concrete Class IV 48-Inch	242	LF	\$ 278.00	\$ 67,276.00	228.00	\$ 63,384.00	-	\$ -	228.00	\$ 63,384.00	\$ 3,892.00	94.2%
56	200-19 Storm Sewer Pipe Reinforced Concrete Horizontal Elliptical Class HE-IV 38x60-Inch	426	LF	\$ 357.00	\$ 152,082.00	420.00	\$ 149,940.00	-	\$ -	420.00	\$ 149,940.00	\$ 2,142.00	98.6%
57	200-20 Storm Sewer Pipe Class III-A 12-Inch	186	LF	\$ 87.35	\$ 16,247.10	83.00	\$ 7,250.05	107.00	\$ 9,346.45	190.00	\$ 16,596.50	\$ (349.40)	102.2%
58	200-21 Storm Sewer Pipe Class III-A 15-Inch	188	LF	\$ 76.30	\$ 14,344.40	64.00	\$ 4,883.20	101.00	\$ 7,706.30	165.00	\$ 12,589.50	\$ 1,754.90	87.8%
59	200-22 Storm Sewer Pipe Class III-A 18-Inch	152	LF	\$ 90.85	\$ 13,809.20	28.00	\$ 2,543.80	-	\$ -	28.00	\$ 2,543.80	\$ 11,265.40	18.4%
60	200-23 Storm Sewer Pipe Class III-A 24-Inch	506	LF	\$ 113.00	\$ 57,178.00	-	\$ -	-	\$ -	-	\$ -	\$ 57,178.00	0.0%
61	200-24 Storm Sewer Pipe Class III-A 30-Inch	25	LF	\$ 109.20	\$ 2,730.00	24.00	\$ 2,620.80	-	\$ -	24.00	\$ 2,620.80	\$ 109.20	96.0%
62	200-25 Storm Sewer Pipe Class III-A 36-Inch	576	LF	\$ 130.00	\$ 74,880.00	582.00	\$ 75,660.00	-	\$ -	582.00	\$ 75,660.00	\$ (780.00)	101.0%
63	200-26 Storm Sewer Pipe PVC 4-Inch	49	LF	\$ 35.00	\$ 1,715.00	-	\$ -	691.00	\$ 24,185.00	691.00	\$ 24,185.00	\$ (22,470.00)	1410.2%
64	200-27 Storm Sewer Pipe PVC 6-Inch	12	LF	\$ 35.00	\$ 420.00	-	\$ -	15.00	\$ 525.00	15.00	\$ 525.00	\$ (105.00)	125.0%
65	200-28 Storm Sewer Pipe PVC 15-Inch	7	LF	\$ 127.00	\$ 889.00	-	\$ -	-	\$ -	-	\$ -	\$ 889.00	0.0%
66	200-29 Storm Sewer Pipe PVC 18-Inch	5	LF	\$ 155.00	\$ 775.00	-	\$ -	-	\$ -	-	\$ -	\$ 775.00	0.0%
67	200-30 Catch Basins 4-FT Diameter w/ Casting	6	EA	\$ 3,820.00	\$ 22,920.00	2.00	\$ 7,640.00	4.00	\$ 15,280.00	6.00	\$ 22,920.00	\$ -	100.0%
68	200-31 Catch Basins 5-FT Diameter w/ Casting	1	EA	\$ 5,870.00	\$ 5,870.00	-	\$ -	1.00	\$ 5,870.00	1.00	\$ 5,870.00	\$ -	100.0%
69	200-32 Catch Basins 2.5x3-FT w/ Casting	13	EA	\$ 3,670.00	\$ 47,710.00	5.00	\$ 18,350.00	5.00	\$ 18,350.00	10.00	\$ 36,700.00	\$ 11,010.00	76.9%
70	200-33 Manholes 4-FT Diameter w/ Casting	6	EA	\$ 3,995.00	\$ 23,970.00	3.00	\$ 11,985.00	2.00	\$ 7,990.00	5.00	\$ 19,975.00	\$ 3,995.00	83.3%
71	200-34 Manholes 5-FT Diameter w/ Casting	1	EA	\$ 5,961.00	\$ 5,961.00	-	\$ -	-	\$ -	-	\$ -	\$ 5,961.00	0.0%
72	200-35 Manholes 6-FT Diameter w/ Casting	3	EA	\$ 7,414.00	\$ 22,242.00	3.00	\$ 22,242.00	-	\$ -	3.00	\$ 22,242.00	\$ -	100.0%
73	200-36 Manholes 7-FT Diameter w/ Casting	3	EA	\$ 9,734.00	\$ 29,202.00	3.00	\$ 29,202.00	-	\$ -	3.00	\$ 29,202.00	\$ -	100.0%
74	200-37 Manholes 8-FT Diameter w/ Casting	3	EA	\$ 12,662.00	\$ 37,986.00	3.00	\$ 37,986.00	-	\$ -	3.00	\$ 37,986.00	\$ -	100.0%
75	200-38 Inlets Median 2 Grate w/ Casting	2	EA	\$ 4,172.00	\$ 8,344.00	1.00	\$ 4,172.00	-	\$ -	1.00	\$ 4,172.00	\$ 4,172.00	50.0%
76	200-39 Bulkhead Storm Sewer 15-Inch	4	EA	\$ 175.00	\$ 700.00	-	\$ -	2.00	\$ 350.00	2.00	\$ 350.00	\$ 350.00	50.0%
77	200-40 Connect to Existing Storm Sewer Lateral	3	EA	\$ 195.00	\$ 585.00	-	\$ -	23.00	\$ 4,485.00	23.00	\$ 4,485.00	\$ (3,900.00)	766.7%

ITEM NO.	DESCRIPTION OF WORK	Scheduled-				Work Completed Previous Request		This Request		Total Completed/Stored To Date		Scheduled Vs. Actual	Percent Complete
		Quantity	UOM	Unit Price	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	Add(Deduct)	
78	200-41 Connect to Existing Storm Sewer Structure	1	EA	\$ 325.00	\$ 325.00	-	\$ -	-	\$ -	-	\$ -	\$ 325.00	0.0%
79	200-42 Connect to Existing Storm Sewer Pipe	2	EA	\$ 850.00	\$ 1,700.00	-	\$ -	-	\$ -	-	\$ -	\$ 1,700.00	0.0%
<b>Section 300 Water Main Items</b>													
80	300-01 Connect to Existing Water Main Pipe	2	EA	\$ 2,635.00	\$ 5,270.00	3.00	\$ 7,905.00	-	\$ -	3.00	\$ 7,905.00	\$ (2,635.00)	150.0%
81	300-02 Remove and Replace Water Service Curb Box	2	EA	\$ 1,170.00	\$ 2,340.00	-	\$ -	2.00	\$ 2,340.00	2.00	\$ 2,340.00	\$ -	100.0%
82	300-03 Water Main PVC 8-Inch	16	LF	\$ 72.00	\$ 1,152.00	52.50	\$ 3,780.00	-	\$ -	52.50	\$ 3,780.00	\$ (2,628.00)	328.1%
83	300-04 Water Service Pipe 1-Inch	42	LF	\$ 95.00	\$ 3,990.00	-	\$ -	-	\$ -	-	\$ -	\$ 3,990.00	0.0%
84	300-05 Water Gate Valve 8-Inch	2	EA	\$ 3,080.00	\$ 6,160.00	2.00	\$ 6,160.00	-	\$ -	2.00	\$ 6,160.00	\$ -	100.0%
85	300-06 Adjusting Water Valve	17	EA	\$ 300.00	\$ 5,100.00	-	\$ -	-	\$ -	-	\$ -	\$ 5,100.00	0.0%
86	300-07 Offset Water Main	4	EA	\$ 7,950.00	\$ 31,800.00	3.00	\$ 23,850.00	-	\$ -	3.00	\$ 23,850.00	\$ 7,950.00	75.0%
<b>Section 400 Sanitary Sewer Items</b>													
87	400-01 Sanitary Sewer Manhole Covers Type J-Special	13	EA	\$ 1,440.00	\$ 18,720.00	10.00	\$ 14,400.00	-	\$ -	10.00	\$ 14,400.00	\$ 4,320.00	76.9%
88	400-02 Sanitary Sewer Manhole Covers Type J-Special - Anchored	1	EA	\$ 1,540.00	\$ 1,540.00	-	\$ -	-	\$ -	-	\$ -	\$ 1,540.00	0.0%
89	400-03 Reconstructing Sanitary Sewer Manhole	63	VF	\$ 450.00	\$ 28,350.00	34.80	\$ 15,660.00	-	\$ -	34.80	\$ 15,660.00	\$ 12,690.00	55.2%
90	400-04 Connect to Existing Sanitary Sewer Pipe	1	EA	\$ 1,325.00	\$ 1,325.00	-	\$ -	-	\$ -	-	\$ -	\$ 1,325.00	0.0%
91	400-05 Sanitary Sewer PVC 12-Inch	5	LF	\$ 88.00	\$ 440.00	-	\$ -	-	\$ -	-	\$ -	\$ 440.00	0.0%
<b>Total:</b>													
					\$ 2,156,363.50		\$ 746,620.70		\$ 504,624.58		\$ 1,251,245.28	\$ 905,118.23	
Less: 5% Retainage							\$ 37,331.04		\$ 25,231.22		\$ 62,562.26		
<b>Total:</b>							\$ 709,289.66		\$ 479,393.34		\$ 1,188,683.00		
Amount Previously Requested							\$ 709,289.66		\$ -		\$ 709,289.66		
Amount Due This Request							\$ -		\$ 479,393.34		\$ 479,393.34		



**STAFF MEMO**

**Village of Jackson Public Works**

**To:** Brian Heckendorf, Village President  
Jen Heidtke, Village Administrator

**CC:** Board of Public Works; Budget and Finance; Village Board

**From:** Jack Straehler, Director of Public Works

**Subject:** Letter of Credit Reduction - Morning Meadows Subdivision Phase 3 – Home Path Financial in the amount of \$1,169,412.00

**Meeting Date:** September 30, 2025 – Board of Public Works

---

**Background and Analysis:**

The Village of Jackson has received and reviewed the letter of credit reduction request in the amount of \$1,169,412.00, as submitted by Home Path Financial, dated August 26, 2025, for the Morning Meadows Phase 3 subdivision.

This reduction corresponds to the completion and installation of public improvements within Phase 3.

Approval of this request will result in a \$113,850.00 balance for the Phase 3 letter of credit, for the final lift of asphalt and streetlights which will need to be completed and verified.

JS

**Recommendation:**

Board of Public Works recommends Budget and Finance and Village Board approve the letter of credit reduction for Morning Meadows Subdivision Phase 3 in the amount of \$1,169,412.00 to Home Path Financial.



08/26/25

Village of Jackson  
Attn: Jack Straehler  
N168W19851 Main St  
Jackson, WI 53037

Re: Morning Meadows Phase 3

Mr. Straehler,

Please consider this letter our formal request for a bond reduction for the subdivision surety referenced above. We are requesting a reduction in the amount of \$1,169,412 for Phase 3, leaving a surety balance of \$113,850.

Please provide written approval at your earliest convenience or contact me with questions or comments.

Sincerely,  
William Gentil

Acquisitions and Development Group  
Home Path Financial Limited Partnership

## Surety Calculations for Public Improvements

### Morning Meadows Phase III

#### Home Path Financial.LP

Location: Village of Jackson  
 Date: 31-Jul-23

Item Number	Description	Unit	Estimated Quantity	Extension
1	Connect to Phase 2 Sanitary	EA	1	
2	48" Precast Concrete Manhome with Frame	EA	1	
3	8" SDR-35 PVC Sanitary Sewer	LF	1	
4	6" PVC Sanitary Laterals	EA	62	
<b>Subtotal</b>	<b>Sanitary Sewer</b>			<b>\$396,685.00</b>
5	Connect to Existing	EA	1	
6	Hydrant Assemblies W/6" Gate Valve & Box	EA	6	
7	8" C-900 PVC Water Main	LF	1958	
8	6" CL-52 Ductile Iron Hydrant Lead	LF	171	
9	8" gate Valve	EA	5	
10	1.25" Water Lateral	EA	62	
11	Tapping Saddle, 1.25" corp stop, curb stop, & box	EA	62	
<b>Subtotal</b>	<b>Water Main</b>			<b>\$419,145.00</b>
13	18" RCP Storm Sewer	LF	192	
14	12" CMP Hydrant Driveway Culverts with Stone	EA	6	
15	18" RCP End Section W/Trash Guard	EA	12	
<b>Subtotal</b>	<b>Storm Sewer</b>			<b>\$52,050.00</b>
17	9" Stone Base Course W/Shoulder	SY	6050	
18	30" Concrete Curb and Gutter	LF	685	
19	3" Asphalt Binder Course	SY	6050	
20	2' Aggregate Shoulder	LF	3340	
21	2" Asphalt Surface Course	SY	6050	
22	2' Aggregate Shoulder	LF	3340	
<b>Subtotal</b>	<b>Roadway</b>			<b>\$248,000.00</b>
<b>Improvement Totals</b>				<b>\$1,115,880.00</b>
	15% Contingency			\$167,382.00
<b>SURETY TOTAL</b>				<b>\$1,283,262.00</b>

**ROADWAY CONSTRUCTION -2023**

- 6,050 SY 9" Stone Base Course, Includes Extra 2' each side under shoulder
- 685 LF 30" Concrete Curb & Gutter including 3 plowable noses
- 6,050 SY 3" Asphalt Binder Course 3 LT 58-28S
- 3,340 LF 2' Aggregate Shoulder

**ROADWAY CONSTRUCTION 2023 WORK** **\$180,000.00**

**ROADWAY CONSTRUCTION - 2024 WORK (BUDGET)**

- 6,050 SY 2" Asphalt Surface Course 4LT 58-28S
- 3,340 LF 2' Aggregate Shoulder

**ROADWAY CONSTRUCTION 2024 WORK** **\$68,000.00**

**TOTAL ROADWAY CONSTRUCTION** **248,000.00**

**RELEASE FORM 4**

**UNCONDITIONAL WAIVER AND RELEASE  
UPON FINAL PAYMENT**

The undersigned has been paid in full for all labor, services, equipment or material furnished to

Home Path Financial Limited Partnership on the job of  
(Owner)

Morning Meadows Phase 3, Jackson, WI and does hereby  
(Job Description)

waive and release any right of mechanic's lien, stop notice, or any right against a labor and material bond on the job, except for disputed claims for extra work in the amount of none .

NOTICE: This document waives rights unconditionally and states that you have been paid for giving up those rights. This document is enforceable against you if you sign it, even if you have not been paid. If you have not been paid, use the conditional release form.

Company: D.F. Tomasini Contractors, Inc.  
(Company Name)

By:  Date: 2/20/2025  
(Signature)

Mike Benish, President  
(Name and Title)

# APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2

**TO OWNER:**  
Home Path Financial Limited Patnerhsip  
19345 W. Capital Dr., Suite 104  
Pewaukee, WI 53045

**PROJECT:**  
Morning Meadows Phase 3  
Jackson, WI

**APPLICATION NO:**

Retainage 10 **Distribution to:**


**PERIOD TO:**

2/20/25

**FROM CONTRACTOR:**

**VIA ARCHITECT:**

D.F. Tomasini Contractors, Inc.  
N70 W25176 Indian Grass Lane  
Sussex, WI 53089

raSmith  
16745 W. Bluemound Rd.  
Brookfield, WI 53045

**PROJECT NOS:**

DFT#2276

**CONTRACT FOR:** Site Improvements

**CONTRACT DATE:**

7/26/2023

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 1,457,000.00
- 2. Net change by Change Orders \$ (5,894.74)
- 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 1,451,105.26
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 1,451,105.26
- 5. RETAINAGE:
  - a. 0 % of Completed Work (Column D + E on G703) \$ 0.00
  - b. % of Stored Material (Column F on G703) \$ 0.00
 Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 0.00
- 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 1,451,105.26
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 1,436,594.21
- 8. CURRENT PAYMENT DUE \$ 14,511.05
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

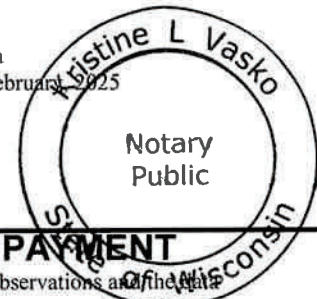
CONTRACTOR: D.F. TOMASINI CONTRACTORS, INC.

By: Michael W. Benish Date: 2/20/25  
Mike Benish, President

State of: Wisconsin County of: Waukesha  
Subscribed and sworn to before me this 20th day of February, 2025

Notary Public: Kristine L. Vasko

My Commission expires: 09/25/28



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the files comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED .....\$ \_\_\_\_\_

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and supporting documents that are changed to conform with the amount certified.)

**APPROVED**  
By: **Ken Frank at 9:49 am, Mar 12, 2025**

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$30,693.26	\$36,588.00
Total approved this Month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$30,693.26</b>	<b>\$36,588.00</b>
NET CHANGES by Change Order	(\$5,894.74)	

# CONTINUATION SHEET

AIA DOCUMENT G703

2 of 2

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%		
1	Sanitary Sewer	396,685.00	396,685.00	-	-	396,685.00	100.00%	-	
2	Water Main	419,145.00	419,145.00	-	-	419,145.00	100.00%	-	
3	Storm Sewer	52,050.00	52,050.00	-	-	52,050.00	100.00%	-	
4	Roadway Construction 2023	169,990.00	169,990.00	-	-	169,990.00	100.00%	-	
5	Roadway Construction 2024	66,210.00	66,210.00	-	-	66,210.00	100.00%	-	
6	Site Grading	352,920.00	352,920.00	-	-	352,920.00	100.00%	-	
7	Change Order #1	(24,492.00)	(24,492.00)	-	-	(24,492.00)	100.00%	-	
8	Change Order #2	13,483.94	13,483.94	-	-	13,483.94	100.00%	-	
9	Change Order #3	(12,096.00)	(12,096.00)	-	-	(12,096.00)	100.00%	-	
10	Change Order #4	3,585.00	3,585.00	-	-	3,585.00	100.00%	-	
11	Change Order #5	8,758.59	8,758.59	-	-	8,758.59	100.00%	-	
12	Change Order #6	4,865.73	4,865.73	-	-	4,865.73	100.00%	-	
		1,451,105.26	1,451,105.26	-	-	1,451,105.26	100%	-	-

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity



*..Taking the lead in Washington County*

**STAFF MEMO**

**Village of Jackson Public Works**

**To:** Brian Heckendorf, Village President  
Jen Heidtke, Village Administrator

**CC:** Board of Public Works; Budget and Finance; Village Board

**From:** Jack Straehler, Director of Public Works

**Subject:** Letter of Credit Reduction - Morning Meadows Subdivision Phase 1 – Home Path Financial in the amount of \$30,912.00

**Meeting Date:** September 30, 2025 – Board of Public Works

---

**Background and Analysis:**

The Village of Jackson has received and reviewed the letter of credit reduction request in the amount of \$30,912.00, as submitted by Home Path Financial, dated August 26, 2025, for the Morning Meadows Phase 1 subdivision.

This reduction corresponds to the completion and installation of the remaining required public improvements within Phase 1, including the installation of streetlights.

Approval of this request will result in a \$0 balance for the Phase 1 letter of credit, indicating that all necessary work has been satisfactorily completed and verified.

JS

**Recommendation:**

Board of Public Works recommends Budget and Finance and Village Board approve the letter of credit reduction for Morning Meadows Subdivision Phase 1 in the amount of \$30,912.00 to Home Path Financial.



08/26/25

Village of Jackson  
Attn: Jack Straehler  
N168W19851 Main St  
Jackson, WI 53037

Re: Morning Meadows Phase 1

Mr. Straehler,

Please consider this letter our formal request for a bond reduction for the subdivision surety referenced above. We are requesting a reduction in the amount of \$30,912 for Phase 1, leaving a surety balance of \$0.

Please provide written approval at your earliest convenience or contact me with questions or comments.

Sincerely,  
William Gentil

Acquisitions and Development Group  
Home Path Financial Limited Partnership

**APPLICATION AND CERTIFICATION FOR PAYMENT**

AIA DOCUMENT G702


PAGE ONE OF 2

**TO OWNER:**  
Home Path Financial LP  
5116 N 126th Street  
Butler, WI 53007

**PROJECT:**  
Morning Meadows Subdivision P1 & P2  
Jackson, WI

**FROM CONTRACTOR:**  
D.F. Tomasini Contractors, Inc.  
N70 W25176 Indian Grass Lane  
Sussex, WI 53089

**VIA ARCHITECT:**  
raSmith  
16745 W. Bluemound Road  
Brookfield, WI 53005

**APPLICATION NO:** Retainage 13  
**Distribution to:** 

**PERIOD TO:** 10/20/22

**PROJECT NOS:** DFT#2163

CONTRACT FOR: Site Improvements

CONTRACT DATE: 9/2/2020

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

- 1. ORIGINAL CONTRACT SUM \$ 1,978,965.00
- 2. Net change by Change Orders \$ 581,534.00
- 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 2,560,499.00
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 2,560,499.00
- 5. RETAINAGE:
  - a. \_\_\_\_\_ % of Completed Work \$ 0.00  
(Column D + E on G703)
  - b. \_\_\_\_\_ % of Stored Material \$ 0.00  
(Column F on G703)
  - Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 0.00
- 6. TOTAL EARNED LESS RETAINAGE \$ 2,560,499.00  
(Line 4 Less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 2,539,036.50
- 8. CURRENT PAYMENT DUE \$ 21,462.50
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 0.00  
(Line 3 less Line 6)

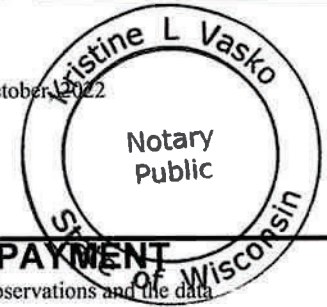
CONTRACTOR: D.F. TOMASINI CONTRACTORS, INC.

By:  Date: 10/20/22  
Kirk Dexheimer, President

State of: Wisconsin County of: Waukesha  
Subscribed and sworn to before me this 20th day of October, 2022

Notary Public: 

My Commission expires: 09/25/24



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ \_\_\_\_\_

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)  
ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$644,835.00	\$63,301.00
Total approved this Month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$644,835.00</b>	<b>\$63,301.00</b>
<b>NET CHANGES by Change Order</b>	<b>\$581,534.00</b>	

# CONTINUATION SHEET

AIA DOCUMENT G703

2 of 2

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%		
1	Sanitary Sewer Phase 1	293,265.00	293,265.00	-	-	293,265.00	100.00%	-	
2	Water Main Phase 1	169,940.00	169,940.00	-	-	169,940.00	100.00%	-	
3	Storm Sewer Phase 1	46,745.00	46,745.00	-	-	46,745.00	100.00%	-	
4	Sanitary Sewer Phase 2	267,860.00	267,860.00	-	-	267,860.00	100.00%	-	
5	Water Main Phase 2	244,605.00	244,605.00	-	-	244,605.00	100.00%	-	
6	Storm Sewer Phase 2	34,825.00	34,825.00	-	-	34,825.00	100.00%	-	
7	Site Grading 1 & 2	622,500.00	622,500.00	-	-	622,500.00	100.00%	-	
8	Roadway Construction Phase 1 Fall 2020	74,300.00	74,300.00	-	-	74,300.00	100.00%	-	
9	Roadway Construction Phase 2 Spring 2021	157,925.00	157,925.00	-	-	157,925.00	100.00%	-	
10	Roadway Construction 2022 Work Budget	67,000.00	67,000.00	-	-	67,000.00	100.00%	-	
11	Change Order #1R	28,650.00	28,650.00	-	-	28,650.00	100.00%	-	
12	Change Order #2	5,800.00	5,800.00	-	-	5,800.00	100.00%	-	
13	Change Order #3R	112,700.00	112,700.00	-	-	112,700.00	100.00%	-	
14	Change Order #4	470,700.00	470,700.00	-	-	470,700.00	100.00%	-	
15	Change Order #5	8,815.00	8,815.00	-	-	8,815.00	100.00%	-	
16	Change Order #7	13,320.00	13,320.00	-	-	13,320.00	100.00%	-	
17	Change Order #8	(63,301.00)	(63,301.00)	-	-	(63,301.00)	100.00%	-	
18	Change Order #9	4,850.00	4,850.00	-	-	4,850.00	100.00%	-	
		2,560,499.00	2,560,499.00	-	-	2,560,499.00	100%	-	-

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

**UNCONDITIONAL WAIVER AND RELEASE  
UPON PROGRESS PAYMENT**

The undersigned has been paid in full for all labor, services, equipment or material furnished to

Home Path Financial, LP on the job of Morning Meadows Phase 1 & 2  
(Owner) (Name)


located at: Morning Meadows Subdivision, Jackson, WI  
(Job Description)

and does hereby release any mechanic's lien, stop notice, or any bond right that the undersigned has on the above referenced job to the following extent. This release covers a progress for labor, services, equipment, or materials, furnished to owner through Pay App #10 thur 10/20/21 only, and does not  
(Date/Invoice or Pay Application #)

cover any retentions retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under a written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in this release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment.

**NOTICE: This document waives rights unconditionally and states that you have been paid for giving up those rights. This document is enforceable against you if you sign it, even if you have not been paid. If you have not been paid, use the conditional release form.**

Company: D.F. Tomasini Contractors, Inc.  
(Company Name)

By:   
(Signature)

Date: 10/20/2021

Kirk Dexheimer, President  
(Name and Title)



**STAFF MEMO**

**Village of Jackson Public Works**

**To:** Brian Heckendorf, Village President  
Jen Heidtke, Village Administrator

**CC:** Darlene Smith, Village Treasurer

**From:** Jack Straehler, Director of Public Works  
Jackie Schuh, Village Clerk

**Subject:** Developer's Agreement Amendment and Letter of Credit Exchange – Laurel Springs Addition #1 – Bielinski Homes

**Meeting Date:** October 14, 2025 – Budget and Finance Committee

---

**Background and Analysis:**

The Village of Jackson has reviewed and accepted a request from Bielinski Homes to exchange their current Letter of Credit, valued at \$34,500.00 and held at Old National Bank, for a cash deposit of the same amount. This Letter of Credit was originally issued for the installation of street trees in the Laurel Springs Addition #1 subdivision.

Attorney Matt Parmentier has prepared an amendment to the Developer's Agreement to formalize this change. Upon Village Board approval and the execution and recording of the amendment, Bielinski Homes will provide a cashier's check for \$34,500.00, payable to the Village of Jackson.

Once the payment is received, the Village will issue a release of the Letter of Credit to Old National Bank. The funds deposited will be held in a depository account at Westbury Bank in accordance with Village financial policies.

**Recommendation:**

Approval of the Developer's Agreement Amendment for Laurel Springs Addition #1. Furthermore, approval is granted for the release of the Letter of Credit in the amount of \$34,500.00, contingent upon Bielinski Homes submitting an equivalent amount \$34,500.00 to be held in a depository account. These funds shall remain in the account until all outstanding work on the project has been satisfactorily completed and verified in accordance with the terms of the agreement.

**AMENDMENT TO  
DEVELOPERS  
AGREEMENT**

Document Number

Return Address:

Jacqueline M. Schuh, Clerk  
Village of Jackson  
N168 W19851 Main Street  
Jackson, WI 53037

Parcel I.D. Number:

Recording Area

Attached is an Amendment to the Developers Agreement recorded in Washington County, Wisconsin Register of Deeds on 2021-05-17 at 10:53:00 AM as Document #1532504. This Amendment was approved at a meeting of the Village of Jackson Board of Trustees.

Dated this \_\_\_\_\_ day of October, 2025.

VILLAGE OF JACKSON

By:

\_\_\_\_\_  
Jacqueline M. Schuh, Clerk

STATE OF WISCONSIN            )  
  ) ss.  
COUNTY OF WASHINGTON        )

Personally came before me this \_\_\_\_\_ day of October, 2025, the above named Jacqueline M. Schuh, to be known to be the person who executed the foregoing instrument and acknowledges the same.

\_\_\_\_\_  
Notary Public – State of Wisconsin  
My Commission expires: \_\_\_\_\_

**THIS PAGE IS PART OF THIS LEGAL DOCUMENT – DO NOT REMOVE**

## AMENDMENT

THIS AMENDMENT is made this \_\_\_\_\_ day of October, 2025, by and between Bielinski Homes, Inc. (“Developer”), and the Village of Jackson, a municipal corporation of the State of Wisconsin, located in Washington County (“Village”).

**WHEREAS**, the Developer and the Village entered into a Development Agreement (“Agreement”) dated June 11, 2019 regarding a single-family development in the Village known as Laurel Springs Addition No. 1; and

**WHEREAS**, the Developer posted a letter of credit for the benefit of the Village pursuant to Section III, which letter of credit served as the financial guarantee for the Developer’s performance of the terms and conditions of the Agreement, including the completion of a landscaping plan (“Letter of Credit”); and

**WHEREAS**, the remaining balance of the Letter of Credit as of the date of this Amendment is \$34,500; and

**WHEREAS**, the Developer and the Village agree that the Letter of Credit may be released in exchange for the Developer depositing the sum of \$34,500 in a new, segregated FDIC insured depository account for the exclusive benefit of the Village (“Account”);

**NOW, THEREFORE**, in consideration of the approval by the Village of the cash depository account described herein, it is agreed as follows:

### SECTION I. DEPOSITORY ACCOUNT FOR THE BENEFIT OF THE VILLAGE

- A. **Deposit** The Village does hereby release and surrender its rights and benefits to the Letter of Credit in exchange for the Developer depositing the sum of \$34,500 in the Account. Notwithstanding anything to the contrary, the cash deposit is for the exclusive benefit of the Village and both withdrawals from the account or the closure of the Account must be expressly approved in writing by the Village. Furthermore, the Developer does hereby approve withdrawals from the Account at the direction of the Village in response to the Developer’s non-performance of any term or condition of the Agreement. Notwithstanding the preceding, the Village retains all rights and remedies established by the Agreement.
- B. **Landscaping** The cash deposit secures the Developer’s performance of its remaining landscaping obligations which are set forth in **Exhibit A**, which is attached and incorporated by reference. The Village shall release its rights to the account within 30 days of the Developer’s completion of the work described in **Exhibit A**.

### SECTION II. MISCELLANEOUS

- A. **Remedies Not Exclusive** The remedies provided in this Amendment are not exclusive. The Village may use any other remedies available to it under the Agreement or in law or equity in addition to, or in lieu of, the remedies provided herein.
- B. **Amendment** This Amendment is authorized by the parties as evidenced by their signatures below as well as pursuant to the authority of Section VIII of the Agreement.

**BIELINSKI HOMES, INC.**

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Frank Bielinski, Vice-President

Subscribed and sworn to before me this  
\_\_\_\_\_ day of October, 2025

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission expires: \_\_\_\_\_

**VILLAGE OF JACKSON**

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Brian J. Heckendorf, President

Subscribed and sworn to before me this  
\_\_\_\_\_ day of October, 2025

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission expires: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Jacqueline M. Schuh, Clerk

Subscribed and sworn to before me this  
\_\_\_\_\_ day of October, 2025

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission expires: \_\_\_\_\_

This document drafted by Atty. Matthew Parmentier

Revised 10/2/25

# Street Tree Plan

Add 7-8 Trees on Jackson Dr.

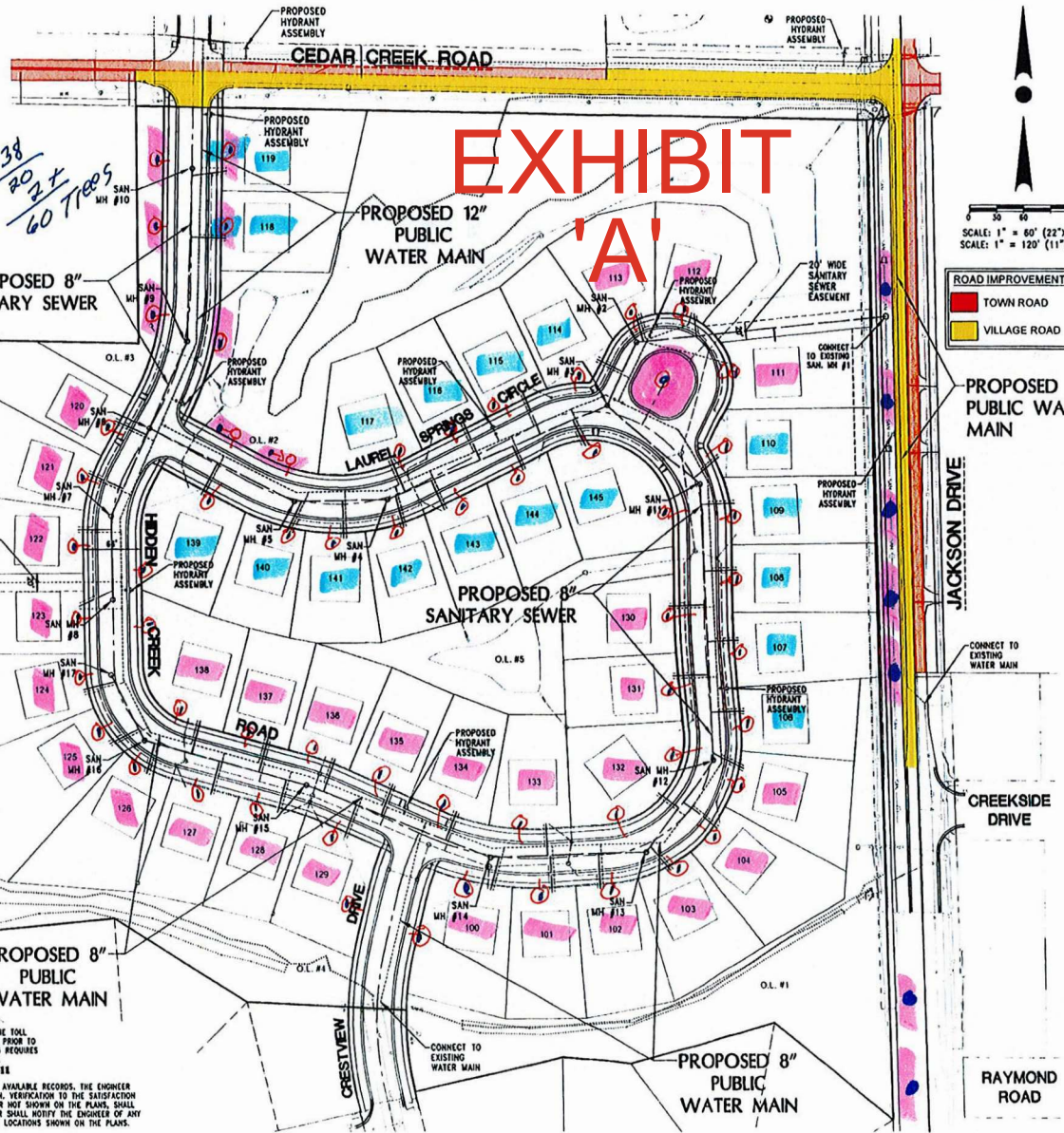
**LEGEND**

---	EXISTING CONTOUR
---	EXISTING SANITARY SEWER
---	EXISTING WATER MAIN
---	EXISTING STORM SEWER
---	PROPOSED SANITARY SEWER
---	PROPOSED SANITARY MANHOLE
---	PROPOSED WATER MAIN
---	PROPOSED HYDRANT
---	PROPOSED WATER VALVE
---	PROPOSED STORM SEWER
---	PROPOSED STORM MANHOLE
---	PROPOSED STORM INLET
---	PROPOSED STORM END SECTION

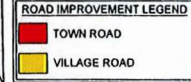
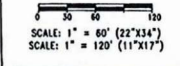
NOTE: ALL MATERIALS SHALL BE APPROVED BY THE VILLAGE OF JACKSON PUBLIC WORKS DEPARTMENT PRIOR TO INSTALLATION.

10/2/25  
order for installation

Do not order (homes not built)



LOT #	SAN LAT DIST. FROM DOWNSTREAM MANHOLE	WAT LAT DIST. FROM DOWNSTREAM APPURTENANCE
100	107	125.1
101	107	125.1
102	95	72.5
103	100	75.1
104	99	59.1
105	101	74.5
106	100	73.5
107	177	178.0
108	98	87.1
109	97	87.1
110	125	50.0
111	125	89.2
112	114	102.8
113	272	72.5
114	97	24.2
115	97	24.2
116	155	30.8
117	245	121.4
118	187	74.0
119	188	59.8
120	8	15.4
121	17	15.4
122	15	15.9
123	84	73.1
124	81	63.1
125	11	8.6
126	11	8.6
127	173	170.9
128	23	20.1
129	192	50.0
130	192	140.8
131	214	219.0
132	111	72.5
133	111	72.5
134	52	53.0
135	52	53.0
136	131	134.4
137	131	134.4
138	128	28.4
139	128	28.4
140	89	88.7
141	89	88.7
142	207	155.9
143	212	87.8
144	212	87.8
145	10	116.0
146	10	116.0



**LATERAL NOTES**

**EXISTING LATERALS**  
EXISTING SANITARY SEWER LATERALS TO NOT BE UTILIZED SHALL BE CAPPED AND ABANDONED AS DIRECTED BY THE VILLAGE ENGINEER.

**NEW LATERALS**  
ALL NEW LATERAL CONNECTIONS TO THE EXISTING SANITARY SEWER MAIN SHALL BE FIBERGLASS TAP SADDLES MANUFACTURED BY FIBRO AND ALL FITS SHALL BE BASED ON GRAVULAR MATERIAL.

**MANHOLE AND VALVE NOTE**

ALL MANHOLES AND VALVES TO BE SET TO FINISH GRADE. MANHOLES TO BE SET TO FINISH GRADE WITH CAST IRON BODIES AND VALVE BOXES SHALL BE GRADUATED TO FINISH GRADE AT TIME OF SURFACE COURSE PAVING.

**BACKFILL NOTES**

**TRENCH BACKFILL**  
SPOIL BACKFILL MAY BE USED FOR UTILITY TRENCHES CONTIGUOUS TO EXISTING AND APPROVED BY THE VILLAGE OF JACKSON. ALL SPOIL BACKFILL TO BE USED MUST MEET THE STATE OF WISCONSIN SPECIFICATIONS FOR UTILITY BACKFILL.

**SANITARY SEWER NOTES**

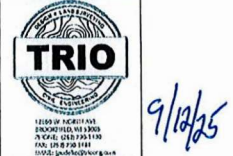
**SANITARY SEWER**  
ALL 8" PVC SEWER PIPE SHALL MEET THE REQUIREMENTS SET FORTH IN SECTION 8.10.0 (USEVMS).  
ALL SANITARY MANHOLES SHALL BE 48" DIA. WITH A MINIMUM R-1000 CASTING AND SELF-SEALING 150 LB. LOCKING TOPS WITH NO HOLES AND MEET THE REQUIREMENTS SET FORTH IN SECTION 8.10.0.  
800-15 PVC PIPE SHALL BE USED FOR SANITARY SEWERS LESS THAN 18 FEET DEEP.  
C-900 PVC PRESSURE PIPE SHALL BE USED FOR SANITARY SEWERS DEEPER THAN 18 FEET.  
ALL SANITARY SEWER LATERALS FOR SINGLE FAMILY LOTS SHALL BE 4" DIA. 500-15 PVC & MADE OF QUALIFIED PVC FITTERS MEETING ASTM F4818.  
SANITARY CATCHES SHALL BE SLOPED WITH AN EXTERNAL ROOF AS SHOWN IN THE DETAIL.

**TRACER WIRE NOTE**  
CONTRACTOR SHALL INSTALL PLASTIC COATED TRACER WIRE (18 TO 14 GAUGE SOLID COPPER OR 18 GAUGE COATED TRACER WIRE PER COAN 82.001.00). PLASTIC WIRE MAY BE TAPED TO PLASTIC DRAIN PIPE. IF ATTACHED, THE TRACER WIRE SHALL BE SECURED EVERY 10 TO 20 FEET AT ALL WORK. TRACER WIRE SHALL HAVE ACCESS POINTS AT LEAST EVERY 300 FEET.

**WATER MAIN NOTES**

**WATERMAIN**  
ALL 8", 12", 18" & 24" WATERMAIN CONSTRUCTED AS PART OF THIS PLAN SHALL BE PVC C-900, CLASS 150 (200-140).  
PVC PIPE SHALL HAVE PUSH-ON JOINTS WITH RUBBER GASKET.  
WATER MAIN SERVICES FOR SINGLE FAMILY LOTS SHALL BE 1 1/4" POLYETHYLENE TEREPHTHALATE (PET) WITH A MINIMUM R-1000 CASTING AND SELF-SEALING 150 LB. LOCKING TOPS WITH NO HOLES AND MEET THE REQUIREMENTS SET FORTH IN SECTION 8.10.0.  
HYDRANTS SHALL BE SET AT 3 FT. BEHIND THE BACK OF CURB WITH THE HOZZLE ELEVATION 20 INCHES ABOVE FINISH GRADE.  
ANCHOR TIES SHALL BE USED FOR EACH INSTANT BRANCH.  
ALL WATERMAIN (AND SERVICES) CALLERS FOR THIS PLAN ARE TO BE INSTALLED WITH CLASS "B" BEHIND AS SPECIFIED IN CH. 8.10.0, LAYOUT OF WATERMAIN, AND FILE NO. 34, PART 18 (USEVMS).

**TRACER WIRE NOTE**  
CONTRACTOR SHALL INSTALL PLASTIC COATED TRACER WIRE (18 GAUGE SOLID COPPER) PER COAN 82.001.00. PLASTIC WIRE MAY BE TAPED TO PLASTIC PIPE. IF ATTACHED, THE TRACER WIRE SHALL BE SECURED EVERY 10 FEET AND AT ALL WORK. TRACER WIRE SHALL HAVE ACCESS POINTS AT LEAST EVERY 300 FEET.



**PROJECT:**  
LAUREL SPRINGS ADD. NO. 1  
SINGLE FAMILY RESIDENTIAL SUBDIVISION  
VILLAGE OF JACKSON, WISCONSIN  
BY: BIELINSKI HOMES  
PERVAUKEE, WI 53072

**REVISION HISTORY**

DATE	DESCRIPTION
02/26/2019	FINAL SUBMITTAL
04/30/2019	FOR VILLAGE COMMENTS
06/18/2019	CONSTRUCTION PLANS
02/27/2018	FOR ROAD WATER CROSSING
09/04/2018	PLANNING LISTS
02/27/2018	CIVIL PLANS
04/04/2018	CIVIL CONSTRUCTION SET

**DATE:**  
APRIL 30, 2019

**JOB NUMBER:**  
16029

**DESCRIPTION:**  
OVERALL  
SANITARY SEWER & WATER MAIN  
SYSTEM PLAN

**SHEET**  
C3.00

In open area

9/18/25



October 10<sup>th</sup>, 2025

Dear Village of Jackson,

Bielinski Homes, Inc. has agreed to install street trees per plan dated 10/2/25 (attached above) on all finished homes, any common areas of Laurel Springs Addition #2 Subdivision and (7) additional trees on Jackson Drive no later than November 30<sup>th</sup>, 2025, which all trees will have a 1-year warranty from the date of planting from Bielinski Homes.

Sincerely,

**John Donovan**

Acquisitions & Development Manager

Bielinski Homes

Office - 262.548.5570

Cell - 414-587-8081

[bielinski.com](http://bielinski.com)

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