

VILLAGE OF JACKSON
BUDGET AND FINANCE COMMITTEE MEETING
Tuesday, September 9, 2025 at 7:00 PM
Minutes

1. Call to Order and Roll Call

The meeting was called to order at 7:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Wells, and Tr. Olson

Members Excused: None

Members Absent: None

Staff Present: Interim Administrator and Police Chief Ryan Vossekuil, Parks and Recreation Director Tyler Mentzel, Engineering Technician Logan Myers, Treasurer Darlene Smith, Public Works Director Jack Straehler, Fire Chief Aaron Swaney, and Clerk Jackie Schuh

2. Approval of Minutes for the Budget and Finance Committee Meeting of August 12, 2025

The motion to approve Minutes of the August 12, 2025 Meeting of Budget and Finance Committee was made by D. Olson and seconded by T. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of August 2025 Check Register and Treasurer's Report

The motion to approve the August 2025 Check Register and Treasurer's Report was made by T. Wells and seconded by D. Olson.

Vote: 3 ayes, 0 nays. Motion carried.

4. Pay Request #2 - 2025 Hickory Lane Reconstruction Project - Vinton Construction in the amount of \$353,033.25

The motion to recommend the Village Board approve Pay Request #2 for the Hickory Lane Reconstruction Project to Vinton Construction in the amount of \$353,033.25 was made by T. Wells and seconded by D. Olson.

Vote: 3 ayes, 0 nays. Motion carried.

5. Pay Request #4 – 2025 Ridgeway Drive and Chestnut Court Reconstruction Project - Advanced Construction in the amount of \$374,957.76

The motion to recommend the Village Board approve Pay Request #4 for the Ridgeway Drive and Chestnut Court Reconstruction Project to Advanced Construction in the amount of \$374,957.76 was made by D. Olson and seconded by T. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

6. Resolution #25-25 - Final Resolution Authorizing Levy of Special Assessments - 2025 Ridgeway Drive and Chestnut Court Reconstruction Project

The motion to recommend the Village Board approve Resolution #25-25 was made by D. Olson and seconded by T. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

7. Resolution #25-26 - Final Resolution Authorizing Levy of Special Assessments - 2025 Hickory Lane Reconstruction Project

The motion to recommend the Village Board approve Resolution #25-26 was made by T. Wells and seconded by D. Olson.

Vote: 3 ayes, 0 nays. Motion carried.

8. Pay Request #15 - Jackson Community Center Expansion Project - Moore Construction in the amount of \$280,943.70

The motion to recommend the Village Board approve Pay Request #15 for the Jackson Community Center Expansion Project to Moore Construction in the amount of \$280,943.70 was made by D. Olson and seconded by T. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

9. Citizens/Village Staff to Address the Budget and Finance Committee

None.

10. Adjourn

The motion to adjourn the meeting was made by D. Olson and seconded by T. Wells.

Vote: 3 ayes, 0 nays. Motion carried. The meeting adjourned at 7:04 PM.

Respectfully Submitted,

Jacqueline Schuh
Village Clerk
Village of Jackson