

APPROVED MINUTES

Budget & Finance Committee Meeting

Tuesday, September 14, 2021 at 7:00 p.m.

Jackson Village Hall

N168 W20733 Main Street

Jackson, WI 53037

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Heckendorf and Matter.

Village Board Members Present: Trustee Kruepke.

Staff Present: Administrator Jen Keller, Director of Public Works Brian Kober, Fire Chief Aaron Swaney, Parks & Recreation Director Kelly Valentino and Police Chief Vossekuil.

Also Present: Cory Scheidler of Cedar Corporation.

2. Approval of Minutes for the Budget & Finance Meeting of August 10, 2021

Motion by Tr. Heckendorf, second by Tr. Matter to approve the Budget & Finance minutes of August 10, 2021 as presented.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the August 2021 Treasurer's Report and Check Register

Motion by Tr. Heckendorf, second by Tr. Matter to approve the August 2021 Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

4. Pay Request #17 – Municipal Complex Building

Motion by Tr. Matter, second by Tr. Heckendorf to recommend Village Board approve the Pay Request #17 – Municipal Complex Building in the amount of \$230,133.69.

Vote: 3 ayes, 0 nays. Motion carried.

5. Change Order #10 – Municipal Complex Building

Motion by Pres. Schwab, second by Tr. Matter to recommend **advise** Village Board approve **that funding is available in the budget for** Change Order #10 – Municipal Complex Building in the amount of \$9,248.25.

Cory Scheidler of Cedar Corporation provided background information regarding Change Order #10.

Vote: 3 ayes, 0 nays. Motion carried.

6. Authorization of Repayment of Taxes – Kerry Inc.

Motion by Pres. Schwab, second by Tr. Heckendorf to recommend Village Board approve the Authorization of Repayment of Taxes – Kerry Inc in the amount of \$22,578.43.

Vote: 3 ayes, 0 nays. Motion carried.

7. Pay Request #4 (Final) – Village of Jackson Improvements – Payne & Dolan

Motion by Tr. Heckendorf, second by Tr. Matter to recommend Village Board approve the Pay Request #4 (Final) – Village of Jackson Improvements – Payne & Dolan in the amount of \$3,558.30.

Vote: 3 ayes, 0 nays. Motion carried.

8. Pay Request #1 – Willow Ridge Reconstruction Project – Soper Companies

Motion by Pres. Schwab, second by Tr. Matter to recommend Village Board approve Pay Request #1 – Willow Ridge Reconstruction Project – Soper Companies in the amount of \$89,091.00.

Vote: 3 ayes, 0 nays. Motion carried.

9. Citizens to address the Budget & Finance Committee

None.

10. Adjourn

Motion by Pres. Schwab, second by Tr. Heckendorf to adjourn at 7:06 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted:

Brian W. Kober, P.E.

Director of Public Works/Village Engineer

**Minutes noted with correction by overstrikes for omission and underscores for additions.
Approved on October 12, 2021.**