

VILLAGE OF JACKSON
BOARD OF PUBLIC WORKS MEETING
Tuesday, October 28, 2025 at 6:00 PM
Minutes

1. Call to Order and Roll Call

The meeting was called to order at 6:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Engelhardt, Tr. Kruepke, Jeff Mitchell, and Josh Sandleback

Members Excused: Stephanie Egner

Members Absent: Ryan Ganshow

Staff Present: Police Chief and Interim Administrator Ryan Vossekuil, Public Works Director Jack Straehler, and Clerk Jackie Schuh

2. Approval of Minutes for the Board of Public Works Meeting of September 30, 2025

The motion to approve Minutes for the Board of Public Works Meeting of September 30, 2025, was made by J. Mitchell and seconded by Tr. Engelhardt.

Vote: 5 ayes, 0 nays. Motion carried.

3. Change Order #2 - Final - 2024 Wastewater Treatment Plant Tertiary Filters and UV Disinfection Project - J.H. Hassinger for a decrease in the amount of \$8,470.66

The motion to recommend the Budget and Finance Committee and Village Board approve Final Change Order #2 for the 2024 Wastewater Treatment Plan Tertiary Filters and UV Disinfection Project to J.H. Hassinger for a decrease in the amount of \$8,470.66 was made by Tr. Engelhardt and seconded by Tr. Kruepke.

Vote: 5 ayes, 0 nays. Motion carried.

4. Pay Request #18 - 2024 Wastewater Treatment Plant Tertiary Filters and UV Disinfection Project - J.H. Hassinger in the amount of \$28,036.59

The motion to recommend the Budget and Finance Committee and Village Board approve Pay Request #18 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to J.H. Hassinger in the amount of \$28,036.59 was made by Tr. Engelhardt and seconded by J. Mitchell.

Vote: 5 ayes, 0 nays. Motion carried.

5. Pay Request #19 - Final - 2024 Wastewater Treatment Plant Tertiary Filters and UV Disinfection Project - J.H. Hassinger in the amount of \$230,930.58

The motion to recommend the Budget and Finance Committee and Village Board approve Final Pay Request #19 for the Wastewater Treatment Plant Tertiary Filters and Disinfection

Project to J.H. Hassinger in the amount of \$230,930.58 was made by Tr. Engelhardt and seconded by J. Sandleback.

Director Straehler stated the preliminary numbers indicate the projected outcome of the project to be \$150,000.00 to \$200,000.00 under budget.

Vote: 5 ayes, 0 nays. Motion carried.

6. Pay Request #4 - 2025 Hickory Lane Reconstruction Project - Vinton Construction in the amount of \$618,120.14

The motion to recommend the Budget and Finance Committee and Village Board approve Pay Request #4 for the Hickory Lane Reconstruction Project to Vinton Construction in the amount of \$618,120.14 was made by Tr. Engelhardt and seconded by Tr. Kruepke.

Vote: 5 ayes, 0 nays. Motion carried.

7. Reimbursement Request #15 - 2024 Wastewater Treatment Plant Tertiary Filters and UV Disinfection Project - Clean Water Fund Loan in the amount of \$296,155.05

The motion to recommend the Budget and Finance Committee and Village Board approve Reimbursement Request #15 for the 2024 Wastewater Treatment Plant Tertiary Filters and UV Disinfection Project from the Clean Water Fund Loan in the amount of \$296,155.05 was made by Tr. Engelhardt and seconded by J. Mitchell.

Vote: 5 ayes, 0 nays. Motion carried.

8. Authorization to Increase Sewer Utility Rates Effective January 1, 2026

The motion to recommend the Budget and Finance Committee and Village Board approve an 18% increase in Sewer Utility Rates effective January 1, 2026, was made by Pres. Heckendorf and seconded by Tr. Kruepke.

Pres. Heckendorf stated the increase is to keep the utility solvent.

Vote: 5 ayes, 0 nays. Motion carried.

9. Review 15-Year Capital Road Improvements (2026-2041)

Pres. Heckendorf announced the postponement of this item to the next regular meeting.

10. Director of Public Works Report

Director Straehler provided an overview of projects throughout the Village of Jackson. Discussion topics included various landscape restoration issues and the placement of wood and/or fiberglass utility poles. Tr. Engelhardt and Pres. Heckendorf complimented Director Straehler on the successful completion of the Ridgeway Drive and Chestnut Court project and his fiscal prudence.

The motion to place the October 2025 Director's Report on file was made by Pres. Heckendorf and seconded by Tr. Kruepke.

Vote: 5 ayes, 0 nays. Motion carried.

11. Citizens/Village Staff to address the Board of Public Works

None.

12. Adjourn

The motion to adjourn the meeting was made by J. Mitchell and seconded by Tr. Engelhardt.

Vote: 5 ayes, 0 nays. Motion carried. The meeting adjourned at 6:24 PM.

Respectfully Submitted,

Jacqueline Schuh
Village Clerk
Village of Jackson