



**VILLAGE OF JACKSON
RESIDENCE BOARD MEETING
AMENDED AGENDA
Tuesday, January 6, 2026 at 6:30 PM
Jackson Municipal Complex
Village Board Room
N168W19851 Main Street
Jackson, WI 53037**

1. Call to Order and Roll Call
2. Approval of Minutes for the Residence Board Meeting of May 5, 2025
3. Overview of Petition Process and Meeting Procedures by Village Attorney
4. Public Presentation of Petition Process for Residency at N168W20940 Main Street in Jackson, Wisconsin, by Petitioner or Petitioner's Representative(s)
5. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)
6. Closed Session Pursuant to Wis. Stats. §19.85(1)(f), "For the purpose of considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations," and Wis. Stats. §19.85(1)(g), "For the purpose of conferring with legal counsel for the Board who is rendering oral or written advice concerning strategy to be adopted by the Board with respect to litigation in which the Board is or is likely to become involved."

The closed session is for the following purpose:

1. To discuss aspects of the petition that qualify for closed session discussion under the aforementioned exemptions.
7. Reconvene in Open Session with Possible Action Related to the Subject of the Preceding Closed Session
8. Discussion, Deliberation, and Action on Petition
9. Adjourn

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Administration Department at the Jackson Municipal Complex at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any

governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.

VILLAGE OF JACKSON
AD HOC COMMITTEE MEETING
Monday, May 5, 2025 at 6:30 PM
Minutes

1. Call to Order and Roll Call

The meeting was called to order at 6:30PM by Michelle Zak.

Members Present: Michelle Klemp, Patrick Pryor, and Michelle Zak

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Police Chief Ryan Vossekuil, Clerk Jackie Schuh, and Village Attorney Matt Parmentier

2. Approval of Minutes for the Residence Board meeting of May 23, 2024

The motion to approve Minutes for the Residence Board Meeting of May 23, 2025, was made by Michelle Zak and seconded by Patrick Pryor.

Vote: 3 ayes, 0 nays. Motion carried.

3. Overview of Petition Process and Meeting Procedures by Village Attorney

Attorney Parmentier provided an overview of the petition process, the meeting structure, and the possible outcomes the Board may designate as appropriate.

4. Public Presentation of Petition for Residency at N168W20940 Main Street in Jackson, WI, by Petitioner or Petitioner's Representative(s)

Petitioner Carson presented information regarding the incident. The Board asked follow-up questions which were answered by the petitioner.

5. Closed Session Pursuant to Wis. Stats. §19.85(1)(f), "For the purpose of considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations," and Wis. Stats. §19.85(1)(g), "For the purpose of conferring with legal counsel for the Board who is rendering oral or written advice concerning strategy to be adopted by the Board with respect to litigation in which the Board is or is likely to become involved."

The closed session is for the following purpose:

1. To discuss aspects of the petition that qualify for closed session discussion under the aforementioned exemptions.

The motion to proceed into closed session pursuant to Wis. Stats. §19.85(1)(f) was made by Patrick Pryor and seconded by Michelle Klemp. A roll call vote was taken:

M. Zak: Aye
P. Pryor: Aye
M. Klemp: Aye

Vote: 3 ayes, 0 nays. Motion carried. The meeting proceeded into closed session at 6:54PM. Those present in the closed session were the Board members, Administrator Heidtke, Police Chief Vossekuil, Attorney Parmentier, and Clerk Jackie Schuh.

6. Reconvene into Open Session

The motion to reconvene in open session was made by Michelle Zak and seconded by Patrick Pryor.

Vote: 3 ayes, 0 nays. Motion carried. The meeting proceeded into open session at 7:19PM.

7. Discussion, Deliberation, and Action on Petition

Attorney Parmentier provided guidance to the Board as they completed the exemption worksheet. Attorney Parmentier presented possible options for the Board to consider. Discussion followed among the Board.

The motion to deny the exemption request with the right to reapply was made by Patrick Pryor. The motion was not seconded.

The motion to approve the exemption request on a temporary basis of six months, with no violations of laws, and verification of full-time employment monthly was made by Michelle Zak. The motion was not seconded.

The motion to deny the exemption request with the right to reapply in six months was made by Michelle Zak and seconded by Patrick Pryor.

Vote: 3 ayes, 0 nays. Motion carried.

8. Adjourn

The motion to adjourn the meeting was made by Patrick Pryor and seconded by Michelle Klemp.

Vote: 3 ayes, 0 nays. Motion carried. The meeting adjourned at 7:59PM.

Respectfully Submitted,

Jacqueline Schuh
Village Clerk
Village of Jackson

DRAFT



JACKSON POLICE DEPARTMENT

N168W19851 MAIN STREET, JACKSON, WI 53037

Integrity - Respect - Courage

RYAN D. VOSSEKUIL
CHIEF OF POLICE

PHONE: (262) 677-4949
FAX: (262) 677-8570

December 18, 2025

Dear Resident:

The Village of Jackson Code restricts registered sex offenders from residing within 1,500 feet of a school, daycare, public park, or similar location. The Code also provides an appeal process for registered sex offenders who wish to reside within a restricted area.

The Village of Jackson will hold a sex offender residency hearing on **January 6, 2026, at 6:30 p.m.** at the **Jackson Municipal Complex**. A registered sex offender has submitted a request to be permitted to reside at **N168W20940 Main Street** within the Village of Jackson.

You are under no obligation to attend this meeting; however, you are welcome to do so if you wish. This notice is being provided to neighboring residents to ensure awareness of the hearing.

Sincerely,

Chief Ryan Vossekuil