

**VILLAGE OF JACKSON**  
**AD HOC COMMITTEE MEETING**  
**Monday, May 5, 2025 at 6:30 PM**  
**Minutes**

1. Call to Order and Roll Call

The meeting was called to order at 6:30PM by Michelle Zak.

Members Present: Michelle Klemp, Patrick Pryor, and Michelle Zak

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Police Chief Ryan Vossekuil, Clerk Jackie Schuh, and Village Attorney Matt Parmentier

2. Approval of Minutes for the Residence Board meeting of May 23, 2024

The motion to approve Minutes for the Residence Board Meeting of May 23, 2025, was made by Michelle Zak and seconded by Patrick Pryor.

Vote: 3 ayes, 0 nays. Motion carried.

3. Overview of Petition Process and Meeting Procedures by Village Attorney

Attorney Parmentier provided an overview of the petition process, the meeting structure, and the possible outcomes the Board may designate as appropriate.

4. Public Presentation of Petition for Residency at N168W20940 Main Street in Jackson, WI, by Petitioner or Petitioner's Representative(s)

Petitioner Carson presented information regarding the incident. The Board asked follow-up questions which were answered by the petitioner.

5. Closed Session Pursuant to Wis. Stats. §19.85(1)(f), "For the purpose of considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations," and Wis. Stats. §19.85(1)(g), "For the purpose of conferring with legal counsel for the Board who is rendering oral or written advice concerning strategy to be adopted by the Board with respect to litigation in which the Board is or is likely to become involved."

The closed session is for the following purpose:

1. To discuss aspects of the petition that qualify for closed session discussion under the aforementioned exemptions.

The motion to proceed into closed session pursuant to Wis. Stats. §19.85(1)(f) was made by Patrick Pryor and seconded by Michelle Klemp. A roll call vote was taken:

M. Zak: Aye  
P. Pryor: Aye  
M. Klemp: Aye

Vote: 3 ayes, 0 nays. Motion carried. The meeting proceeded into closed session at 6:54PM. Those present in the closed session were the Board members, Administrator Heidtke, Police Chief Vossekuil, Attorney Parmentier, and Clerk Jackie Schuh.

6. Reconvene into Open Session

The motion to reconvene in open session was made by Michelle Zak and seconded by Patrick Pryor.

Vote: 3 ayes, 0 nays. Motion carried. The meeting proceeded into open session at 7:19PM.

7. Discussion, Deliberation, and Action on Petition

Attorney Parmentier provided guidance to the Board as they completed the exemption worksheet. Attorney Parmentier presented possible options for the Board to consider. Discussion followed among the Board.

The motion to deny the exemption request with the right to reapply was made by Patrick Pryor. The motion was not seconded.

The motion to approve the exemption request on a temporary basis of six months, with no violations of laws, and verification of full-time employment monthly was made by Michelle Zak. The motion was not seconded.

The motion to deny the exemption request with the right to reapply in six months was made by Michelle Zak and seconded by Patrick Pryor.

Vote: 3 ayes, 0 nays. Motion carried.

8. Adjourn

The motion to adjourn the meeting was made by Patrick Pryor and seconded by Michelle Klemp.

Vote: 3 ayes, 0 nays. Motion carried. The meeting adjourned at 7:59PM.

Respectfully Submitted,

Jacqueline Schuh  
Village Clerk  
Village of Jackson

