

VILLAGE OF JACKSON
PERSONNEL COMMITTEE MEETING
Tuesday, December 9, 2025 at 6:30 PM
Minutes

1. Call to Order and Roll Call

The meeting was called to order at 6:35 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Kruepke

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke and Clerk Jackie Schuh

2. Approval of Minutes for the Personnel Committee Meeting of November 11, 2025

The motion to approve Minutes for the Personnel Committee meeting of November 11, 2025 was made by Tr. Emmrich and seconded by Tr. Kruepke.

Vote: 3 ayes, 0 nays. Motion carried.

3. Ordinance #25-13 To Amend Several Sections of Village Code Pertaining to the Positions of Village Engineer and Public Works Director

The motion to recommend the Village Board approve Ordinance #25-13 To Amend Several Sections of the Village Code Pertaining to the Positions of Village Engineer and Public Works Director was made by Tr. Emmrich and seconded by Tr. Kruepke.

Vote: 3 ayes, 0 nays. Motion carried.

4. Citizens/Village Staff to Address the Personnel Committee

None.

5. Adjourn

The motion to adjourn the meeting was made by Tr. Emmrich and seconded by Tr. Kruepke.

Vote: 3 ayes, 0 nays. Motion carried. The meeting adjourned at 6:41 PM.

Respectfully Submitted,

Jacqueline Schuh
Village Clerk
Village of Jackson