

VILLAGE OF JACKSON
VILLAGE BOARD MEETING
Tuesday, January 13, 2026 at 7:30 PM
Minutes

1. Call to Order and Roll Call

The meeting was called to order at 7:30 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Engelhardt, Tr. Kruepke, Tr. Kurtz, Tr. Olson, and Tr. Wells

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Inspections and Zoning Director Collin Johnson, Parks and Recreation Director Tyler Mentzel, Treasurer Darlene Smith, Public Works Director Jack Straehler, Fire Chief Aaron Swaney, Police Chief Ryan Vossekuil and Clerk Jackie Schuh

2. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

3. Presentations

a. Discussion and Possible Action regarding Fire/EMS Services in Washington County

Administrator Heidtke presented information regarding the potential development of a county-wide EMS service, noting that discussions have taken place among Washington County representatives, municipal Fire/EMS Chiefs, area administrators, and chief elected officials. She provided a summary of key advantages and disadvantages identified through these discussions and advised that direction from the Board is needed regarding whether to continue the evaluation process.

Board members engaged in discussion concerning the status of current funding, potential impacts a county-wide EMS service could have on municipal budgets and funding, and how services might evolve if the initiative were to proceed. President Heckendorf clarified that staff is requesting authorization to continue discussions only and emphasized that doing so would not constitute any commitment on the part of the Village.

The motion to direct Staff to prepare a resolution acknowledging the Village of Jackson's participation in the pursuit of a County EMS system was made by Pres. Heckendorf and seconded by Tr. Kurtz.

Vote: 7 ayes, 0 nays. Motion carried.

4. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

None.

5. Consent Agenda

- a. Approval of Minutes for the Village Board Meeting of December 9, 2025
- b. Approval of the Agreement for 2026 Jackson Fire Department Services with the Town of Polk, Town of Jackson, and Town of Germantown

President Heckendorf requested item 5b be pulled from the consent agenda for individual consideration. There were no objections from the Board.

The motion to approve Minutes for the Village Board meeting of December 9, 2025, was made by Tr. Emmrich and seconded by Tr. Olson.

Vote: 7 ayes, 0 nays. Motion carried.

Administrator Heidtke advised that the Town of Jackson requested section 3c and term 7 of the contract be reconsidered. Section 3c relates to unpaid medical bills being the responsibility of the Town, and term 7 relates to catastrophic events. Should an event exceed \$10,000.00 in cost, any amount beyond the first \$10,000.00 shall be shared 50% Town, 50% Village. Administrator Heidtke indicated that neither she nor Fire Chief Swaney could recall a time when either had been invoked. The financial impact to the Village of Jackson of removing these two items was discussed.

The motion to approve the 2026 Jackson Fire Department Services with the Town of Polk, Town of Jackson, and Town of Germantown, as written, was made by Pres. Heckendorf and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

6. Plan Commission

- a. Review of Extra-Territorial Three-Lot Certified Survey Map - Parcels: T7_0523, T7_052700A, and T7_052700Z - Hans Lamm

The motion to approve the Certified Survey Map for properties identified as Parcels T7_0523, T7_052700A, and T7_052700Z for Hans Lamm was made by Tr. Emmrich and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

7. Parks and Recreation

- a. Presentation and Possible Action - Eagle Scout Project

Hayden made a brief presentation of his proposed Eagle Scout project for a GaGa Ball Pit in Hickory Lane Park.

The motion to approve the Eagle Scout Project was made by Tr. Olson and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

8. West Bend School District
Tr. Wells gave a brief update regarding the West Bend School District.
9. Washington County Board Report
No report.
10. Greater Jackson Business Alliance
Pres. Heckendorf provided a summary for the Board.
11. Mid-Moraine Municipal Association Report
Tr. Olson provided a summary of meeting dates.
12. Closed Session Pursuant to Wis. Stats. §19.85(1)(e) “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.”

The closed session is for the following purposes:

1. To Discuss Village Square Development
2. To Discuss the Creation of a County EMS System
3. To Discuss the Oaks of Jackson Development Agreement and Declaration of Covenants

The motion to proceed into closed session pursuant to Wis. Stats. §19.85(1)(e) was made by Pres. Heckendorf and seconded by Tr. Olson. A roll call vote was taken:

Pres. Heckendorf: Aye
Tr. Emmrich: Aye
Tr. Engelhardt: Aye
Tr. Kurtz: Aye
Tr. Kruepke: Aye
Tr. Wells: Aye
Tr. Olson: Aye

Vote: 7 ayes, 0 nays. Motion carried. The meeting proceeded into closed session at 8:22 PM. Those present in the closed session were Board members, Administrator Heidtke, Fire Chief Swaney for item 2, Economic Development of Washington County Representative Christian Tscheschlok, and Village Attorney Matt Parmentier via video conferencing.

13. Reconvene in Open Session with Possible Action Related to the Subject of the Preceding Closed Session

The motion to reconvene in open session was made by Tr. Wells and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried. The meeting proceeded into open session at 9:44 PM.

The motion authorizing the Village Administrator and Village Attorney to prepare, execute, and record an amendment to the Declaration of Covenants for the Oaks of Jackson development, removing Lot 41 from the Declaration, was made by Pres. Heckendorf and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

14. Adjourn

The motion to adjourn the meeting was made by Tr. Emmrich and seconded by Tr. Wells.

Vote: 7 ayes, 0 nays. Motion carried. The meeting adjourned at 9:46 PM.

Respectfully Submitted,

Jacqueline Schuh
Village Clerk
Village of Jackson