

VILLAGE OF JACKSON
PLAN COMMISSION MEETING
Thursday, December 18, 2025 at 7:00 PM
Minutes

1. Call to Order and Roll Call

The meeting was called to order at 7:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Kruepke, Jon Molkentin, Dan Reik, and Duane Hafemeister, and Matt Van Eperen Members

Excused: None Members

Absent: None

Staff Present: Administrator Jen Heidtke, Inspections and Zoning Director Collin Johnson, and Clerk Jackie Schuh

2. Approval of Minutes for the Plan Commission Meeting of November 20, 2025

The motion to approve Minutes for the Plan Commission Meeting of November 20, 2025, was made by Matt Van Eperen and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

3. Review of Extra-Territorial Three-Lot Certified Survey Map - Parcels: T7_0523, T7_052700A, and T7_052700Z - Hans Lamm

The motion to recommend the Village Board approve the Certified Survey Map for properties identified as Parcels T7_0523, T7_052700A, and T7_052700Z was made by Matt Van Eperen and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

4. Review and Discussion of Revised Zoning Code Updates - Articles 10-13 (*Rev. 12/09/2025*) (*DRAFT*)

Tim Schwecke, representative of Civi Tek, provided a summary of proposed changes in Articles 10-13 for the Zoning Code Update project, highlighting areas where the Commission has the ability to define conditions. Discussion followed regarding tree preservation, whether there is a difference in circumstances for commercial versus residential properties, and how to preserve environmentally sensitive areas.

Pres. Heckendorf stated the overall consensus of the Commission is good, but certain details require more evaluation.

5. Citizens/Village Staff to Address the Plan Commission

Pres. Heckendorf wished all present a Merry Christmas and Happy New Year.

6. Adjourn

The motion to adjourn the meeting was made by Tr. Emmrich and seconded by D. Hafemeister.

Vote: 7 ayes, 0 nays. Motion carried. The meeting adjourned at 7:34 PM.

Respectfully Submitted,

Jacqueline Schuh
Village Clerk
Village of Jackson