



VILLAGE OF JACKSON
VILLAGE BOARD ORGANIZATIONAL MEETING AGENDA

Tuesday, April 21, 2026 at 6:00 PM

Jackson Municipal Complex
Village Board Room
N168W19851 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Administration of Oath of Office to Newly Elected Trustees
4. Comments by the Village President
5. Committee/Commission Member Appointments and Administration of Oaths of Office
 - a. Budget and Finance Committee
 - b. Personnel Committee
 - c. Board of Public Works
 - d. Plan Commission
 - e. Police and Fire Commission
 - f. Parks and Recreation Commission
 - g. Tourism Commission
 - h. Residence Board
 - i. Community Development Authority
 - j. Ethics Committee
 - k. Mid-Moraine Legislative Committee
 - l. School District Liaison
 - m. Zoning Board of Appeals
6. Public Hearings
 - a. Conditional Use and Site Plan Review — W225N16704 Cedar Park Court — Hansen Laundry, LLC - Riley Hansen
7. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)
8. Consent Agenda
 - a. Approval of Minutes of the Village Board Meeting of March 10, 2026
 - b. Resolution #26-13 Accepting Sanitary Sewer and Water for The Oaks of Jackson
 - c. Resolution #26-14 Accepting Sanitary Sewer and Water for Cedar Creek Townhomes

- d. Resolution #26-15 Proclaiming Arbor Day in the Village of Jackson
 - e. Resolution #26-16 Approving the Results of the April 7, 2026 Spring Election
 - f. Sign and Flagpole Removal Agreement - Jackson Professional Buildings
9. Budget and Finance Committee
- a. Review of 2022 Stormwater Pond Compliance Report and Invoicing - Request for Refund of Special Assessment - Update
 - b. Pay Request #2 - Final - 2025 Oaks of Jackson Surface Coarse - Spruce Street and Ridgeway Drive - Stark Pavement Corporation in the amount of \$5,329.19
 - c. Review Design and Engineering Services Proposal - KL Engineering - 2026 Streetlight Improvement Project - Ridgeway Drive, Chestnut Court, and Hickory Lane
 - d. Review of Bids - 2026 Wastewater Treatment Plant Aeration Basin Upgrades
 - e. Review of Bids - 2026 Street Improvements - Eagle Drive North Segment
 - f. Resolution #26-12 Preliminary Resolution Declaring Intent to Exercise Special Assessment Police Powers, Under Section 66.0703 of Wisconsin Statutes - Eagle Drive, Hawthorn Drive, Aspen Drive, and Linden Drive
 - g. Resolution#26-17 Amending 2026 Fee Schedule - Jackson Police Department
 - h. Pay Request #2 - Cedar Creek Dog Park - Lowe Underground in the amount of \$3,414.77
 - i. Authorizing Fundraising and Purchasing of UTV - Jackson Fire Department
10. Plan Commission
- a. Conditional Use and Site Plan Review - W225N16704 Cedar Park Court - Hansen Laundry, LLC - Riley Hansen
11. Board of Public Works
- a. Review of 2025 Jackson Water Utility - Consumer Confidence Report (CCR)
 - b. Ordinance #26-01 - Amending Chapter 42, Section 86 of the Village Code – Limited Parking in Certain Areas
12. West Bend School District
13. Washington County Board Report
14. Greater Jackson Business Alliance
15. Mid-Moraine Municipal Association Report
16. Adjourn

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Administration Department at the Jackson Municipal Complex at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.



Taking the lead in Washington County.

VILLAGE OF JACKSON WASHINGTON COUNTY, WISCONSIN Notice of Public Hearings

PLEASE TAKE NOTICE:

Notice is hereby given, pursuant to Section 19.84, Wis. Stats., and provisions of the Village of Jackson Code of ordinances, that the Village Board will conduct public hearings at 7:30 p.m. on Tuesday, April 21, 2026, at the Jackson Municipal Complex, located at N168W19851 Main Street, Jackson, WI, 53037 on:

1. Conditional Use and Site Plan Review for W225N16704 Cedar Park Court for Riley Hansen to operate an Industrial Laundry Facility

The hearings are open to the public and all interested parties are encouraged to attend the hearing and be heard. Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Clerk's Office with as much advanced notice as possible. A copy of the application and related materials are available for review by contacting the Zoning Director at 262-677-9696.

You may also find a link of information on the Village Website
(www.villageofjacksonwi.gov under Agendas & Minutes)

Dated the 2nd day of April 2026.

Pamela Wolf
Interim Village Clerk - Village of Jackson
N168W19851 Main Street
Jackson, WI 53037
(262) 677-9001 Ext. 210
pam.wolf@villageofjacksonwi.gov

N168W19851
Main Street
Jackson, WI 53037
Phone: 262-677-9001
Fax: 262-677-1710

Posted: April 2, 2026
Published: Tuesday, April 7, 2026, and Tuesday, April 14, 2026

VILLAGE OF JACKSON

VILLAGE BOARD MEETING

Tuesday, March 10, 2026 at 7:30 PM

Minutes

1. Call to Order and Roll Call

The meeting was called to order at 7:30 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Engelhardt, Tr. Kruepke, Tr. Kurtz, Tr. Olson, and Tr. Wells

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Inspections and Zoning Director Collin Johnson, Parks and Recreation Director Tyler Mentzel, Treasurer Darlene Smith, Public Works Director Jack Straehler, Fire Chief Aaron Swaney, Police Chief Ryan Vossekuil and Deputy Clerk Pamela Wolf

2. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

3. Public Hearings

Pres. Heckendorf opened the floor for the public hearing. Nobody present wished to speak. Pres. Heckendorf closed the public hearing.

- a. Conditional Use and Site Plan Review - W209N17391 Industrial Drive - RAD Investments, LLC, DBA UEMSI/HTV - Rick Dresang
- b. Conditional Use and Site Plan Review - W208N16945 N. Center Street - Commercial Laundry-Riley Hansen

4. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

None.

5. Consent Agenda

Pres. Heckendorf received no objections when requesting item 5b be addressed separately. No other board members requested any other items be addressed separately.

- a. Approval of Minutes of the Village Board Meeting of February 10, 2026
- b. Resolution #26-05 Honoring Jacob Caltagerone for Achieving Certification as a Park and Recreation Professional
- c. Resolution #26-07 Accepting Funds from the Washington County Emergency Medical Service (EMS) and Fire Grant Program

- d. 2026 Subscription Services - Economic Development of Washington County
- e. Appointment of Interim Clerk Pamela Wolf Until Such a Time the Village Board Appoints a Successor Village Clerk

The motion to approve items 5a, 5c, 5d, 5e on the consent agenda and to remove 5b to address separately, was made by Tr. Olson and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

The motion to introduce Resolution #26-05 Honoring Jacob Caltagerone for Achieving Certification as a Park and Recreation Professional was made by Pres. Heckendorf and seconded by Tr. Wells.

Vote: 7 ayes, 0 nays. Motion carried.

Pres. Heckendorf asked Jacob Caltagerone to stand as he read Resolution #26-05 and congratulated Jacob on his accomplishment.

6. Budget and Finance Committee

- a. Review of 2022 Stormwater Pond Compliance Report and Invoicing — Request for Refund of Special Assessments

This item will be postponed for consideration at the April 14, 2026, meeting.

- b. Review of Bids - 2026 Street Improvement Projects - Eagle Drive, Hawthorn Drive, Aspen Drive, and Linden Drive

The motion to award the 2026 Street Improvement Projects of Eagle Drive, Hawthorn Drive, Aspen Drive and Linden Drive to Vinton Construction was made by Tr. Kurtz and seconded by Tr. Kruepke.

Director Straehler asked that the dollar amount and alternative two be included in the motion. Tr. Kurtz amended the motion to include the base bid and alternative two in the total amount of \$2,717,324.31, Tr. Kruepke seconded.

Vote: 7 ayes, 0 nays. Motion carried.

- c. Review Construction Engineering Services Agreement - Cedar Corporation - 2026 Street Improvement Projects - Eagle Drive, Hawthorn Drive, Aspen Drive, and Linden Drive

The motion to approve the construction inspection and contract administration services agreement from Cedar Corporation for the 2026 Street Improvement Projects of Eagle Drive, Hawthorn Drive, Aspen Drive and Linden Drive in an amount not to exceed \$275,000.00 was made by Tr. Olson and seconded by Tr. Kurtz.

Vote: 7 ayes, 0 nays. Motion carried.

- d. Review Professional Services Proposal - HydroCorp - 2026/2027 Cross-Connection Inspections

The motion to approve the professional services proposal from HydroCorp for the 2026/2027 village-wide commercial and industrial cross-connection inspections in the amount of

\$31,574.49 was made by Tr. Engelhardt and seconded by Tr. Wells.

Vote: 7 ayes, 0 nays. Motion carried.

- e. Resolution #26-08 Providing for the Sale of Approximately \$3,430,000 General Obligation Promissory Notes, Series 2026A

Ariana Schmidt, with Ehler's, was present. She provided an overview of the pre-sale report (bids are coming in lower) as well as the timeline and process involved.

The motion to approve Resolution #26-08 Resolution providing for the Sale of Approximately \$3,430,000 General Obligation Promissory Notes, Series 2026A, was made by Tr. Olson and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

- f. Resolution #26-09 Providing for the Sale of Approximately \$3,510,000 Water and Sewer System Revenue Bonds, Series 2026B

Similar to item 6e, Ariana reviewed the pre-sale forecast, timeline, and explanation of funds being dispersed amongst water, sewer and streets appropriately according to sales.

The motion to approve Resolution #26-09 Resolution Providing for the Sale of Approximately \$3,510,000 Water and Sewer System Revenue Bonds, Series 2026B, was made by Tr. Olson and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

7. Plan Commission

- a. Review of Extra-Territorial Two-Lot Certified Survey Map - Parcels: T7_0736 and T7_073600A - Jeffrey and Ruth Smith

The motion to approve the Certified Survey Map for properties identified as Parcels: T7_0736 and T7_073600A was made by Pres. Heckendorf and seconded by Tr. Kurtz.

Vote: 7 ayes, 0 nays. Motion carried.

- b. Conditional Use and Site Plan Review — W209N17391 Industrial Drive — RAD Investments, LLC, DBA UEMSI/HTV — Rick Dresang

The motion to approve the conditional use and site plan for RAD Investments, LLC to construct a 7,040 square foot storage building was made by Tr. Wells and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

- c. Conditional Use and Site Plan Review - W208N16945 N. Center Street - Commercial Laundry - Riley Hansen

The motion to approve the conditional use request from Riley Hanson to operate an industrial laundry facility as submitted was made by Pres. Heckendorf and seconded by Tr. Olson.

Vote: 7 ayes, 0 nays. Motion carried.

8. Board of Public Works

None.

9. Personnel Committee

a. Review Revisions to Section 1 of the Employee Handbook - General Personnel Policies

The motion to authorize the Village Attorney and Village Administrator to review, revise and distribute to employees the updated Section 1 of the Employee Handbook was made by Tr. Kurtz and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

10. West Bend School District

Tr. Wells provided an update.

11. Washington County Board Report

Pres. Heckendorf read a report provided by Michael Schwab, County Board Supervisor.

12. Greater Jackson Business Alliance

Director Mentzel provided an update.

13. Mid-Moraine Municipal Association Report

Tr. Olson provided an update.

14. Adjourn

The motion to adjourn the meeting was made by Tr. Emmrich and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried. The meeting adjourned at 7:58 PM.

Respectfully Submitted,

Pamela Wolf
Deputy Clerk
Village of Jackson

RESOLUTION #26-13

**A RESOLUTION ACCEPTING THE SANITARY SEWER AND WATER
SYSTEM ASSOCIATED WITH THE OAKS OF JACKSON SUBDIVISION
DEVELOPMENT**

The Village Board of the Village of Jackson, Washington County, Wisconsin, does
resolve as follows:

BE IT RESOLVED that the Village hereby accepts, pursuant to the provisions of
Chapter 44 of the Village Code, the Sanitary Sewer and Water System associated with The Oaks
of Jackson Subdivision Development in the Village of Jackson, Washington County, Wisconsin.

Introduced by: _____

Seconded by: _____

Vote: _____ Ayes _____ Nays

Passed and Approved: _____

Brian J. Heckendorf – Village President

Attest: _____
Pamela Wolf – Interim Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, the Jackson Community Center, and the Village of Jackson website.

Village Official

Date

RESOLUTION #26-14

**A RESOLUTION ACCEPTING THE SANITARY SEWER AND WATER SYSTEM
ASSOCIATED WITH THE CEDAR CREEK TOWNHOMES DEVELOPMENT**

The Village Board of the Village of Jackson, Washington County, Wisconsin, does resolve as follows:

BE IT RESOLVED that the Village hereby accepts, pursuant to the provisions of Chapter 44 of the Village Code, the Sanitary Sewer and Water System associated with the Morning Meadows Subdivision Phase #3 Development in the Village of Jackson, Washington County, Wisconsin.

Introduced by: _____

Seconded by: _____

Vote: _____ Ayes _____ Nays

Passed and Approved: _____

Brian J. Heckendorf – Village President

Attest: _____
Pamela Wolf - Interim Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, the Jackson Community Center, and the Village of Jackson website.

Village Official

Date

RESOLUTION #26-15

**RESOLUTION PROCLAIMING ARBOR DAY
IN THE VILLAGE OF JACKSON**

The Village Board of the Village of Jackson, Washington County, Wisconsin, does resolve as follows:

WHEREAS, the Village of Jackson has been recognized as a Tree City USA by the National Arbor Day Foundation, and desires to continue its tree planting practice; and

WHEREAS, trees in our Village can increase property values, enhance the economic vitality of our business areas, and beautify our community; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

WHEREAS, the planting of trees can also offer an opportunity to memorialize individuals who have passed;

NOW, THEREFORE, BE IT RESOLVED, I, Brian Heckendorf, President of the Village of Jackson, Washington County, Wisconsin, hereby proclaims Friday, April 24, 2026, as Arbor Day in the Village of Jackson.

BE IT FURTHER RESOLVED, staff is directed to plant a tree in Jackson Park in the Village of Jackson. I also urge all citizens to plant trees to gladden the hearts and promote the wellbeing of present and future generations.

Introduced by: _____

Seconded by: _____

Vote: ____Ayes ____Nays

Passed and Approved: _____

Brian J. Heckendorf – Village President

Attest: _____
Pamela Wolf – Interim Village Clerk

Proof of Posting:

I the undersigned, certify that I posted this Resolution on posting boards at the Jackson Municipal Complex, Post Office, and one other location in the Village.

Village Official

Date

RESOLUTION #26-16

**RESOLUTION APPROVING THE RESULTS OF THE APRIL 7,
2026 SPRING ELECTION IN THE VILLAGE OF JACKSON**

The Village Board of the Village of Jackson, Washington County, Wisconsin, does resolve as follows:

WHEREAS, the 2026 Spring Election was held in the Village of Jackson on April 7, 2026; and

WHEREAS, three at-large trustee seats were up for election within the Village of Jackson at the April 7, 2026 election; and

WHEREAS, the total number of votes received was 3663. No write-ins were counted because there were no registered write-ins.

WHEREAS, the candidates on the ballot for the at-large trustee seats received the following number of votes: Traci Wells received 1314 votes, Donald Olson received 1177 votes, and John L. Schlenz received 1128 votes; and

NOW, THEREFORE, BE IT RESOLVED, the aforementioned is a true and correct statement of the result of the April 7, 2026 Spring Election held in and for the Village of Jackson, Washington County, Wisconsin.

Introduced by: _____

Seconded by: _____

Vote: ____Ayes ____ Nays

Passed and Approved: _____

Brian J. Heckendorf – Village President

Attest: _____
Pamela Wolf - Village Interim Clerk

Proof of Posting:

I the undersigned, certify that I posted this Resolution on posting boards at the Jackson Municipal Complex, Post Office, and one other location in the Village.

Village Official

Date

SIGN AND FLAGPOLE REMOVAL AGREEMENT

This Sign and Flagpole Removal Agreement ("Agreement") is entered into by and among the Village of Jackson, Wisconsin ("Village"), Buck Properties, LLC ("Buck"), and Steve Stiloski and Judy Boehm ("Stiloski") as of the latest date set forth below.

Recitals

- A. The Village is undertaking street improvements on Eagle Drive in 2026.
- B. A sign and flagpole commonly known as the Jackson Professional Building sign and flagpole are located within the public right-of-way in the project area.
- C. The Parties desire to confirm the terms on which the sign and flagpole will be removed and to confirm responsibility for the sidewalk special assessments associated with the project.

NOW, THEREFORE, in consideration of the above recitals, and for other good and valuable consideration, the receipt and sufficiency is acknowledged, the Parties agree as follows:

1. Removal by Village. The Village will remove the Jackson Professional Building sign and the associated flagpole from the public right-of-way. The Village shall perform such removal at no cost to Buck or Stiloski. The Village shall have no obligation to relocate, replace, rebuild, or store the sign or flagpole after removal unless the Parties later agree otherwise in writing. Upon removal, the sign and flagpole will be disposed of by the Village.

2. Access and Permission. Buck and Stiloski consent to the Village, its employees, agents, and contractors entering the project area and taking the actions reasonably necessary to perform the activities contemplated by this Agreement.

3. Electrical Condition. Buck represents that it has caused an electrician to investigate the electrical service to the sign and flagpole and that, based on that investigation, the electricity is disconnected. Buck and Stiloski acknowledge that the Village is relying on that representation in proceeding with removal. If any active electrical connection is later discovered, Buck and Stiloski will take all action necessary to disconnect the electrical service.

4. Special Assessments. As part of the 2026 Eagle Drive street improvement project, the Village may levy special assessments against Buck and against Stiloski for sidewalk improvements adjacent to their respective properties. Buck agrees to pay one hundred percent (100%) of the assessment levied against Buck's property, and Stiloski agrees

to pay one hundred percent (100%) of the assessment levied against Stiloski's property, with both upon the terms established by the Village in levying the special assessments.

5. Release of Claims Relating to Removal. In consideration of the Village's agreement to remove the sign and flagpole at no cost, Buck and Stiloski release the Village and its officers, employees, agents, and contractors from claims for property damage or other loss arising out of the removal work, except to the extent caused by the Village's willful misconduct or unlawful conduct.

6. Authority. Each person signing this Agreement represents that he or she has full authority to sign on behalf of the Party for whom he or she signs and to bind that Party to this Agreement.

7. Entire Agreement; Amendment. This Agreement states the entire agreement of the Parties on the subjects addressed herein and supersedes prior oral discussions on that subject. This Agreement may be amended only by a written instrument signed by all Parties.

8. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin.

9. Counterparts and Electronic Signatures. This Agreement may be signed in counterparts, each of which shall be deemed an original, and all of which together shall constitute one instrument. Signatures transmitted electronically or in PDF form shall be treated as original signatures for all purposes.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the dates set forth below.

[SIGNATURES ON FOLLOWING PAGE]

Dated this _____ day of _____, 2026.

VILLAGE OF JACKSON

By: _____
Brian J. Heckendorf, Village President

Attest: _____
Pamela Wolf, Interim Village Clerk

Dated this _____ day of _____, 2026.

BUCK PROPERTIES, LLC

By: _____
Authorized Representative

Dated this _____ day of _____, 2026.

Steve Stiloski

Judy Boehm



STAFF MEMO

Village of Jackson Public Works

To: Brian Heckendorf, Village President
Jen Heidtke, Village Administrator

CC: Board of Public Works; Budget and Finance; Village Board

From: Jack Straehler, Director of Public Works

Subject: Review of 2022 Stormwater Pond Compliance Report and Invoicing – Request for Refund of Special Assessments - Update

Meeting Date: April 14, 2026 - Budget and Finance; Village Board

Background and Analysis:

This memo is to provide the board with an update regarding the stormwater pond compliance report and Invoicing, specifically related to the request for refund of special assessments for inspections conducted throughout the Village between 2022 and 2024.

A meeting was held with CDM Smith, the consulting engineering firm responsible for conducting the required inspections, to discuss concerns related to the quality and accuracy of the stormwater pond inspection report submitted to the Village in fall 2025. During this meeting, the firm acknowledged that revisions and edits are necessary to ensure the accuracy of the report. They agreed to complete the required updates at no cost to the Village and have submitted a revised final report.

In addition, I met with the Wisconsin Department of Natural Resources Stormwater Division to review the Village's current MS4 permit requirements. Our discussion included clarification of the required frequency for both visual inspections and depth inspections of publicly and privately owned stormwater detention and retention ponds. It is my understanding that visual inspections will be required once within the next permit term which is expected to be implemented in 2026 and be valid for a 5-year term. It is also my understanding that pond depth inspection will be required once within the next 10 years. My recommendation would be to conduct visual inspections in year four (2030) of the permit term, and depth inspection in year nine (2035).

We have received the revised report, which now includes accurate pond locations, updated contact information, relevant photographs, removal of unnecessary field notes, and revised language reflecting the Village code requirements for pond maintenance.

Based on the Board's decision, I will be submitting the updated pond inspection reports to the prospective owners, along with a cover letter that outlines the Board's determination regarding the special assessment fees and the reason for the revised inspection report. The updated report reflects recent findings, and I recommend that it be submitted to the prospective owners, with the associated fees assessed accordingly.



Additionally, based on updated information received from the Wisconsin Department of Natural Resources (DNR), a round of inspections will no longer be required in 2027. Instead, inspections will occur once during the new five-year permit term. As such, the current inspection reports remain accurate and valid and should be paid for.

Unfortunately, the report was delivered later than initially expected. As a result, some Homeowners Associations, management companies, and developers may not have budgeted for the associated fees. We understand that this may present challenges, but the fees are necessary to ensure compliance and the continued maintenance of the pond.

Please let me know if you have any questions.

JS

Recommendation:

Budget and Finance Committee recommends the Village Board approve the special assessments of fees approximately \$115,000.00 to pond owners for the 2022 pond inspections completed by CDM Smith.

To: Jack Straehler, Director of Public Works

Regarding: Stormwater Detention Pond 23

Development: Jackson Community Center

Owner: Village of Jackson

Mailing Address: N168 W19851 Main Street, Jackson, WI 53037

Pond Location: N165 W20330 Hickory Lane, Jackson WI 53037



The Village holds a Wisconsin Pollutant Discharge Elimination System (WPDES) permit for stormwater discharge into the Cedar Creek as part of the Milwaukee River watershed. This permit is required under the State of Wisconsin's Municipal Separate Storm Sewer System (MS4) regulations. As part of its permit, the Village developed a compliance report in 2017, which includes a recommendation to certify stormwater ponds every five years to maintain their water quality benefit as covered in the Village's permit.

The Village retained CDM Smith to conduct field inspections and provide engineering expertise to maintain compliance with this WPDES permit.

Throughout these field inspections, the accessibility of the pond, the pond's bank health, and inflow/outflow structure stability were observed and taken note of. Signs of erosion, excessive vegetation, inflow or outlet structure blockages, and emergency overflow obstructions are signs that a stormwater pond may not be operating as intended.

Stormwater Pond 23 located in the Community Center development was inspected on September 2, 2022. The inspection found that there was heavy vegetation on the east side of the pond that obstructed accessibility, as well as excessive vegetation around the inflow structure and emergency overflow area. The outlet structure was also not visible, possibly due to tall grass.

Per Chapter 35 of the Village of Jackson Municipal Code each pond owner (responsible party) shall maintain each stormwater pond and take corrective actions as directed by the Village Director of Public Works or designee. Corrective actions for Stormwater Pond 23 shall be:

1. Removing excess vegetation and trees from the east side of the pond to ensure the pond is accessible throughout.
2. Removing tall grass from the inflow area to ensure water is able to move through the pond and prevent flooding upstream.
3. Removing tall grass from in and around the emergency overflow to ensure water is able to move out of the pond in the case of a heavy rainfall event without causing flooding in the surrounding area.
4. Ensuring outlet structure is in good condition and is not being blocked by tall grass and other obstructions.

Failure to comply with these corrective actions may result in the Village completing the work with the costs incurred by the Village, plus interest and legal costs, being billed to the responsible party. Corrective Actions shall be completed by November 30, 2026.

Stormwater ponds are carefully designed to hold and treat runoff. Over time, the pond fills in with sediments and begins to lose its ability to remove pollutants. It is important to regularly maintain ponds not only to maintain the municipality's permit compliance, but to ensure that the pond continues to function the way it was designed, and to protect our lakes and streams.

SAMPLE

Inspection Report

Pond Number 23

Date 9/2/22

Time (Start and End)

Pond Accessibility (is the entire pond perimeter accessible by foot, is the ground safe to walk on (rocky, muddy, slippery, sandy, etc.)

East side of pond is not accessible by foot. Overgrown with tall grass, and ground appears to not be walkable. I was only able to walk around the south, west, and partial north sides. Pond is full of water but not at maximum capacity.

Bank Health (are there signs of erosion, is there excessive vegetation, are there new trees planted on the bank)

Bank is covered with tall grass, but there are no large trees growing in the bank. Surrounding area has no clear signs of erosion. Bank is narrowly sloped.

Outlet Structure (is the outlet structure visible, is the outlet structure in solid condition, is there any blockage near the outlet structure)

Cannot locate outlet structure. Perhaps it is trapped in tall grass in the area I could not reach.

Emergency Overflow Area (has the area been tampered with in any way, is there excessive impervious cover)

Emergency overflow area to the west has not been tampered with. There is tall grass growing, and there is not excessive impervious cover. Emergency overflow goes into the parking lot to the west, which is impervious. 5-6 feet of grass for overflow area with no impervious cover.

Inflow Area (can water flow freely into the pond/are there excessive blockages, is there excessive impervious cover)

Water can flow freely into the area but is slowed down by tall grasses. No excessive blockage or impervious cover preventing inflow.







To: Jack Straehler, Director of Public Works

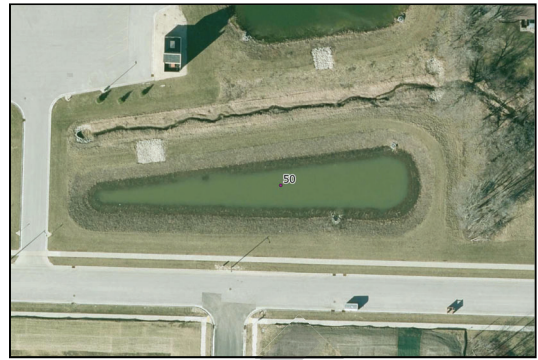
Regarding: Stormwater Detention Pond 50

Development: TIF #7

Owner: Village of Jackson

Mailing Address: N168 W19851 Main Street
Jackson, WI 53037

Pond Location: Spruce Street, Ridgeway Drive



The Village holds a Wisconsin Pollutant Discharge Elimination System (WPDES) permit for stormwater discharge into the Cedar Creek as part of the Milwaukee River watershed. This permit is required under the State of Wisconsin's Municipal Separate Storm Sewer System (MS4) regulations. As part of its permit, the Village developed a compliance report in 2017, which includes a recommendation to certify stormwater ponds every five years to maintain their water quality benefit as covered in the Village's permit.

The Village retained CDM Smith to conduct field inspections and provide engineering expertise to maintain compliance with this WPDES permit.

Throughout these field inspections, the accessibility of the pond, the pond's bank health, and inflow/outflow structure stability were observed and taken note of. Signs of erosion, excessive vegetation, inflow or outlet structure blockages, and emergency overflow obstructions are signs that a stormwater pond may not be operating as intended.

Stormwater Pond 50 located in the TIF #7 development was inspected on November 22, 2022. The inspection found that the pond was in good condition with no excessive vegetation, erosion, or flow obstructions.

Per Chapter 35 of the Village of Jackson Municipal Code each pond owner (responsible party) shall maintain each stormwater pond and take corrective actions as directed by the Village Director of Public Works or designee. Corrective actions for Stormwater Pond 50 shall be:

1. Keeping an eye on inflow and outflow areas to ensure there are no blockages and prevent excess vegetation from obstruction flow.

Failure to comply with these corrective actions may result in the Village completing the work with the costs incurred by the Village, plus interest and legal costs, being billed to the responsible party. Corrective Actions shall be completed by November 30, 2026.

Stormwater ponds are carefully designed to hold and treat runoff. Over time, the pond fills in with sediments and begins to lose its ability to remove pollutants. It is important to regularly maintain ponds not only to maintain the municipality's permit compliance, but to ensure that the pond continues to function the way it was designed, and to protect our lakes and streams.

Inspection Report

Pond Number 50

Date 11/22/22

Time (Start and End) 12:20

Pond Accessibility (is the entire pond perimeter accessible by foot, is the ground safe to walk on (rocky, muddy, slippery, sandy, etc.)

Accessible

Bank Health (are there signs of erosion, is there excessive vegetation, are there new trees planted on the bank)

No erosion, no excessive vegetation, no trees

Outlet Structure (is the outlet structure visible, is the outlet structure in solid condition, is there any blockage near the outlet structure)

Visible, solid condition, no blockages (see page 5)

Emergency Overflow Area (has the area been tampered with in any way, is there excessive impervious cover)

Ditch between ponds 49 and 50, no excessive impervious cover (see page 4)

Inflow Area (can water flow freely into the pond/are there excessive blockages, is there excessive impervious cover)

No excessive blockages or impervious cover









STAFF MEMO

Village of Jackson Public Works

To: Brian Heckendorf, Village President
Jen Heidtke, Village Administrator

CC: Board of Public Works; Budget and Finance; Village Board

From: Jack Straehler, Director of Public Works

Subject: Pay Request #2 - Final - 2025 Oaks of Jackson Surface Course - Spruce Street and Ridgeway Drive - Stark Pavement Corporation in the amount of \$5,329.19

Meeting Date: March 31, 2026 – Board of Public Works

Background and Analysis:

This memo is to inform the Board of Pay Request #2 - Final for Stark Pavement Corporation in the amount of \$5,329.19 for work completed on the Oaks of Jackson Surface Course - Spruce Street and Ridgeway Drive Project.

The work has been reviewed and verified for accuracy and completion in accordance with the project contract documents and schedule.

Funding for this payment will come from Account Number:
670-00-56700-000-000 (TID #7 Miscellaneous TID Expense)

If you have any questions, please let me know.

JS

Recommendation:

Board of Public Works recommends the Budget and Finance Committee and Village Board approve Pay Request #2 - Final for Stark Pavement Corporation in the amount of \$5,329.19.

February 23, 2026

Village of Jackson
N168 W20733 Main Street
PO Box 637
Jackson, WI 53037

Attn: Mr. Jack Straehler II, Director of Public Works

Subject: Contractor's Application for Payment No. 2 (Final)
Spruce, Ridgeway, Oaks of Jackson Surface Course
Cedar Project No. 05789-0023

Dear Mr. Straehler:

We have reviewed the above-referenced project and find it in order. Therefore, it is our recommendation that the Village of Jackson issue final payment associated with the Spruce, Ridgeway, Oaks of Jackson Surface Course project.

Enclosed for your use in payment to Stark Pavement Corp in the amount of \$5,329.19 is Contractor's Application for Payment No. 2 (Final). Also enclosed are the following documents:

- Final Lien Waivers
- Consent of Surety to Final Payment
- Contractor Certificate of Completed Operations Insurance

Following your review and approval, please complete the application for payment form within the areas reserved for the Owner. Thereafter, retain one copy for your records, provide the second copy to the Contractor with payment, and provide the third copy to our office.

Should you have any questions, please feel free to contact me at our Cedarburg office.

Sincerely,

CEDAR CORPORATION



Douglas T. Kroes
Senior Construction Manager

Enclosed: As Noted

Cc: Dan Mueller, Stark Pavement Corp.

Application Date: 2/20/2026		Application Period: 2/17/2026
To (Owner): Village of Jackson	From (Contractor): Stark Pavement Corporation	Via (Engineer):
Contact: Jen.heidtke@villageofjacksonwi.com	Contact: Dan Mueller	Contact:
Project: Spruce, Ridgeway, Oaks of Jackson Surface Course	Address: 12845 W Burleigh Rd. Brookfield, WI 53005	Address:
Owner's Contract No.: A-25	Contractor's Project No.: 2510308	Engineer's Project No.:

Change Order Summary

Approved Change Orders			1. ORIGINAL CONTRACT PRICE	\$ 174,334.00
Number	Additions	Deductions (Enter as Positive Number)	2. Net change by Change Orders	\$ 38,833.60
1	\$14,340.00		3. CURRENT CONTRACT PRICE (Line 1 + Line 2)	\$ 213,167.60
2	\$24,493.60		4. TOTAL COMPLETED TO DATE (Column L Total on Progress Estimates)	\$ 213,167.60
			5. RETAINAGE:	
			a. 2.5% X \$213,167.60 Work Completed	\$ 5,329.19
			6. RETAINAGE REDUCTION TO DATE (Enter as Positive Number)	\$ 5,329.19
			7. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5a. + Line 7)	\$ 213,167.60
			8. LESS PREVIOUS PAYMENTS (Line 6 from Prior Application)	\$ 207,838.41
			9. AMOUNT DUE THIS APPLICATION	\$ 5,329.19
TOTALS	\$38,833.60			
NET CHANGE BY CHANGE ORDERS	\$38,833.60			

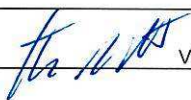
Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge:

(1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;

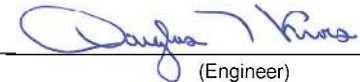
(2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner per Article 15 of the General Conditions; and

(3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Thomas P. Skelton
Vice President of Finance

Date: 2/20/2026

Payment of: \$ 5,329.19
(Line 8 or other - attach explanation of the other amount)

Recommended by:  2/23/26
(Engineer) (Date)

Payment of: \$
(Line 8 or other - attach explanation of the other amount)

Approved by: _____
(Owner) (Date)

Progress Estimate - Unit Price Work						Contractor's Application for Payment No.				2-F			
For (Project): Spruce Ridgeway, Oaks of Jackson Surface Course					Stark Job # 2510308				Application Date: 2/20/2026				
Application Period: 2/17/26													
A	B	B	C	D	E	F	G	H	I	J	K	L	
GASB	Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date		
							Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	
		Street											
	1	Asphaltic Pavement Milling at Curbs	LF	10420	\$ 1.55	\$ 16,151.00	10420	\$ 16,151.00		\$ -	10420	\$ 16,151.00	
	2	Asphaltic Pavement Milling at Intersections	LF	142	\$ 5.00	\$ 710.00	142	\$ 710.00		\$ -	142	\$ 710.00	
	3	Asphaltic Pavement Milling at Manholes	EACH	27	\$ 100.00	\$ 2,700.00	27	\$ 2,700.00		\$ -	27	\$ 2,700.00	
	4	Upper Layer HMA Pavement 1-3/4"	TON	1850	\$ 72.30	\$ 133,755.00	2033	\$ 146,985.90		\$ -	2033	\$ 146,985.90	
	5	Remove Curb and Gutter	LF	49	\$ 30.00	\$ 1,470.00	58.5	\$ 1,755.00		\$ -	58.5	\$ 1,755.00	
	6	30" Concrete Curb and Gutter Type D	LF	49	\$ 138.00	\$ 6,762.00	58.5	\$ 8,073.00		\$ -	58.5	\$ 8,073.00	
	7	EBS (18")	CY	52	\$ 41.00	\$ 2,132.00		\$ -		\$ -		\$ -	
	8	EBS Backfill, 1-1/4" Dense (2 ton/cy)	TON	104	\$ 26.00	\$ 2,704.00		\$ -		\$ -		\$ -	
		Utility										\$ -	
	9	Reset Select Catchbasin Castings	EACH	7	\$ 750.00	\$ 5,250.00	8	\$ 6,000.00		\$ -	8	\$ 6,000.00	
	10	Water Valve Box Adjustment	EACH	18	\$ 150.00	\$ 2,700.00	18	\$ 2,700.00		\$ -	18	\$ 2,700.00	

FINAL WAIVER OF LIEN

DATE: 2/12/26

For value received to date we hereby waive full rights and claim for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

For Stark Pavement Corporation Contractor

By Utility Traffic & Restoration, Subcontractor
Your Company Name Here Supplier or Subcontractor

for Traffic Control, same being
scope of work or material supplied

situated in Washington County, State of Wisconsin, described as:

Spruce, Ridgeway, Oaks of Jackson Surface Course Project
Village of Jackson

for all labor performed and for all material furnished for the erection, construction, alteration or repair of said building and appurtenances, except: None

Utility Traffic & Restoration, LLC
Company Name

Jared Westerhausen
Signature

Jared Westerhausen
Print Name

Office Manager
Title

FINAL WAIVER OF LIEN

DATE: 2-12-2026

For value received to date we hereby waive full rights and claim for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

For Stark Pavement Corporation Contractor

By Donald Excavating & Trucking, Subcontractor
Your Company Name Here Supplier or Subcontractor

for Excavation, same being
scope of work or material supplied

situated in Washington County, State of Wisconsin, described as:

Spruce, Ridgeway, Oaks of Jackson Surface Course Project
Village of Jackson

for all labor performed and for all material furnished for the erection, construction, alteration or repair of said building and appurtenances, except: None

Donald Excavating & Trucking
Company Name

[Signature]
Signature

Joe Donald
Print Name

Owner/President
Title

FINAL WAIVER OF LIEN

DATE: 2-12-26

For value received we hereby waive full rights and claim for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

For Stark Pavement Corporation Owner's Representative

By Schmitz Ready Mix ready mix supplier

for

same being situated in Washington County, State of Wisconsin, described as:

Spruce, Ridgeway, Oaks of Jackson Surface Course Project
Village of Jackson

for all labor performed and for all material furnished for the erection, construction, alteration or repair of said building and appurtenances, except: None Paid In Full.


Schmitz Ready Mix

FINAL WAIVER OF LIEN

DATE: 2-16-26

For value received to date we hereby waive full rights and claim for
lien on land and on buildings about to be erected, being erected,
erected, altered or repaired and to the appurtenances thereunto.

For Stark Pavement Corporation Contractor

By Road Warrior Subcontractor
Your Company Name Here Supplier or Subcontractor

for Concrete Sawing, same
being scope of work or material supplied

situated in Washington County, State of Wisconsin, described as:

Spruce, Ridgeway, Oaks of Jackson Surface Course Project
Village of Jackson

for all labor performed and for all material furnished for the
erection, construction, alteration or repair of said building and
appurtenances, except: None

Road Warrior

Company Name

[Signature]
Signature

Nathan Wornogalski
Print Name

President
Title

#2310308

MERCHANTS
BONDING COMPANY™

Merchants Bonding Company (Mutual)

P.O. BOX 14498. DES MOINES. IOWA 50306-3498

PHONE: (800) 678-8171 FAX: (515) 243-3854

**CONSENT OF SURETY
TO FINAL PAYMENT**

OWNER
ARCHITECT
CONTRACTOR
SURETY
OTHER

Bond No. 101276390

TO OWNER:

Village of Jackson
W168 N19851 Main Street
Jackson, WI 53037

ARCHITECT'S PROJECT NO.:

CONTRACT FOR:

Spruce, Ridgeway, Oaks of Jackson Surface Course Contract
A-25, Village of Jackson, Washington County, WI

PROJECT:

Spruce, Ridgeway, Oaks of Jackson Surface Course Contract A-25, Village of Jackson, Washington County, WI

CONTRACT DATED:

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Merchants Bonding Company (Mutual)
P.O. Box 14498
Des Moines, Iowa 50306-3498

on bond of

(Insert name and address of Contractor)

Stark Pavement Corporation
12845 W Burleigh Rd
Brookfield WI 53005

, SURETY,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not
relieve the Surety of any of its obligations to

(Insert name and address of Owner)

Village of Jackson
W168 N19851 Main Street
Jackson, WI 53037

, CONTRACTOR,

as set forth in said Surety's bond.

, OWNER,

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: February 12, 2026

(Insert in writing the month followed by the numeric date and year.)

Attest:

(Seal):



Merchants Bonding Company (Mutual)

(Surety)



(Signature of authorized representative)

Lynn Dvergsten

(Printed name and title)

Attorney-In-Fact

Printed in cooperation with American Institute of Architects (AIA). The
language in this document conforms exactly to the language used in
AIA Document G707-1994 Consent Of Surety to Final Payment.

CON 0405 (4/15)

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Lynn Dvergsten

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 12th day of February, 2026.

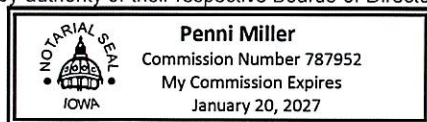


MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 12th day of February, 2026, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



Penni Miller
Notary Public

(Expiration of notary's commission
does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 12th day of February, 2026.



William Warner Jr.
Secretary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/17/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency 17335 Golf Parkway Suite 450 Brookfield WI 53045	CONTACT NAME: Carol Gau PHONE (A/C, No, Ext): 262-796-8829 E-MAIL ADDRESS: carol.gau@marshmma.com FAX (A/C, No): 262-785-9753														
INSURED Stark Pavement Corporation Northwest Asphalt Products, Inc. 12845 West Burleigh Road Brookfield WI 53005	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : West Bend Mutual Insurance Co</td><td>15350</td></tr><tr><td>INSURER B : Argent, a Division of West Bend Mutual</td><td>15350</td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : West Bend Mutual Insurance Co	15350	INSURER B : Argent, a Division of West Bend Mutual	15350	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES**CERTIFICATE NUMBER:** 1342556160**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			A070654	4/1/2025	4/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			A070654	4/1/2025	4/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			A070654	4/1/2025	4/1/2026	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	A028023	4/1/2025	4/1/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Installation Floater Rented/Leased Equipment			A070654	4/1/2025	4/1/2026	\$100,000 \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

job#2510308 - Spruce, Ridgeway. Oaks of Jackson Surface Course No. A-25; If required by written contract, Cedar Corporation and Village of Jackson, including respective officers, directors, members, partners, employees and consultants are included as additional insured for general liability and umbrella liability for work performed by the named insured, and for automobile liability for the named insured's owned autos; coverage is primary, non-contributory.

CERTIFICATE HOLDER**CANCELLATION**

Village of Jackson
N168 W19851 Main Street
Jackson WI 53037

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – CONTRACTOR'S BLANKET (BROAD FORM)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

- A. WHO IS AN INSURED (Section II)** is amended to include as an additional insured any person or organization whom you are required to add as an additional insured on this policy under a written contract or written agreement.

The written contract or written agreement must be:

1. Currently in effect or becoming effective during the term of this policy; and
2. Executed prior to the "bodily injury," "property damage," "personal injury and advertising injury."

- B.** The insurance provided to the additional insured is limited as follows:

1. That person or organization is only an additional insured with respect to liability arising out of:
 - a. Your premises;
 - b. "Your work" for that additional insured; or
 - c. Acts or omissions of the additional insured in connection with the general supervision of "your work."
2. The Limits of Insurance applicable to the additional insured are those specified in the written contract or written agreement or in the Declarations for this policy, whichever is less. These Limits of Insurance are inclusive and not in addition to the Limits of Insurance shown in the Declarations.

3. Except when required by written contract or written agreement, the coverage provided to the additional insured by this endorsement does not apply to:

- a. "Bodily injury" or "property damage" occurring after:

- (1) All work on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured at the site of the covered operations has been completed; or
- (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as part of the same project.

- b. "Bodily injury" or "property damage" arising out of acts or omissions of the additional insured other than in connection with the general supervision of "your work."

4. The insurance provided to the additional insured does not apply to "bodily injury," "property damage," "personal injury and advertising injury" arising out of an architect's, engineer's, or surveyor's rendering of or failure to render any professional services including;

- a. The preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
- b. Supervisory, or inspection activities performed as part of any related architectural or engineering activities.

A070654

effective 4/1/2025

- C. As respects the coverage provided under this endorsement, Paragraph **4.b. SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS** is amended with the addition of the following:

4. Other insurance

b. Excess insurance

This insurance is excess over:

Any other valid and collectible insurance available to the additional insured whether primary, excess, contingent or on any other basis unless a written contract specifically requires that this insurance be either primary or primary and noncontributing. Where required by written contract, we will consider any other insurance maintained by the additional insured for injury or damage covered by this endorsement to be excess and noncontributing with this insurance.

When this insurance is excess, as a condition of coverage, the additional insured shall be obligated to tender the defense and indemnity of every claim or suit to all other insurers that may provide coverage to the additional insured, whether on a contingent, excess or primary basis.



STAFF MEMO

Village of Jackson Public Works

To: Brian Heckendorf, Village President
Jen Heidtke, Village Administrator

CC: Board of Public Works; Budget and Finance; Village Board

From: Jack Straehler, Director of Public Works

Subject: Review Design and Engineering Services Proposal - KL Engineering - 2026 Streetlight Improvement Project - Ridgeway Drive, Chestnut Court, and Hickory Lane

Meeting Date: March 31, 2026 – Board of Public Works

Background and Analysis:

This memo is to inform the Board of a design and engineering services proposal received for the 2026 streetlight improvement project, which will cover Ridgeway Drive, Chestnut Court, and Hickory Lane, following the completion of the 2025 street improvement projects.

KL Engineering has been assisting Gremmer & Associates and the Village in incorporating streetlights into the 2026 street improvement projects on Hawthorn Drive, Aspen Drive, Linden Drive, and Eagle Drive.

The proposal submitted by KL Engineering includes design and permitting services, project bidding assistance, onsite inspections, and contract administration for a total of \$30,000.00. In addition, construction inspection services will be provided on a time-and-materials basis, not to exceed \$9,186.00.

This project is necessary because Village-owned streetlights were not included in the 2025 street improvement projects. Adding these streetlights aligns with Village standards and prior recommendations from the Village Board. An engineer's construction estimate has been prepared, totaling \$375,000.00; please refer to the attached document for a detailed breakdown.

It is my recommendation that the Board move forward with KL Engineering's proposal to design and install Village-owned streetlights within the 2025 street improvement project limits, specifically for Ridgeway Drive, Chestnut Court, and Hickory Lane.

Please let me know if you have any questions.

JS

Recommendation:

Board of Public Works recommends the Budget and Finance Committee and Village Board approve the engineering services proposal from KL Engineering, amount not to exceed \$39,186.00.



5400 King James Way I Suite 200
Madison, WI 53719
608.663.1218
Toll Free: 800.810.4012
www.klengineering.com

March 19, 2026

Jack B. Straehler II
Director of Public Works
Village of Jackson
W194 N16660 Eagle Drive
Jackson, WI 53037

RE: Proposal for Engineering Services – Ridgeway Dr & Hickory Ln Corridors, Village of Jackson

Dear Jack:

KL Engineering, Inc. is pleased to provide you with this proposal to perform street lighting design services for the Ridgeway Dr corridor between Georgetown Drive and Willow Ridge Drive, including Chestnut Court, as well as the Hickory Lane corridor between Pine Drive and the Cedar Creek Bridge in the Village of Jackson. The following attachments are included with this letter and should be considered part of our contract for engineering services:

- Attachment A – Contract Assumptions & Scope of Service
- Attachment B – Billing Schedule
- Attachment C – General Terms and Conditions
- Attachment D – Project Map

The cost for the services specified above will be billed as Lump Sum or as Time & Expense (T&E) in accordance with the KL Billing Schedule as shown below:

- | | |
|--|----------------------|
| • Lighting Design, Delivery and Administration | \$30,000.00 Lump Sum |
| • If-Authorized – Construction Services | \$9,186.00 T&E |

The cost for the authorized services specified above will be billed on a lump sum basis with a total cost of **\$30,000.00**.

Additional if-authorized services as specified in the contract scope can be completed under subsequent written authorization from the Village of Jackson prior to starting work. Authorized additional services will be billed on an hourly basis according to KL's billing schedule, included as Attachment B, with a maximum cost of **\$9,186.00**.

Basis of Payment and General Conditions

This work shall be completed in accordance with the attached General Terms and Conditions, which shall be considered a part of this contract upon the written approval indicated below. KL Engineering will submit monthly invoices for work completed under this proposal. Village of Jackson will reimburse KL Engineering within 30 days from the date of the invoice.

Our professional services will be performed, our findings obtained, and our recommendations prepared in accordance with generally accepted engineering principles and practices. No other warranty, either expressed or implied, is made.

We look forward to working with you on this project. Please let us know if you have any questions regarding this proposal. You may indicate your approval for us to proceed with the specific tasks by signing the appropriate section of this proposal and returning it to us.

Sincerely,
KL Engineering, Inc.

Jake Joyal, P.E.
Project Leader II

KL Engineering, Inc.



Approved By: _____

Title: Director – Infrastructure Services

Date: March 19, 2026

Village of Jackson

Approved By: _____

Title: _____

Date: _____

Engineering Services Contract Assumptions and Scope of Services

Street Lighting Design Services

Ridgeway Drive and Hickory Lane

Jackson, Wisconsin

March 19, 2026

This document describes contract assumptions and provides a scope of services to perform street lighting design services for the Ridgeway Dr corridor between Georgetown Drive and Willow Ridge Drive, including Chestnut Court, as well as the Hickory Lane corridor between Pine Drive and the Cedar Creek Bridge, in Jackson, Wisconsin. This scope of services consists of street lighting design and PS&E.

Project Background

- The scope of this project is based on a conversion from WE Energies utility scale lighting, to Village owned streetlighting on the following corridors:
 - Ridgeway Dr corridor between Georgetown Drive and Willow Ridge Drive, including Chestnut Court. Approximately 0.3 miles.
 - Hickory Lane corridor between Pine Drive and the Cedar Creek Bridge. Approximately 0.4 miles.
- This contract is based on completing preliminary design, final design, and PS&E in accordance with Village of Jackson requirements.
- This contract includes project management, lighting and electrical design and plans, bidding administration, and submittal of any permits necessary to complete the work.
- The preliminary project schedule is as follows, based on a notice to proceed of 4/14/26:
 - Draft Plans: 5/15/2026
 - Advertisement: Mid-June, 2026
 - Construction Start: 8/1/2026

Design Assumptions

- Existing lighting systems are owned and maintained by WE Energies. The utility company will be responsible for removal of their facilities within the project area.
- Proposed lighting systems are assumed to be owned by the Village of Jackson.
- The lighting unit make and model shall consist of the following:
 - Luminaire
 - RDA Lighting
 - Helix1-LED100A60-B-3K-T3-BK-DIM-PC-SP10
 - Set selectable lumen output to high (14,400 lumens)
 - Pole
 - 33' Direct Bury pole, fiberglass, smooth tapered, powder coated black
 - Thickness sized in accordance with manufacturer recommendation for corresponding equipment and wind loading requirements.
 - Furnish and install an externally protruding ground lug for utility locate purposes.
 - Arm
 - 72" single member arm, powder coated black
 - Clamp sized for compatibility with pole
- KL Engineering will provide guidance for performance metrics based on the roadway classification and geometry. A lighting alternative analysis is not included with this contract but can be completed via amendment.
- The estimate shall include the costs for the contractor to furnish and install all lighting equipment.
- Electrical infrastructure will be designed for overhead lighting and will not include accessories such as banner arms, receptacles or holiday decorations.
- This contract assumes that the electrical service can be extended from the existing streetlight at the Ridgeway Dr and Georgetown Dr intersection, and that a new service will not need to be coordinated for the Ridgeway Dr corridor.

- This contract assumes that the electrical service can be extended from the recent KL designed streetlighting system, controlled with a meter pedestal at the Hickory Dr and Aspen Dr intersection, and that a new service will not need to be coordinated for the Hickory Dr corridor North of the Cedar Creek Bridge.
- This contract assumes that aerial mapping will be used to provide plan background reference, sufficient for construction.
- This contract assumes that utility mapping will be performed by requesting diggers hotline planning tickets for PDF mapping of the project area, which will be transcribed to the plans in CAD. Field Survey is not included with this contract.
- Construction engineering inspection services are included in this contract as an if-authorized scope of services.

Scope of Engineering Services

- Preliminary Engineering
 - Includes one (1) site inspection and review.
 - Prepare removal plans showing existing infrastructure based on aerial mapping and field review.
 - Complete illumination modeling to assist the Village of Jackson with luminaire selection and create up to one (1) layout concept.
 - Coordinate with the utility for up to one (1) new electrical service if the Ridgeway system cannot be expanded.
 - WisDOT lighting permits are not required for this project.
 - Prepare a preliminary construction cost estimate.
- Design Engineering
 - Finalize lighting layout and document anticipated performance.
 - Complete electrical infrastructure design for conduits, junction boxes, and controls.
 - Complete voltage drop capacity calculations and circuiting.
- Meetings
 - Includes one (1) internal kick-off meeting.
 - Includes up to two (2) design review virtual meetings, for draft and final submittals.
 - Includes one (1) pre-construction meeting, assumed to be held virtually
- Bidding
 - Includes facilitation of project advertisement via the Quest bidding service.
 - This proposal is based on completing a plan set and bidding documents for one (1) letting.
 - Deliverables
 - Lighting Removal Plans
 - Lighting plans
 - Electrical specifications
 - Summary of bid items
 - Construction Estimate
 - Project Manual for Bidding

Scope of Post-Let Services

- Technical Support
 - This proposal includes up to four (4) hours for administrative and technical support to review equipment submittals for contractor approval.
 - This proposal includes up to eight (8) hours for technical support during construction to address inquiries regarding design intent, reviewing construction change requests, and teleconferences.

Scope of Construction Inspection Services – If Authorized

- Provide on-site electrical inspection
 - Electrical inspection may be provided on a part time basis, at major milestones as described below.
 - This contract assumes the following major milestones for inspection
 - Conduit trenching/boring – up to ten (10) hours to inspect construction methods and assist with connections to existing lighting infrastructure

- Direct Bury Pole Installation – up to ten (10) hours to confirm construction methods, ensure plumb installations, and verify equipment.
- Circuiting and fusing – up to ten (10) hours to spot check connectors, fuses and operations.
- Final punch list – up to ten (10) hours to provide final system inspection and punch list
- Scope of services includes up to twelve (12) hours of office support to coordinate milestones with the contractor, document findings, and provide technical support as needed.



ATTACHMENT B

STANDARD BILLING RATE SCHEDULE EFFECTIVE NOVEMBER 1, 2025

Limited Term Employee	\$80.00
Administration	\$90.00
Senior Administration	\$115.00
Technician I	\$85.00
Technician II	\$95.00
Technician III	\$100.00
Technician IV	\$107.00
Technician V	\$112.00
Senior Technician I	\$125.00
Senior Technician II	\$130.00
Senior Technician III	\$140.00
Senior Technician IV	\$150.00
Senior Technician V	\$165.00
Surveyor I	\$90.00
Surveyor II	\$95.00
Surveyor III	\$100.00
Surveyor IV	\$113.00
Surveyor V	\$117.00
Senior Surveyor I	\$125.00
Senior Surveyor II	\$130.00
Senior Surveyor III	\$135.00
Senior Surveyor IV	\$145.00
Senior Surveyor V	\$150.00
Engineer I	\$116.00
Engineer II	\$120.00
Engineer III	\$126.00
Engineer IV	\$130.00
Engineer V	\$136.00
Electrical Engineer I	\$118.00
Senior Engineer I	\$142.00
Senior Engineer II	\$146.00
Senior Engineer III	\$155.00
Senior Engineer IV	\$165.00
Senior Engineer V	\$170.00
Senior Specialist I	\$135.00
Senior Specialist II	\$142.00
Senior Specialist III	\$150.00
Senior Specialist IV	\$175.00
Senior Specialist V	\$188.00
Technical Leader I	\$170.00
Technical Leader II	\$175.00
Technical Leader III	\$185.00
Project Leader I	\$170.00
Project Leader II	\$175.00
Project Leader III	\$185.00
Senior Technical Leader	\$195.00
Senior Project Leader	\$195.00
Discipline Leader	\$200.00
Director	\$225.00
Executive	\$235.00

Expenses

Out-of-pocket direct job expenses (reproductions, sub-consultants, equipment rental, etc.) at cost

Travel Expenses

Company or Personal Car Mileage IRS rate
Lodging and Subsistence at cost

Billing and Payment

Travel time is charged for work required to be performed out-of-office.

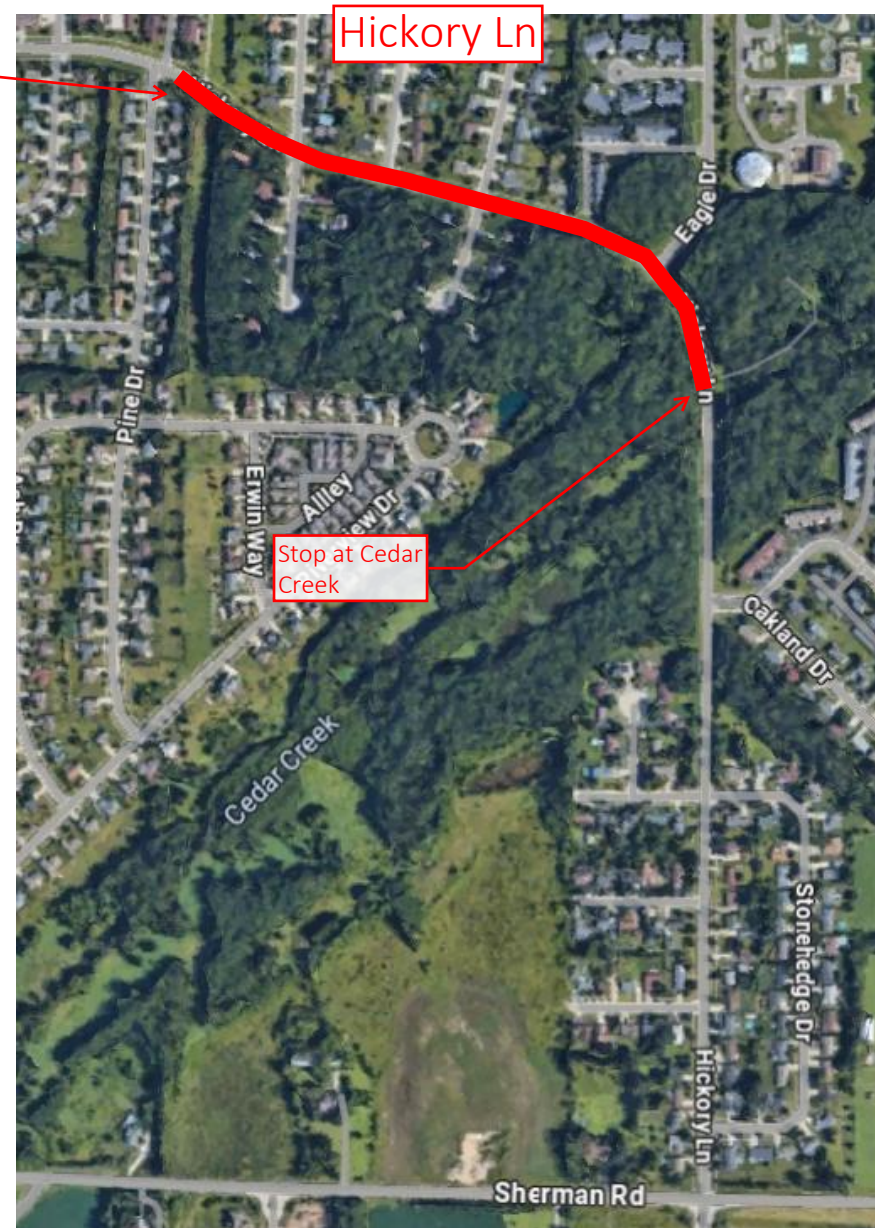
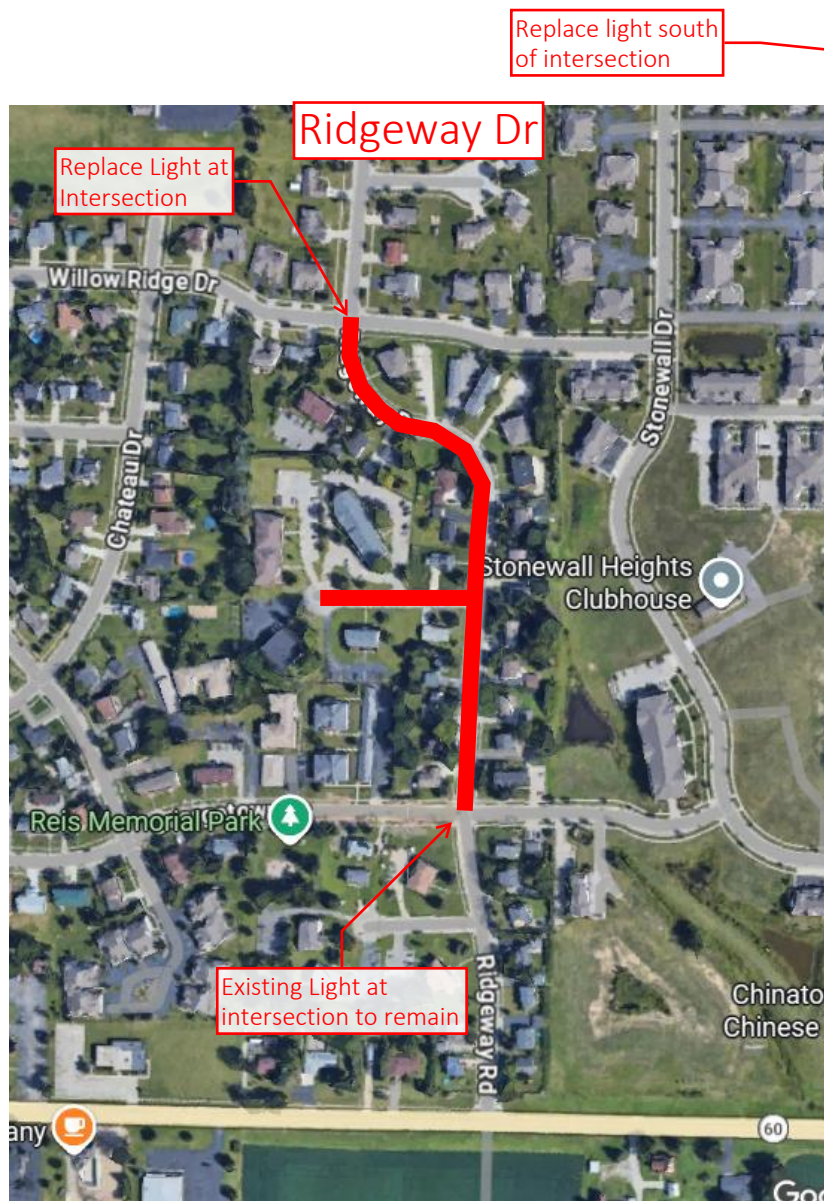
Invoicing is on a monthly basis for work performed. Payment for services is due within 30 days from the date of the invoice.

An interest charge of 1.5% per month is made on the unpaid balance starting 30 days after the date of the invoice.

This schedule of billing rates is effective November 1, 2025 and will remain in effect until October 31, 2026 unless unforeseen increases in operational costs are encountered. We reserve the right to change rates to reflect such increases.

General Terms and Conditions of the Engineering Services

1. KL Engineering, Inc. will begin engineering services upon written authorization from the Client to proceed. Receipt of a signed Agreement will be considered written authorization. For projects requiring phased services, a written authorization of approval of the prior phase and notice to proceed on the subsequent phase must be received prior to commencement of services. Phases, when applicable, shall be divided into study and report phase, preliminary design phase, final design phase and construction phase. For projects not requiring phased services, a final approval of the work is required prior to completion of the project.
2. Pursuant to the scope of the project described herein, KL Engineering, Inc. shall perform the services, which may include the preparation of design documents, all of which will be subject to Client's review and approval and all of which KL Engineering, Inc. shall perform and prepare within the fee terms described herein. If Client requests revisions to the services and/or design documents, and if the same is within the scope of services, KL Engineering, Inc. shall make the requested revisions at no additional cost in accordance with the terms of this Agreement. Any revisions requested beyond the original identified scope are provided as Additional Services and will be billed according to KL Engineering, Inc.'s current billing schedule.
3. KL Engineering, Inc. will bill the Client monthly with net payment due in thirty (30) days from the date of the invoice. Past due balances shall be subject to an interest charge at a rate of 1½% per month and Client shall be responsible for the cost of collection, including attorney's fees. In addition, KL Engineering, Inc., may after, giving seven (7) days' written notice, suspend service under this Agreement and any other agreement until the Client has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.
4. The quoted fees and scope of engineering services constitute the estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction which may alter the scope of the projects and/or services. KL Engineering, Inc., will promptly inform the Client in writing of such situations so that changes in this agreement can be made as required.
5. Costs and schedule commitments under this Agreement shall be subject to change for delays caused by the Client's failure to provide specified facilities, resources, or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.
6. KL Engineering, Inc., will maintain insurance coverage for: Worker's Compensation, General Liability, Auto Liability, and Professional Liability. KL Engineering, Inc., will provide information as to specific limits upon written request. If the Client requires coverages or limits in addition to those in effect as of the date of the Agreement, premiums for additional insurance shall be paid by the Client. The liability of KL Engineering, Inc., to the Client for any indemnity commitments, or for any damages arising in any way out of performance of this Agreement is limited to such insurance coverages and amounts which KL Engineering, Inc., has in effect. IN NO EVENT SHALL KL ENGINEERING BE LIABLE TO THE CLIENT OR ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE OR PROFIT OR DIMINUTION OF VALUE OR ANY CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTACT, TORT OR OTHERWISE. IN NO EVENT SHALL KL ENGINEERING'S AGGREGATE LIABILITY ARISING OUT OF OR RELATING TO THIS AGREEMENT EXCEED THE TOTAL OF THE AMOUNTS PAID BY THE CLIENT TO KL ENGINEERING, INC. HEREUNDER.
7. Client shall indemnify and hold harmless KL Engineering, Inc. from and against all judgments, losses, damages, and expenses (including attorney fees and defense costs) to the extent such judgments, losses, damages, or expenses are caused by any negligent act, error, or omission of Client or any person or organization for which Client has engaged or is legally liable. Upon completion of all Services, obligations, and duties provided for in this Agreement, or in the event of termination of this Agreement for any reason, the terms and conditions of this Article shall survive.
8. In the event of a dispute between KL Engineering, Inc. and Client arising out of or related to this Agreement, the aggrieved party shall notify the other party of the dispute within a reasonable time after such dispute arises. If the parties cannot thereafter resolve the dispute, each party shall nominate a senior officer of its management to meet to resolve the dispute by direct negotiation or mediation. If such negotiation fails to resolve the dispute, KL Engineering, Inc. and Client agree that all disputes between them arising out of or relating to this Agreement may be submitted to non-binding mediation or either party may take other steps to resolve the dispute. During the pendency of any dispute, the parties shall continue diligently to fulfill their respective obligations hereunder.
9. Termination of this Agreement by the Client or KL Engineering, Inc., shall be effective upon seven (7) days' written notice to the other party. The written notice shall include the reasons and details for termination. KL Engineering, Inc., will prepare a final invoice showing all charges incurred through the date of termination; payment is due as stated in paragraph 2. If the Client violates the agreements entered into between KL Engineering, Inc., and the Client or if the Client fails to carry out any of the duties contained in these terms and conditions, KL Engineering, Inc., may upon seven (7) days' written notice, suspend services without further obligation or liability to the Client unless, within such seven (7) day period, the Client remedies such violation to the reasonable satisfaction of KL Engineering, Inc.
10. Reuse of any documents and/or engineering services pertaining to this project by the Client or extensions of this project or on any other project shall be at the Client's sole risk. The Client agrees to defend, indemnify, and hold harmless KL Engineering, Inc., from all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or engineering services by the Client or by others acting through the Client.
11. KL Engineering, Inc. is allowed to maintain for its own use and reference, its research and development and associated technologies it develops during the course of this Agreement and/or resulting from the performance of its services. Furthermore, KL Engineering, Inc. has created or acquired rights in certain intellectual property prior to this Agreement or unrelated to the services. KL Engineering, Inc. retains all ownership rights in this intellectual property, including all improvements, modifications, enhancements, and derivatives thereof.
12. KL Engineering, Inc., will provide engineering services in accordance with generally accepted professional practices. KL Engineering, Inc., does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any Uniform Commercial Code. Similarly, KL Engineering, Inc., will not accept those terms and conditions offered by the Client in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein. The terms herein shall exclusively govern the services to be provided by KL Engineering, Inc. to Client.
13. KL Engineering, Inc., intends to serve as the Client's professional representative for those services as defined in this Agreement, and to provide advice and consultation to the Client as a professional. Any opinions of probable project costs, reviews and observations, and other decisions made by KL Engineering, Inc., for the Client are rendered on the basis of experience and qualifications and represents the professional judgment of KL Engineering, Inc. However, KL Engineering, Inc., cannot and does not guarantee that proposals, bids or actual project or construction costs will not vary from the opinion of probable cost prepared by it. Client agrees to hold KL Engineering, Inc., harmless for any claim arising out of or related in any way to project or construction costs.
14. This Agreement shall not be construed as giving KL Engineering, Inc., the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work of the contractors or subcontractors.
15. This Agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.
16. This Agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing duly executed by the parties hereto.
17. This agreement contains the entire understanding between the parties on the subject matter hereof and no representations, inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereof.



TECHNICAL MEMORANDUM

To: Jack Straehler II
Village of Jackson

From: Jake Joyal, P.E.
KL Engineering, Inc.

Date: March 20, 2026

Subject: Construction Estimate – Ridgeway Dr & Hickory Ln Corridors, Village of Jackson

KL Engineering has assembled an estimate of probable construction costs for the potential lighting improvements along the Ridgeway Drive and Hickory Lane corridors. The estimate considered installation of lighting on Ridgeway Dr from Georgetown Drive and Willow Ridge Drive, including Chestnut Court, as well as the Hickory Lane corridor between Pine Drive and the Cedar Creek Bridge in the Village of Jackson.

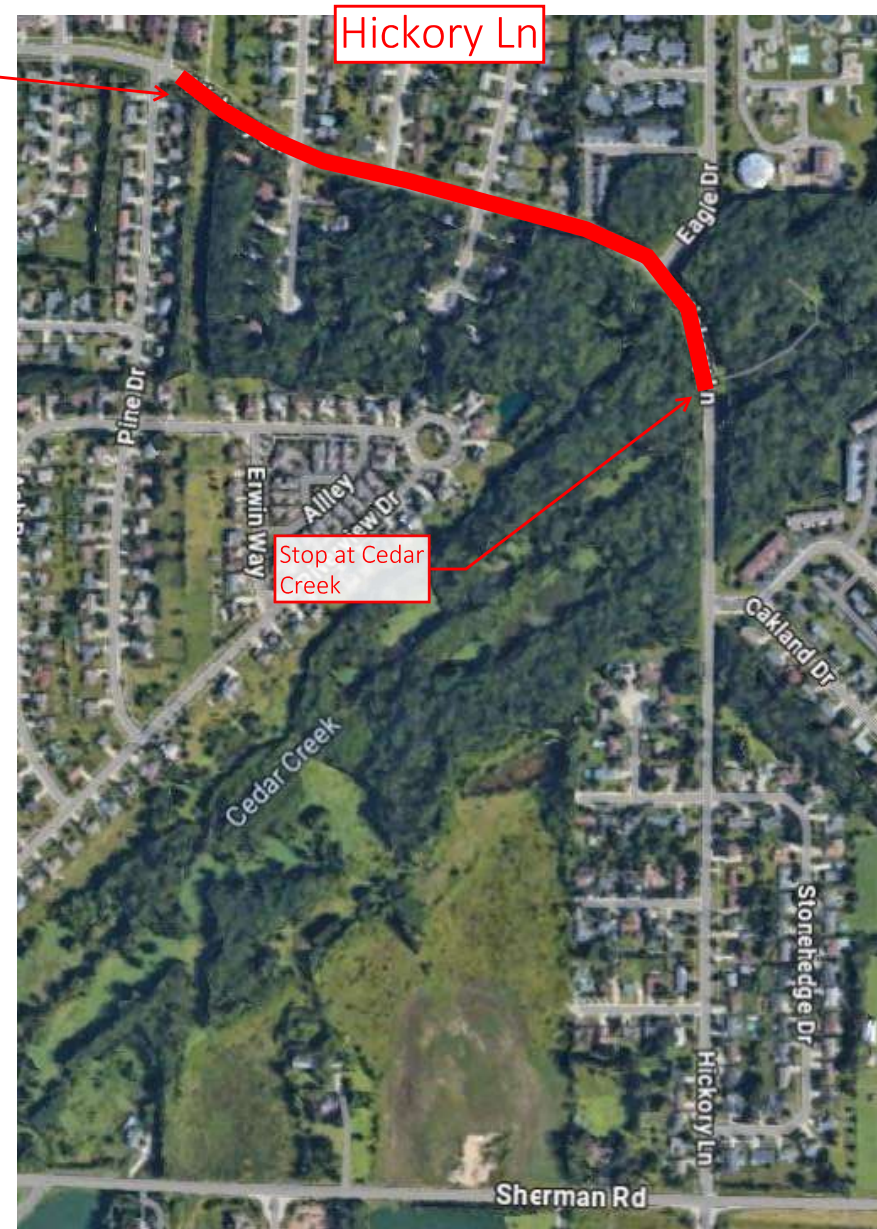
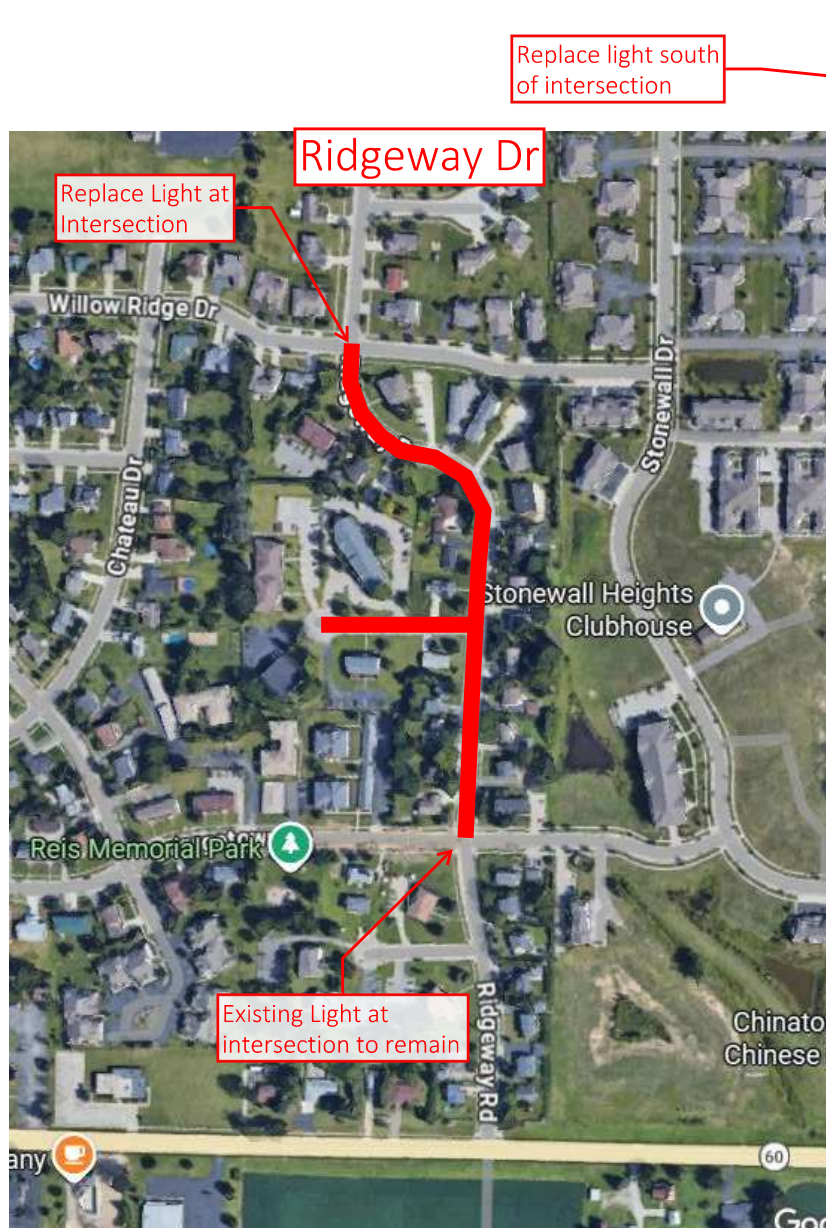
The estimate was completed using bid prices from the recently bid Eagle Drive lighting project. KL Engineering scaled the cost of the Eagle Drive project to match the length of the proposed Ridgeway Drive and Hickory Lane lighting project. Additionally, several items were removed from the Eagle Drive project estimate because they were unique to that corridor. Assumptions included using the same type of lighting fixtures and underground structures, and that directional boring will not be required to install conduit.

The total estimated cost of construction is **\$375,000**. A draft breakdown of quantities and items are provided in **Table 1**.

Table 1. Estimated Cost of Construction

CONSTRUCTION COST	ITEM #	QUANTITY	UNIT	PRICE	AMOUNT
CONDUIT RIGID NONMETALLIC 2-INCH	500-01	8,200	LF	\$9.32	\$76,391.20
ELECTRICAL WIRE LIGHTING 6 AWG	500-04	20,500	LF	\$2.10	\$42,968.00
ELECTRICAL WIRE LIGHTING 4 AWG	500-05	41,000	LF	\$2.96	\$121,442.00
FURNISH AND INSTALL LIGHTING UNIT TYPE A	500-06	35	EACH	\$2,732.59	\$95,640.65
ELECTRICAL SERVICE METER BREAKER PEDESTAL SPECIAL	500-09	1	EACH	\$3,524.72	\$3,524.72
PULL BOXES QUAZITE 12X12X24-INCH	500-10	35	EACH	\$953.25	\$33,363.58
ESTIMATED COST					\$373,330.15

The quantities and estimate are considered approximate and are subject to change when design is completed. This estimate does not include items assumed to be incidental to the overall project such as traffic control, mobilization, and construction administration. It does not include design engineering fees.





STAFF MEMO

Village of Jackson Public Works

To: Brian Heckendorf, Village President
Jen Heidtke, Village Administrator

CC: Board of Public Works; Budget and Finance; Village Board

From: Jack Straehler, Director of Public Works

Subject: Review of Bids – 2026 Wastewater Treatment Plant Aeration Basin Upgrades

Meeting Date: March 31, 2026 – Board of Public Works

Background and Analysis:

This memo is to inform the Board of the bids received for the 2026 Wastewater Treatment Plant Aeration Basin Upgrades project.

Prior to bidding, an engineer's estimate was prepared during the design phase while the project was undergoing permitting and approval through the Wisconsin Department of Natural Resources (DNR) of approximately \$800,000.00. The Village budgeted \$880,000.00. Three bids were received for the project, with the low bid at \$1,247,000 and the high bid at \$1,600,889. Unfortunately, all three bids exceeded the engineer's estimate and what the Village budgeted for this project.

It was originally anticipated that this project would be funded using cash from the Sewer Utility Fund and later reimbursed through the Clean Water Fund Loan as part of the 2027 project financing.

Given the relatively small size of this project, it may be prudent to defer the work and incorporate it into next year's wastewater treatment plant projects. By combining it with other planned improvements, the larger project scope may attract more bidders and result in more competitive pricing.

Deferring the project would also avoid the need to utilize cash from the Sewer Utility Fund in 2026. Both the 2026 Aeration Basin Upgrades project and the planned 2027 Service Building Upgrades project could be funded fully through the Clean Water Fund Loan.

Please let me know if you have any questions.

JS

Recommendation:

Board of Public Works recommends the Budget and Finance Committee and Village Board reject bids and have it included with the 2027 service building upgrades project.

March 17, 2026

Village of Jackson
W194 N16660 Eagle Drive
Jackson, WI 53037

Attention: Jack Straehler – Director of Public Works

Subject: Analysis of Bids and Recommendation for Award of Contract
2026 Wastewater Improvements Aeration Basin

Bid Deadline: March 11, 2026 at 1:00 p.m. local time

Ladies and Gentlemen:

The purpose of this letter is to analyze the bids received for the Aeration Basin Improvements project. This project involves removal of the existing aeration equipment, raising the concrete walls of the two tanks by 4-foot, the installation of new aeration equipment, the addition of equipment platforms, electrical modifications to the structure and site, and the removal and replacement of the existing sidewalks around the basins.

The pre-bid estimate for the base bid was \$916,300, and the original budget set for the construction of these improvements was \$800,000. Twenty-two general contractors, subcontractors, and material suppliers requested sets of the plans, specifications and bidding documents. Three contractors submitted bids.

A summary of the bids is as follows:

Contractor	Base Bid
Rhode Brothers, Inc.	\$1,247,000.00
Staab Construction Corporation	\$1,373,000.00
J.H. Hassinger Construction	\$1,600,889.00

All of the bids were properly submitted. The low bidder is Rhode Brothers, Inc. of Plymouth, Wisconsin, an experienced mechanical contractor that completed a project last year for the Village as part of the Tertiary Filter and UV Disinfection Project. The bid prices are significantly higher than the original budget due to an abundance of projects currently available in the water / wastewater facilities market, as well as underestimated costs for specific items including the underground piping, electrical/instrumentation, and concrete work.

We understand that the Village budgeted \$880,000 for this project and does not currently have the cash available to fund these improvements at this price. The Village had intended to roll this project into a 2027 Clean Water Fund Loan Project but funds for that program will not be available until the 2027 Service Building Improvements project is bid, awarded, and the CWF loan closing completed next year. Due to the lack of cash

funding and the project being significantly over budget, we recommend that the Village consider not awarding a contract for this project and instead rebid this work as part of the Service Building Improvements next year.

If the Village elects to move forward with this project, the Village may need to secure interim financing from a local bank or other source to cashflow this work until the CWF loan can be secured in Spring, 2027. Rates on such loans are typically 1 point or more above market rate for up to 12 months.

The aeration basin equipment is in poor condition and in need of replacement, but it would be a calculated risk on the Village's part that this equipment can be maintained in service for another year before it is replaced. The Village may incur additional maintenance costs over the next year maintaining this equipment, but these costs may be lower than the cost of securing interim financing.

If you have any questions with respect to our thoughts on this matter, I am available at your convenience to discuss them with you.

Respectfully,
TOWN & COUNTRY ENGINEERING, INC.



Gregory J. Droessler, P.E.
Vice-President

GJD:sai

J:\JOB#S\Jackson\JK-24-W2 Aeration Basins & Service Building Design\10. Construction\A. Bidding\Recommendation Letter.docx

BID TABULATION

Project: 2026 Wastewater Improvements Aeration Basin; Village of Jackson

Engineer's Project No. JK 24 Bid Deadline: March 11, 2026 at 1:00 p.m. local time

Contractor's Name:			Rhode Brothers, Inc.				Staab Construction Corporation				J.H. Hassinger Construction				
Base Bid Price (lump sum)			\$1,247,000.00				\$1,373,000.00				\$1,600,889.00				
Schedule A - Equipment Bid Items															
Spec No.	EQUIPMENT ITEM	Base Bid Manuf/Sup	Engineer Designated Manuf/Sup Add/Deduct		Optional Alternate Manuf/Sup AMOUNT		Engineer Designated Manuf/Sup AMOUNT		Optional Alternate Manuf/Sup AMOUNT		Engineer Designated Manuf/Sup Add/Deduct		Optional Alternate Manuf/Sup AMOUNT		
46 41 23	Submersible Mixers	ITT-Flygt	KSB	-\$18,000.00		n/a	KSB	n/a		n/a	KSB	-\$24,200.00		n/a	
46 51 33	Flexible Membrane Disc Diffuser	EDI	SSI	\$43,000.00		n/a	SSI	\$39,000.00		n/a	EDI	\$95,900.00		n/a	
Subcontractor Listing															
Subcontracted Work			Company Name				Company Name				Company Name				
Site Work			Hartford Landscaping & Supply \$22,399.00				Staab Construction n/a				Lee Mechanical included in ext.				
Concrete			Cardinal Construction \$184,000.00				Staab Construction n/a				J.H. Hassinger \$320,240.00				
Exterior Site Piping			Rohde Brothers n/a				Staab Construction n/a				Lee Mechanical				
Interior Process Piping			Rohde Brothers n/a				Staab Construction n/a				Lee Mechanical \$507,146.00				
Electrical			Pieper Electric \$223,400.00				Pieper \$225,000.00				Pieper \$223,400.00				



STAFF MEMO

Village of Jackson Public Works

To: Brian Heckendorf, Village President
Jen Heidtke, Village Administrator

CC: Board of Public Works; Budget and Finance; Village Board

From: Jack Straehler, Director of Public Works

Subject: Review of Bids – 2026 Street Improvements – Eagle Drive North Segment

Meeting Date: March 31, 2026 – Board of Public Works

Background and Analysis:

This memo is to inform the Board of bids received for the 2026 street improvement project of Eagle Drive, between the State Highway 60 roundabout and Living Word Lane, including the Living Word Lane roundabout.

Three contractor bids were received for this project. The work consists of milling approximately three inches of the existing pavement surface and installing two lifts of compacted asphalt binder course and surface course back in place.

This project is necessary due to the deteriorating condition of the existing pavement and the resulting poor drivability. Additionally, this section of roadway has generated a significant number of complaints.

Please see the attached bids for full detail results. Based on the bids received, it is my recommendation that the Board move forward with the proposal submitted by Stark Pavement Corporation in the amount of \$54,527.30.

Please let me know if you have any questions.

JS

Recommendation:

Board of Public Works recommends the Budget and Finance Committee and Village Board approve the bid from Stark Pavement Corporation in the amount of \$54,527.30.

**ASPHALT / CONCRETE
PAVING CONTRACTOR**

12845 W Burleigh Rd
Brookfield, Wisconsin 53005
Telephone 414-466-7820
FAX 262-784-6840

An Equal Opportunity Employer



To:	VILLAGE OF JACKSON	Contact:	
Address:	N168 W19851, Main St. Jackson, WI 53037	Phone:	
		Email:	
Project Name:	V/O JACKSON EAGLE DR. ROUNDABOUT	Bid Number:	
Project Location:		Bid Date:	

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	MILLING-3"	3,085.00	SY	\$4.50	\$13,882.50
2	HMA-3"	532.00	TON	\$76.40	\$40,644.80

Total Bid Price: \$54,527.30

Notes:

• **Inclusions / Exclusions:**

- All bid items are tied (unless otherwise discussed prior to bid opening).
- Bond is NOT Included
- One (1) mobilization is included. Any extra mobilizations will be charged to the contractor at \$3,000 each.
- Fine grading is included, all base course, staking and trucking by others. All base course shall be +/- 0.1' prior to Stark mobilizing.
- Stark Pavement Corp. will not be liable for liquidated damages resulting from other contractors' delays or our work not being scheduled in a timely manner.
- Prices DO NOT INCLUDE: flagging, railroad insurance, railroad flagging, traffic control, saw cutting, erosion control, clearing/grubbing, utility frame adjustments, pavement marking, signing, layout/staking, or any applicable permit fees.
- Stark requires a minimum of 1% slope to guarantee drainage. If the Owner directs construction with less than a minimum grade of 1%, it is understood and agreed that water ponding may occur and that no warranty will attach to the Work. Stark Pavement Corp. is not responsible for the redesigning of plan grades in order to establish a minimum of 1% drainage.
- As required by the Wisconsin Lien law, Stark Pavement Corporation, Inc., hereby notifies you that persons or companies furnishing labor or material for construction on your land may have lien rights on your land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned, are those who contract directly with you or those who give you notice within 60 days after they first furnished labor or material for the construction. Accordingly, you will probably receive notice from those who furnish labor or material for the construction, you should give a copy of each notice received to your mortgage lender, if any. We agree to cooperate with you and your lender, if any, to see that all potential lien claimants are duly paid.
- **INSURANCE:**
Certificate of liability coverage and contractors' blanket additional insured endorsement are available upon request. Additional charges outlined below will be added to our proposal in the event the contract requires higher limits of coverage.
 - CG2010 (07/04), CG2037 (07/04), CG2010 (10/01), CG2037 (10/01): \$1,250/Per Form/Year
 - Umbrella to be primary/non-contributory ADD: \$1,000
 - Waiver of subrogation ADD: \$250
 - Pollution Liability Insurance requiring \$2,000,000 of coverage on contracts less than \$5,000,000 ADD: \$2,500
 - Pollution Liability Insurance requiring \$2,000,000 of coverage on contracts greater than \$5,000,000 ADD: \$3,500
 - Pollution Liability Insurance requiring greater than \$2,000,000 of coverage is not included & will be quoted on a per project basis
 - Professional Liability Insurance is not included & will be quoted on a per project basis
- Price reflects asphalt placement in temperatures at or above 40°F; if required by the Prime Contractor's schedule to place asphalt in temperatures lower than 40°F, Stark Pavement Corporation, Inc., will not be held liable for damage or defects attributed to temperature or other weather conditions.
- Price does not include paving work taking place between December 1st and April 15th of any year.

Payment Terms:

Payment terms of net 30 days from the date of invoice. A 1.5% service charge will be added on all past due outstanding balances. All prices are valid for no greater than 30 days.

**ASPHALT / CONCRETE
PAVING CONTRACTOR**

12845 W Burleigh Rd
Brookfield, Wisconsin 53005
Telephone 414-466-7820
FAX 262-784-6840
An Equal Opportunity Employer



To: VILLAGE OF JACKSON	Contact:
Address: N168 W19851, Main St. Jackson, WI 53037	Phone:
	Email:
Project Name: V/O JACKSON EAGLE DR. ROUNDABOUT	Bid Number:
Project Location:	Bid Date:

ACCEPTED:

The above prices, specifications and conditions are satisfactory and hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Stark Pavement Corporation

Authorized Signature: _____

Estimator: _____



Eagle Drive Proposal

Proposal Date

3/11/2026

Project ID

26-0486

Job Site

Eagle Drive
Jackson, WI 53037

Contact

Bob Opie
(414) 788-0937
ropie@poblockipaving.com

Submitted to

Village of Jackson
Jack Straehler
(262) 677-0707
jack.straehler@villageofjackson
wi.gov

Services

Eagle Drive Estimate

Asphalt Overlay

- Based on approximately 21,325 square feet of asphalt paving.
- Mill existing asphalt to allow for 3" of new pavement.
- Clean the existing pavement thoroughly and apply an emulsified tack coat.
- Construct a 2-course 3" compacted thickness hot mix asphalt pavement consisting of 4LT 58-28S mix design.
- Road closure and striping by others.

Total: \$62,452.18

T&C's

Heartland Paving Partners – Standard Terms & Conditions

Applicability: These Standard Terms & Conditions apply to all projects performed by Heartland Paving Partners (operating locally as Poblocki) and any of its affiliated entities or locations, collectively referred to as "HPP"

1. Scope of Work & Exclusions

Any work beyond the explicitly stated scope requires a separate written agreement.

Heartland Paving Partners (HPP) will not be responsible for:

- Damage to sealcoating caused by sprinkler systems or water runoff.
- Drainage issues resulting from existing site grades with slopes of less than 2%.
- Damage to underground utilities, sprinkler lines, or improperly buried utilities.
- Any task or work scope not specifically detailed in the approved proposal.
- Testing, inspections, permits, or associated fees unless specifically included.
- Site preparation, excavation, backfill, layout, or engineering unless explicitly listed in the proposal.
- Unforeseen site conditions including, but not limited to, hidden utilities, poor subgrade, or hazardous materials.

If these are encountered, HPP reserves the right to issue a change order for necessary additional work.

- Downtime: If work is halted due to safety concerns or site conditions beyond HPP's control (e.g., moving trains or other unforeseen interruptions), downtime will be tracked and billed at \$2,000 per hour, prorated based on actual downtime.
- Charges include labor, equipment, and trucking. Additionally, unused materials from asphalt plants caused by downtime will be billed separately. Downtime and associated costs will be reported daily to the Customer.
-

2. Project Requirements & Customer Responsibilities

The Customer shall be responsible for:

- Obtaining permits, bonds, and paying any required fees, unless specified otherwise.
- Ensuring unrestricted access to the job site, including removing vehicles and other obstructions.
- Notifying tenants and service providers about project scheduling.
- Turning off all sprinkler systems at least 24 hours before work begins, and keeping them turned off for a minimum of 48 hours after completion.
- Any required excavation, soil stabilization, or material replacement resulting from unsuitable conditions, which will be at the Customer's expense.

3. Scheduling & Delays

Project scheduling will be coordinated directly with the Customer. Delays caused by Customer actions or inactions may result in additional charges.

HPP is not responsible for delays caused by:

- Weather conditions, acts of nature, government actions, or other force majeure events.
- Delays involving third-party contractors or suppliers.
- Unanticipated site conditions requiring additional work.
- Cold, wet, or otherwise inclement weather may delay work or affect asphalt and sealcoating quality. Any work performed under adverse conditions at the Customer's explicit request is not covered by HPP's warranty.

4. Payment Terms

Payment terms and structure are as follows:

- Deposit: A deposit may be required before scheduling work.
- Progress Billing: Invoices may be issued weekly, bi-weekly, or upon project completion, based on project length and complexity.
- Final Payment: Due within 30 days from the final invoice date unless specified differently above.
- Late Payments: Outstanding balances are subject to a late payment charge of 1.5% per month (18% annually). (Note: Payment terms of net 45–60 may be available and must be agreed upon separately.)
- If payment is not received within 60 days of the invoice due date, HPP reserves the right to file a lien against the property in compliance with applicable state laws, including required notices and filing deadlines.
- Financing: Projects financed through CreditKey or other financing partners will include a one-time transaction fee of up to 3.99% of the total contract amount, payable by the Customer.
- Winter Concrete Charges: Due to additional supplier costs, all concrete materials are subject to a \$15.00/CY surcharge for work completed November 1 through April 30.

5. Warranty & Liability

HPP warrants its workmanship and materials against defects for one year from project completion.

This warranty expressly excludes:

- Normal wear and tear.
- Damage from improper use, lack of proper maintenance, or adverse weather conditions.
- Issues arising from site conditions or circumstances beyond HPP's control.
- HPP's total liability under this agreement shall never exceed the total contract amount.
- HPP will not be liable for indirect, incidental, or consequential damages, including lost profits, downtime, or business interruptions.
- Warranty repairs shall be performed at HPP's sole discretion and may involve patching, resurfacing, or other appropriate corrective measures.

6. Acceptance & Legal Considerations

- This document constitutes the complete agreement between Heartland Paving Partners and the Customer, superseding all prior written or oral agreements.
- No modifications or amendments to this Agreement will be valid unless they are documented in writing and signed by authorized representatives of both parties.
- This Agreement shall be governed by and construed according to the laws of the State of Illinois, without regard to conflicts of law principles, unless explicitly agreed otherwise in writing.
- Disputes arising under or related to this Agreement shall be resolved through arbitration or legal proceedings exclusively in DuPage County, Illinois, or the jurisdiction where the project is located, at the discretion of Heartland Paving Partners.
- Both parties explicitly waive their right to a jury trial in any dispute arising from this Agreement. The prevailing party in any arbitration or litigation arising from or related to this Agreement shall be entitled to reimbursement of reasonable attorney's fees, court costs, and related litigation expenses.

Acceptance

ACCEPTANCE OF THIS CONTRACT: The above material, scope of work and payment terms are satisfactory and hereby accepted by Customer. We therefore authorize Poblocki Paving, LLC. to proceed under the conditions of this contract. We will pay and discharge all reasonable costs, attorney's fees and expenses that shall be made and incurred by Poblocki Paving, LLC. in enforcing the provisions and covenants of this agreement. This Proposal will expire after 7 calendar days from the date of this quotation unless withdrawn, in writing, at an earlier date. All Proposed Work is subject to the Poblocki Paving, LLC. Standard Terms & Conditions page attached.



Eagle Drive Proposal

1. Sprinkler System Shutdown:
All sprinklers must be turned off 24 hours before the sealcoating application begins.
Sprinklers must remain off for 48 hours following the completion of the work to ensure the integrity of the newly applied sealcoating.
2. Vehicles left on the Premises:
All vehicles must be removed before the commencement of the job. If any vehicles are left behind, you will be required to arrange for a towing service, or you will incur an additional trip charge.
- NOTE: If your project involves Sealcoating, please note the following:
1. Stay Off Property for 24 Hours:
To allow the sealcoat to cure properly, please refrain from driving, walking, or placing any objects on the treated area for a minimum of 24 hours after the completion of the sealcoating process. This precaution helps prevent any damage or imperfections in the freshly applied sealcoat.
2. Restrictions on Large Deliveries:
Garbage trucks and other large deliveries should refrain from entering the parking lot for 48 hours prior to the scheduled sealcoating work and for 48 hours thereafter.

Jack Straehler
Village of Jackson
jack.straehler@villageofjacksonwi.gov

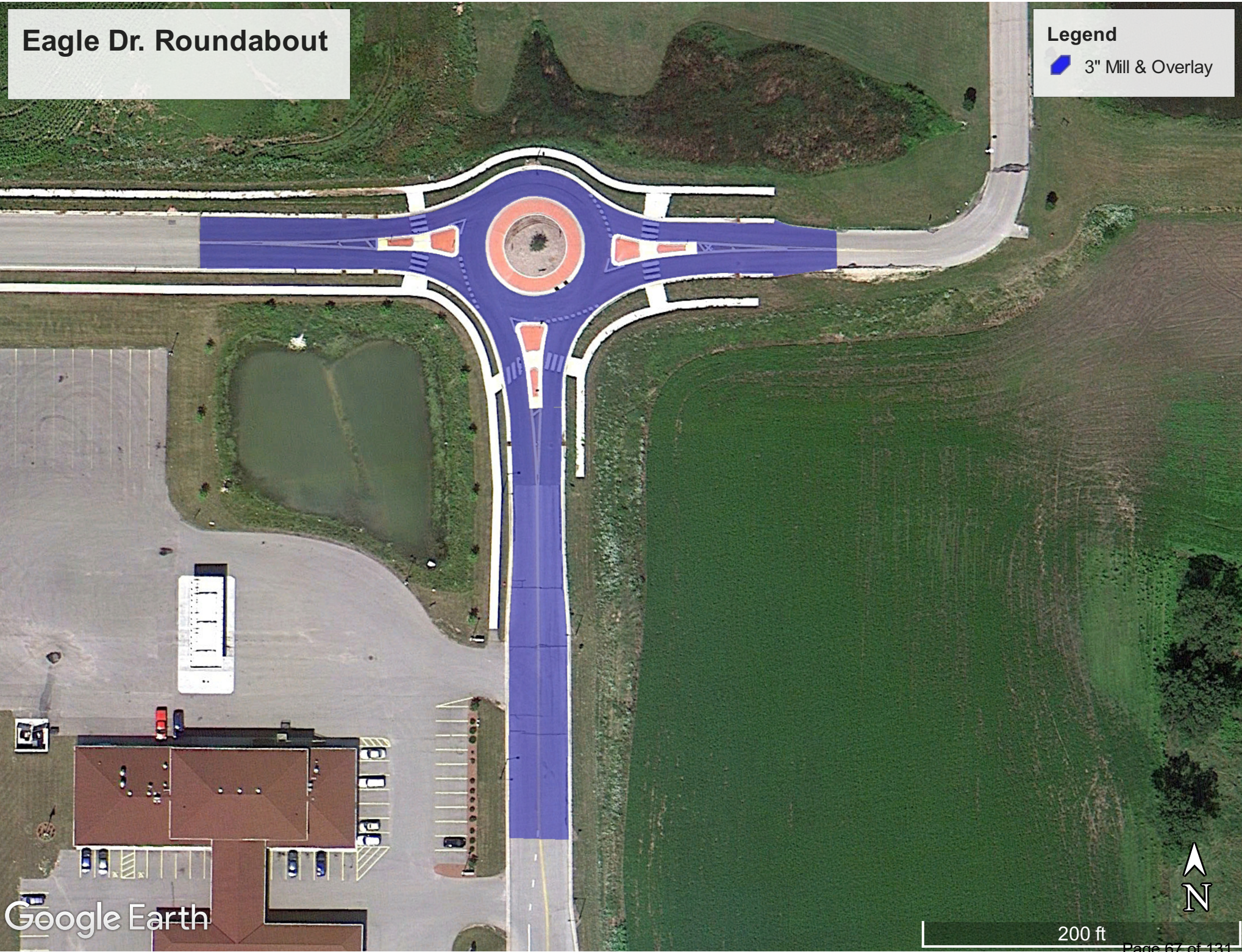
Date

Bob Opie
Poblocki Paving
ropie@poblockipaving.com

Eagle Dr. Roundabout

Legend

 3" Mill & Overlay



PLM Paving and Concrete

W225N3178 Duplainville Rd
Pewaukee, WI 53072
262-691-3964
sales@plmpaving.com

Prepared by: Tom Opie
tom@plmpaving.com
414.406.2718



Prepared For:
Village of Jackson
N168W19851 Main St
Jackson, WI 53037
262-677-9001

Attention:
Jack Straehler

Project Address:
Stonewall and Eagle Dr
Stonewall Drive and Eagle
Jackson, WI 53037

Dear Jack Straehler, thank you for the opportunity to provide you with this proposal. We look forward to answering any questions you may have and working with you on this project.

ASPHALT MILL & OVERLAY

\$62,218.00

Procedure to mill and overlay intersection 25,450 SF.

- Profile mill asphalt pavement to allow for 3.00 inches of new asphalt resurfacing and haul off-site.
- Sweep and clean asphalt pavement free of dust, dirt and debris and haul off-site.
- Apply tack coat (glue) prior to asphalt paving to ensure proper bond and adhesion.
- Machine lay hot mix asphalt to a compacted depth of 3.00 inches consisting of a 1.50 inch depth 3LT binder course and a 1.50 inch depth 4LT surface course.
- Layout and paint pavement markings.
- Provide traffic control.

PROPOSAL TOTAL: \$62,218.00

OPTIONAL ITEMS

CONCRETE CURB & GUTTER - REPAIR

\$6,472.00

Procedure to remove and replace 65 lineal feet of 30" Curb & Gutter (24" pan) x 6" thick" curb and gutter:

- Saw-cut, excavate, and remove existing curb & gutter.
- Shape, grade and compact base course. Include up to 1" maximum depth aggregate crushed aggregate base course for fine grading.
- Frame and pour using 4,000 psi commercial concrete mix.
- Drill and pin (if required) into adjacent concrete with 1/2" steel rebar.
- Lightly broom finish and sawcut joints.

OPTIONAL ITEMS TOTAL: \$6,472.00

This proposal is valid for thirty (30) days from the date written above. The proposal is subject to the terms and conditions enclosed, attached, and/or on the backside of the proposal.

This proposal contains confidential information belonging to the sender, which is legally privileged. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this proposal is strictly prohibited. If you have received this proposal in error, please immediately notify us by telephone to arrange for the return of the original documents to us.

Required payment Schedule: 25% due at time of execution of proposal, 75% due upon completion. All invoices are due 15 days after date on the invoice. Any payment not made when due shall accrue compound interest at a rate of 2% per month. Progress payments not received per this payment schedule will result in stoppage of

work. Should Customer wish to pay for this work with a credit card, a 4% markup to the total contract price including all accepted options and change orders will be added to the contract total.

Client Signature: _____ Today's date: _____



Parties: Parking Lot Maintenance, LLC, a Pave America company, ("PLM") and the Customer hereby mutually agree to be bound by these General Terms and Conditions ("Terms"), which are made part of and incorporated into the foregoing Proposal. These Terms and the Proposal including all attached pages are collectively referenced below as "the Agreement".

Terms and Conditions:

- Upon Customer's written acceptance of this proposal, the Customer accepts the project specifications and materials set forth herein. No other terms and conditions, or amendment to these terms and conditions, shall be enforceable unless set forth in writing and signed by all parties. Any refusal by the Customer to proceed with the project after acceptance of the proposal shall be deemed a material breach of this contract and Customer agrees to the recovery of damages incurred by Parking Lot Maintenance, LLC ("PLM") and/or its subcontractors for all lost profit and costs, including all planning, design, preparation, and materials identifiable to the contract.
- All permits are the Owner's responsibility prior to the commencement of the project unless PLM has specified otherwise in writing. • If PLM is unable to start or complete the proposed project due to obstructions (e.g., vehicles) or other actions of the Owner, the Owner shall be responsible for all costs associated with removing the obstruction (e.g., towing) or correcting the cause plus 30% over and above direct costs (labor, equipment) to cover PLM's overhead and profit.
- PLM shall have the right without obtaining consent from the Customer to subcontract all or any portion of PLM's Services to be provided under this Agreement. PLM shall remain responsible for the performance of any such subcontractor.
- PLM shall not be bound to any construction schedules unless agreed to in writing by Contractor. If no schedule is established, the Contractor will undertake the work during its normal operating schedule.
- **Due to the uncertainty of material pricing, for example, but not limited to: asphalt, fuel and concrete; PLM reserves the right to modify the contract price in the event the documented cost of the products increase for any reason, including tariff-related increases from the date of the proposal compared to the price at the time of contract execution.**
- If the price for any material utilized in the project increases for any reason, including tariff-related reasons by more than 10% between the contract execution date and the date that PLM purchases the material for the project, PLM shall have the right to adjust the contract price to cover the increased costs, supported by invoices and/or other supporting documentation to purchase such materials.

Exclusions: Customer acknowledges and shall be solely responsible for the following:

- Due to uncertainty with the soil conditions, if additional excavation is required due to unsuitable or unstable soils, any materials requiring to be removed at \$30/ton and replaced at \$30/ton. Final invoicing will be based on as-built quantities measured in the field and verified by load tickets.
- Unless otherwise noted in this proposal, PLM is not responsible for any damage to private electrical lines, private utilities, or anything not marked by Diggers Hotline
- PLM is not responsible for any landscape restoration related to construction activities.
- PLM is not responsible for tire marks on asphalt, sealcoat and/or concrete.
- PLM is not responsible for any damage to existing asphalt or concrete pavement from construction traffic requiring trucks and equipment to travel to perform the work outlined above.
- PLM is not responsible for property line delineation.
- All permits, engineering and testing, subgrade stabilization (undercutting), utility adjustments of underground facilities, manholes, water valves or underground structures and architectural drawings are by others including all fees associated unless otherwise agreed and noted in the above scope of work. Customer agrees to indemnify, protect and hold PLM harmless from any and all damages, expenses, attorneys' fees suffered or incurred on account of Customer's breach of any obligation or covenant of this proposal.

Site Drainage / Site Conditions:

- In the event underlying concrete, wood, other materials or unusual, unsuitable, unstable, or contaminated sub-surface conditions are discovered during excavation on the job.
- In any case where 1.5% drainage in all directions is not present or achievable, it is understood and agreed that water ponding may occur and that no warranty will attach to the paving work.
- Unless specifically stated in the description of the work to be performed, PLM is not responsible for modifying or changing the elevations of the existing asphalt or concrete to meet or exceed ADA standards or Compliance.
- PLM at its sole discretion may refuse to construct work when temperatures and moisture do not allow for a quality, warrantable finished product. When necessary, Owner/Agent will be required to sign off on a waiver of warranty which will be delivered to Owner/Agent in advance of construction with advance notice prior to construction activities.

Materials and Workmanship:

- All materials will be as specified. All work will be performed in a workmanlike manner in accordance with industry standards. PLM does not guarantee or warrant the project from cracking, whether original installation or resurfacing, and Owner understands that cracking is likely to occur. PLM is not responsible for filling cracks in existing deteriorated (alligator) areas unless otherwise specified in writing. PLM shall not be responsible for any damages based on abuse, misuse or Owner's failure to backfill edges of paved areas. All labor performed and material provided is conclusively accepted and satisfactory unless PLM is notified in writing within 5 days after project is completed. All stone, asphalt and concrete depths indicated are to be average depths after compaction.
- Although PLM will endeavor to cooperate fully with the progress of the work, it reserves the right to delay the start of work until the entire area of the job is ready to be poured, paved, or sealed. Unless otherwise noted, the total price is based on one move-in and complete access to work areas at the time of move-in. Purchaser agrees to pay Contractor \$2,500.00 for each additional move-in. The removal of vehicles from the work site is the sole responsibility of the Purchaser. Damage to vehicles left on the worksite is the responsibility of the Customer. The contractor is not responsible for crack sealant that adheres to tires. The contractor is not responsible for overspray on vehicles, curb and gutter, and all structures within 50 feet of the edge of the parking lot and or area being sealed or treated.
- Concrete projects are not guaranteed to be 100% consistent in color and depending on ambient temperature, moisture/humidity, sun/shade combinations the concrete may cure with inconsistent appearance.
- Any sealcoat project with shaded areas due to tree cover, buildings and obstructions may not cure properly or in a timely manner consistent with the remainder of the project and PLM reserves the right to not warranty these portions of the completed project.
- Customer agrees that this proposal is subject to PLM standard one (1) year warranty, on all materials and labor based on industry standards and reserves the sole right to determine the means and methods to complete any mutually agreed repairs
- Warranty is voided in the event of non-payment for any payment due based on original Proposal and any subsequent Change Orders until payment is received in full.

EXCLUSION OF CONSEQUENTIAL DAMAGES AND DISCLAIMER OF OTHER LIABILITY EXCLUSION OF CONSEQUENTIAL DAMAGES AND DISCLAIMER OF OTHER LIABILITY:

- PLM's liability with respect to any breach of this Contract or any breach of any warranty that would be found to exist shall not exceed the contract price. PLM shall not be subject to and disclaims:
- (1) Any other obligations or liabilities arising out of breach of contract or warranty, including any implied warranty of merchantability or fitness for a particular purpose
- (2) Any obligations whatsoever arising from tort claims (including negligence and strict liability) or arising under other theories of law with respect to products sold or services rendered by PLM, or any undertakings, acts or omissions relating thereto, and (3) All consequential, incidental special and/or contingent damages whatsoever. Owner agrees to indemnify and hold harmless PLM from any and all claims, liabilities, costs and expenses of any nature arising from injuries to third parties at the job site or the interruption or destruction of Owner/private underground cable, pipes or installations.

Work of Others:

- PLM shall not be liable for any damage because of any delay due to any cause beyond PLM's complete control, including but not limited to any act of God, act of Owner, embargo or other governmental act, regulation or request, fire, accident, strike, slow-down, war, riot, delay in transportation, delayed delivery by suppliers or Owner's or PLM's inability to obtain the necessary permits or licenses or comply with any other governmental regulations concerning the installation or performance.

• In the event of any such delay, the date of completion shall be extended for a period equal to the time lost by reason of the delay. Claims by Owner against PLM must be made in writing to PLM within five (5) days of knowledge of the alleged claim and failure to give such notice shall constitute unqualified acceptance and a waiver of all such claims by Owner.

Severability:

• If any of these Terms and Conditions shall be deemed illegal or unenforceable, such illegality or unenforceability shall not affect the validity and enforceability of any legal and enforceable provisions hereof which shall be construed as if such illegal and unenforceable provision or provisions had not been inserted herein, unless such illegality or unenforceability shall destroy the underlying business purpose of these Terms and Conditions.

Price and Payment:

• The prices in this proposal are PLM's prices for the goods and/or services with the Exclusion of Consequential Damages and Disclaimer of Other Liabilities, set forth above, including the disclaimer of strict liability and other tort liability, enforceable against the Owner. If Owner desires for PLM to provide a greater or additional warranty and/or to be liable for some or all of the matters disclaimed herein, then the Owner must notify PLM in writing and a new contract will be prepared which excludes this language, but which reflects higher sales prices reasonably compensating PLM for assuming that additional exposure.

• Each phase of work will be billed upon completion of that phase and payment is not contingent on 100% completion of the project.. PLM reserves the right to grant or deny credit and may withdraw credit privileges at any time, for any reason, at its own discretion. Customer agrees to pay all invoices within 15 days of the invoice date. Customer agrees to pay a service charge of 2.0% per month (24% per annum) on all past due balances and consents to the assignment of collection rights to its designated agent or assignee. Customer further agrees to pay all collection costs including reasonable attorney fees, lien fees and court fees; and herewith waives all claims or rights to claim exemptions under applicable state laws.. This contract shall be governed by the laws of the State of Wisconsin, County of Waukesha. If full payment (including aforementioned late charges) has not been received by Contractor within 45 days of substantial completion, all of Customer's warranty rights hereunder will be forfeited and automatically become void and Contractor shall be excused from further performance of work under this proposal, or any other contract with Purchaser and all amounts then due and owing, including retainage, shall become immediately payable. Should Customer wish to pay for this work with a credit card, a 4% markup to the total contract price including all accepted options and change orders will be added to the contract total.

• The pricing contained herein is based on all work being completed within 30 days of the date of this proposal unless otherwise agreed in writing. The terms for doing any work after this date may, at Contractor's option, be renegotiated between Contractor and Customer. To the extent Contractor has performed any work within 30 days of the date of this proposal, Contractor shall be compensated for all such work under the terms and conditions and including price as set forth in this proposal, including retainage, together with any costs incurred as a result of Customer delay in completion of the work. Customer agrees to compensate Contractor for ALL reasonable costs (and associated overhead and profit) for delays incurred completing the work.

NOTICE OF LIEN RIGHTS: "AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, YOU ARE HEREBY NOTIFIED THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON YOUR PROPERTY MAY HAVE LIEN RIGHTS ON YOUR LAND AND BUILDING(S) IF THEY ARE NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED PRIME CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH YOU OR THOSE WHO GIVE YOU IDENTIFICATION NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION. YOU PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR AND MATERIALS FOR CONSTRUCTION. YOU SHOULD GIVE A COPY OF EACH NOTICE YOU RECEIVE TO YOUR MORTGAGE LENDER, IF ANY. THE UNDERSIGNED PRIME CONTRACTOR AGREES TO COOPERATE WITH YOU AND YOUR LENDER, IF ANY, TO SEE THAT ALL POTENTIAL CLAIMANTS ARE DULY PAID.

PLM IS NOT RESPONSIBLE FOR PAVEMENT BREAKAGE DUE TO CONSTRUCTION TRAFFIC. PLM IS NOT RESPONSIBLE FOR DAMAGE TO OR INJURIES CAUSED BY ANY OWNER/PRIVATE INSTALLED UTILITIES, GAS, ELECTRIC, WATER, SEWER, CABLE, TELEPHONE, PIPES, LINES, CONDUITS, OR OTHER UNDERGROUND OBSTRUCTIONS, (herein "UNDERGROUND INSTALLATIONS").

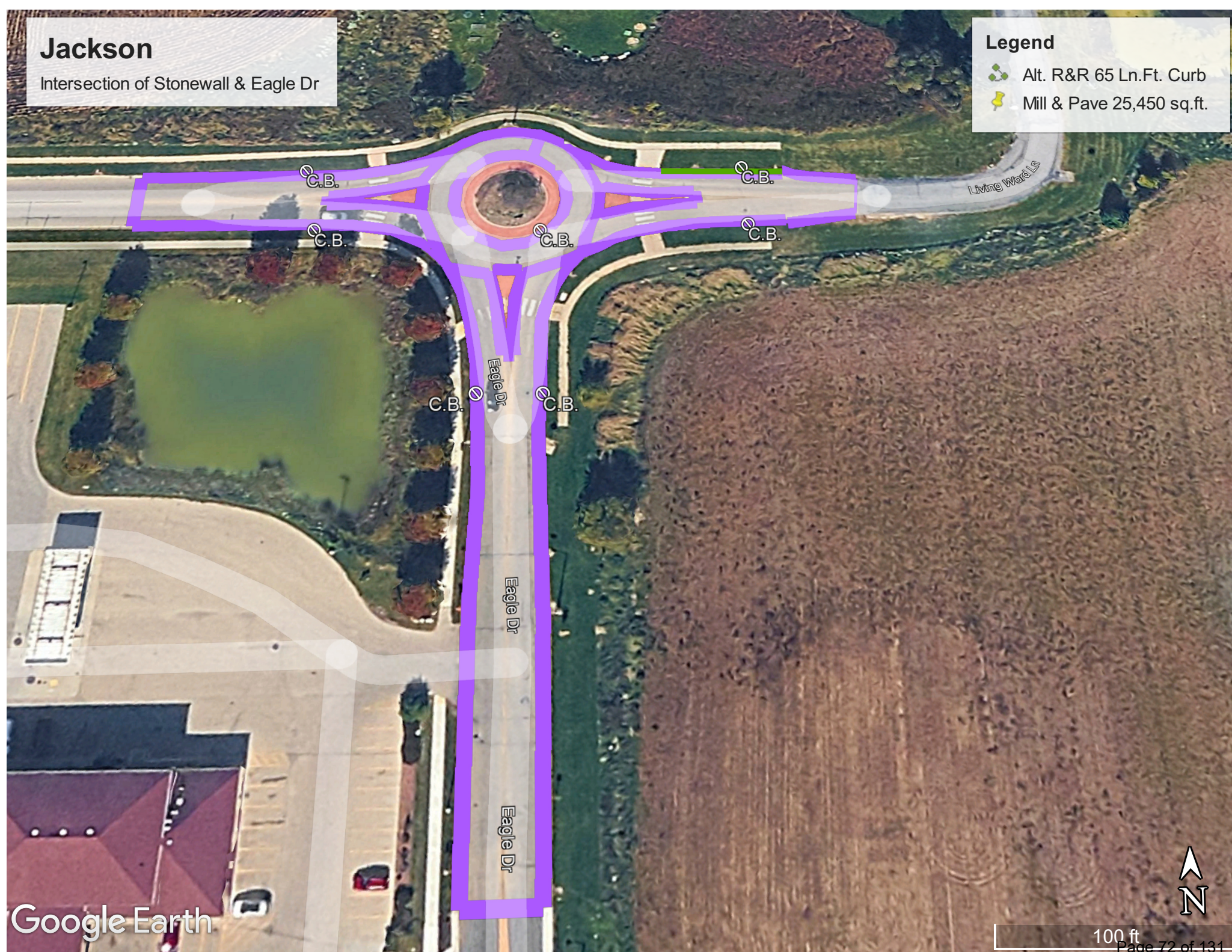
• Customer shall not prematurely subject the work to any type of traffic; loads more than the design capacity before proper cure, or in a manner which may damage the work. PLM is not responsible for graffiti, tire tracks, animal, or human footprints, etc., on finished concrete/asphalt.

Jackson

Intersection of Stonewall & Eagle Dr

Legend

- Alt. R&R 65 Ln.Ft. Curb
- Mill & Pave 25,450 sq.ft.



Google Earth



100 ft
Page 72 of 131

RESOLUTION #26-12

**PRELIMINARY RESOLUTION DECLARING INTENT TO
EXERCISE SPECIAL ASSESSMENT POLICE POWERS, UNDER
SECTION 66.0703 OF THE WISCONSIN STATUTES**

WHEREAS, the Village Board of the Village of Jackson, Washington County, Wisconsin is pursuing the construction and reconstruction of public improvements consisting of water and sanitary sewer mains; storm sewers; pavement; curb and gutter; and sidewalks and the related improvements and expenses for the benefit of the properties described on Exhibit A hereto.

BE IT RESOLVED, by the Village Board of the Village of Jackson, Washington County, Wisconsin:

1. The Village Board hereby declares its intention to exercise its police power under Section 66.0703 of the Wisconsin Statutes to levy special assessments upon the properties described in Exhibit A hereto, for special benefits conferred upon such property by the construction of public improvements consisting of water and sanitary sewer mains; storm sewers; pavement; curb and gutter; and sidewalks and the related improvements and expenses.
2. The Village Board hereby determines that the construction of such improvements is in the best interest of, and for the health and welfare of the municipality and the property benefited by the improvements and therefore constitutes an exercise of the police power.
3. The amount of such assessments shall be determined and levied upon completion of the construction of public improvements consisting of water and sanitary sewer mains; storm sewers; pavement; curb and gutter; and sidewalks and the related improvements and expenses.
4. The number of installments, rate of interest, and the terms of payment will be included in the Final Resolution after the Public Hearing; which will be held upon completion of the project, when final costs have been determined.
5. Every Special Assessment levied under this Resolution, shall be a lien against the property assessed, from the date of the Final Resolution of the Village Board determining the levy.
6. The Director of Public Works shall prepare a report consisting of the following:
 - a. Preliminary of the final plans and specifications for the Public Works.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. A schedule of the proposed properties against which the assessments are to benefit.

d. A statement that each property against which the assessments are proposed, has been inspected and is benefited, setting forth the basis of such benefit.

e. Upon completion of the report, the Director of Public Works shall file a copy with the Village Clerk, and with the Village Treasurer.

7. The Village Clerk shall make a copy of the report available for public inspection.

Introduced by: _____ Seconded by: _____

Vote: ____ ayes ____ nays Passed and Approved: _____

Brian J. Heckendorf – Village President

Attest: _____
Pamela Wolf- Interim Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, the Jackson Community Center, and the Village of Jackson website.

Village Official

Date

Exhibit A - Preliminary Intent to Assess – Eagle Drive, Hawthorn Drive, Aspen Drive, and Linden Drive



RESOLUTION #26-17

**RESOLUTION AMENDING 2026 FEES FOR
THE VILLAGE OF JACKSON, WASHINGTON COUNTY, WISCONSIN**

WHEREAS, the Village of Jackson is responsible to set fees for special services, penalties, and user fees established through policies and the Village Code; and

WHEREAS, these fees are referenced in the Village Code to be established by Resolution; and

WHEREAS, the enactment of 2025 Wisconsin Act 113 has resulted in increased court costs and municipal citation fees, necessitating corresponding revisions to the Village fee schedule; and

WHEREAS, the Village of Jackson maintains a Police Department to provide law enforcement services, public safety, and related administrative functions; and

WHEREAS, certain services provided by the Police Department require the collection of fees to offset administrative, personnel, and operational costs; and

WHEREAS, the Village Board has reviewed the current fee schedule and determined that updates are necessary to reflect actual costs, ensure fairness, and maintain fiscal responsibility;

WHEREAS, a list of these revised fees is attached to this Resolution; and

NOW, THEREFORE, BE IT RESOLVED that the Village of Jackson Village Board does hereby amend and implement the attached fee and penalty schedule for 2026.

Introduced by: _____

Seconded by: _____

Vote: _____ Ayes _____ Nays

Passed and Approved: _____

Brian J. Heckendorf – Village President

Attest: _____
Pamela Wolf– Village Interim Clerk

Proof of Posting:

I the undersigned, certify that I posted this Resolution on posting boards at the Jackson Municipal Complex, Post Office, and one other location in the Village.

Village Official

Date

DRAFT - 2026 FEE SCHEDULE - DRAFT

POLICE DEPARTMENT		
False Alarm:		
	First Two false alarms in one calendar year:	No Charge
	Third through fifth false alarms in one calendar year:	\$50.00
	Sixth and Subsequent false alarms in one calendar year:	\$75.00
Copies:		
	Reports	\$.25 per page
	Legal Documents (ss 814.70(6))	\$1.00 per page
	Mailed Requests	Actual Postal Cost + Fees
Fingerprinting	Non-Law Enforcement	\$20.00
PBT Alcohol Breath Test		
	Non-Law Enforcement	\$15.00 each test
Photographs and Videos		\$5 per CD or DVD
Vehicle Impound		\$15.00 / day
CLERK'S OFFICE		FEE PER UNIT
Liquor/Fermented Malt Beverage:		
	Class "A" Fermented Malt Beverage	\$200.00
	"Class A" Intoxicating Liquor	\$375.00
	Class "B" Fermented Malt Beverage	\$100.00
	"Class B" Intoxicating Liquor	\$375.00
	Publication Fee	Actual Cost - Due at time license is picked up
	"Class C" Wine	\$100.00
	Extension of Premise License	\$25.00
	Temporary Alcohol Beverage License	\$10.00
	Cigarette License	\$65.00
	Operator / Bartender License *plus background check of \$12.00	\$55.00
	(\$43.00 License plus \$12.00 Background Check)	
	Temporary Operator / Bartender License	\$10.00
	Copy of Operator / Bartender License	\$1.00
	Certified Copy of Operator / Bartender License	\$5.00
	Change of Agent Fee (Must also pay \$12.00 for Background Check)	\$10.00
	Background Check, Per Person	\$12.00
Entertainment License	Annual License	\$150.00
	Single Event	\$25.00
Hotel / Motel License		
	Annual Fee	\$150.00
Tattoo / Piercing Fees:		
	Annual Establishment License Fee	\$250.00
	Annual Operator License Fee	\$50.00
Administration Office Fees		
	Administrative Services Fee	20% of total or \$5.00 Minimum
	Fax Fee	\$2.00 for the first page and \$0.50 for each additional page
	Interest on Delinquent Receivables	1.5% per month
	Notary Service - Non Village Resident	\$5.00
	NSF Fee	\$40.00
Special Assessment		
	Turn around by mail within a week	\$50.00
	E-Mail / Fax /Rush	\$70.00
Copies		
	Black and White, Per Side	.50 per page
	Color, Per Side	1.25 per page
	Large Format Copies, Black and White or Color, Up to 36x48"	9.00 per print
	Tax Bills	\$7 per re-print
Engineering	Street Opening / Excavation Permits	\$250.00
Miscellaneous Fees	Wastewater Treatment Plant Water Sampling Fee	\$40.00 per test

Massage		
	Initial Establishment License Fee	\$200.00
	Annual Establishment License Renewal Fee	\$125.00
	Annual Technician License Fee	\$35.00
Peddler Permit		
	First Applicant (30-day Permit) *	\$100.00
	Each Additional Applicant for Same Company *	\$25.00
Planning Application		
	Concept Plan	\$50.00
	Comprehensive Plan Amendment	\$400.00
	Conditional Use - Full Review or Amendment	\$175.00
	Conditional Use - Special Use to Existing CU	\$50.00
	Planned Unit Development	\$425.00
	Planned Unit Development - Special Use to Existing PUD	\$50.00
	Zoning, Rezoning, Amendment	\$425.00
	Certified Survey Map / Minor Subdivision	\$150.00
	Extra - Territorial Plat / Certified Survey Map	\$150.00
	Extra - Territorial Plat Outside Sanitary Service Area	\$50.00
	Preliminary Plat	\$300.00
	Final Plat	\$125.00
	Re-Application of Final Plat	\$125.00
	Annexation / Attachment	\$400.00
	Annexation Agreement	Developer pays all costs
	Developer Agreement	Developer pays all costs
	Street Easement Vacation	\$175.00
Residence Board		
	Application Fee	\$500.00
Special Meeting Fees		
	Board Meeting	\$250.00
	Plan Commission	\$250.00
Zoning Board of Appeals		
	Application Fee	\$400.00
	*Applicant to pay all associated professional consultant and legal fees	
Dog & Cat License Fees (Rabies Vaccination Report Required)		
	Male / Female Dog Unaltered	\$15.00
	Male / Female Dog Neutered / Spayed	\$10.00
	Male / Female Cat Unaltered	\$10.00
	Male / Female Cat Neutered / Spayed	\$7.00
	Late Fee	\$10.00
	Replacement Dog or Cat Tag	\$2.00
Chicken License Fees		
	New Application	\$75.00
	Annual Renewal	\$25.00
	Late Fee	\$10.00
Mobile Home License		
	Annual Fee	\$415.00
DEPARTMENT OF PUBLIC WORKS		
Engineering	Street Opening / Excavation Permits	\$250.00
Wastewater	Water Sampling Fee	\$40.00 per sample
BUILDING INSPECTION		
General Permits - 1. Residential (1 & 2 Family Only)		
	a) New Construction & Additions	\$0.43 per sf. /Min. \$250.00
	b) Alterations, Remodeling, Repairs	\$0.38 per sf./Min \$150.00
2. Multi-Family Dwellings (three or more dwelling units)		
	a) New Construction & Additions	\$0.43 per sf. /Min. \$300.00
	b) Alterations, Remodeling, Repairs	\$0.38 per sf./Min. \$200.00
3. Commercial (Office, Retail, Etc.,)		
	a) New Construction & Additions	\$0.43 per sf. /Min. \$300.00
	b) Alterations, Remodeling, Repairs	\$0.38 per sf./Min. \$200.00
4. Manufacturing or Industrial (Office areas included under #3)		
	a) New Construction & Additions	\$0.43 per sf. /Min. \$300.00
	b) Alterations, Remodeling, Repairs	\$0.38 per sf./Min. \$200.00
5. Early Start (Construction of Footings and Foundations ONLY)		
	a) Residential (1&2 Family ONLY)	\$200.00

	b) Commercial, Industrial, Manufacturing, Multi-Family	\$300.00
	6. Accessory Structures (Detached Garages, Carports, Gazebos etc.)	
	a) New Construction, Additions Alterations	\$.038 per sf./Min \$100.00
	7. Other Structures or Projects (All other buildings, structures, alterations and repairs where square footage cannot be calculated)	\$13.00 per \$1,000 of value
Building Plan Examination		
	A) Residential (1&2 Family ONLY)	Min. \$100.00
	1) New Construction	\$250.00
	2) Additions & Remodeling	\$100.00
	B) Commercial, Industrial, Multi-Family	
	1) New Construction	\$350.00
	2) Additions & Alterations	\$225.00
Building Plan Examination continued	C) Accessory Structures (Garages, Sheds, Decks, Pools, etc.)	\$50.00
	D) Multi-Family Residential	\$300.00 + \$30.00/unit
	E) Multi-Family Commercial and Industrial HVAC Review	\$100.00
Occupancy Permits		
	A) Residential (1&2 Family ONLY)	\$75.00
	B) Multi-Family (per dwelling unit)	\$60.00/unit + \$100/Bldg. FD Fee
	C) Commercial, Industrial, Manufacturing	\$180 + \$100 Fire Dept. Fee
	D) Change of Ownership / Occupancy	\$150.00
	E) Additions to Structures	
	1) 1 & 2 Family Residential	\$60.00
	2) Commercial, Industrial, Manufacturing	\$200.00+\$100 Fire Dept Fee
Erosion Control Fees		
	A) Residential (1&2 Family ONLY)	\$200.00/Lot
	B) Multi-Family (per building)	\$300.00 /Bldg. plus \$5/1000 sq. ft. of disturbed area (\$2000 Max)
	C) Commercial & Industrial Lots	\$300.00/Bldg. Plus \$5/1000 sq. ft. of disturbed area (\$2000.00 Max)
	D) Institutional Lots	\$300.00/Bldg. Plus \$5/1000 sq. ft. of disturbed area (\$2000.00 Max)
	E) Additions/Alterations to Structures	\$100.00 Minimum
Special Inspection Fees		
	A) Special Inspections	
	1) Residential (1 & 2 Family)	\$100.00
	2) Multi-Family (per Bldg.)	\$200.00/Bldg.
	3) Commercial & Industrial (per Bldg.)	\$200.00/Bldg.
	4) Other Accessory Structures	\$60.00
	B) Special Inspection with written report	\$50.00 additional
Interior Demolition, Wrecking or Razing of Buildings		
		\$75.00 minimum plus \$0.07/sq. ft. w/\$500.00 Maximum
Moving Buildings over Public Right of Way		
		\$125.00 plus \$0.07/sf
Miscellaneous Fees		
	A) Address Numbers (Complete Set)	\$40.00/ set
	B) Address Numbers (Individual)	\$2.50 / tile
	C) Address Brackets (Small and Large)	\$7.00 - Small / \$10.00 - Large
	D) WI Uniform Building Permit Seal	\$50.00
	E) Technology Fee	\$4.00 Each permit
	F) Roofing Permit	\$75.00
	G) Siding Permit	\$75.00
	H) Fence Permit	\$65.00 +\$50.00 review fee
	I) Window & Door Replacement Permit	\$65.00 +\$50.00 review fee
	J) Shed Permit (150 sq. ft or less)	\$65.00 +\$50.00 review fee
	K) Decks, Balconies, Pergolas & Misc. Structures	\$65.00 +\$50.00 review fee
	L) Pool & Spa Permit (Permanent & Temporary)	\$65.00 +\$50.00 review fee
	M) Sign Permit (Permanent or Temporary)	\$60.00 each sign, includes Temporary Signs
	N) Right-of-Way Permit (Driveway, Approach, Sidewalks, Etc.)	\$60.00 each
HVAC, Plumbing and Electrical Permit Fees:		
		Complete specific Permit form
HVAC	A) Heating up to 150,000 BTU input	\$60.00 per unit
	B) Each additional 50,000 BTU	\$16.00 per 50,000
	C) Fireplace/Woodstove/Incinerator	\$60.00 per unit
	D) Air to Air Heat Recovery Unit	\$60.00 per unit
	E) AC Residential	\$60.00 per unit
	F) AC Commercial (up to three ton unit)	\$60.00 per unit
	G) \$18.00 per ton of cooling over three tons	\$750 max. permit fee

	H) Commercial Exhaust Hoods and Systems	\$150.00 per system
	I) Duct Work (includes New and Alterations)	\$60.00 per system
	J) Gas Supply Piping (New, Repair, Extend)	\$60.00 per system
	K) Failure to Call for Inspection	\$75.00 per inspection
	L) Failure to Obtain Permit Prior to Start	Up to 4x Permit Fee
	Re-Inspection Fee	First Re-inspection \$75.00, second \$100.00
	Minimum Fee	\$65.00
Plumbing	Drain Connections (\$10.00 each) consisting of:	
Section 1	A) Soil & Vents	
	B) Bath Tubs	
	C) Floor Drain	
	D) Laundry Tray/Tubs	
	E) Drinking Fountains	
	F) Grease Traps	
Plumbing continued	G) Automatic Washer Connections	
	H) Sinks (Lavatories, Kitchen, Bar, Laundry, Service)	
	I) Shower	Total # of connections type A-S multiplied by \$10.00 equates to the fee amount for Section 1 See form for additional information
	J) Water Softener and/or Filtration Device	
	K) Supply or Other Piping System	
	L) Water Closets/Urinals	
	M) Backflow Prevention Device	
	N) Meter Horn (1" Nut/7.5" Spread)	
	O) Dishwasher	
	P) Disposal	
	Q) Water Heater	
	R) Sump Pump	
	S) Hose Bibbs	
Section 2	A) Connection to Sanitary Sewer (Ext)	\$60.00 X Quantity
	B) Connection to Storm Sewer (Ext.)	\$60.00 X Quantity
	C) Water Service (less than 2")	\$60.00 X Quantity
	D) Water Service (more than 2")	\$70.00 X Quantity
	E) Conn. In Bldg. - Sanitary Sewer	\$60.00 X Quantity
	F) Conn. In Bldg. - Storm Sewer	\$60.00 X Quantity
	G) Sewer Sump/Ejector	\$55.00 X Quantity
	H) Catch Basins/Man Holes	\$55.00 X Quantity
	Failure to call for inspection	\$75.00
	Re-Inspection Fee	First Re-inspection \$75.00, second \$100.00
	Minimum Fee	\$65.00
	Note - Any work begun prior to issuance of a permit will be charged a double permit fee or \$100 minimum.	
Electrical	A) Service Switches, Including alterations thereto	\$40.00 per 100 Amps \$10/100A or fraction over
	B) Temporary Service & Wiring Installation (i.e. construction, fire damage etc.)	\$25.00 each 100A
	C) Feeders & Sub-Feeders (each 100A or fraction thereof)	\$25.00 each 100A
	D) Wireways, busways, under floor raceways or auxiliary gutters	\$1.00/foot
	E) Transformers, reactors, rectifiers, cap, welders, convertors or similar devices	\$50.00/each
	F) RTU's/Commercial Combination Heating & A/C units	\$50.00/each
	G) Commercial Refrigeration or freezer units (Each motor compressor unit)	\$15.00/each
	H) Air-Conditioning Units (each motor compressor unit)	\$20.00/each
	I) Heating unit- Furnace/Boiler/Wall unit/Magic-Pak/Electric Furnace or Heat pump	\$20.00/each
	J) Electric space heating & baseboard system	\$7.00 each
	K) Electric Appliances - Commercial & Residential- range/ oven/ dryer/ dishwasher/ disposal/ water htr.	\$10.00 each
	L) Swimming Pools (Temp. or Perm.)(includes assoc. wiring & Grounding /banding)	\$40.00 each
	M) Hydro-massage tub/ spa/ hot-tub/ sauna/ other	\$25.00 each 100A
	N) Fuel Dispensers for gasoline, oil or similar units	\$20.00 each
	O) Moving picture, x-ray machine, therapeutic apparatus & similar equipment	\$30.00 each
	P) Switches and Convenience outlets	\$0.75 each
	Q) Dimmers, Rheostats, Sensors, GFCI, AFCI, etc.	\$4.50 each
	R) Lighting Fixtures - LED/Incandescent/HID/Other	\$0.75 each
	S) Tubular Lamps (i.e. fluorescent, lumiline)	\$1.00/tube
	T) Strip lighting, track lighting, plug-in strip, trolley wire or similar	\$1.00 each
	U) Fire Alarm Systems	\$100.00 each
	V) Communication Systems (i.e. Cat 5, Coaxial, Door Bells, Security Systems, Antenna, etc.)	\$1.00 each
	W) Power receptacles over 150 volts	\$5.00 each
	X) Motors (Each motor including exhaust, paddle & vent fans)	\$5.00 each

	Y) Signs - Electric illuminated (Each Sign)(i.e. LED, Neon, Fluorescent, incandescent, other)	\$30.00 each
	Z) Power Generators & Alternate Power Systems (i.e. Photo-voltaic, Wind, etc.)	\$150.00 EACH
	AA) Miscellaneous/Other Installations, Alterations or Repairs not described above)	\$75.00/\$100.00
	Failure to call for inspection	\$75.00
	Re-Inspection Fee	First Re-inspection \$75.00, second \$100.00
	Minimum Fee	\$65.00
	FIRE DEPARTMENT	
Office Fee Section:		
	Copies of Reports - black and white no color	\$0.50/page
	Mailed Requests	Actual postage cost
	Administrative Costs	actual costs
False Alarm Section		
	False/Malfunction Alarm	First two (2) annually, no charge
	Third Alarm	\$200.00
	Fourth Alarm and Up	\$200.00 plus actual fire department costs
Miscellaneous Fee Section:		
	Commercial & Industrial Occupancy Inspection	\$25.00 rough, \$25.00 final
	Residential & Multi Family Occupancy Inspection	\$25.00 rough, \$25.00 final
	Hotel & Motel Occupancy Inspection	\$25.00 rough, \$25.00 final
	Educational & Institutional Occupancy Inspection	\$25.00 rough, \$25.00 final
	State Reimbursement for Vehicle Incidents	\$500.00 maximum
	Reimbursement for Vehicle Incidents (other)	\$500.00 maximum
	Extrication of a vehicle	\$500.00
	Event Standby	Actual cost as determined by department
	Fire Extinguisher Training (per session)	\$100.00
Regulated Fireworks/Pyrotechnics Permit Section:		
	Plan Review	\$100.00
Fire Prevention/Prevention Inspections Section:		
Plan Review	Alarm Systems - Heat, Smoke	\$100.00
	Fire Hose Racks	\$100.00
	Fire Suppression Systems - Booths, Hoods	\$100.00
	Private Fire Hydrants	\$100.00
	Private Siamese Connections	\$100.00
	Standpipe Systems	\$100.00
Devices:	Sprinkler Heads - each	\$1.00
	Smoke Detectors - each	\$1.00
	Heat Detectors - each	\$1.00
	Pull Stations - each	\$1.00
	Nozzles - each	\$1.00
	Alarm Notification Devices - each	\$1.00
Acceptance Tests:	Heat/Smoke Detection Systems	\$100.00
	Hood/Booth Suppression Systems	\$100.00
	State Approved Systems	\$100.00
	Sprinkler Systems	\$100.00
	Standpipe Systems	\$100.00
Variances:	Processing State Code Variances	\$100.00
	Processing Local Code Variances	\$100.00
Misc. Fire Protection/Prevention Fees:		
	Applications not filled out correctly/returned	\$25.00
	Minimum Fee	\$50.00
	Failure to call for final inspection	\$100.00
	Work started before permit issued	Double Fee or \$100.00 Minimum
	Occupancy before final inspection	Double Fee or \$100.00 Minimum
Hazardous Materials Response & Standby Costs Section:		
Wages:	Note: All rates are charged per hour or for any portion of an hour	
	Chief	\$65.00 per hour
	Assistant Chief	\$50.00 per hour
	Full-Time Lieutenant	\$40.00 per hour
	Full-Time FF/Paramedic	\$36.00 per hour
	Battalion Chief	\$25.00 per hour
	Captain	\$24.00 per hour

	Motor Pump Operator	\$23.00 per hour
	Firefighter	\$21.00 per hour
	Emergency Medical Technician	\$25.00 per hour
Apparatus:	Note all rates are charged per hour or for any portion of an hour	
	Ladder	\$235.00 per hour
	Engine	\$200.00 per hour
	Tender	\$150.00 per hour
	Command/Chief Vehicle	\$125.00 per hour
	Equipment Truck	\$125.00 per hour
	Ambulance	\$50.00 per hour
Contaminated Equipment Replacement, Materials used for Mitigation and Outside Agencies Cost, plus Ten (10) percent for administrative costs.		
Emergency Medical Services Section:		
Public CPR Training		
	CPR training, pocket mask, book & certification card	\$60.00
EMS continued		
Rate Charges:		
	Imagetrend Reporting per call	\$6.00
	ALS Base Rate for Transportation	\$1,550.00
	ALS 2 Base Rate	\$1,800.00
	BLS Base Rate for Transportation	\$1,350.00
	ALS Interfacility (Resident)	\$755.00
	ALS Interfacility (Non-Resident)	\$755.00
	Base Rate for non-transport per call + supplies (per patient contact)	\$350.00
	Base Rate for sign off (no Care)	\$100.00
	Base Rate for West Bend FD Paramedic Intercept	\$500.00
	Nursing home/assisted living assists	\$100.00
	Lift Assist 1st time	\$100.00
	2nd time	\$150.00
	3rd and up	\$275.00
	Extra attendant	\$150.00
	Medicaid Mileage	\$23.00 per mile
	Transportation cost per patient	\$23.00 per mile
*ALL Supplies are built into the base rates.		
Note* the ability to fluctuate base rate on medication prices with supply and demand throughout the year.		

Village of Jackson
Municipal Bond/Stipulation Schedule
For Village Code Violations
2025

Violations in this section are counted within a one-year period from date of violation.

Alcohol Violations					
ORD	STATUTE	DESCRIPTION	1st	2nd	3rd
4-1	125.07	Underage Alcohol Consume/Possess			
		17 - 20 years	197.00	323.00	449.00
		14 - 16 years	134.00	197.00	701.00
		12 - 13 years	60.00	110.00	510.00
4-1	125.085	ID Card Violations			
		17 - 20 years	449.00	575.00	701.00
		14 - 16 years	197.00	449.00	701.00
		12 - 13 years	110.00	310.00	510.00
4-1	125.07	Procuring Alcohol			
		17 - 20 years		386.00	449.00 701.00
		14 - 16 years		386.00	449.00 701.00
		12 - 13 years		260.00	310.00 510.00
4-1	125.07	Sale to Underage/Underage on Premises		386.00	449.00 701.00
42-1	346.935	Alcohol in Moving Vehicle		260.00	367.10 505.70
30-8(a)		Alcohol on Public Street		260.00	367.10 505.70
ORD	STATUTE	DESCRIPTION	1st	2nd	3rd
4-87		Intoxicated Server		260.00	367.10 505.70
30-1	968.075(5)(a)2	72 Hour No-Contact Viol (Domestic Violence)		1,010.00	1,010.00 1,010.00

42-1	346.94	Abandoned Motor Vehicle	260.00	367.10	505.70
30-1	943.37	Alteration of Property ID Marks	260.00	367.10	505.70
14-63		Alarms: Permit Required	260.00	367.10	505.70
ANIMALS					
6-27		Animals/Fowl Keeping	260.00	367.10	505.70
6-25		Animals Not to Run at Large	260.00	367.10	505.70
6-28		Animal Containment	260.00	367.10	505.70
6-29	951.01	Animal Cruelty	260.00	367.10	505.70
6-30		Animal Food/Water	260.00	367.10	505.70
6-31		Inhumane Tethering	260.00	367.10	505.70
6-32		Duty to Report Bite	260.00	367.10	505.70
6-53		Failure to License	260.00	367.10	505.70
6-54		Exceed Max Allowed	260.00	367.10	505.70
6-55		Rabies Vaccination	260.00	367.10	505.70
6-56		Nuisance Dogs	260.00	367.10	505.70
6-57		Feces Removal	260.00	367.10	505.70
6-93		Vicious Dog Multi-Family	260.00	367.10	505.70
ORD	STATUTE	DESCRIPTION	1st	2nd	3rd
6-100(a)		Chickens Failure to License	260.00	367.10	505.70
6-101(b)		Chickens State Statute/Admin Code Violation	260.00	367.10	505.70
6-102(1)		Chickens Keeping of Rooster	260.00	367.10	505.70
6-102(2)		Chickens Slaughtering of Chickens	260.00	367.10	505.70
6-102(3)		Chickens Inadequately Fed/Water	260.00	367.10	505.70
6-102(4)		Chickens Sanitary/ Inadequate Enclosure	260.00	367.10	505.70
6-102(5)		Chickens Coop Non-Workmanlike Construction	260.00	367.10	505.70
6-102(6)		Chickens Coop Health, Odor, Nuisance	260.00	367.10	505.70
6-102(7)		Chickens Diseased	260.00	367.10	505.70
6-102(8)		Chickens Coop Setback Violation	260.00	367.10	505.70
6-102(9)		Chickens Coop in Wetland, Front Yard, Drainage	260.00	367.10	505.70
6-102(11)		Chickens Failure to Enclose at Night	260.00	367.10	505.70
6-102(12)		Chickens Failure to Contain in Yard	260.00	367.10	505.70
6-102(13)		Chickens Failure to Rodent Proof Feed	260.00	367.10	505.70
30-1	939.32(2)	Attempt Computer Crime under 943.70	260.00	367.10	505.70
42-119(a)		ATV/Snowmobile Illegal Operation	260.00	367.10	505.70
30-1	940.19	Battery	480.50	619.10	757.70
42-1	347.489	Bike Lamps/Equipment Required	197.00	No Increase	2nd/3rd
42-1	346.79	Bike-More than one(1) Prohibited on Bike	197.00	No Increase	2nd/3rd
42-1	346.804	Bike on Sidewalk	197.00	No Increase	2nd/3rd
48-6		Building Code Violations	260.00	367.10	505.70
BURNING					
30-1	941.10	Negligent Use of Burning Materials	260.00	367.10	505.70
18-190		Open Air Burning: Unenclosed Appliance	260.00	367.10	505.70
18-191		Open Air Burning: Vegetation	260.00	367.10	505.70
18-192		Open Air Burning: Balcony/Porch	260.00	367.10	505.70
18-193		Open Air Burning: Bonfires	260.00	367.10	505.70
18-195		Open Air Burning: Torches, etc.	260.00	367.10	505.70
28-31		Chronic Nuisance Property	260.00	367.10	505.70
30-1	175.60(2g) (b) & (c)	Concealed Carry: Fail to Display/Carry Firearms Permit	25.00	25.00	25.00
30-1	175.60 (16)	Concealed Carry: Firearms Viol by Permittee	480.50	619.10	701.00
30-1	Ch. 961 generally	Controlled Substance/paraphernalia	480.50	619.10	701.00
ORD	STATUTE	DESCRIPTION	1st	2nd	3rd
30-1	961.573(2)	Possession of Drug Paraphernalia Under 17			
		14 - 16 years	165.50	209.60	253.70
		12 - 13 years	85.00	120.00	155.00
30-1	961.574(2)	Manufacture/Deliver Paraphernalia Under 17	480.50	619.10	701.00
30-1	961.575(2)	Deliver Paraphernalia to Minor by Under 17	480.50	619.10	701.00
30-45 (a)		Curfew - Juvenile			

	14 - 16 years		134.00	No Increase 2nd/3rd
	12 - 13 years		60.00	No Increase 2nd/3rd
30-45(C)		Curfew - Parent	197.00	272.60 348.20
30-1	943.01	Damage to Property	260.00	367.10 505.70
30-1	943.07	Damage to Railroad Property	260.00	367.10 505.70
30-49	943.01	Damage to Public Property	260.00	367.10 505.70
30-13		Dangerous Weapons: Possess/Discharge	480.50	619.10 701.00
30-1	943.07(4)	Depositing Debris on Railroad	260.00	367.10 505.70
30-1	947.01	Disorderly Conduct	480.50	619.10 701.00
42-61(b)		Driving Conduct	260.00	367.10 505.70
10-3(a)		Entertainment License	260.00	367.10 505.70
30-1	943.11	Entry into Locked Motor Vehicle	260.00	367.10 505.70
30-1	943.125	Entry into Locked Coin Box	260.00	367.10 505.70
30-1	946.42(2)	Escape	480.50	619.10 701.00
30-1		Facsimile Firearms	480.50	619.10 701.00
30-1	946.66	False Complaint Against Police Officer	480.50	619.10 701.00
14-62(a)		False Alarms	260.00	367.10 505.70
30-1	946.69	Falsely Assuming to Act as a Police Officer	260.00	367.10 505.70
30-13		Possession and discharge of dangerous weapon	480.50	619.10 701.00
18-29(b)		Disobey Fire Chief - Fire Scene Safety	260.00	367.10 505.70
18-93		Fire Code: Emergency Lighting	260.00	367.10 505.70
18-96	167.10	Fireworks Sale/Discharge/Possession	197.00	272.60 348.20
44-53		Fire Hydrants: Illegal Use	260.00	367.10 505.70
18-85		Fire Code: NFPA Adopted	260.00	367.10 505.70
30-1	943.21	Fraud: Hotel, Gas Station, Innkeeper	291.50	304.10 323.00
30-1	943.41	Fraudulent Use-Credit Card	260.00	367.10 505.70
30-1	945.02	Gambling	260.00	367.10 505.70
30-1	945.03	Gambling Permit/Premises	260.00	367.10 505.70
30-1	947.013(1m)	Harassment	260.00	367.10 505.70
30-1	946.70	Impersonating a Peace Officer	260.00	367.10 505.70
30-1	946.06	Improper Use of a Flag	260.00	367.10 505.70
30-1	941.12(2&3)	Interfere/Fail Assist Fire	260.00	367.10 505.70
30-1	943.24	Issue Worthless Check (No three tier option, \$260.00 plus restitution each time)	260.00	plus Restitution
8-361		Junk/Storage Regulated	260.00	367.10 505.70
34-2(a)(1)		Littering: Streets, Water Public & Private Prop	260.00	367.10 505.70
34-2(a)(2)		Littering: From Vehicle	260.00	367.10 505.70
34-2(a)(4)		Littering: Use Refuse Container without Consent	260.00	367.10 505.70
36-2(b)		Littering: Snow	260.00	367.10 505.70
ORD	STATUTE	DESCRIPTION	1st	2nd 3rd
30-6		Loitering or Prowling	260.00	367.10 505.70
30-4(a)		Loud/Unnecessary Noise: Generally	260.00	367.10 505.70
30-4(b)		Loud/Unnecessary Noise: Vehicle	260.00	367.10 505.70
30-4(c)		Loud/Unnecessary Noise: Compression Brakes	260.00	367.10 505.70
30-4(d)		Loud/Unnecessary Noise: Small Engines 9pm-7am	260.00	367.10 505.70
30-4(e)		Loud/Unnecessary Noise: Construction 7pm-7am	260.00	367.10 505.70
30-11		Misuse 9-1-1	260.00	367.10 505.70
30-1	450.11(7)	Prescription Drug Violations	480.50	619.10 701.00
		Parking Violations:		
		Improper Parking On/Off Road		\$10.00
		Stopping/Standing on Roadway by School		\$10.00
		Parking/Standing/Stopping Where prohibited		\$10.00
		Improper Parking/Standing of Vehicles		\$10.00
		Night Parking/Standing of Vehicles		\$10.00
		Night Parking (December - April)		\$10.00
		Municipal Property		\$10.00
		One Hour Parking Zones		\$10.00
		Loading Zones		\$10.00
		Heavy Vehicles Parked in Residential Areas		\$10.00
		Recreational Vehicles/More than 72 Hours		\$10.00
		Parking in Excess of 24 Hours		\$10.00
		Parking on the Left Side of Road		\$10.00
		Parking in Private Drive Without Consent		\$10.00
		Parking on Parade Route		\$10.00
		Parking with Key in Ignition		\$20.00
		Parking on Posted Private Property		\$20.00
		Park/Stand where prohibited during Snow Emergency		\$20.00
		Parking in Fire Lanes		\$25.00
		Parking in Handicapped Areas		\$25.00
		(Additional late charges & collection fees may be assessed after 48 hours.)		

ORD	STATUTE	DESCRIPTION	1st	2nd	3rd
36-3(a)		Obstruction/Encroachments Streets & Sidewalks	260.00	367.10	505.70
36-96		Parades: DC	260.00	367.10	505.70
PARKS					
32-24(a)		Parks: Threaten Wildlife	197.00	272.60	348.20
32-24(c)		Parks: Remove Property	197.00	272.60	348.20
32-24(d)		Parks: Operate Small Vehicles	197.00	272.60	348.20
32-24(e)		Parks: Tents, Amusement Devices	197.00	272.60	348.20
32-24(f)		Parks: Bikes, Skates, Scooters off Paved Areas	197.00	272.60	348.20
32-24(g)		Parks: Interfere with Others	197.00	272.60	348.20
32-24(h)		Parks: Unauthorized Sales, Raffles, Fundraising	197.00	272.60	348.20
32-24(i)		Parks: Illegal Fire	197.00	272.60	348.20
32-24(j)		Parks: Littering	197.00	272.60	348.20
32-24(k)		Parks: Misuse of Property	197.00	272.60	348.20
32-24(l)		Parks: Disobedience to Park Personnel	197.00	272.60	348.20
32-25		Parks: Vehicles Driven off of Drives	197.00	272.60	348.20
30-1	939.05	Parties to Crime	260.00	367.10	505.70
PEDDLERS					
10-54		Peddlers: Permit Required	260.00	367.10	505.70
10-61		Peddlers: Display of Permit	260.00	367.10	505.70
10-85		Peddlers: Obey Posted Signs	260.00	367.10	505.70
10-86		Peddlers: Misrepresentation	260.00	367.10	505.70
10-87		Peddlers: Loud Noise	260.00	367.10	505.70
10-88		Peddlers: Use of Streets	260.00	367.10	505.70
10-89		Peddlers: Hours	260.00	367.10	505.70
42-118		Play Vehicles: On Street	197.00	272.60	348.20
30-1	961.41(3g)(e)	Possession of Marijuana			
		17 & Over	480.50	619.10	701.00
		14 - 16 Years	165.50	209.60	253.70
		12 - 13 Years	85.00	120.00	155.00
28-3		Public Nuisance Prohibited	260.00	367.10	505.70
30-1	948.63	Receive Prop from Child (Pawnbroker or Dealer)	480.50	619.10	757.70
30-1	943.34(1)	Receiving Stolen Property	480.50	619.10	757.70
30-1	941.01	Reckless Driving off Highway	260.00	367.10	505.70
30-1	941.20(1)	Reckless Use of Weapon			
30-1	946.41	Resist/Obstruct Officer	480.50	619.10	757.70
30-1	946.40	Refuse to Aid Officer	260.00	367.10	505.70
30-1	943.50	Retail Theft	480.50	619.10	757.70
20-23	101.123	Smoking Prohibited	197.00	272.60	348.20
36-2(a)		Sidewalk Snow/Ice	260.00	367.10	505.70
42-119(a)		Snowmobile, Illegal Operation	197.00	272.60	348.20
36-3(a)		Streets/Sidewalks: Obstruction	260.00	367.10	505.70
30-1	946.72(2)	Tamper with Public Records	260.00	367.10	505.70
30-1	943.20	Theft	480.50	619.10	757.70
30-1	943.46	Theft of Cable TV Service	480.50	619.10	757.70
ORD STATUTE DESCRIPTION 1st 2nd 3rd					
30-1	254.92	Tobacco Possession			
		17 Years	197.00	272.60	348.20
		14 - 16 Years	165.50	209.60	253.70
		12 - 13 Years	85.00	120.00	155.00
30-1	134.66	Tobacco Sale to Underage	197.00	272.60	348.20
30-1	254.92(2m)	Tobacco, Procuring			
		17 Years	197.00	272.60	348.20
		14 - 16 Years	165.50	209.60	253.70
		12 - 13 Years	85.00	120.00	155.00
30-1	943.14	Trespass to Dwelling	260.00	367.10	505.70
30-1	943.13	Trespass to Land	260.00	367.10	505.70
30-1		Contributing to Truancy	260.00	367.10	505.70
30-1	947.06	Unlawful Assemblies	260.00	367.10	505.70
30-1	947.012	Unlawful Use of Phone	260.00	367.10	505.70
30-1	947.0125	Unlawful Use Computerized Communication Systems	480.50	619.10	757.70
30-1	941.23	Weapon: Concealed Firearm	480.50	619.10	701.00

30-1	941.231	Weapon: Concealed Knife by Unauthorized Person	480.50	619.10	701.00
48-6		Zoning Code Violations	260.00	367.10	505.70
			Violations may be cited per day		
		Juvenile Violations			
14 - 16 year olds:		Use bond schedule unless indicated above	165.50	209.60	253.70
12 - 13 year olds:		The forfeiture amount is the deposit amount only (Except for truancy violations)			

Forfeitures for violations shall conform to forfeitures for violation of the comparable state offense, including any variations or increases for second offense as published in the State of Wisconsin Revised Deposit Schedules as adopted by the Wisconsin Judicial Conference, and any guidance issued by the Mid-Moraine Municipal Court. The Police Chief is granted authority to establish bond/stipulation for any violations not listed in this document. As soon as practicable, after such action, the Police Chief shall propose the necessary changes in the bond/stipulation schedule.



To: Tyler Mentzel, Parks & Recreation Director
From: Shelley Granberg, Project Manager
Subject: Cedar Creek Dog Park Pay Application No. 2
Date: April 6, 2026

MSA recommends review and processing of the attached Pay Application No. 2 in the amount of \$3,414.77 from Lowe Underground, Inc. for work completed on the Village's Cedar Creek Dog Park project. Once approved please retain a copy of the pay application for your records and return a copy of the signed pay application to MSA.

Summary of Work:

Clearing, Grubbing, and Tree Removal

- Contractor has continued clearing of the site.

Trail Installation Progress

- Dense grade base quantity from estimate has been delivered to site.

Project Schedule

- Substantial completion is May 15, 2026; final completion is June 15, 2026.

[OFFICE STREET ADDRESS], [OFFICE ADDRESS2] [OFFICE CITY], [OFFICE STATE] [OFFICE ZIP]

P [OFFICE PHONE] • TF [OFFICE TOLL FREE] • F [OFFICE FAX]

[OFFICE WEBSITE]

Page 1 of 1

G:\05\05900\05900011\Construction\11-Pay Apps_Change Orders\Pay App No. 02\05900011 Pay App No. 2 Memo.docx

Contractor's Application for Payment

Owner: <u>Village of Jackson</u> Engineer: <u>MSA Professional Services, Inc.</u> Contractor: <u>Lowe Underground, Inc.</u> Project: <u>Village of Jackson Cedar Creek Dog Park</u> Contract: _____	Owner's Project No.: _____ Engineer's Project No.: <u>059000007/-11</u> Contractor's Project No.: _____																								
Application No.: <u>02</u> Application Date: <u>2/27/2026</u> Application Period: From <u>1/22/2026</u> to <u>2/27/2026</u>																									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">1. Original Contract Price</td> <td style="width: 40%; text-align: right;">\$ 217,614.10</td> </tr> <tr> <td>2. Net change by Change Orders</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>3. Current Contract Price (Line 1 + Line 2)</td> <td style="text-align: right;">\$ 217,614.10</td> </tr> <tr> <td>4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column G Unit Price Total)</td> <td style="text-align: right;">\$ 98,472.70</td> </tr> <tr> <td>5. Retainage</td> <td></td> </tr> <tr> <td> a. 5% X \$ 98,472.70 Work Completed</td> <td style="text-align: right;">\$ 4,923.64</td> </tr> <tr> <td> b. _____ X \$ - Stored Materials</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td> c. Total Retainage (Line 5.a + Line 5.b)</td> <td style="text-align: right;">\$ 4,923.64</td> </tr> <tr> <td>6. Amount eligible to date (Line 4 - Line 5.c)</td> <td style="text-align: right;">\$ 93,549.06</td> </tr> <tr> <td>7. Less previous payments (Line 6 from prior application)</td> <td style="text-align: right;">\$ 90,134.29</td> </tr> <tr> <td>8. Amount due this application</td> <td style="text-align: right;">\$ 3,414.77</td> </tr> <tr> <td>9. Balance to finish, including retainage (Line 3 - Line 4, plus 5c)</td> <td style="text-align: right;">\$ 124,065.04</td> </tr> </table>		1. Original Contract Price	\$ 217,614.10	2. Net change by Change Orders	\$ -	3. Current Contract Price (Line 1 + Line 2)	\$ 217,614.10	4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column G Unit Price Total)	\$ 98,472.70	5. Retainage		a. 5% X \$ 98,472.70 Work Completed	\$ 4,923.64	b. _____ X \$ - Stored Materials	\$ -	c. Total Retainage (Line 5.a + Line 5.b)	\$ 4,923.64	6. Amount eligible to date (Line 4 - Line 5.c)	\$ 93,549.06	7. Less previous payments (Line 6 from prior application)	\$ 90,134.29	8. Amount due this application	\$ 3,414.77	9. Balance to finish, including retainage (Line 3 - Line 4, plus 5c)	\$ 124,065.04
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9. Balance to finish, including retainage (Line 3 - Line 4, plus 5c)	\$ 124,065.04																								
Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following:																									
Contractor: <u>LOWE UNDERGROUND LLC</u> Signature: <u><i>[Signature]</i></u> Date: <u>4.7.26</u>																									
PAYMENT OF: \$ <u>3,414.77</u> (line 8 or other - attach explanation of the other amount)																									
Recommended by Engineer By: <u><i>[Signature]</i></u> Title: <u>Project Manager</u> Date: <u>4/7/2026</u>	Approved by Owner By: _____ Title: _____ Date: _____																								
Approved by Funding Agency By: _____ Title: _____ Date: _____	By: _____ Title: _____ Date: _____																								

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Village of Jackson Cedar Creek Dog Park												Application Number:			
Application Period:												Application Date:			
A						B	C	D	E	F	G	H	I		J
Item				Contract Information			Work Completed to Date					Materials Presently Stored (not in F)	Total Completed and Stored to Date (G + H)	% (I / B)	Balance to Finish (B - I)
Bid Item No.	Specials Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Quantities from Previous Pay Applications	Estimated Quantities Installed this Pay Period	Value of Work Installed this Pay Period	Total Estimated Quantity Installed	Value of Work Installed to Date				
1		MOBILIZATION, BONDS & INSURANCE	1	LS	\$16,000.00	\$16,000.00	1.0	0.0	\$0.00	1.0	\$16,000.00	\$0.00	\$16,000.00	100.0%	\$0.00
2		CONSTRUCTION LAYOUT	1	LS	\$3,850.00	\$3,850.00	0.0	0.0	\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$3,850.00
3		EROSION AND SEDIMENTATION CONTROL	1	LS	\$7,650.00	\$7,650.00	1.0	0.0	\$0.00	1.0	\$7,650.00	\$0.00	\$7,650.00	100.0%	\$0.00
4		TURF AND SITE RESTORATION	1	LS	\$42,841.00	\$42,841.00	0.8	0.0	\$0.00	0.8	\$34,272.80	\$0.00	\$34,272.80	80.0%	\$8,568.20
5		CLEARING AND GRUBBING	1	LS	\$21,244.00	\$21,244.00	0.75	0.00	\$0.00	0.8	\$15,933.00	\$0.00	\$15,933.00	75.0%	\$5,311.00
6		UNCLASSIFIED EXCAVATION	1	LS	\$16,750.00	\$16,750.00	0.7	0.0	\$0.00	0.7	\$11,725.00	\$0.00	\$11,725.00	70.0%	\$5,025.00
7		5-INCH CONCRETE SIDEWALK WITH BASE	450	SF	\$14.50	\$6,525.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$6,525.00
8		POST AND WOVEN WIRE FENCE, 4-FOOT	1,970	LF	\$30.24	\$59,572.80			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$59,572.80
9		POST AND WOVEN WIRE FENCE, PEDESTRIAN GATE	3	EA	\$1,098.00	\$3,294.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$3,294.00
10		POST AND WOVEN WIRE FENCE, SERVICE GATE	2	EA	\$2,978.00	\$5,956.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$5,956.00
11		WOOD CHIP PATH	370	CY	\$31.69	\$11,725.30			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$11,725.30
12		DENSE GRADED BASE, 1 1/4 INCH	450	TON	\$35.00	\$15,750.00	265.6	102.74	\$3,595.90	368.34	\$12,891.90	\$0.00	\$12,891.90	81.9%	\$2,858.10
13		GEOTEXTILE FABRIC, TYPE DF	2,400	SY	\$2.69	\$6,456.00			\$0.00		\$0.00	\$0.00	\$0.00	0.0%	\$6,456.00
Contract Totals						\$217,614.10			\$3,595.90		\$98,472.70	\$0.00	\$98,472.70	45.3%	\$119,141.40

CHANGE ORDERS															
1						\$ -			\$0.00		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
2						\$ -			\$0.00		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
3						\$ -			\$0.00		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
4						\$ -			\$0.00		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
5						\$ -			\$0.00		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
6						\$ -			\$0.00		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
7						\$ -			\$0.00		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
8						\$ -			\$0.00		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
9						\$ -			\$0.00		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
10						\$ -			\$0.00		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
Change OrderTotals						\$0.00			\$0.00		\$0.00	\$0.00	\$0.00		\$0.00
TOTALS						\$217,614.10			\$3,595.90		\$98,472.70	\$0.00	\$98,472.70	45.3%	\$119,141.40



Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

CUSTOMER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Sold To: CASH

Ticket #:1116089

Date/Time: 2/5/2026 8:02:16 AM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H20 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 35.93 tn
Tare: 14.52 tn
Net: 21.41 tn

Wissota ID:

Job #:
PO #:

Net: \$235.51 Delivery Charge: \$0.00 Sub-Total: \$235.51 Tax: \$12.95 Total: \$248.46

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!
We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature

HAULER COPY



Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

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Driver's Signature



Sold To: CASH

Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

CUSTOMER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Ticket #:1116155

Date/Time: 2/6/2026 11:27:00 AM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H2O 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 30.42 tn
Tare: 14.52 tn
Net: 15.90 tn

Wissota ID:

Job #:
PO #:

Net: \$174.90

Delivery Charge: \$0.00

Sub-Total: \$174.90

Tax: \$9.62

Total: \$184.52

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!

We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature



Sold To: CASH

Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

HAULER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Ticket #:1116155

Date/Time: 2/6/2026 11:27:00 AM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H2O 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 30.42 tn
Tare: 14.52 tn
Net: 15.90 tn

Wissota ID:

Job #:
PO #:

Net: \$174.90

Delivery Charge: \$0.00

Sub-Total: \$174.90

Tax: \$9.62

Total: \$184.52

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!

We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature

2



Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

CUSTOMER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Sold To: CASH

Ticket #:1116130

Date/Time: 2/6/2026 6:59:19 AM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H20 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 36.40 tn
Tare: 14.52 tn
Net: 21.88 tn

Wissota ID:

Job #:
PO #:

Net: \$240.68

Delivery Charge: \$0.00

Sub-Total: \$240.68

Tax: \$13.24

Total: \$253.92

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!
We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature



Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

HAULER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Sold To: CASH

Ticket #:1116130

Date/Time: 2/6/2026 6:59:19 AM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H20 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 36.40 tn
Tare: 14.52 tn
Net: 21.88 tn

Wissota ID:

Job #:
PO #:

Net: \$240.68

Delivery Charge: \$0.00

Sub-Total: \$240.68

Tax: \$13.24

Total: \$253.92

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!
We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature



Sold To: CASH

Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

CUSTOMER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Ticket #:1116081

Date/Time: 2/5/2026 7:03:37 AM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H2O 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 36.42 tn
Tare: 14.52 tn
Net: 21.90 tn

Wissota ID:

Job #:
PO #:

Net: \$240.90 Delivery Charge: \$0.00 Sub-Total: \$240.90 Tax: \$13.25 Total: \$254.15

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!
We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature



Sold To: CASH

Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

HAULER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Ticket #:1116081

Date/Time: 2/5/2026 7:03:37 AM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H2O 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 36.42 tn
Tare: 14.52 tn
Net: 21.90 tn

Wissota ID:

Job #:
PO #:

Net: \$240.90 Delivery Charge: \$0.00 Sub-Total: \$240.90 Tax: \$13.25 Total: \$254.15

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!
We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature

4



Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

CUSTOMER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Sold To: CASH

Ticket #:1116006

Date/Time: 2/3/2026 6:56:50 AM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H2O 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 34.70 tn
Tare: 14.52 tn
Net: 20.18 tn

Wissota ID:

Job #:
PO #:

Net: \$221.98

Delivery Charge: \$0.00

Sub-Total: \$221.98

Tax: \$12.21

Total: \$234.19

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!
We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature



Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

HAULER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Sold To: CASH

Ticket #:1116006

Date/Time: 2/3/2026 6:56:50 AM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H2O 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 34.70 tn
Tare: 14.52 tn
Net: 20.18 tn

Wissota ID:

Job #:
PO #:

Net: \$221.98

Delivery Charge: \$0.00

Sub-Total: \$221.98

Tax: \$12.21

Total: \$234.19

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!
We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature



Sold To: CASH

Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

CUSTOMER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Ticket #:1115960

Date/Time: 2/2/2026 7:46:45 AM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H2O 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 29.84 tn
Tare: 14.52 tn
Net: 15.32 tn

Wissota ID:

Job #:
PO #:

Net: \$168.52 Delivery Charge: \$0.00 Sub-Total: \$168.52 Tax: \$9.27 Total: \$177.79

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!
We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature



Sold To: CASH

Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

HAULER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Ticket #:1115960

Date/Time: 2/2/2026 7:46:45 AM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H2O 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 29.84 tn
Tare: 14.52 tn
Net: 15.32 tn

Wissota ID:

Job #:
PO #:

Net: \$168.52 Delivery Charge: \$0.00 Sub-Total: \$168.52 Tax: \$9.27 Total: \$177.79

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!
We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature

6



Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

CUSTOMER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Sold To: CASH

Ticket #:1115958

Special Instructions:

Date/Time: 2/2/2026 7:25:44 AM
Weighmaster: Unattended Op

Truck #: H20 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 16.55 tn
Tare: 14.52 tn
Net: 2.03 tn

Wissota ID:

Job #:
PO #:

Net: \$22.33

Delivery Charge: \$0.00

Sub-Total: \$22.33

Tax: \$1.23

Total: \$23.56

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!

We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature



Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

HAULER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Sold To: CASH

Ticket #:1115958

Special Instructions:

Date/Time: 2/2/2026 7:25:44 AM
Weighmaster: Unattended Op

Truck #: H20 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 16.55 tn
Tare: 14.52 tn
Net: 2.03 tn

Wissota ID:

Job #:
PO #:

Net: \$22.33

Delivery Charge: \$0.00

Sub-Total: \$22.33

Tax: \$1.23

Total: \$23.56

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!

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Driver's Signature



Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

CUSTOMER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Sold To: CASH

Ticket #:1116164

Special Instructions:

Date/Time: 2/6/2026 12:59:12 PM
Weighmaster: Unattended Op

Truck #: H2O 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 36.17 tn
Tare: 14.52 tn
Net: 21.65 tn

Wissota ID:

Job #:
PO #:

Net: \$238.15

Delivery Charge: \$0.00

Sub-Total: \$238.15

Tax: \$13.10

Total: \$251.25

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!
We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature



Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

HAULER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Sold To: CASH

Ticket #:1116164

Special Instructions:

Date/Time: 2/6/2026 12:59:12 PM
Weighmaster: Unattended Op

Truck #: H2O 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 36.17 tn
Tare: 14.52 tn
Net: 21.65 tn

Wissota ID:

Job #:
PO #:

Net: \$238.15

Delivery Charge: \$0.00

Sub-Total: \$238.15

Tax: \$13.10

Total: \$251.25

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!
We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature

8



Sold To: CASH

Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

CUSTOMER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Ticket #:1116161

Date/Time: 2/6/2026 12:18:42 PM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H20 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 33.44 tn
Tare: 14.52 tn
Net: 18.92 tn

Wissota ID:

Job #:
PO #:

Net: \$208.12 Delivery Charge: \$0.00 Sub-Total: \$208.12 Tax: \$11.45 Total: \$219.57

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!
We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature



Sold To: CASH

Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

HAULER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Ticket #:1116161

Date/Time: 2/6/2026 12:18:42 PM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H20 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 33.44 tn
Tare: 14.52 tn
Net: 18.92 tn

Wissota ID:

Job #:
PO #:

Net: \$208.12 Delivery Charge: \$0.00 Sub-Total: \$208.12 Tax: \$11.45 Total: \$219.57

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!
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Driver's Signature

9



Sold To: CASH

Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

CUSTOMER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Ticket #:1116179

Date/Time: 2/6/2026 2:34:21 PM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H2O 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 36.03 tn
Tare: 14.52 tn
Net: 21.51 tn

Wissota ID:

Job #:
PO #:

Net: \$236.61

Delivery Charge: \$0.00

Sub-Total: \$236.61

Tax: \$13.01

Total: \$249.62

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!

We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature



Sold To: CASH

Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

HAULER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Ticket #:1116179

Date/Time: 2/6/2026 2:34:21 PM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H2O 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 36.03 tn
Tare: 14.52 tn
Net: 21.51 tn

Wissota ID:

Job #:
PO #:

Net: \$236.61

Delivery Charge: \$0.00

Sub-Total: \$236.61

Tax: \$13.01

Total: \$249.62

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Driver's Signature

10



Sold To: CASH

Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

CUSTOMER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Ticket #:1116168

Date/Time: 2/6/2026 1:43:26 PM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H2O 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 36.56 tn
Tare: 14.52 tn
Net: 22.04 tn

Wissota ID:

Job #:
PO #:

Net: \$242.44 Delivery Charge: \$0.00 Sub-Total: \$242.44 Tax: \$13.33 Total: \$255.77

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!
We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature



Sold To: CASH

Wissota Sand & Gravel Co/Rugby Pit
2800 Scenic Road
Richfield, WI 53076
262-644-5112 (slinger)

HAULER COPY

Wissota Sand & Gravel Co
P.O.Box 1228
Eau Claire, WI 54702-1228
(715) 835-5014

Ticket #:1116168

Date/Time: 2/6/2026 1:43:26 PM
Weighmaster: Unattended Op

Special Instructions:

Truck #: H2O 1
Customer#: 9999999

Hauler: CASH
Product Code/Description: 8 - 1 1/4" TB

Rate: \$11.00

Gross: 36.56 tn
Tare: 14.52 tn
Net: 22.04 tn

Wissota ID:

Job #:
PO #:

Net: \$242.44 Delivery Charge: \$0.00 Sub-Total: \$242.44 Tax: \$13.33 Total: \$255.77

IMPORTANT: LIENS WILL BE FILED WITHIN THE LAW!
We will not be liable for damages caused by customary entry or exit of our trucks at job site.

Driver's Signature



Jackson Fire Department

N168W19851 Main Street
Jackson, Wisconsin 53037
Telephone (262) 677-3811



Dear Members of the Village Board,

The Fire Department respectfully submits this memo requesting authorization to conduct fundraising efforts to support the purchase of a new Utility Task Vehicle (UTV) for department operations.

Purpose and Intended Use of UTV

The addition of a UTV will enhance our emergency response capabilities, particularly in environments where traditional apparatus cannot safely or effectively operate. Intended uses include:

- Marsh and wilderness rescues
- Support of Department of Natural Resources (DNR) prescribed burn agreements
- Grass and wildland fire response
- Mutual aid requests in surrounding jurisdictions
- Railroad-related emergency calls
- Farm equipment fires and rural incidents
- Access to confined or limited-access areas
- Ice rescue and snowmobile trail incidents
- Rapid response for time-sensitive emergencies
- Public relations and community engagement events – Fair park, Action in Jackson, sporting events

Estimated Project Cost

The anticipated total cost for the UTV and associated equipment is approximately **\$70,000**, which includes:

- Base UTV unit
- Fire/rescue skid package
- Emergency lighting, sirens, and vehicle graphics
- Warranty coverage/Maintenance contingency

Fundraising Plan

To minimize the financial burden on the Village, the Department proposes a diversified fundraising approach, including:

- Targeted solicitation of local businesses and corporate partners
- Community-based events such as car washes and brat fry fundraisers
- A joint campaign coordinated with the Department's annual public education funding request

This investment will significantly improve operational efficiency, responder safety, and service delivery to our community. We respectfully request the Board's approval to proceed with the outlined fundraising efforts.

Thank you for your consideration and continued support of the Fire Department.

Sincerely,
Jason Gonzalez
Battalion Chief



Jackson Fire Department

UTV Campaign

Providing unwavering dedication to Public Safety, through Fire Protection, Emergency Medical Services, and Public Education



Capabilities & Usage

- Marsh Rescues – crew/equipment and patient accessibility
- Grass fires
- Railroad calls
- Farm equipment fires
- Ice Rescue/
snowmobile trail calls



Capabilities & Usage

- PR Events (Fair Park/Action in Jackson/ Block Party/Sporting events)
- Confined areas/ Limited Access
- Quick Response throughout community events



Needs Analysis

- Committee formed in January 2026
- Leverage DNR and area departments for research and feedback
- Assisted with DNR crews during recent prescribed burns
- This created a better awareness of equipment needed and pros and cons of each



Unit Flexibility

FIRE/EMS

- Fire attack “skid unit”
- Capability for patient transport
- Capacity to carry personnel and equipment to remote locations



Estimated Cost

- UTV unit - \$35,000
- Fire/Rescue Skid unit - \$10,000
- Lights/sirens/graphics - \$10,000
- Trailer - \$10,000
- Extended Warranty/Maintenance - \$5,000
- **Total fundraise goal - \$70,000**

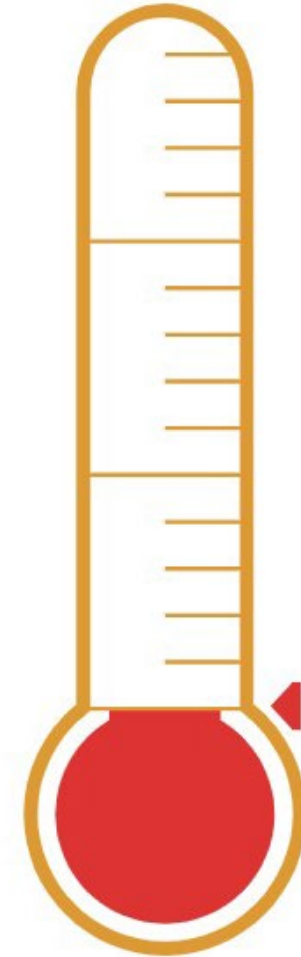


Fundraiser Efforts

- Targeted company campaign
- Joint Public Education/general annual campaign
- Ongoing variety of fundraising activities : car wash, brat fry, restaurant nights
- Exploring partnership with Fair Ground activities/vendors

Jackson Fire Department

\$70,000



STAFF MEMO

Village of Jackson Plan Commission

Meeting Date: April 16, 2026

Agenda Item: Item #4

To: Brian Heckendorf, Village President
Village of Jackson Plan Commission
Jen Heidtke, Village Administrator

From: Collin Johnson, Director of Inspections and Zoning

Subject: Conditional Use and Site Plan Review – W225 N16704 Cedar Park Court – Hansen Laundry, LLC – Riley Hansen

Background and Analysis:

The applicant, Riley Hansen, is proposing to operate an industrial laundry facility within an existing multi-tenant building located at W225 N16704 Cedar Park Court. The one-story, fully sprinklered, multi-tenant building contains 44,184 square feet. The proposed business would occupy roughly 3,827 square feet of the building. Primary operations include serving other commercial and industrial businesses by providing pickup, delivery and laundering of linens, towels, mops, and floor mats and similar items as a service to various businesses throughout the area. Minor interior alterations are planned for the space to accommodate planned equipment installations.

The business will operate between the hours of 6am and 6pm, Monday through Friday and will employ up to ten employees. Existing shared parking on the site includes 84 standard parking spaces and four accessible ADA spaces. Traffic volume at this site is very high which may create congestion at peak times, particularly when employee vehicles remain for eight or more hours in a day which may impact customer access to the other adjacent businesses at certain times. Refuse and recycling services are provided by the property owner as part of the lease agreement with collection provided by a private waste hauler.

Adjacent businesses located on the same parcel include the USPS, retail/mercantile, general offices, manufacturing, and warehouse/storage operations.

A conditional use approval is required to operate the business within a Planned Unit Development District.

Comprehensive Plan & Zoning Impacts:

The property is designated as Industrial under the current Comprehensive Plan and zoned Planned Unit Development (PUD) requiring review and approval from the Village. There are no anticipated current or future impacts to either the Comprehensive Plan or zoning designation.

Site Plan:

See attached location map and site plan

Additional Staff Comments:

Building Inspection and Zoning

Staff recommends approval of the Conditional Use Permit and Site Plan as submitted.

Review Procedures:

The Plan Commission is advisory; and the Village Board makes the final decision.

Notice Requirements:

- Posting on the agenda
- Notification of all contiguous property owners
- Publication of a Class II Legal Notice is required prior to the Public Hearing

Potential Action:

Motion to recommend the Village Board approve the conditional use and site plan for property located at W225 N16704 Cedar Park Court for Hansen Laundry, LLC, to operate an industrial laundry facility.

Attachments:

1. Plan Commission Application
2. Location Map and Site Plan

Village of Jackson
PLAN COMMISSION APPLICATION

PROPERTY INFORMATION

☐ COMMERCIAL ☒ INDUSTRIAL ☐ RESIDENTIAL ☐ OTHER _____

☒ CONDITIONAL USE

☒ New
☐ Amendment
☐ Special Use

(For existing Cond. Use ONLY)

☐ PLANNED UNIT DEVELOPMENT

☐ New
☐ Amendment
☐ Special Use

(For existing PUD ONLY)

☐ CERTIFIED SURVEY MAP

☐ CONCEPT PLAN
☐ COMP. PLAN AMENDMENT
☐ OTHER _____

Property Address: W225 N16704 Cedar Park Court Unit: _____ Jackson, WI

Parcel #: _____ Lot Size: 3.58 Acres sq. ft. Building Area: +/- 3,827 sq. ft.

Current Zoning: ☐ B-1 ☐ B-2 ☐ M-1 ☐ M-2 ☐ I-1 ☒ PUD ☐ Other _____ Floodplain: Y / N

APPLICANT INFORMATION

Name(s): Ziley Hansen

Mailing Address: 1124 Kinross Court, West Bend State WI Zip 53095

Office: (____) _____ Fax: (____) _____

Email: _____

BUSINESS INFORMATION (If New Business)

Legal Business Name: Hansen Laundry LLC

D/B/A: Hansen Laundry FEIN #: _____

Mailing Address: 1124 Kinross Court, West Bend State WI Zip 53095

Office: (____) _____ Fax: (____) _____

Email: _____

Website: _____

PROPERTY OWNER INFORMATION

Name(s): Jackson Transfer, LLC

Address: 8575 West Forest Home Avenue suite 160, Greenfield State WI Zip 53228

Of _____ Fax: (____) _____

Em _____

ARCHITECT / ENGINEER / CONTRACTOR INFORMATION (Circle One)

Firm Name: _____

Primary Contact: _____

Address: _____ State _____ Zip _____

Office: (____) _____ Cell: (____) _____ Fax: (____) _____

Email: _____

Please provide as much detailed information as possible. (Add additional pages if needed.)

Briefly explain what you are requesting to be reviewed and/or approved: Requesting a conditional use permit to conduct an industrial laundry company

Provide a brief overview of proposed use(s) of entire property and/or lease space: Load and unload delivery trucks with floor mats, towels, mops, linens to launder inside building

Hours of Operation: 6 AM - 6 PM Monday - Friday

Provide a brief overview of proposed daily on-site operations: Unload dirty items, load with clean items to delivery to customers, Dirty items are washed and dried and available to go back out to customers.

Describe any potential environmental impacts from the proposed use including but not limited to exterior storage, noise, smoke, dust, odors, hazardous materials, vibration, horns, speakers, vehicles and equipment operation and exterior generators, HVAC, or other stationary mechanical equipment, etc.: _____

Describe all businesses, properties and other entities located adjacent to the proposed use: Post office, Cleaning company, Retail, manufacturing & Warehouse/storage

Describe any proposed, development, on-site improvements, or other construction/remodeling activities: Light concrete work to access water/sewer lines to tie waters to. Ventilation out to top of roof for the dryers. Electrical circuits, natural gas lines, water heaters & water softeners.

Describe any proposed grading, and/or stormwater management plan: N/A

Describe any proposed landscape plan/improvements including driveways, sidewalks, vegetative plantings, etc.: N/A

Describe any proposed on-site security measures including site lighting: No Change

Describe any existing or proposed Life Safety Systems (Includes fire hydrants, fire suppression & fire alarm systems): Building is sprinklered. Will have fire extinguishers installed as needed.

Describe the projected traffic circulation and impacts: Enter property from Cedar Park Court. Pull vehicle to South Dock. One to two trucks. one Route per day.

List all setbacks from rights-of-way and property lines and height limitations: N/A

Provide status of State/Federal License(s) or Certificate(s) required for operation, if any: N/A

Does this project require other Jurisdictional Approvals from other Governmental or Regulatory entities?

☒ No ☐ Yes If yes, explain: _____

Describe any proposed signage including type, size, and location: Vinyl lettering on Entry Doors
Approx 12in x 24 in.

If construction is proposed, describe proposed exterior building materials (type, color, etc.): N/A

Describe any site-specific features/constraints, etc.: N/A

Outline proposed parking requirements including number of spaces plus those dedicated for handicapped parking: 80 parking spots for whole building. plus 5 handicap spots.

Describe all proposed screening/buffering from adjacent properties (where required by ordinance): N/A

Describe the proposed provisions for refuse and recycling collection/storage and required screening/buffering: Landlord provides garbage and recycling dumpsters.

Projected Sewer/Wastewater Usage: 500,000 to 1,300,000 gal/year

Projected Water Usage: 500,000 to 1,300,000 gal/year

ACKNOWLEDGEMENT & SIGNATURES

I/We hereby certify that I/We have reviewed the above Village of Jackson Plan Commission application and requirements, and hereby certify that the above information, attachments, and exhibits are complete, true and correct. I/We further understand that any missing or incomplete information may result in a delay of the review of this application. The Village reserves the right to request additional information as deemed necessary.

You MUST sign and date this Application!

Applicant Name (Print):

Riley O. Hansen

Applicant Signature:

Riley O. Hansen

Co-Applicant Name (Print):

CO-Applicant Signature:

Date of Application:

March 23rd, 2026

SUBMIT TO:

Village of Jackson – Building Inspection Dept.
W194 N16660 Eagle Drive
Jackson, WI 53037

PAYMENT INFO:

Payment is required at the time of submittal.

Cash, Checks, or Credit Cards are accepted (fees apply)
(Make checks payable to Village of Jackson)

QUESTIONS?

Zoning Director:

Phone:

Email:

For questions concerning **application submittal, zoning, or technical questions.**

(262) 677-9696 x810

collin.johnson@villageofjacksonwi.gov

TERMS OF THIS PERMIT

1. This permit shall become effective upon Village approval and where required, the execution and recording by the owners of the premises of an acceptance hereof in such form as to constitute an effective covenant running with the land.
2. The permit shall be void unless: (a) pursuant to the Building and Zoning Codes of the Village, the approved use is commenced or (b) the building permit is obtained within 12 months of the date of Village Board approval.
3. This approval is subject to amendment and termination in accordance with the provisions of the Zoning Code of the Village of Jackson.
4. Construction and operation of this permit shall be in strict conformity to the approved building, site, and operational plans which were filed in connection with the application for this approval (as attached and/or referenced).
5. Any of the conditions of this permit which would normally be the responsibility of the tenants of the premises, shall be made a part of their lease by the owner.

VILLAGE APPROVAL:

☐ TEMPORARY Expiration Date: _____, 20____

Plan Commission Approval: Meeting Date: _____, 20____

Village Board Approval: Meeting Date: _____, 20____

In-House Approval (O-T-C): Date: _____, 20____

Approved by: Village Administrator

Conditions and Duration of Approval:

Depending on the request, approvals shall generally be continual or temporary in nature. ALL approvals are subject to the Conditions of Approval outlined below. All conditional or special uses/approvals shall, upon complaint, be subject to review, amendment, or revocation by the Village. Where temporary approvals are issued, such approvals shall be subject to the time limitations specified.

Conditions of Approval: _____

APPLICATION DENIED: Date: _____, 20____

Staff Initials: _____

Reason for Denial: _____

FOR OFFICE USE ONLY	
Acct. #: 100-00-45730-000-00	
Date Received:	3/24/20
Amount: \$	17500
Payment Type:	CH / CC / CASH
Check/Rcpt. #:	2112
Received By:	[Signature]

VILLAGE OF JACKSON

N168W19851 MAIN ST
JACKSON, WI 53037

Receipt Nbr: 310731
Date: 3/25/2026
Check

RECEIVED
FROM HANSEN

\$175.00

<u>Type of Payment</u>	<u>Description</u>	<u>Amount</u>
Accounting	PLANNING / ZONING FEES	175.00
	HANSEN LAUNDRY/CONDITIONAL USE	

TOTAL RECEIVED	175.00
----------------	--------

Receipt Memo: CON USE/HANSEN LAUNDRY/CK#2112



SALES | LEASING | MANAGEMENT | INVESTMENT

March 12, 2026

Alicia Alexander
Enercon Companies
8575 W. Forest Home Avenue
Greenfield, WI

RE: Letter of Intent to Lease: W225N16704 Cedar Park Court, Jackson, WI

Dear Alicia,

Please see the terms below that Riley Hansen and/or assigns would be interested in leasing your building located at the above listed location.

Landlord Name:	Jackson Transfer, LLC
Tenant Name:	Hansen Laundry, LLC
Property Address:	W225N16704 Cedar Park Court, Jackson
Space Size & Description:	+/- 3,827 square feet
Term of Lease:	Seven (7) Years
Lease Commencement:	May 1, 2026
Rent Commencement:	July 1, 2026 or upon substantial completion of build-out
Base Rental Rate:	Year 1: \$5.00/ SF NNN Year 2: \$6.00/ SF NNN Year 3: \$7.00/ SF NNN Year 4: \$7.21/ SF NNN Year 5: \$7.43/ SF NNN Year 6: \$7.65/ SF NNN Year 7: \$7.88/ SF NNN
NNN Charges:	Estimated NNN costs for year 1 is \$3.00/ square foot.
Renewal Options:	Two (2) Three (3) Year options to be at 95% of the average market lease rate
Security Deposit:	Equal to One (1) month's rent paid upon lease execution.
Tenant Improvements:	Handled by the tenant at tenants cost subject to LL written approval prior to lease signing.
Signage:	Tenant responsible for all costs involved with signage with prior Municipal and Landlord written approval.
Approvals:	Lease will be contingent on municipal occupancy and bank approvals.



SALES | LEASING | MANAGEMENT | INVESTMENT

Water:

Tenant shall be responsible for all water costs associated with their use over and above the last twenty-four (24) month's average bill for the property or install new/submeter separately to premises..

This "Proposal" is for discussion purposes only and is not intended to be legally binding. A legally binding agreement shall not exist until such time as a lease is drawn and executed by all parties.

The parties covenant one to the other that each will keep the terms and conditions of this proposal strictly confidential and will not disclose same to any third parties except to such of the undersigned employees, agents and legal counsel whose knowledge of such terms and conditions is required to enable the undersigned to draft and execute a definite lease agreement.

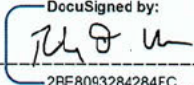
I appreciate your assistance on this project. All questions and responses are to be directed to Adam Williquette at the following:

American Commercial Real Estate, LLC

Sincerely,

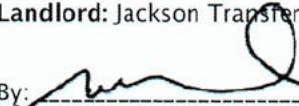
Adam Williquette
President/CEO

Tenant: Hansen Laundry, LLC

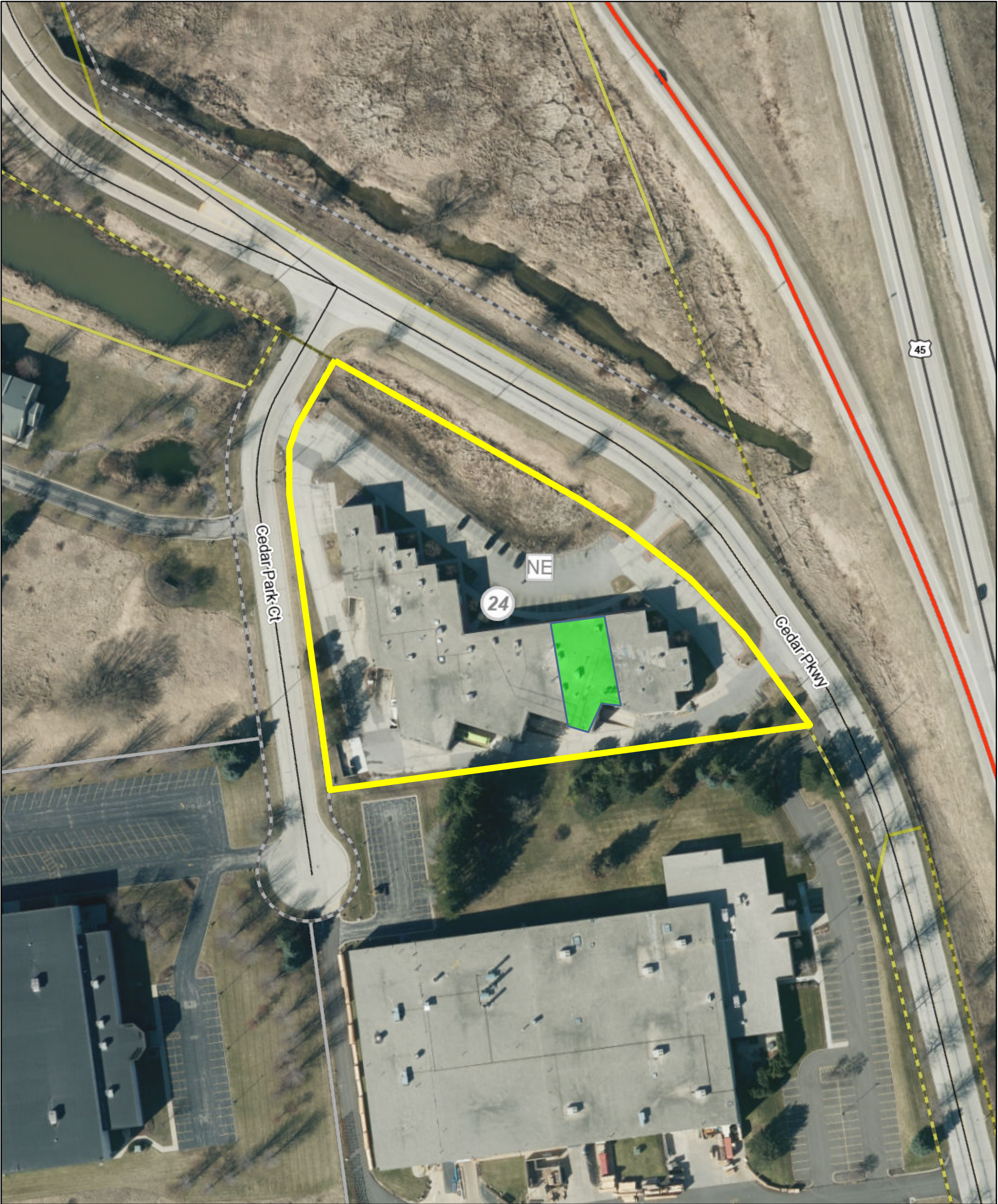
By:  Date: 3/13/2026
DocuSigned by: 2BE8093284284FC...

Acknowledged and accepted the _____ **day of March 2026:**

Landlord: Jackson Transfer, LLC

By:  Date: 3/17/2026

W225 N16704 Cedar Park Court



3/25/2026, 12:40:27 PM

Road Centerline I, USH

Federal Highway

Road Centerline STH, CTH

Ramp

Local Road Labels

Local Road



Municipality



Right-of-Way



Plat



Certified Survey Map



Lot



PLSS Quarter



PLSS Section

Ortho2024



Red: Red

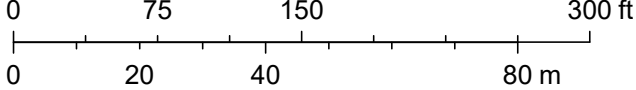


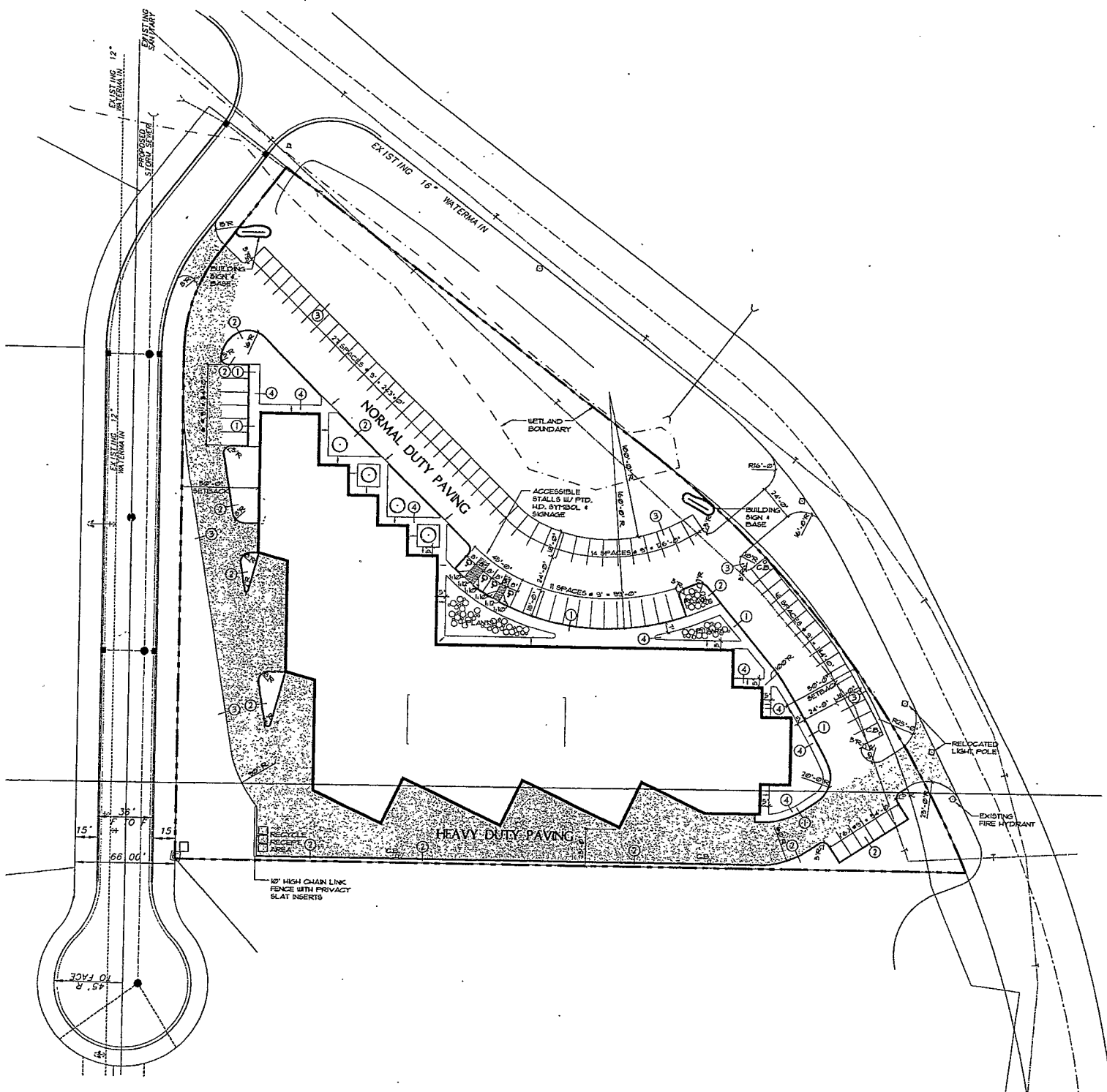
Green: Green



Blue: Blue

1:1,200







STAFF MEMO

Village of Jackson Public Works

To: Brian Heckendorf, Village President
Jen Heidtke, Village Administrator

CC: Board of Public Works; Village Board

From: Jack Straehler, Director of Public Works

Subject: Review of 2025 Jackson Water Utility – Consumer Confidence Report (CCR)

Meeting Date: March 31, 2026 – Board of Public Works

Background and Analysis:

This memo is to inform the Board of the 2025 Consumer Confidence Report (CCR) for the Village of Jackson Water Utility. The report includes the testing of all five (5) municipal wells and has been completed in accordance with state and federal regulations. The Village of Jackson works to ensure transparency and public confidence in our water supply.

This report includes key information on water sources, detected contaminants, and potential health effects. It summarizes the quality of drinking water provided to our residents over the past year and demonstrates continued compliance with water quality standards. A few key definitions are provided below for interpretation and clarification.

- **Range:** This shows the lowest and highest levels of the contaminant that were detected across all five wells.
 - *Example:* If the range is 1.0 – 3.0 ppm, it means the lowest level found was 1.0 ppm and the highest level was 3.0 ppm.
- **MCL (Maximum Contaminant Level):** This is the highest level of contaminant that is allowed in drinking water, as established by regulatory authorities.
- **Level Found:** This is reported as the highest level detected in any of the five wells. This value is compared to the MCL to determine compliance.

Please let me know if you have any questions.

JS

Recommendation:

Board of Public Works recommends the Village Board approve the 2025 Consumer Confidence Report and authorize staff to publish the report on the Village website and in the local newspaper as required by the Wisconsin Department of Natural Resources.



2025 Consumer Confidence Report Data JACKSON WATERWORKS PWS ID: 26701114



Este informe contiene información importante acerca de su agua potable. Haga que alguien lo traduzca para usted, o hable con alguien que lo entienda.

Dlaim ntawv tshaabzu nuav muaj lug tseemceeb heev nyob rua huv kws has txug cov dlej mej haus. Kuas ib tug paab txhais rua koj, los nrug ib tug kws paub lug thaam.

Water System Information and Opportunity for input on decisions affecting your water quality

The Jackson Water Utility is pleased to report that the drinking water is safe and meets federal and state requirements. If you have any questions about this report or your water utility, please contact Jack Straehler, Director of Public Works or Luke Paulus, Water Utility Supervisor at 262-677-070. The Jackson Water Utility wants the valued customers to be informed about their water utility. In the continuing efforts to maintain a safe and dependable water supply, there may be times necessary to make improvements to the water system. The costs of these improvements may be reflected in the rate structure. Rate adjustments may be necessary to address these improvements. Also, you are invited to attend any of our regularly scheduled Village Board meetings. Village board meets the second Tuesday of each month at 7:30 PM, and the Board of Public Works meets the last Tuesday of each month at 6:00 PM.

Health Information

Drinking water, including bottled water, may reasonably be expected to contain at least some small amounts of contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's safe drinking water hotline (800-426-4791).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune systems disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbial contaminants are available from the Environmental Protection Agency's safe drinking water hotline (800-426-4791).

Source(s) of Water

100% ground water, obtained from five (5) active producing wells, of which two (2) of the wells are artesian flowing. Other facilities include two (2) water towers for a combined storage capacity of 750,000 gallons and one (1) booster station. The utility uses chlorine as a disinfecting agent and adds a blended phosphate to the drinking water. This blend of phosphates is a sequestering agent used to control red water, discoloration, scale deposits, and corrosion of watermains, service lines and plumbing. Phosphorus is a major component in a

person's diet and is found in almost all foods. The National Sanitation Foundation and the Underwriters Laboratories approve this food grade formula for use in public drinking water. The utility also maintains a total of approximately 52 miles of water main, and 3784 customers connected to those mains. In 2025, the water utility pumped a total of 249,538,201 gallons of water.

Source ID	Source	Depth (in feet)	Status
1	Groundwater	260	Active
3	Groundwater	304	Active
4	Groundwater	457	Active
5	Groundwater	215	Active
6	Groundwater	370	Active

Educational Information

The sources of drinking water, both tap water and bottled water, include rivers, lakes, streams, ponds, reservoirs, springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.
- Inorganic contaminants, such as salts and metals, which can be naturally- occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff and septic systems.
- Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water, which shall provide the same protection for public health.

Definitions

Term	Definition
AL	Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
HA and HAL	HA: Health Advisory. An estimate of acceptable drinking water levels for a chemical substance based on health effects information. HAL: Health Advisory Level is a concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice. Health Advisories are determined by US EPA.
HI	HI: Hazard Index: A Hazard Index is used to assess the potential health impacts associated with mixtures of contaminants. Hazard Index guidance

	for a class of contaminants or mixture of contaminants may be determined by the US EPA or Wisconsin Department of Health Services. If a Health Index is exceeded a system may be required to post a public notice.
Level 1 Assessment	A Level 1 assessment is a study of the water system to identify potential problems and determine, if possible, why total coliform bacteria have been found in our water system.
Level 2 Assessment	A Level 2 assessment is a very detailed study of the water system to identify potential problems and determine, if possible, why an E. coli MCL violation has occurred or why total coliform bacteria have been found in our water system, or both, on multiple occasions.
MCL	Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
MCLG	Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
MFL	million fibers per liter
MRDL	Maximum residual disinfectant level: The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
MRDLG	Maximum residual disinfectant level goal: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
mrem/year	millirems per year (a measure of radiation absorbed by the body)
NTU	Nephelometric Turbidity Units
pCi/l	picocuries per liter (a measure of radioactivity)
ppm	parts per million, or milligrams per liter (mg/l)
ppb	parts per billion, or micrograms per liter (ug/l)
ppt	parts per trillion, or nanograms per liter
ppq	parts per quadrillion, or picograms per liter
PHGS	PHGS: Public Health Groundwater Standards are found in NR 140 Groundwater Quality. The concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice.
RPHGS	RPHGS: Recommended Public Health Groundwater Standards: Groundwater standards proposed by the Wisconsin Department of Health Services. The concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice.
SMCL	Secondary drinking water standards or Secondary Maximum Contaminant Levels for contaminants that affect taste, odor, or appearance of the drinking water. The SMCLs do not represent health standards.
TCR	Total Coliform Rule
TT	Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.

Detected Contaminants

Your water was tested for many contaminants last year. We are allowed to monitor for some contaminants less frequently than once a year. The following tables list only those contaminants which were detected in your water. If a contaminant was detected last year, it will appear in the

following tables without a sample date. If the contaminant was not monitored last year, but was detected within the last 5 years, it will appear in the tables below along with the sample date.

Disinfection Byproducts

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2025)	Violation	Typical Source of Contaminant
HAA5 (ppb)	B-11	60	60	2	2		No	By-product of drinking water chlorination
TTHM (ppb)	B-11	80	0	2.2	2.2		No	By-product of drinking water chlorination

Inorganic Contaminants

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2025)	Violation	Typical Source of Contaminant
ARSENIC (ppb)		10	n/a	7	2 - 7	9/11/2023	No	Erosion of natural deposits; Runoff from orchards; Runoff from glass and electronics production wastes
BARIUM (ppm)		2	2	0.079	0.066 - 0.079	9/11/2023	No	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
FLUORIDE (ppm)		4	4	0.2	0.2 - 0.2	9/11/2023	No	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
NICKEL (ppb)		100		1.4000	0.0000 - 1.4000	9/11/2023	No	Nickel occurs naturally in soils, ground water and surface waters and is often used in electroplating, stainless steel and alloy products.
NITRATE (N03-N) (ppm)		10	10	2.70	0.00 - 2.70		No	Runoff from fertilizer use; Leaching from septic tanks,

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2025)	Violation	Typical Source of Contaminant
								sewage; Erosion of natural deposits
SODIUM (ppm)		n/a	n/a	21.00	8.40 - 21.00	9/11/2023	No	n/a

Contaminant (units)	Action Level	MCLG	90th Percentile Level Found	Range	# of Results	Sample Date (if prior to 2025)	Violation	Typical Source of Contaminant
COPPER (ppm)	AL=1.3	1.3	0.5300	0.0210 - 0.6900	0 of 20 results were above the action level.	9/10/2024	No	Corrosion of household plumbing systems; Erosion of natural deposits; Leaching from wood preservatives
LEAD (ppb)	AL=15	0	2.40	0.00 - 24.00	1 of 20 results were above the action level.	9/10/2024	No	Corrosion of household plumbing systems; Erosion of natural deposits

Radioactive Contaminants

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2023)	Violation	Typical Source of Contaminant
GROSS ALPHA, EXCL. R & U (pCi/l)		15	0	2.1	0.0 - 2.1	9/15/2020	No	Erosion of natural deposits
RADIUM, (226 + 228) (pCi/l)		5	0	1.3	0.0 - 1.3	9/15/2020	No	Erosion of natural deposits
COMBINED URANIUM (ug/l)		30	0	0.6	0.0 - 0.6	10/19/2020	No	Erosion of natural deposits

Unregulated Contaminants

Unregulated contaminants are those for which EPA has not established drinking water standards. The purpose of unregulated contaminant monitoring is to assist EPA in determining the occurrence of unregulated contaminants in drinking water and whether future regulation is warranted. EPA required us to participate in this monitoring.

Contaminant (units)	Level Found	Range	Sample Date (if prior to 2025)
Lithium (ppb)	9.9	9.0– 9.9	1/23/2024-8/6/2024

Additional Health Information

While your drinking water meets USEPA's standard for **arsenic**, it does contain low levels of arsenic. USEPA's standard balances the current understanding of arsenic's possible health effects against the costs of removing arsenic from drinking water. USEPA continues to research the health effects of low levels of arsenic, which is a mineral known to cause cancer in humans at high concentrations and is linked to other health effects such as skin damage and circulatory problems.

Lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Jackson Waterworks is responsible for providing high quality drinking water and removing lead pipes but cannot control the variety of materials used in plumbing components in your home. You share the responsibility for protecting yourself and your family from the lead in your home plumbing. You can take responsibility by identifying and removing lead materials within your home plumbing and taking steps to reduce your family's risk. Before drinking tap water, flush your pipes for several minutes by running your tap, taking a shower, doing laundry or a load of dishes. You can also use a filter certified by an American National Standards Institute accredited certifier to reduce lead in drinking water. If you are concerned about lead in your water and wish to have your water tested, contact Jackson Waterworks (Luke Paulus at 262) 677-0707. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available at <http://www.epa.gov/safewater/lead>.

Additional Information on Service Line Materials

We developed an inventory of service lines connected to our distribution system. You can access the inventory by visiting the Village of Jackson website: <https://villageofjacksonwi.gov/>

Presence of Other Contaminants

N/A

Other Compliance

N/A

Violation of the Terms of a Variance, Exemption, or Administrative or Judicial Order

N/A

Noncompliance with Recordkeeping and Compliance Data

N/A

Respectfully submitter,
Jack Straehler, Director of Public Works



STAFF MEMO

Village of Jackson Public Works

To: Brian Heckendorf, Village President
Jen Heidtke, Village Administrator

CC: Board of Public Works; Budget and Finance; Village Board

From: Jack Straehler, Director of Public Works

Subject: Ordinance Amendment- Chapter 42, Section 86 – Limited Parking in Certain Areas

Meeting Date: March 31, 2026 – Board of Public Works

Background and Analysis:

This memo is to inform the board of an update to Chapter 42, Section 86 – Limited Parking in Certain Areas.

In connection with the West Bend School District Jackson Elementary site improvements, a traffic study was conducted by Traffic Analysis and Design, Inc. (TADI). The study was reviewed by the Village's consultant engineer, Cedar Corporation, as well as by staff and the Village Board.

As a result of these reviews, it is recommended that the ordinance be amended to include no parking in the following locations:

- Jackson Drive: East side between Main Street and Hickory Lane
- Jackson Drive: West side between Main Street and Hickory Lane
- Spruce Street: North side between Ridgeway Drive and the West Bend School District driveway
- Hemlock Street: East side between Hickory Lane and Spruce Street

Please see the attached updated ordinance to reflect these changes.

If you have any questions, please let me know.

JS

Recommendation:

Board of Public Works recommends the Village Board approve the ordinance update to Chapter 42, Section 86 – Limited Parking in Certain Areas.

ORDINANCE #26-01

**AMENDING CHAPTER 42 OF THE VILLAGE CODE
REGARDING SEC. 42-86 – LIMITED PARKING IN CERTAIN AREAS;
LOADING ZONES**

**THE VILLAGE BOARD OF THE VILLAGE OF JACKSON, WASHINGTON COUNTY,
WISCONSIN**, does hereby ordain the following changes to the Village Code:

SECTION I. Chapter 42 Section 86. (1) a. of the Village Code of the Village of Jackson is hereby recreated to read as follows:

- (1) No parking.
a. No parking at any time in the following areas:

Street/Location	Area
Main Street (South 60)	North and south side from the eastern village limits to the western village limits.
Jackson Drive	East side, north of Wilshire Drive to 38 feet north.
	East side, south of Wilshire Drive to 15 feet south.
	West side, north of Main Street (South 60) to six feet north of the alley.
	East and west side, between Main Street (South 60) and Hickory Lane.
Industrial Drive	West side, south of Tower Drive, 110 feet south.
	East side, between Main Street (South 60) to the entrance to Green Valley III.
Tower Drive	North side, east of Industrial Drive, 50 feet east.
	South side, from Industrial Drive to Center Street.
Eagle Drive	East and west sides from Main Street (South 60) to Hickory Lane.
Cedar Run Drive	South and west side from just west of to the intersection of Lea Fon Circle as posted.
Glen Brooke Drive	East and west side from Main Street (South 60) to South Street.
	East and west sides from Sherman Road to approximately 100 feet south of Glen Hill Drive.
Reynolds Street	North side from Western Avenue to Center Street.
South Street	South side from Western Avenue to Center Street.
Western Avenue	West side from Main Street to South Street.
Cedar Parkway	West side north of Sysco Drive approximately 275 feet north.

North Ridgeway Drive	West side, south of Willow Ridge Drive, south to approximately 50 feet north of the south lot line W198 N17011 North Ridgeway Drive.
North Center Street	East side from Main Street approximately 188 feet north.
Hickory Lane	North side of Hickory Lane from the east property line of the Jackson Area Community Center west to Jackson Drive.
Stonewall Drive	East side of Stonewall Drive from Georgetown Drive to 380 feet north along Stonewall Drive.
Highland Road	South side of Highland Road at N171W20131 Highland Road, from the east driveway approach extending to the west approximately 205 feet.
Hickory Lane	South side of Hickory Lane 40 feet east of the Hickory Lane Park driveway to 135 feet west of the Hickory Lane Park driveway, across from the Jackson Community Center.
Spruce Street	North side, between Ridgeway Drive and the West Bend School District property driveway.
Hemlock Street	East side, between Hickory Lane and Spruce Street.

SECTION II. This Ordinance shall take effect from and after its passage and posting.

Introduced by: _____ Seconded by: _____

Vote: _____ aye _____ nay Passed and Approved: _____

VILLAGE OF JACKSON

By: _____
Brian J. Heckendorf, Village President

Attest: _____
Pamela Wolf, Interim Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted copies of this Ordinance on bulletin boards at the Jackson Municipal Complex, Post Office and one other location in the Village.

Village Official

Date