

**VILLAGE OF JACKSON**  
**PLAN COMMISSION MEETING**  
**Thursday, March 19, 2026 at 7:00 PM**  
**Minutes**

1. Call to Order and Roll Call

The meeting was called to order at 7:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Kruepke, Jon Molkentin, Duane Hafemeister, and Matt Van Eperen - Dan Reik arrived at 7:05PM

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Inspections and Zoning Director Collin Johnson, and Interim Clerk Pamela Wolf

2. Approval of Minutes for the Plan Commission Meeting of February 19, 2026

The motion to approve Minutes for the Plan Commission Meeting of February 19, 2026, was made by J. Molkenttin and seconded by Tr. Emmrich.

Vote: 6 ayes, 0 nays. Motion carried.

3. Concept Plan - Parcel V3\_000800C - MK Service and Repair, LLC - Matthew Kearns - Discussion Only

Points of discussion included:

- Shared Access Easement
- Length of time vehicles would be on site and a maximum number of vehicles
- Sprinkler system considerations
- Access for the Fire Department
- Watershed and drainage, cognizant of impacts on neighboring residences
- Aesthetics of the site
- Setbacks

4. Conditional Use and Site Plan Review — N160W19170 Sherman Road — Elite Energy Distribution — David Strange

Director Johnson provided background information on the two-parcel property, outlined the proposed plans, and introduced David Strange, the applicant.

David Strange presented the property detailing the updates and improvements to be made. The applicant also described proposed day-to-day operations, and responded to Commission questions regarding the proposal.

The motion to recommend the Village Board approve the Conditional Use and Site Plan for Elite Energy Distribution, to operate an electronics recycling and retail battery supply business at N160W19170 Sherman Road to include installation of a gate and fence within a year's time was made by Pres. Heckendorf and seconded by M. Van Eperen.

Vote: 7 ayes, 0 nays. Motion carried.

5. Resolution #26-10 - Proposed Amendment to Village of Jackson Comprehensive Plan - Parcel V3\_053300D - Richard Knabe

Director Johnson provided background on the parcel in question. Currently, the TID Plan reflects a commercial use on. Village Staff were requested to seek Wisconsin Department of Revenue confirmation that the use on the property could be changed to residential.

The motion to approve Resolution #26-10 amending the Village of Jackson Comprehensive Plan: Map 1 – Future Land Use 2050 was made by Pres. Heckendorf and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

6. Resolution #26-11 - Proposed Amendments to Village of Jackson Comprehensive Plan - Various Parcels - Village of Jackson

Administrator Heidtke provided background on the proposed changes to the Future Land Use Map. Proposed uses were prepared in concert with a sewer service area expansion.

The motion to adopt Resolution #26-11 amending the Future Land Use Plan for the Village of Jackson: 2050 as presented was made by M. Van Eperen and seconded by D. Hafemeister.

Vote: 7 ayes, 0 nays. Motion carried.

7. Citizens/Village Staff to Address the Plan Commission

None.

8. Adjourn

The motion to adjourn the meeting was made by Tr. Emmrich and seconded by M. Van Eperen.

Vote: 7 ayes, 0 nays. Motion carried. The meeting adjourned at 7:53 PM.

Respectfully Submitted,

Pamela Wolf  
Interim Village Clerk /Deputy Clerk  
Village of Jackson

