

APPROVED Minutes
Board of Public Works Meeting
Tuesday, August 31, 2021 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

Chair Heckendorf called the meeting to order at 7:00 p.m.

Members Present: Tr. Engelhardt, Tr. Matter, Tim Meffert, Steve Schoen and Gloria Teifke

Member Excused: Sarah Malchow

Staff Present: Director of Public Works Brian Kober and Clerk Jilline Dobratz

2. Approval of the Board of Public Works Minutes of July 27, 2021

Motion by Tr. Matter, second by Gloria Teifke to approve the Board of Public Works minutes of July 27, 2021.

Vote: 6 ayes, 0 nays. Motion carried.

3. Review of Water Connection Application - Feilbach

Director Kober explained the application is for a new water service located in the Town of Jackson Water Expansion Area. The request is for a proposed new single-family residence located on Maple Road with no construction start date. A capacity study was completed and identified a maximum number of connections for the system. Ten connections are remaining until the system would have to be upgraded. The applicant could also petition for annexation into the Village.

Motion by Tim Meffert, second by Tr. Matter to recommend Village Board approve the Water Connection Application – Feilbach for a one-year period.

Vote: 5 ayes, 0 nays. 1 abstain (Chair Heckendorf). Motion carried.

4. Pay Request #4 (Final) – Village of Jackson Improvements – Payne & Dolan

Director Kober stated the punch list work was not completed. Only the Sherman Road Drainage Project is recommended to be paid. The Jackson Park Parking Lot and Jackson Park Cul-de-Sac retainages will be held. This will close out all three of the 2019 projects. Motion by Chair Heckendorf, second by Tr. Engelhardt to recommend Budget & Finance and Village Board approve Pay Request #4 (Final) – Village of Jackson Improvements – Payne & Dolan in the amount of \$3,558.30.

Vote: 6 ayes, 0 nays. Motion carried.

5. Pay Request #1 – Willow Ridge Reconstruction Project – Soper Companies

Director Kober explained the progress of the project. Two crews are working, with three to four laterals being completed per day. The goal is to finish the project in October.

Motion by Chair Heckendorf, second by Tr. Matter to recommend Budget & Finance and Village Board approve Pay Request #1 – Willow Ridge Reconstruction Project – Soper Companies in the amount of \$89,091.00.

Vote: 6 ayes, 0 nays. Motion carried.

6. Director of Public Works Report

Director Kober gave information on current projects.

Motion by Tr. Engelhardt, second by Tr. Matter to place the Director of Public Works Report on file.

Vote: 6 ayes, 0 nays. Motion carried.

7. Citizens/Village Staff to Address the Board

None.

8. Adjourn.

Motion by Tim Meffert, second by Tr. Engelhardt to adjourn.

Vote: 6 ayes, 0 nays. Meeting was adjourned at 7:34 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk