

APPROVED MINUTES
Board of Public Works Meeting
Tuesday, August 30, 2022 at 6:00 p.m.
Jackson Municipal Complex
Village Board Room
N168W19851 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

Chair Tr. Heckendorf called the meeting to order at 6:00 p.m.

Members Present: Tr. Engelhardt, Sarah Malchow, Tr. Matter, Tim Meffert, Chris Sberna, and Steve Schoen

Staff Present: Director of Public Works Brian Kober and Clerk Jilline Dobratz

Also Present: Greg Droessler of Town & Country Engineering

2. Approval of the Board of Public Works Minutes of July 26, 2022

Motion by Tr. Matter, second by Tim Meffert to approve the Board of Public Works minutes of July 26, 2022, as presented.

Vote: 7 ayes, 0 nays. Motion carried.

3. Discussion on Storm Water Drainage Issues throughout the Village

Director Kober gave background information. Kevin and Renee Boesch, N173W20151 Raymond Road, were present to give information on multiple flooding in their basement. Jill Washburn, N173W19979 Creekside Drive, was present and commented on her properties flooding issues. Discussion ensued on storm water drainage throughout the Village.

This item was for information purposes only and no action was necessary.

4. Update Plan Review – WWTP Facility Plan – Town & Country Engineering

Professional Engineer Greg Droessler gave an update of the WWTF Facility Plan including three alternatives. This item was information only for the Board of Public Works, no motion was needed at this time.

5. Review of WisDOT Temporary Easement South Center Street & STH 60

Director Kober provided information on the standard easement.

Motion by Tr. Heckendorf, second by Tr. Engelhardt to recommend Budget & Finance and Village Board approve the WisDOT Temporary Easement South Center Street and STH 60 in the amount of \$2,400.00 subject to Village Attorney approval.

Vote: 7 ayes, 0 nays. Motion carried.

6. Review of CSM – Willow Ridge Drive

Director Kober commented two new lots will be created. Both property owners are aware of the Certified Survey Map.

Motion by Tr. Heckendorf, second by Tim Meffert to recommend Village Board approve the CSM – Willow Ridge Drive.

Vote: 7 ayes, 0 nays. Motion carried.

7. Review of Final Special Assessment for Willow Ridge Reconstruction Project

Director Kober stated the total cost of the project was, \$787,719.01 in which \$84,067.22 is to be special assessed. The Village along with the Sewer and Water Utilities will be paying for the majority of the project. A retaining of \$19,047.85 is being held for landscaping issues.

Motion by Tr. Heckendorf, second by Sarah Malchow to recommend Budget & Finance and Village Board approve the Final Special Assessment for Willow Ridge Reconstruction Project.

Vote: 7 ayes, 0 nays. Motion carried.

8. Director of Public Works Report

Director Kober explained the report authored for the review of the Board.

Motion by Tr. Heckendorf, second by Tr. Matter to place the Director of Public Works Report on file.

Vote: 7 ayes, 0 nays. Motion carried.

9. Citizens/Village Staff to Address the Board

Director Kober stated the EPA is proposing to set health advisory levels for PFAS as low as 4 parts per quadrillion. The EPA is in the process of establishing an enforceable maximum contaminant level under the Safe Drinking Act. The Jackson Water and Sewer Utilities making the necessary arrangements for a better understanding and costs associated with the proposed changes.

10. Adjourn

Motion by Tr. Heckendorf, second by Steve Schoen to adjourn.

Vote: 7 ayes, 0 nays. Meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCPC*
Village Clerk