



**VILLAGE OF JACKSON
VILLAGE BOARD MEETING AGENDA**

Tuesday, June 9, 2026 at 7:30 PM

(Or immediately following Budget and Finance Committee meeting)

Jackson Municipal Complex
Village Board Room
N168W19851 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Hearings
 - a. Ordinance #26-03 - Amending Section 48-156 for PUD-04, Oaks of Jackson - Hillcrest Builders
4. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)
5. Consent Agenda
 - a. Approval of Minutes of the Village Board Meeting of May 12, 2026
 - b. Resolution #26-23 - Adopting the 2025 Compliance Maintenance Annual Report for the Jackson Wastewater Treatment Facility
 - c. Approval of Rental Request - Jackson Community Center - Democratic Party of Washington County Fundraiser
 - d. Resolution #26-24 - Appreciation of Service to Brian Heckendorf - Jackson Fire Department
 - e. Ordinance #26-07 Amending Chapter 2 of the Code of Ordinances of the Village of Jackson - Election Wards
6. Approval of Licenses
 - a. Class "A" Fermented Malt Beverages and "Class A" Intoxicating Liquors
 - i. Center Village LLC (dba Village Mart, Agent Mandeep Dran) W213N16770 Glen Brooke Drive
 - ii. Fox Bros. Piggly Wiggly, Inc. (dba Piggly Wiggly Supermarket 90, Agent Michael S. Olwig) W194N16774 Eagle Drive
 - iii. Jackson Ellahi LLC (dba Hwy Store, Agent Mandeep Dran) N168W22224 Main Street
 - iv. K&A Petroleum, LLC (dba East Side Mart, Agent Kurt Kruepke) N168W19490 Main Street
 - v. Walgreen Co. (dba Walgreens #11676, Agent Gregory Fechter) N168W21330 Main Street

- b. Class "B" Fermented Malt Beverages and "Class B" Intoxicating Liquors
 - i. Barbara L. Holtz (dba Pizza Station, Agent Barbara Holtz) N168W22224 Main Street Suite D
 - ii. Jackson Pub LLC (dba Jackson Pub, Agent: Jon Zandi) N168W20594 Main St.
 - iii. KHD Ltd (dba Jimmy's Restaurant & Bar, Agent: Angie Koutsios) N168W21212 Main Street
 - c. Cigarette/Tobacco/Vape Licenses
 - i. Center Village LLC (dba Village Mart, Agent Mandeep Dran) W213N16770 Glen Brooke Drive
 - ii. Fox Bros. Piggly Wiggly, Inc. (dba Piggly Wiggly Supermarket 90, Agent Michael S. Olwig) W194N16774 Eagle Drive
 - iii. Jackson Ellahi LLC (dba Hwy Store, Agent Mandeep Dran) N168W22224 Main Street
 - iv. K&A Petroleum, LLC (dba East Side Mart, Agent Annette Kruepke) N168W19490 Main Street
 - v. TruVibe INC. (dba The Supply Plus, Agent Zachary Rozenboom) W213N16806 Industrial Drive
 - vi. Walgreen Co. (dba Walgreens #11676, Agent Gregory Fechter) N168W21330 Main Street
 - d. Hotel/Motel Licenses
 - i. AMA Hospitality, Inc. (dba Comfort Inn & Suites), W227N16890 Tillie Lake Court, Owner: AMA Hospitality, Inc. Corporate Agent: Alkesh Patel
 - ii. Jackson Main Street Motel, W208N16831 N. Center Street, Owner: Larry Hamlin
7. Budget and Finance Committee
- a. Letter of Credit Reduction - Maple Fields Subdivision Phase 3 - Neumann Development Inc. in the amount of \$707,841.10
 - b. Proposal Review - Fiber to Public Parks, Municipal Wells, and Municipal Lift Station - Midwest Fiber Network in the Amount of \$133,850.00
 - c. Proposal Review - Jackson Park Security Cameras - Pros4 Technology in the Amount of \$19,341.28
 - d. Proposal Review - Hickory Lane Park Security Cameras - Pros4 Technology in the Amount of \$12,800.87
 - e. 2026 Schedule to Prepare the 2027 Municipal Budget and Update the Financial Management Plan
8. Plan Commission
- a. Ordinance #26-03 - Amending Section 48-156 for PUD-04, Oaks of Jackson - Hillcrest Builders
9. Board of Public Works
- a. Ordinance #26-06 - Amending Chapter 8 of Village Code, Regarding Sec. 8-167 - Cross Connection Control
10. West Bend School District

11. Washington County Board Report
12. Greater Jackson Business Alliance
13. Mid-Moraine Municipal Association Report
14. Closed Session Pursuant to Wis. Stats. §19.85(1)(c) "considering employment, promotion, compensation, or performance evaluation data of any public employee over which the Village has jurisdiction or exercises responsibility." §19.85(1)(e) "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," and §19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved".

The closed session is for the following purposes:

1. Insurance Liability Claim - Ryan Ganshow
 2. To Discuss Pending Employment Matters with Specific Employees
 3. To Discuss a Development Agreement with West Bend School District
 4. To Discuss Village Square Development
15. Reconvene in Open Session with Possible Action Related to the Subject of the Preceding Closed Session
16. Adjourn

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Administration Department at the Jackson Municipal Complex at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.



Taking the lead in Washington County.

VILLAGE OF JACKSON WASHINGTON COUNTY, WISCONSIN Notice of Public Hearings

PLEASE TAKE NOTICE:

Notice is hereby given, pursuant to Section 19.84, Wis. Stats., and provisions of the Village of Jackson Code of ordinances, that the Village Board will conduct public hearings at 7:30 p.m. on Tuesday, June 9, 2026, at the Jackson Municipal Complex, located at N168W19851 Main Street, Jackson, WI, 53037 on:

1. Ordinance #26-03, Amending Section 48-156 for PUD-04, The Oaks of Jackson Outlot 6

The hearing is open to the public and all interested parties are encouraged to attend the hearing and be heard. Requests from persons with disabilities who need assistance to participate in this meeting or hearings should be made to the Village Clerk's Office with as much advanced notice as possible. A copy of the application and related materials are available for review by contacting the Zoning Director at 262-677-0707.

You may also find a link of information on the Village Website
(www.villageofjacksonwi.gov under Agendas & Minutes)

Dated this 22nd day of May 2026.

Pamela Wolf

Pamela Wolf
Village Interim Clerk
Village of Jackson
N168W19851 Main Street
Jackson, WI 53037
(262) 677-9001 Ext. 210
pam.wolf@villageofjacksonwi.gov

N168W19851
Main Street
Jackson, WI 53037
Phone: 262-677-9001
Fax: 262-677-1710

Posted: Friday, May 22, 2026
Published: Tuesday, May 26, 2026, and Tuesday, June 2, 2026

VILLAGE OF JACKSON

VILLAGE BOARD MEETING

Tuesday, May 12, 2026 at 7:30 PM

Minutes

1. Call to Order and Roll Call

The meeting was called to order at 7:30 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Engelhardt, Tr. Kurtz, Tr. Olson, Tr. Schlenz and Tr. Wells

Members Excused: Tr. Emmrich

Members Absent: None

Staff Present: Administrator Jen Heidtke, Inspections and Zoning Director Collin Johnson, Parks and Recreation Director Tyler Mentzel, Treasurer Darlene Smith, Public Works Director Jack Straehler, Fire Chief Aaron Swaney, Police Chief Ryan Vossekuil and Interim Clerk Pamela Wolf

2. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

3. Presentations

- a. Transition from Flex Paramedic Service to Permanent Paramedic Service - Jackson Fire Department

Chief Swaney presented background information regarding the transition from the Flex Paramedic services to Permanent Paramedic services.

4. Public Hearings

1. Ordinance #26-04 Revisions to the Adopted 2050 Comprehensive Plan for the Village of Jackson; and
2. Ordinance #26-05 Revisions to the Adopted 2050 Comprehensive Plan for the Village of Jackson; and
3. Resolution #26-20 Resolution for Adoption of a Jackson Sanitary Sewer Service Area Amendment

Administrator Heidtke introduced Hannah Keckeisen from Washington County and Donald Heckel from SEWRPC who each provided background on the process and reasoning behind the proposed expansion of the Sewer Service Area.

Pres. Heckendorf opened the floor for the public hearing. Nobody present wished to speak. Pres. Heckendorf closed the public hearing.

5. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

None.

6. Consent Agenda

- a. Approval of Minutes of the Village Board Meetings of April 14, 2026 and April 21, 2026
- b. Resolution #26-20 Resolution for Adoption of a Jackson Sanitary Sewer Service Area Amendment
- c. Resolution #26-21 Honoring John Kruepke for His Years of Service to the Village of Jackson
- d. Resolution #26-22 Urging the Governor of Wisconsin and State Legislature to Enact a Comprehensive, Sustainable Transportation Funding Solution
- e. Temp Class "B" License - Jackson Festivals LLC - Action in Jackson
- f. 2025-2026 Tattoo Establishment and Operator's License - Infinite Grace - Sara Dornbrook
- g. Approval of Transition from Flex Paramedic Service to Permanent Paramedic Service - Jackson Fire Department

The motion to approve items 6a with corrections, 6b and 6d-6g on the consent agenda and remove item 6c to address separately was made by Tr. Wells and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried.

President Heckendorf read Resolution #26-21 Honoring John Kruepke for his Years of Service to the Village of Jackson.

The motion to approve Resolution #26-21 Honoring John Kruepke was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried.

7. Plan Commission

- a. Ordinance #26-02 Annexation and Assignment of Temporary B-1 Community Business District Zoning - Parcel T7_047700K - Robert J. Loduha and Andrea S. Loduha Revocable Trust

The motion to introduce Ordinance #26-02 Annexation and Assignment of Temporary B-1 Community Business District Zoning for Parcel T7-047700K owned by Robert and Andrea Loduha was made by Tr. Olson and seconded by Tr. Wells.

Votes: 6 ayes, 0 nays. Motion carried.

The motion to suspend the rules for a second reading of Ordinance #26-02 was made by Pres. Heckendorf and seconded by Tr. Schlenz. A roll call vote was taken:

Pres. Heckendorf: Aye

Tr. Engelhardt: Aye

Tr. Kurtz: Aye

Tr. Schlenz: Aye

Tr. Wells: Aye

Tr. Olson: Aye

Vote: 6 ayes, 0 nays. Motion carried.

A motion to approve the second reading of Ordinance #26-02 was made by Tr. Wells and seconded by Tr. Olson.

Vote: 6 ayes, 0 nays. Motion carried.

- b. Ordinance #26-03 Amending Ordinance Section 48-156 (PUD-04) - Oaks of Jackson Planned Unit Development District - Village of Jackson

A clerical error caused no public hearing to be held, so this will need to defer to June Meeting so Class II Legal Notice and public hearing can take place.

- c. Preliminary Plat - Twin Villas of The Oaks of Jackson - Outlot 6 - Oaks of Jackson - Hillcrest Builders

The motion to approve the Preliminary Plat for Twin Villas at The Oaks of Jackson Outlot 6 subject to the following:

1. Sidewalks shall be provided on at least one side of the private road and connector street.
2. Final Civil plans shall be subject to review and approval by the Village Engineer. All costs associated with this review shall be reimbursed by the developer.
3. A Development Agreement shall be executed prior to any approvals taking full effect and prior to any construction activity.
4. Approval of re-zoning PUD-04 Oaks of Jackson Outlot 6.

was made by Tr. Wells and seconded by Tr. Olson.

Vote: 6 ayes, 0 nays. Motion carried.

- d. Ordinance #26-04 Revisions to the Adopted 2050 Comprehensive Plan for the Village of Jackson

The motion to introduce Ordinance #26-04 was made by Tr. Engelhardt and seconded by Tr. Kurtz.

Votes: 6 ayes, 0 nays. Motion carried.

The motion to suspend the rules for a second reading of Ordinance #26-04 was made by Pres. Heckendorf and seconded by Tr. Olson. A roll call vote was taken:

Pres. Heckendorf: Aye

Tr. Engelhardt: Aye

Tr. Kurtz: Aye

Tr. Schlenz: Aye

Tr. Wells: Aye

Tr. Olson: Aye

Vote: 6 ayes, 0 nays. Motion carried.

A motion to approve the second reading of Ordinance #26-04 was made by Tr. Engelhardt and seconded by Tr. Kurtz.

Vote: 6 ayes, 0 nays. Motion carried.

- e. Ordinance #26-05 Revisions to the Adopted 2050 Comprehensive Plan for the Village of Jackson

The motion to introduce Ordinance #26-05 was made by Tr. Wells and seconded by Tr. Olson.

Votes: 6 ayes, 0 nays. Motion carried.

The motion to suspend the rules for a second reading of Ordinance #26-05 was made by Pres. Heckendorf and seconded by Tr. Olson. A roll call vote was taken:

Pres. Heckendorf: Aye

Tr. Engelhardt: Aye

Tr. Kurtz: Aye

Tr. Schlenz: Aye

Tr. Wells: Aye

Tr. Olson: Aye

Vote: 6 ayes, 0 nays. Motion carried.

A motion to approve the second reading of Ordinance #26-05 was made by Tr. Wells and seconded by Tr. Olson.

Vote: 6 ayes, 0 nays. Motion carried.

8. Personnel Committee

- a. Proposal for Village Clerk Executive Recruitment Services - Innovative Public Advisors

The motion to approve the Village Clerk Executive Recruitment Services to Innovative Public Advisors in the amount of \$10,750.00 for recruiting a new Clerk with an additional amount not to exceed \$10,000 for Interim Clerk Services if the need arises was made by Pres. Heckendorf and seconded by Tr. Kurtz.

Vote: 5 ayes, 1 nay. Motion carried. Tr. Olson opposed.

9. West Bend School District

Tr. Wells reported the new elementary school groundbreaking occurred earlier in the week. It was also stated over 250 scholarships were given out to graduating students.

10. Washington County Board Report

No report.

11. Greater Jackson Business Alliance

Director Mentzel reported Action in Jackson is June 5th-7th. Furthermore, many sponsorship opportunities were still available.

12. Mid-Moraine Municipal Association Report

Tr. Olson reported the upcoming meeting on May 13, 2026, would be held at Jackson Municipal Complex and include a presentation by the Menomonee Falls Fire Chief Joe Pulvermacher on the challenges of budgeting for equipment. A dinner meeting in Saukville on May 27, 2026, was also announced.

13. Closed Session Pursuant to Wis. Stats. §19.85(1)(c) "considering employment, promotion, compensation, or performance evaluation data of any public employee over which the Village has jurisdiction or exercises responsibility" and 19.85(1)(e) "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" and 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

The closed session is for the following purposes:

1. To Discuss Oaks of Jackson Development Agreement
2. To Discuss Cedar Development Development Agreement
3. To Discuss Pending Employment Matters with Specific Employees
4. To Discuss Candidates for Village Clerk

The motion to proceed into closed session pursuant to Wis. Stats. §19.85(1)(c), §19.85(1)(e) and §19.85(1)(g) was made by Pres. Heckendorf and seconded by Tr. Wells. A roll call vote was taken:

Pres. Heckendorf: Aye
Tr. Engelhardt: Aye
Tr. Kurtz: Aye
Tr. Schlenz: Aye
Tr. Wells: Aye
Tr. Olson: Aye

Vote: 6 ayes, 0 nays. Motion carried. The meeting proceeded into closed session at 8:25 PM. Those present in the closed session were the Board members, Administrator Heidtke and the Village Attorney.

14. Reconvene in Open Session with Possible Action Related to the Subject of the Preceding Closed Session

The motion to reconvene in open session was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried. The meeting proceeded into open session at 9:22 PM.

The motion to approve the Oaks of Jackson Development Agreement Amendment, subject to staff restrictions, was made by Tr. Olson and seconded by Tr. Wells.

Vote: 6 ayes, 0 nays. Motion carried.

15. Adjourn

The motion to adjourn the meeting was made by Tr. Kurtz and seconded by Tr. Wells.

Vote: 6 ayes, 0 nays. Motion carried. The meeting adjourned at 9:23 PM.

Respectfully Submitted,

Pamela Wolf
Interim Clerk
Village of Jackson

RESOLUTION #26-23

**A RESOLUTION ADOPTING THE 2025 COMPLIANCE
MAINTENANCE ANNUAL REPORT FOR THE JACKSON
WASTEWATER TREATMENT FACILITY**

WHEREAS, the State of Wisconsin Department of Natural Resources requires a Compliance Maintenance Annual Report for the Village of Jackson Wastewater Treatment Plant; and

WHEREAS, the Village of Jackson Wastewater Treatment Plant Superintendent, the Village's Director of Public Works, the Village Clerk and the Village Treasurer have completed the necessary information requested in the annual report; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Jackson, Washington County, Wisconsin, does hereby resolve that the Village Board has reviewed the Compliance Maintenance Annual Report, and has approved it for submission.

Introduced by: _____

Seconded by: _____

Vote: _____ Aye _____ Nay

Passed and Approved: _____

Brian J. Heckendorf – Village President

Attest: _____
Pamela Wolf – Interim Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, the Jackson Community Center, and the Village of Jackson website.

Village Official

Date

Compliance Maintenance Annual Report

Jackson Wastewater Treatment Plant

Last Updated: Reporting For:

5/13/2026

2025

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.8806	x	280	x	8.34	=	2,057
February	0.8907	x	368	x	8.34	=	2,731
March	1.3561	x	205	x	8.34	=	2,322
April	1.4430	x	322	x	8.34	=	3,881
May	1.2790	x	312	x	8.34	=	3,333
June	1.1007	x	313	x	8.34	=	2,869
July	0.9932	x	268	x	8.34	=	2,221
August	1.4465	x	243	x	8.34	=	2,929
September	0.9533	x	340	x	8.34	=	2,705
October	1.0384	x	345	x	8.34	=	2,986
November	0.9290	x	350	x	8.34	=	2,711
December	1.0758	x	333	x	8.34	=	2,988

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	1.875	x	90	=	1.6875
		x	100	=	1.875
Design BOD, lbs/day	2980	x	90	=	2682
		x	100	=	2980

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	1	0
March	1	0	0	0	0
April	1	0	0	1	1
May	1	0	0	1	1
June	1	0	0	1	0
July	1	0	0	0	0
August	1	0	0	1	0
September	1	0	0	1	0
October	1	0	0	1	1
November	1	0	0	1	0
December	1	0	0	1	1
Points per each		2	1	3	2
Exceedances		0	0	9	4
Points		0	0	27	8
Total Number of Points					35

35

Compliance Maintenance Annual Report

Jackson Wastewater Treatment Plant

Last Updated: Reporting For:

5/13/2026

2025

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

- ☒ Yes Enter last calibration date (MM/DD/YYYY)

2025-12-03

☐ No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

☒ Yes

☐ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

☐ Yes

☒ No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

☒ Yes

☒ Yes

☐ Yes

☐ No

☐ No

☒ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

☒ Yes

115,450

gallons

☐ No

Holding Tanks

☒ Yes

15,302,750

gallons

☐ No

Grease Traps

☐ Yes

gallons

☒ No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

The plant response well to hauled waste.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

☐ Yes

☒ No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Compliance Maintenance Annual Report

Jackson Wastewater Treatment Plant

Last Updated: Reporting For:
5/13/2026 **2025**

☐ Yes ☒ No If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.	
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Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

Compliance Maintenance Annual Report

Jackson Wastewater Treatment Plant

Last Updated: Reporting For:

5/13/2026

2025

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	17	15.3	4	1	0	0
February	17	15.3	7	1	0	0
March	17	15.3	11	1	0	0
April	17	15.3	15	1	0	0
May	12	10.8	6	1	0	0
June	12	10.8	6	1	0	0
July	12	10.8	5	1	0	0
August	12	10.8	6	1	0	0
September	12	10.8	4	1	0	0
October	12	10.8	7	1	0	0
November	17	15.3	9	1	0	0
December	17	15.3	6	1	0	0

* Equals limit if limit is ≤ 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- ☒ Yes Enter last calibration date (MM/DD/YYYY)

2025-12-03

☐ No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

No problems

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

☐ Yes

☒ No

Compliance Maintenance Annual Report

Jackson Wastewater Treatment Plant

Last Updated: Reporting For:
5/13/2026 2025

If Yes, please explain: 4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test? ☐ Yes ☒ No If Yes, please explain: 4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity? ☐ Yes ☐ No ☒ N/A Please explain unless not applicable:	
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Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

Compliance Maintenance Annual Report

Jackson Wastewater Treatment Plant

Last Updated: Reporting For:

5/13/2026

2025

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	12	10.8	2	1	0	0
February	12	10.8	2	1	0	0
March	12	10.8	9	1	0	0
April	12	10.8	7	1	0	0
May	12	10.8	3	1	0	0
June	12	10.8	2	1	0	0
July	12	10.8	5	1	0	0
August	12	10.8	8	1	0	0
September	12	10.8	5	1	0	0
October	12	10.8	3	1	0	0
November	12	10.8	4	1	0	0
December	12	10.8	9	1	0	0

* Equals limit if limit is <= 10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:		7	3
Exceedances		0	0
Points		0	0
Total Number of Points			

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

Compliance Maintenance Annual Report

Jackson Wastewater Treatment Plant

Last Updated: Reporting For:

5/13/2026

2025

Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceed ance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceed ance
January	7	14	.231	0	.13	.148	.545	.133	0
February	7	14	3.228	0	.16	.478	3.568	8.705	0
March	7	14	5.514	0	8.885	8.465	7.065	2.358	0
April	4.3	8.5	.664	0	1.64	.75	.308	.09	0
May	5.7	7.4	.121	0	.095	.18	.113	.105	0
June	3.9	5	.811	0	.76	.56	1.095	.85	0
July	3.9	5	.577	0	.73	.47	.29	.845	0
August	3.9	5	.895	0	.555	2.148	.77	.283	0
September	3.9	5	1.596	0	.678	3.593	1.81	.623	0
October	4.3	8.4	1.741	0	.95	.623	2.74	2.41	0
November	7	13	2.194	0	1.958	1.87	2.078	3.223	0
December	7	12	1.499	0	1.385	1.413	1.698	1.925	0
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
Total Number of Points									0

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

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Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	.85	0.751	1	0
February	.85	0.746	1	0
March	.85	0.890	1	1
April	.85	0.637	1	0
May	.85	0.603	1	0
June	.85	0.652	1	0
July	.85	0.517	1	0
August	.85	0.604	1	0
September	.85	0.663	1	0
October	.85	0.732	1	0
November	.85	0.782	1	0
December	.85	0.560	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				1
Total Number of Points				10

10

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

We added more Alum.

Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

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Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- ☐ Land applied under your permit
- ☐ Publicly Distributed Exceptional Quality Biosolids
- ☒ Hauled to another permitted facility
- ☐ Landfilled
- ☐ Incinerated
- ☐ Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - ANAEROBIC LIQUID

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75			<26.2											0	0
Cadmium		39	85			<2.6											0	0
Copper		1500	4300			437											0	0
Lead		300	840			<26.2											0	0
Mercury		17	57			.338											0	0
Molybdenum	60		75			12										0		0
Nickel	336		420			23.1										0		0
Selenium	80		100			<52.3										0		0
Zinc		2800	7500			809											0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

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3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?		0	
4. Pathogen Control (per outfall): 4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.		0	
Outfall Number:	002		
Biosolids Class:	B		
Bacteria Type and Limit:	Fecal Coliform		
Sample Dates:	01/01/2025 - 12/31/2025		
Density:	200,000		
Sample Concentration Amount:	MPN/G TS		
Requirement Met:	Yes		
Land Applied:	Yes		
Process:	Anaerobic Digestion		
Process Description:	Anaerobic Digestion		
4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application. 4.2.1 Was the limit exceeded or the process criteria not met at the time of land application? ☐ Yes (40 Points) ☒ No If yes, what action was taken?			
5. Vector Attraction Reduction (per outfall): 5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.		0	
Outfall Number:	002		
Method Date:	12/31/2025		
Option Used To Satisfy Requirement:	Injection when land apply		
Requirement Met:	Yes		
Land Applied:	Yes		
Limit (if applicable):			
Results (if applicable):			
5.2 Was the limit exceeded or the process criteria not met at the time of land application? ☐ Yes (40 Points) ☒ No If yes, what action was taken?			
6. Biosolids Storage 6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site? ☒ >= 180 days (0 Points) ☐ 150 - 179 days (10 Points) ☐ 120 - 149 days (20 Points) ☐ 90 - 119 days (30 Points)			

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o < 90 days (40 Points) o N/A (0 Points) 6.2 If you checked N/A above, explain why.	0
7. Issues 7.1 Describe any outstanding biosolids issues with treatment, use or overall management: No issues at this time.	

Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

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Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing 1.1 Was your wastewater treatment plant adequately staffed last year? ● Yes ○ No If No, please explain: Could use more help/staff for: 1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping? ● Yes ○ No If No, please explain:	
2. Preventative Maintenance 2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items? ● Yes (Continue with question 2) ☐☐ ○ No (40 points)☐☐ If No, please explain, then go to question 3: 2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment? ● Yes ○ No (10 points) 2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly? ● Yes ○ Paper file system ○ Computer system ● Both paper and computer system ○ No (10 points)	0
3. O&M Manual 3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed? ● Yes ○ No	
4. Overall Maintenance /Repairs 4.1 Rate the overall maintenance of your wastewater plant. ○ Excellent ● Very good ○ Good ○ Fair ○ Poor Describe your rating: We take a proactive approach.	

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Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

CHAD M RUSS

Certification No:

35582

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	X	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- Yes (0 points)
- No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- Yes
- No
- N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- Yes
- No
- N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☒ One or more additional certified operators on staff

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☐ An arrangement with another certified operator ☐ An arrangement with another community with a certified operator ☒ An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year ☒ A consultant to serve as your certified operator ☐ None of the above (20 points) If "None of the above" is selected, please explain:	0
4. Continuing Education Credits 4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates? OIT and Basic Certification: ☐ Averaging 6 or more CECs per year. ☐ Averaging less than 6 CECs per year. Advanced Certification: ☒ Averaging 8 or more CECs per year. ☐ Averaging less than 8 CECs per year.	

Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

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Financial Management

1. Provider of Financial Information

Name:

Darlene Smith, Village Treasurer

Telephone:

262-677-9001

(XXX) XXX-XXXX

E-Mail Address
(optional):

darlene.smith@villageofjacksonwi.gov

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

● Yes (0 points) ☐

○ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2024

● 0-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A (private facility)

2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

● Yes (0 points)

○ No (40 points)

0

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2024

● 1-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 910,728.48

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

\$ 41,647.50

3.2.3 Adjusted January 1st Beginning Balance

\$ 869,080.98

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+ \$ 315,368.00

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 173,322.98

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 1,011,126.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

We repaired our backwash filters.

3.3 What amount should be in your Replacement Fund? \$ 315,368.00

0

Please note: If you had a CWWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	The current discharge permit has a August 31, 2026 compliance date requirement for lower phosphorus limit. We are investigating a variety of options to meet the lower limit. Also, a new Facilities Planning Study has been completed.	\$120,000	2024
2	Construction has started on adding two new Backwash Filters and adding UV Disinfection.	\$5,700,000	2025
3	The current discharge permit has a August 31, 2026 compliance date requirement for lower phosphorus limit. We are investigating a variety of options to meet the lower limit. Also, a new Facilities Planning Study has been completed.	\$120,000	2024
4	Construction has started on adding two new Backwash Filters and adding UV Disinfection.	\$5,700,000	2025
5	The current discharge permit has a August 31, 2026 compliance date requirement for lower phosphorus limit. We are investigating a variety of options to meet the lower limit. Also, a new Facilities Planning Study has been completed.	\$120,000	2024
6	The current discharge permit has a August 31, 2026 compliance date requirement for lower phosphorus limit. We are investigating a variety of options to meet the lower limit. Also, a new Facilities Planning Study has been completed.	\$120,000	2024
7	The current discharge permit has a August 31, 2026 compliance date requirement for lower phosphorus limit. We are investigating a variety of options to meet the lower limit. Also, a new Facilities Planning Study has been completed.	\$120,000	2024

5. Financial Management General Comments

None at this time

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ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	392	
February	324	
March	344	
April	396	
May	350	
June	436	
July	405	
August	379	
September	347	
October	337	
November	419	
December	485	
Total	4,614	0
Average	385	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☒ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☒ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☐ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

☐ No

☒ Yes

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Year:

2023

By Whom:

Foth Infrastructure and Environment LLC

Describe and Comment:

Part of lift station study.

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

Address with WWTP upgrade

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	129,757	27.30	4,753	63.77	2,035	5,369
February	109,620	24.94	4,395	76.47	1,434	4,212
March	99,634	42.04	2,370	71.98	1,384	3,418
April	114,774	43.29	2,651	116.43	986	1,979
May	94,100	39.65	2,373	103.32	911	1,031
June	112,588	33.02	3,410	86.07	1,308	422
July	113,365	30.79	3,682	68.85	1,647	326
August	111,179	44.84	2,479	90.80	1,224	178
September	104,987	28.60	3,671	81.15	1,294	403
October	101,656	32.19	3,158	92.57	1,098	520
November	127,309	27.87	4,568	81.33	1,565	2,267
December	139,635	33.35	4,187	92.63	1,507	5,149
Total	1,358,604	407.88		1,025.37		25,274
Average	113,217	33.99	3,475	85.45	1,366	2,106

7.1.2 Comments:

None at this time

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☒ Aerobic Digestion
- ☐ Anaerobic Digestion
- ☐ Biological Phosphorus Removal
- ☐ Coarse Bubble Diffusers
- ☒ Dissolved O2 Monitoring and Aeration Control
- ☐ Effluent Pumping

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- ☒ Fine Bubble Diffusers
- ☒ Influent Pumping
- ☐ Mechanical Sludge Processing
- ☒ Nitrification
- ☒ SCADA System
- ☒ UV Disinfection
- ☒ Variable Speed Drives
- ☐ Other:

7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

Address with Facility Upgrade

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

☐ No

☒ Yes

If Yes, how is the biogas used (Check all that apply):

- ☒ Flared Off
- ☒ Building Heat
- ☒ Process Heat
- ☐ Generate Electricity
- ☐ Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

☒ No

☐ Yes

☐ Entire facility

Year:

By Whom:

Describe and Comment:

☐ Part of the facility

Year:

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By Whom:		
Describe and Comment:		

Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

☒ Yes

☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

☒ Yes

☐ No (30 points)

☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Did you accomplish them?

☒ Yes

☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

☒ Organizational structure and positions (eg. organizational chart and position descriptions)

☒ Internal and external lines of communication responsibilities

☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY)

Does your sewer use ordinance or other legally binding document address the following:

☒ Private property inflow and infiltration

☒ New sewer and building sewer design, construction, installation, testing and inspection

☒ Rehabilitated sewer and lift station installation, testing and inspection

☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary

☒ Fat, oil and grease control

☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

☒ Equipment and replacement part inventories

☒ Up-to-date sewer system map

☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

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- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☐ Others:

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☐ Special Studies Last Year (check only those that apply):

- ☐ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☐ Lift Station Evaluation Report
- ☐ Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	.2	% of system/year
Root removal	0	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	.1	% of system/year
Manhole inspections	16.0	% of system/year
Lift station O&M	2	# per L.S./year
Manhole rehabilitation	.1	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed
Private sewer inspections	.1	% of system/year
Private sewer I/I removal	.1	% of private services

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River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

30.46	Total actual amount of precipitation last year in inches
34.3	Annual average precipitation (for your location)
46.25	Miles of sanitary sewer
1	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
3	Number of basement backup occurrences
3	Number of complaints
1.11	Average daily flow in MGD (if available)
2.05	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.06	Basement backups (number/sewer mile)
0.06	Complaints (number/sewer mile)
1.8	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

Just in August do to heavy rain.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes
- No

If Yes, please describe:

Compliance Maintenance Annual Report

Jackson Wastewater Treatment Plant

Last Updated: Reporting For:
5/13/2026 **2025**

Had to pump treat sewage on the lawn. 5.3 Explain any infiltration/inflow (I/I) changes this year from previous years: None that I know of. 5.4 What is being done to address infiltration/inflow in your collection system? When we find them, we fix them.	
---	--

Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

Compliance Maintenance Annual Report

Jackson Wastewater Treatment Plant

Last Updated: Reporting For:
5/13/2026 **2025**

Grading Summary

WPDES No: 0021806

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent				
BOD/CBOD				
TSS				
Ammonia				
Phosphorus				
Biosolids				
Staffing/PM				
OpCert				
Financial				
Collection				
TOTALS			0	0
GRADE POINT AVERAGE (GPA) =				

- Notes:
- A = Voluntary Range (Response Optional)
 - B = Voluntary Range (Response Optional)
 - C = Recommendation Range (Response Required)
 - D = Action Range (Response Required)
 - F = Action Range (Response Required)

Compliance Maintenance Annual Report

Jackson Wastewater Treatment Plant

Last Updated: Reporting For:
5/13/2026 2025

Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade =

Effluent Quality: BOD: Grade =

Effluent Quality: TSS: Grade =

Effluent Quality: Ammonia: Grade =

Effluent Quality: Phosphorus: Grade =

Biosolids Quality and Management: Grade =

Staffing: Grade =

Operator Certification: Grade =

Financial Management: Grade =

Collection Systems: Grade =

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

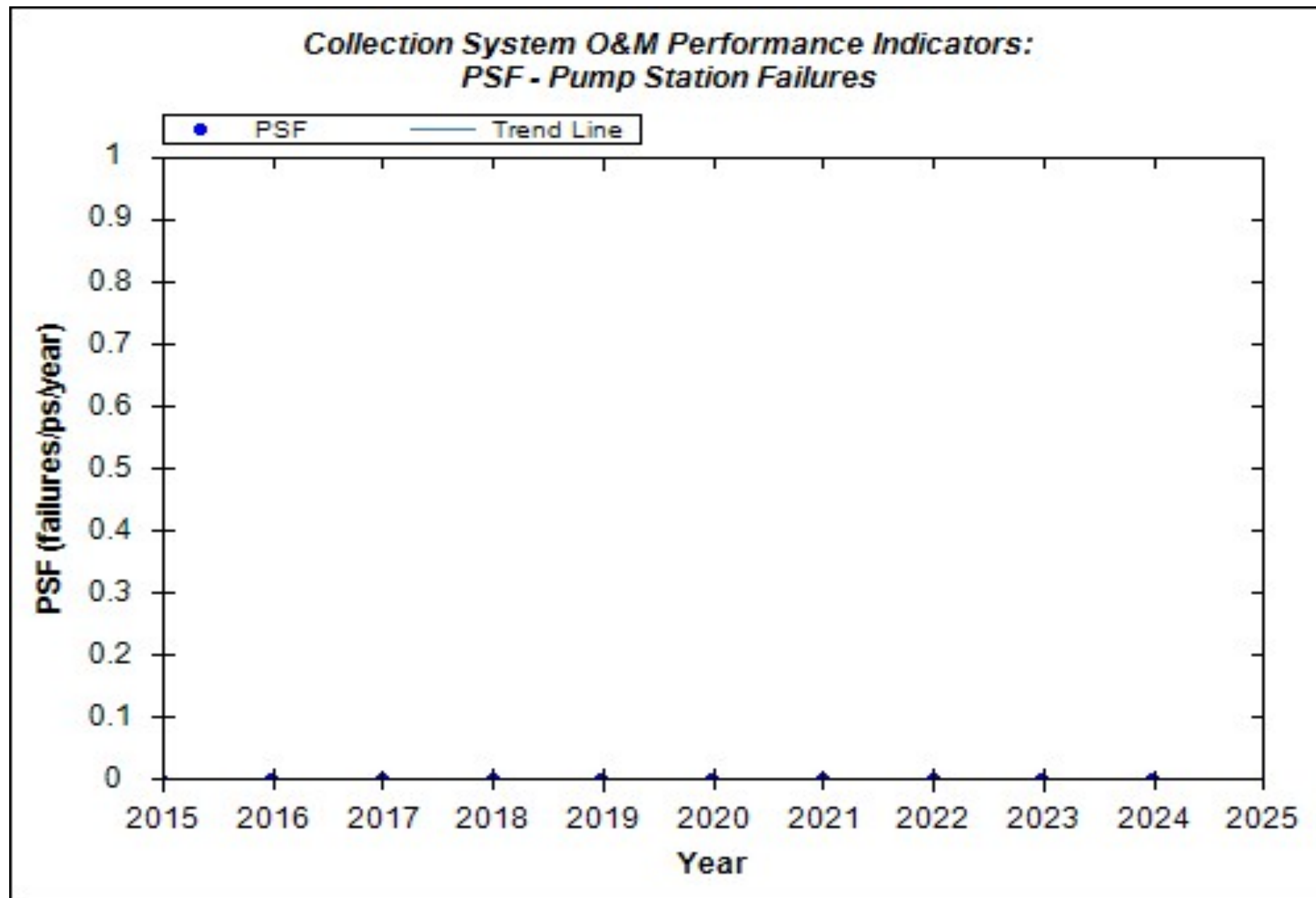
(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. =

Jackson Wastewater Treatment Plant

Linear equation uses 2015 - 2025 CMAR data

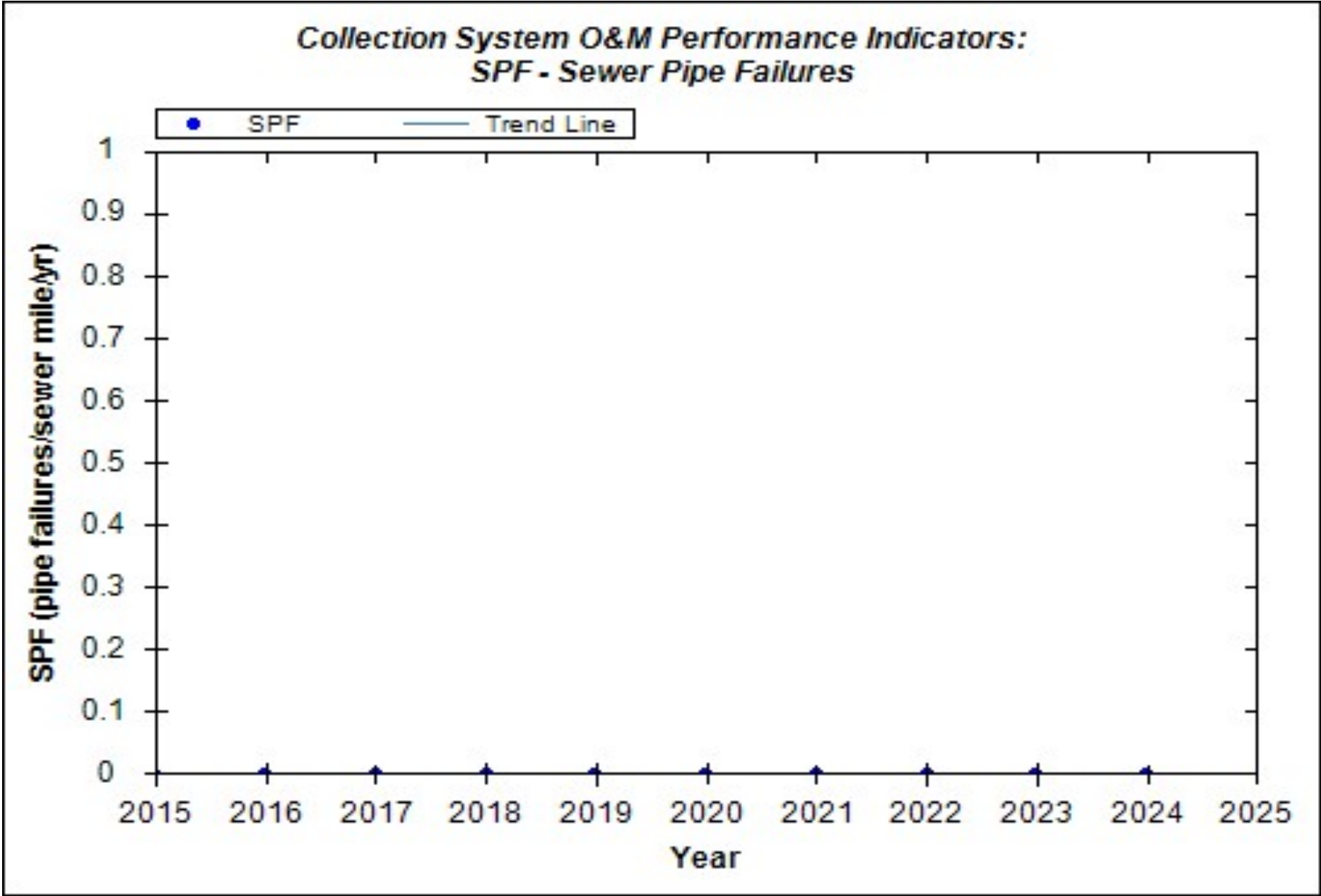
for Trend Line: PSF: $y = 0x + 0$



Jackson Wastewater Treatment Plant

Linear equation uses 2015 - 2025 CMAR data

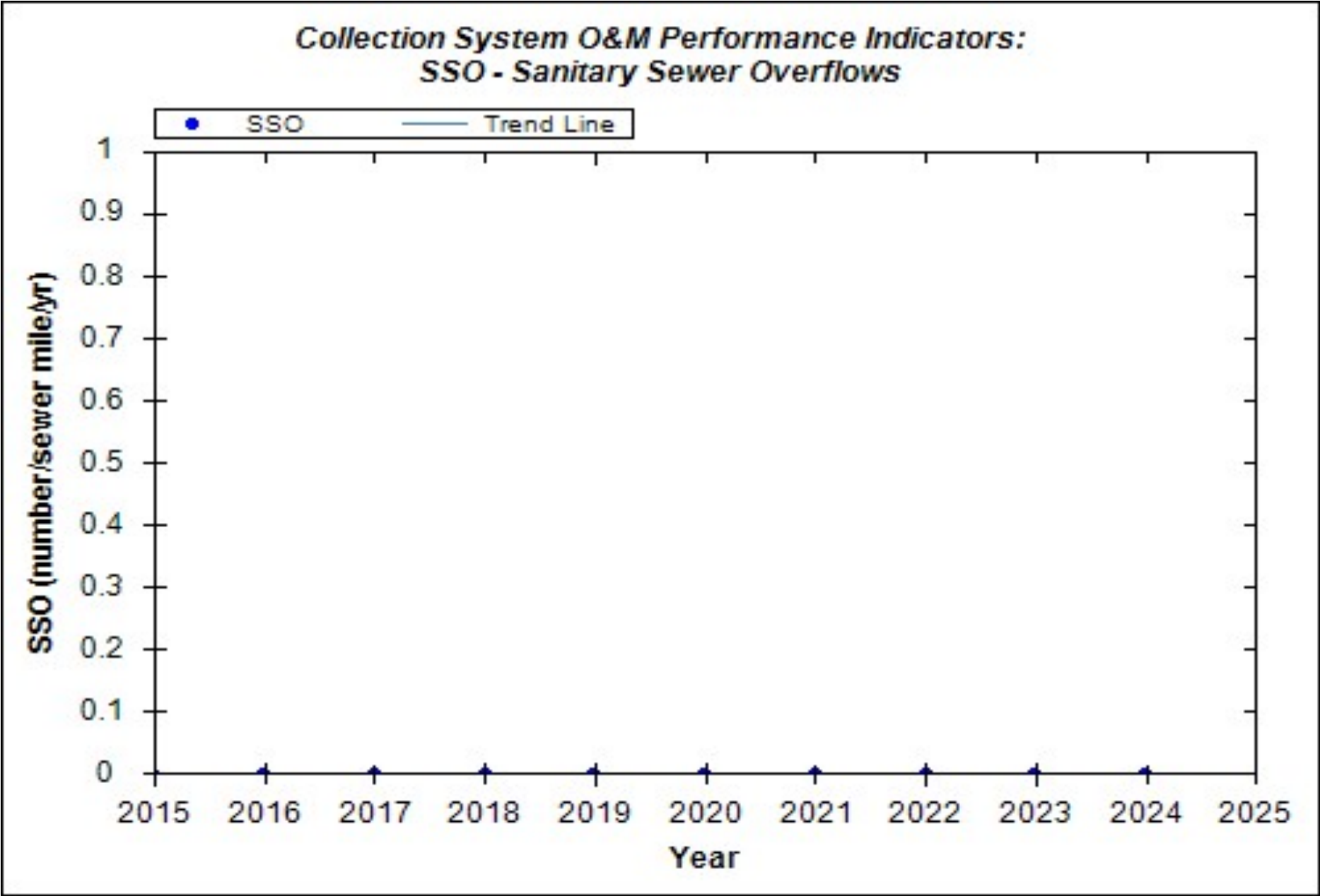
for Trend Line: SPF: $y = 0x + 0$



Jackson Wastewater Treatment Plant

Linear equation uses 2015 - 2025 CMAR data

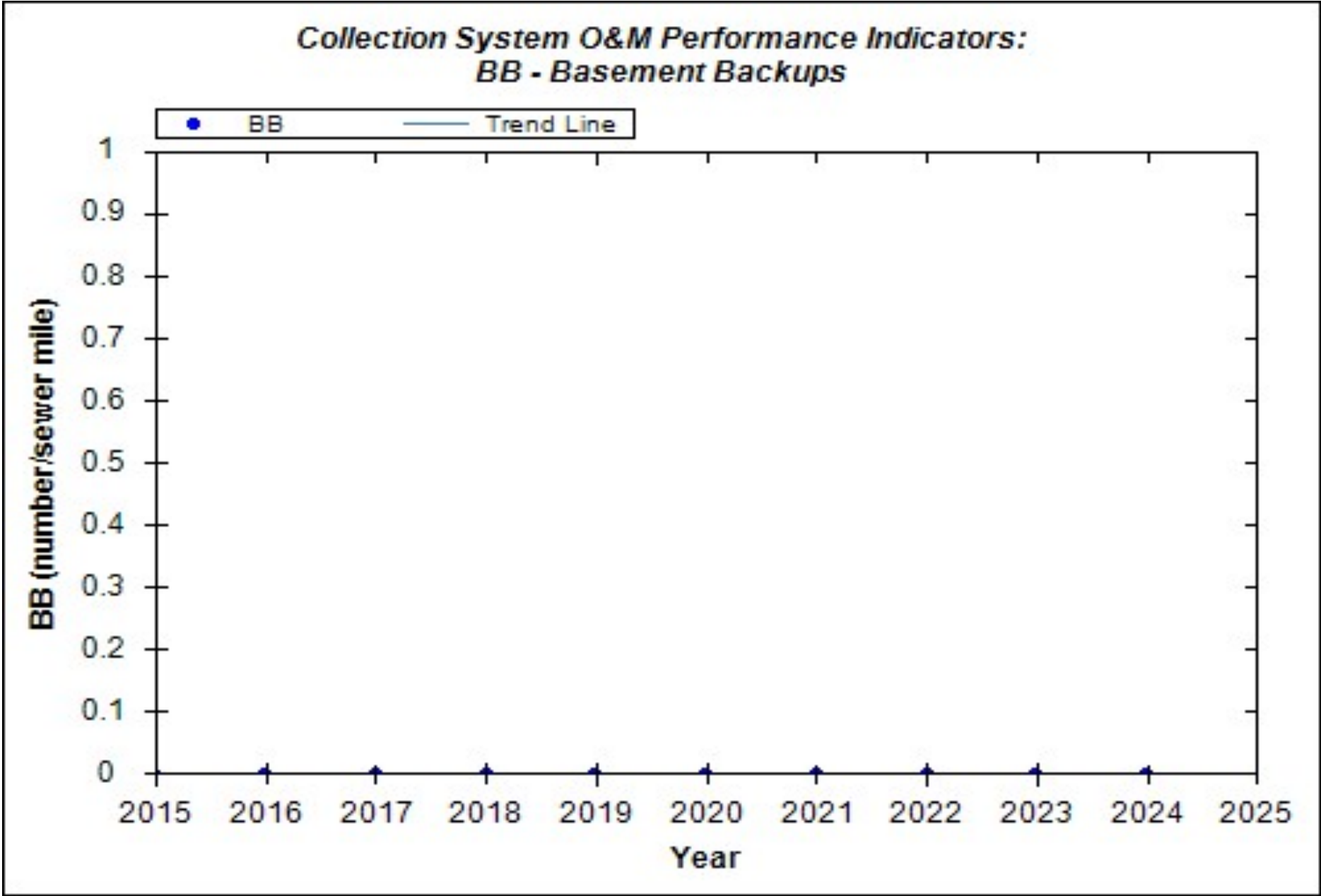
for Trend Line: SSO: $y = 0x + 0$



Jackson Wastewater Treatment Plant

Linear equation uses 2015 - 2025 CMAR data

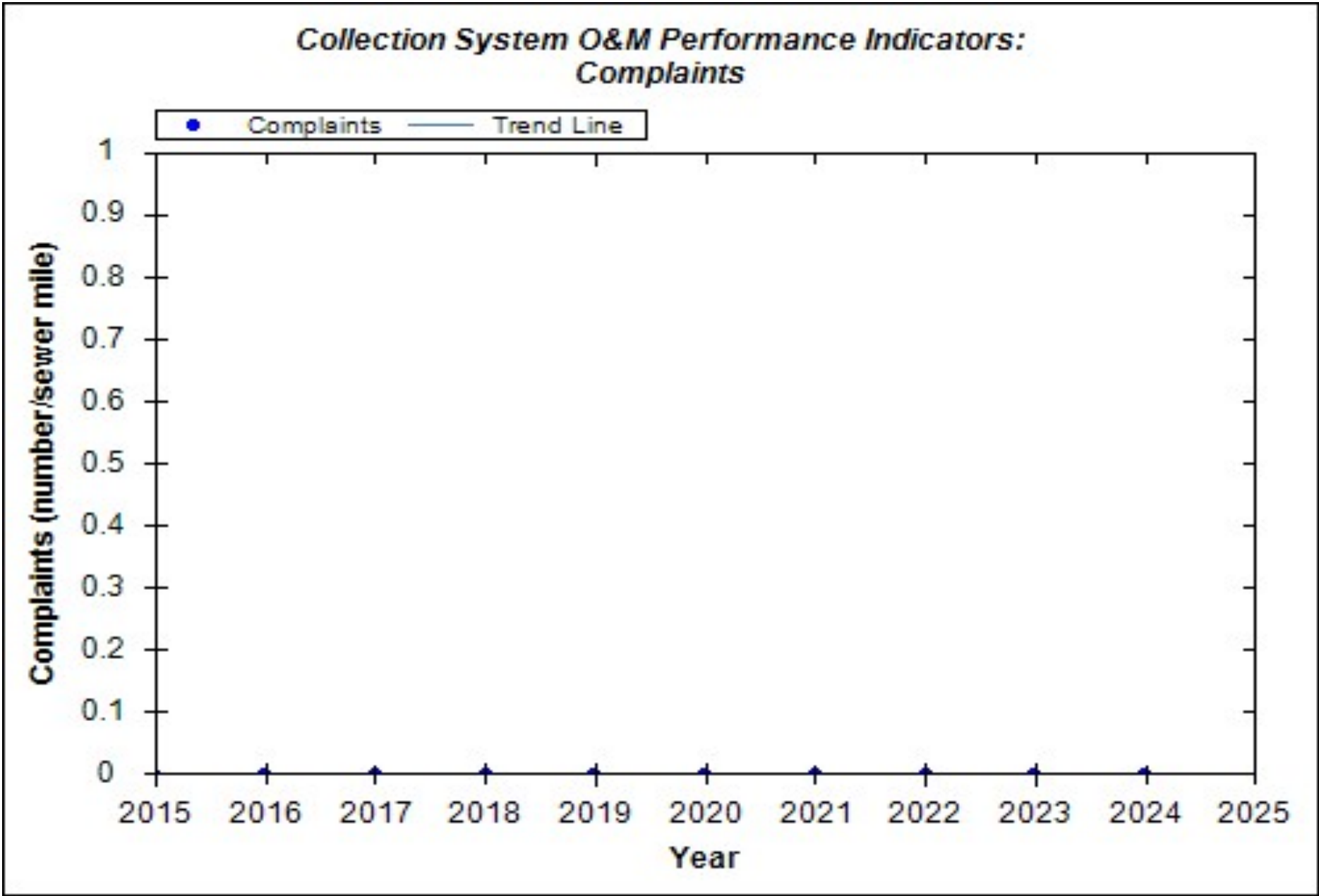
for Trend Line: BB: $y = 0x + 0$



Jackson Wastewater Treatment Plant

Linear equation uses 2015 - 2025 CMAR data

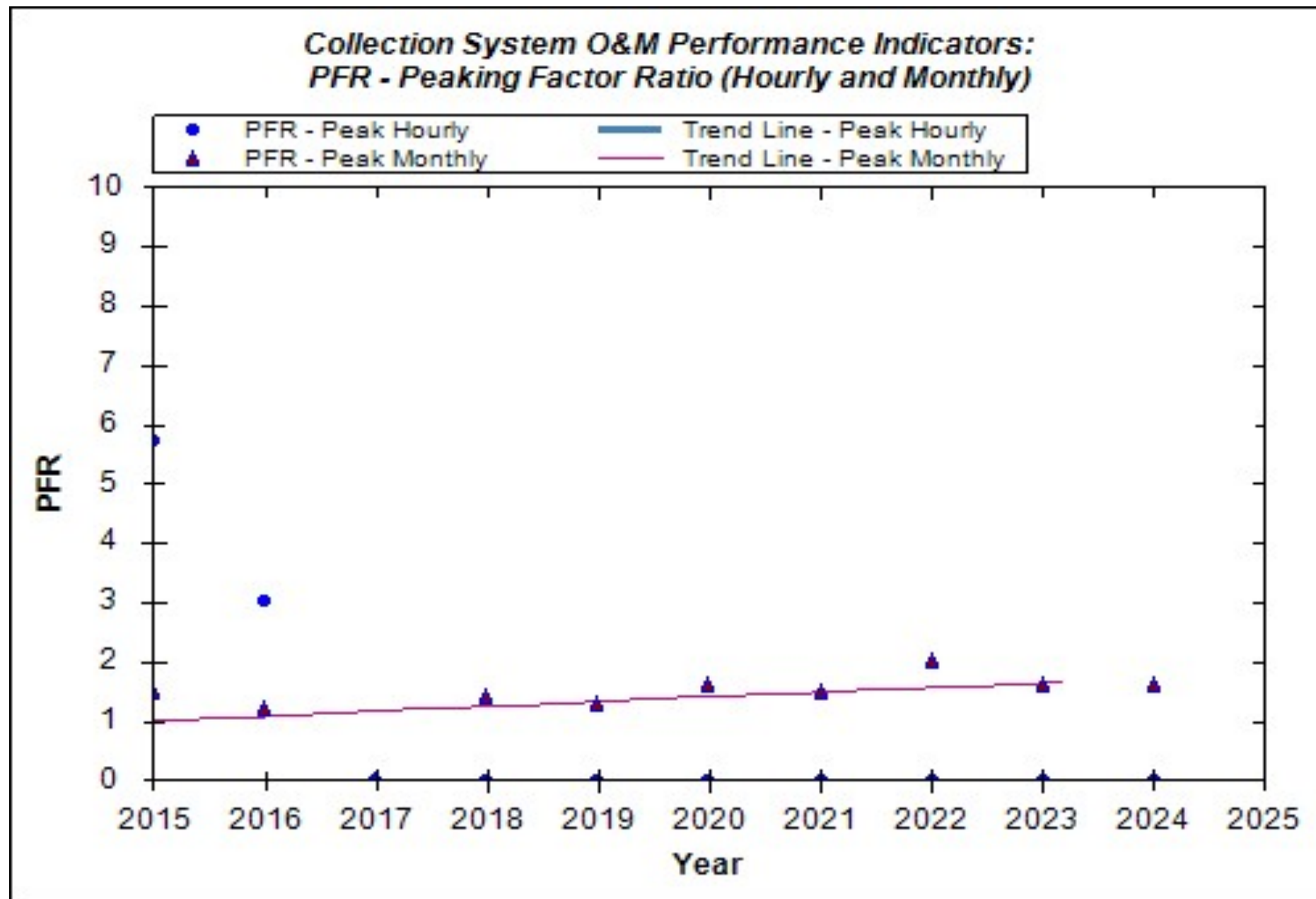
for Trend Line: Complaints: $y = 0x + 0$



Jackson Wastewater Treatment Plant

Linear equations use 2015 - 2025 CMAR data

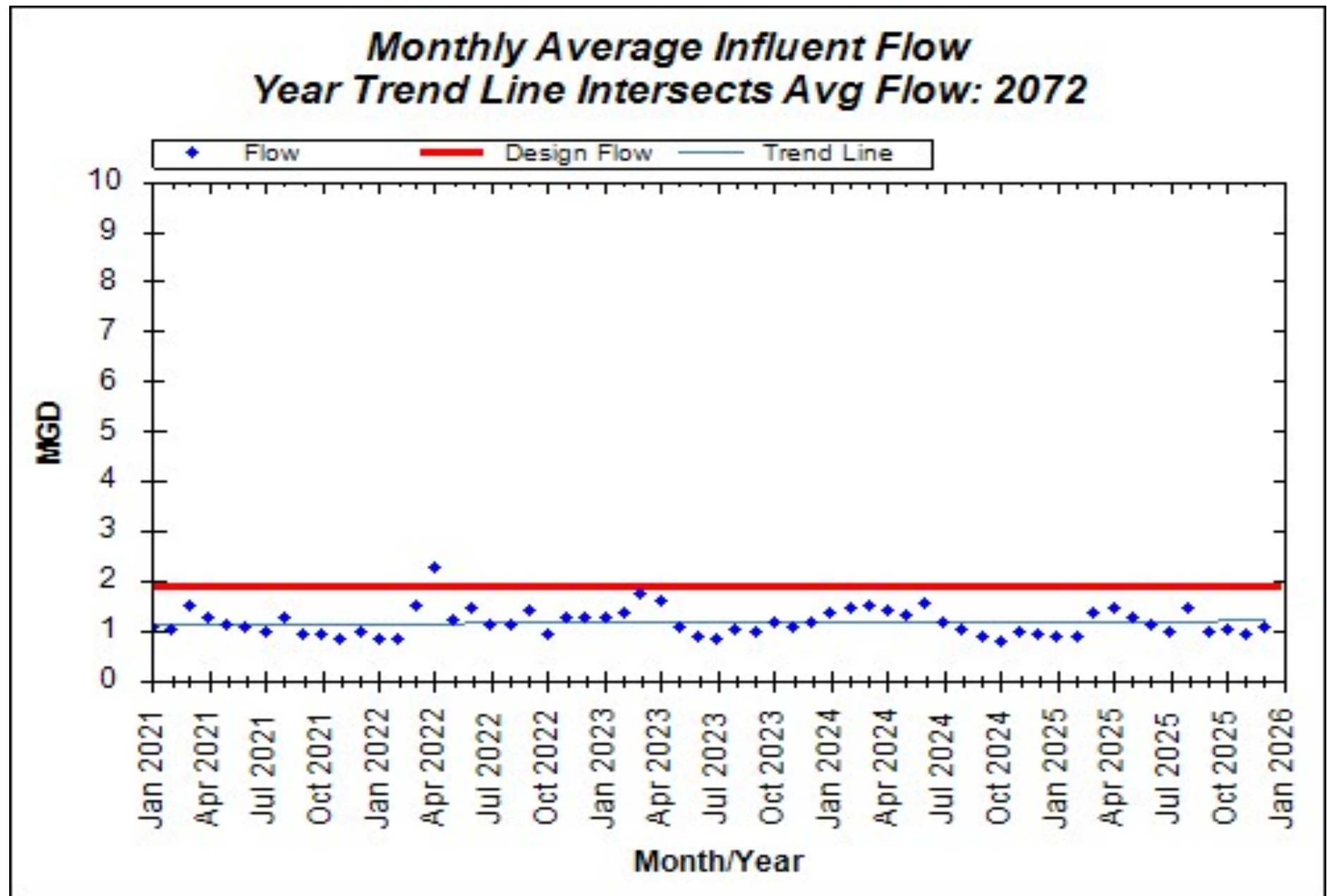
for Trend Lines: PFR - Peak Hourly: $y = -0.001078x + 47.99$ PFR - Peak Monthly: $y = 0.000220x - 8.22$



Jackson Wastewater Treatment Plant

Linear equation uses 2004 - 2025 CMAR data

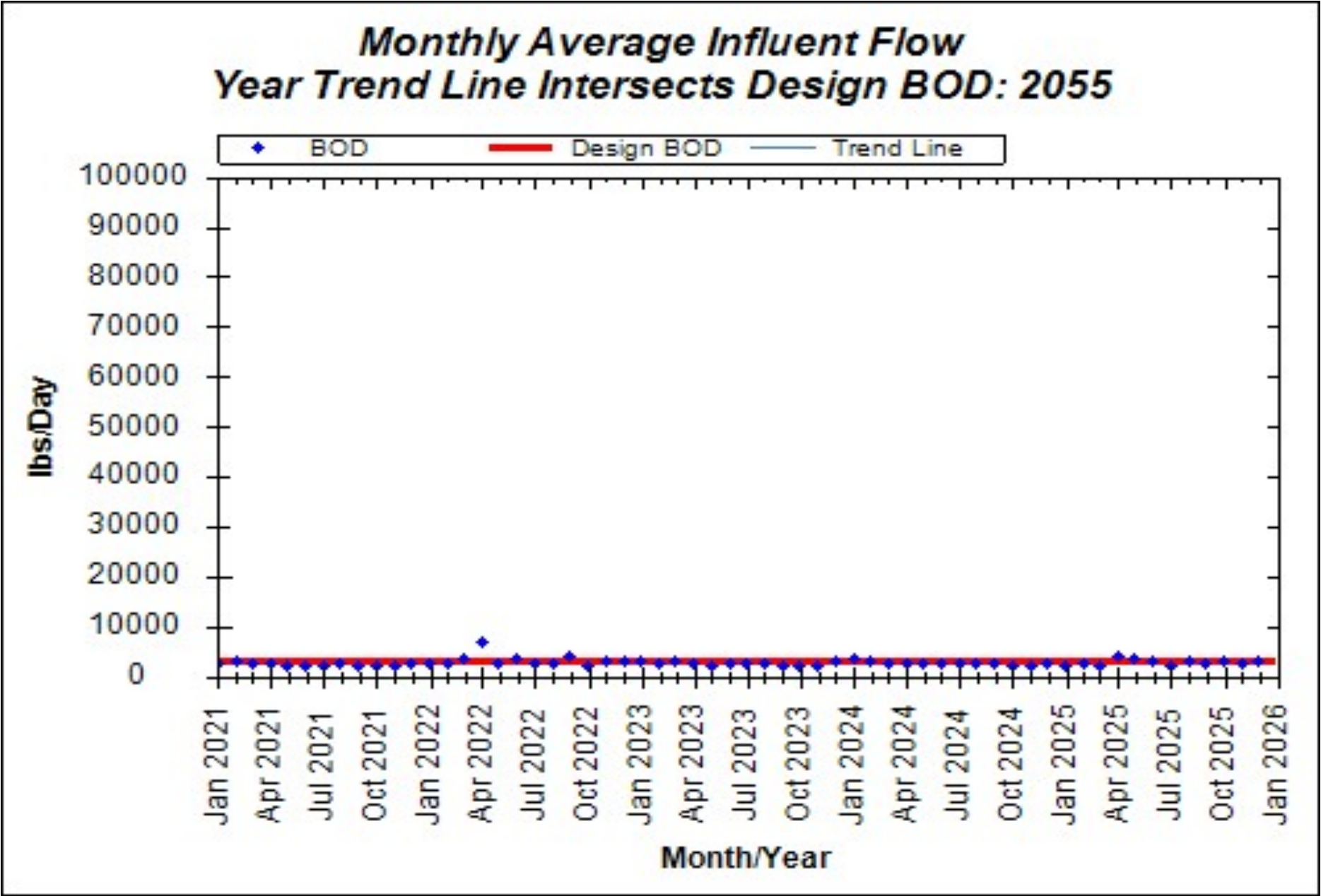
for Trend Line: $y = 0.000039x - 0.58$



Jackson Wastewater Treatment Plant

Linear equation uses 2004 - 2025 CMAR data

for Trend Line: $y = 0.041434 x + 619.45$



MEMO

DATE 5/19/2026

TO	FROM	REGARDING
To: Parks and Recreation Commission	Tyler Mentzel Jackson Parks & Recreation Director tyler.mentzel@villageofjacksonwi.gov Phone Ext: (262) 677-9665 x113	Agenda Item #7 - Rental Request – Jackson Community Center – Democratic Party of Washington County - Fundraiser

The Jackson Community Center has received a rental request from the **Democratic Party of Washington County** to host a **fundraising event** on **Saturday, September 18, 2026**, from **5:00 p.m. to 10:00 p.m.** in the **Community Center Gym**.

Policy Requirement:

Per Village policy, any political meetings and/or fundraising events require approval from both the **Village Clerk** and the **Village Board**.

Event Details:

- **Estimated Attendance:** 100–125 participants
- **Admission:** Free to attend
- **Activities:** Donations, silent auction, and complimentary beer service (no charge)
- **History:** This event has been held in the past and has become a recurring annual fundraiser

Recommendation: Staff recommend approval of the rental request for the event.

Thank you,

Tyler Mentzel
Jackson Parks and Recreation Director

RESOLUTION #26-24

**RESOLUTION HONORING BRIAN “HECKY” HECKENDORF
FOR HIS YEARS OF SERVICE TO THE
VILLAGE OF JACKSON FIRE DEPARTMENT**

The Village Board of the Village of Jackson, Washington County, Wisconsin, does resolve as follows:

WHEREAS, Brian Heckendorf faithfully served the residents of the Village of Jackson and surrounding communities as a member of the Jackson Fire Department for more than 26 years; and

WHEREAS, throughout his tenure, Brian Heckendorf demonstrated an unwavering commitment to public safety by attaining certification as a Wisconsin State Firefighter Level I and Level II, State Certified Motor Pump Operator, State Certified Fire Instructor Level I, and State Licensed EMT-Advanced; and

WHEREAS, Brian Heckendorf contributed significantly to the growth and advancement of the Jackson Fire Department through his participation on seven apparatus committees, including committees responsible for the acquisition of two major fire engine replacements, and by serving as chairperson for the department's ladder truck replacement project; and

WHEREAS, Brian Heckendorf dedicated two decades of service to the department's Fire Training Committee, helping to develop and improve the skills and capabilities of countless firefighters, while also serving as President and multiple terms as Secretary of the Washington County Fire Training Officers Association, promoting excellence in fire service training throughout the county; and

WHEREAS, Brian Heckendorf selflessly devoted countless hours to emergency medical service operations, routinely volunteering to fill open shifts and ensuring continued EMS coverage for the community whenever needed; and

WHEREAS, Brian Heckendorf consistently displayed enthusiasm, professionalism, and pride in the Jackson Fire Department, while honoring his commitment to protect and serve the community in which he was raised;

WHEREAS, following his distinguished fire service career, Brian Heckendorf has continued his dedication to the residents of Jackson through service in local government, participation on numerous boards and committees, and through his leadership as Village President, further demonstrating his enduring commitment to the betterment of the community;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Jackson Board hereby expresses its sincere gratitude and appreciation to Brian Heckendorf for his dedicated service, leadership, and commitment to the Jackson Fire Department and the citizens of the Village of Jackson; and

BE IT FURTHER RESOLVED, that the Village Board extends its best wishes to Brian Heckendorf and recognizes his many contributions, which have strengthened the Jackson Fire Department and enhanced the safety and well-being of the community for more than twenty-six years.

Introduced by: _____

Seconded by: _____

Vote: ____Ayes ____Nays

Passed and Approved: _____

Brian J. Heckendorf – Village President

Attest: _____
Pamela Wolf – Interim Clerk

Proof of Posting:

I the undersigned, certify that I posted this Resolution on posting boards at the Jackson Municipal Complex, Post Office, and one other location in the Village.

Village Official

Date

ORDINANCE #26-07

**AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES
OF THE VILLAGE OF JACKSON TO CREATE ADDITIONAL
ELECTION WARDS**

THE VILLAGE BOARD OF THE VILLAGE OF JACKSON, WASHINGTON COUNTY, WISCONSIN, does hereby ordain the following changes to the Village Code:

WHEREAS, the Village Board adopted a redistricting plan on October 12, 2021 through Ordinance #21-08; and

WHEREAS, Wisconsin Assembly and Senate District boundaries were established through 2023 Senate Bill 488, which was passed by the Wisconsin State Assembly and the Wisconsin State Senate on February 13, 2024, and signed into law by the Governor of Wisconsin on Monday, February 19, 2024 as 2023 Wisconsin Act 94; and

WHEREAS, Annexations of properties from the Town of Jackson has resulted in the creation of additional wards; and

WHEREAS, these wards must be reflected in a revised Village of Jackson ward map and assigned to the Village's designated polling place, N168W19851 Main Street; and

NOW THEREFORE, The Village Board of the Village of Jackson, Washington County, Wisconsin does ordain as follows:

SECTION 1. Chapter 2-466 of the Municipal Code of the Village of Jackson, is hereby amended pursuant to section 5.15, Wisconsin Statutes, to create the following election wards; Sec. 2-466 Wards and polling place.

19. WARD 19: Part of Block 2018 and 2019 in Tract 4501.08 (Sherman and Maple) as described in Exhibit A.

20. WARD 20: Part of Block 1033 in Tract 4501.07 (Sherman and P) as described in Exhibit B.

21. WARD 21: Part of Block 4020 in Tract 4501.03 (Eagle and Hwy 60) as described in Exhibit C.

SECTION 2. The wards contained in this Ordinance #26-07, are effective as of June 9, 2026.

SECTION 3. This Ordinance shall take effect from and after its passage and posting.

Section 4. The Village Clerk and the Village Administrator are authorized and directed to make all changes within the Village of Jackson Code of Ordinances necessary to reflect this ordinance.

Introduced by: _____

Seconded by: _____

Vote: _____ Aye _____ Nay

Passed and Approved: _____

Brian J. Heckendorf, Village President

Pamela Wolf, Interim Clerk

Proof of Posting

I, the undersigned, certify that I posted this Ordinance on the bulletin boards at the Village Hall, post office, and one other location in the Village of Jackson.

Village Official: _____ Date: _____

EXHIBIT A

Lands being part of the Southeast ¼ of Section 20, and part of the Northeast ¼ of Section 29, T10N, R20E, Town of Jackson, Washington County, Wisconsin, bounded and described as follows: Beginning at the Northeast corner of Section 29, T10N, R20E; Thence S01°03'31"E, along the east line of said Section 29, 183.04 feet, more or less to a point; Thence N89°52'53"W, 33.01 feet, more or less to the southeast corner of Parcel 1 of Certified Survey Map #6033; Thence 89°52'53"W, along the south line of Parcel 1 of Certified Survey Map #6033, 303.49 feet, more or less to the southwest corner of said Parcel 1; Thence N01°03'31"W, along the west line of Parcel 1 of Certified Survey Map #6033, 150.03 feet, more or less to the northwest corner of said Parcel 1; Thence N01°03'31"W, 33.01 feet, more or less to a point; Thence S89°52'52"E, 179.72 feet, more or less along the north line of Northeast ¼ of Section 29, T10N, R20E to a point; Thence N01°15'42"W, 24.75 feet, more or less to a point; Thence S89°53'09"E, 132.00 feet, to a point; Thence S89°53'09"E, 24.78, more or less to a point on the east line of the Southeast Quarter of Section 20, T10N, R20E; Thence S01°15'42"E, 24.78 feet more or less along east line of the Southeast Quarter of said Section 20 to the point of beginning; Containing 65,512.80 square feet (1.5040 Acres) More or Less. Description includes Tax Parcel Number: T7-074900H

EXHIBIT B

Lot One (1), of Certified Survey Map No. 6583 as recorded in the Washington County Registry in Volume 50 of Certified Survey Maps on pages 175-177 as Document No. 1367065 and corrected by Affidavit of Correction Document No. 1369811, part of the Southwest 1/4 of the Southwest 1/4 of Section 19, Township 10 North, Range 20 East, Town of Jackson, Washington County, Wisconsin, which is bounded and described as follows:

Beginning at the Southwest corner of said Section 19, thence N 01°12'50" W, along the west line of said SW 1/4, 233.70 feet, to the northwest corner of said Lot 1; thence S 89°14'43" E, along the north line of said Lot 1, 208.70 feet, to the northeast corner of said Lot 1; thence S 01°12'50" E, along the east line of said Lot 1, 233.70 feet, to the southeast corner of said Lot 1 and a point in the south line of said SW 1/4; thence N 89°14'43" W, along said south line of the SW 1/4, 208.70 feet, to the point of beginning.

Containing 1.119 acres (48,744 square feet) more or less.

EXHIBIT C

Parcel (5) of CERTIFIED SURVEY MAP No. 5344, recorded in the Washington County Registry on March 16, 2001 in Volume 38 of Certified Survey Maps on pages 17-19, as Document No. 879003 and being a redivision of Outlot 1 of Certified Survey Map No. 5303, being part of the Southwest 1/4 of the Southeast ¼ of Section 17, Town 10 North, Range 20 East, in the Town of Jackson, Washington County, Wisconsin.



STAFF MEMO

Village of Jackson

To: Brian Heckendorf, Village President
Jen Heidtke, Village Administrator

CC: Village Board

From: Pamela Wolf, Interim Clerk

Subject: Approval of Licenses

Meeting Date: June 9, 2026 – Village Board

Background and Analysis:

Annual License Renewals – 2026–2027

Notices of renewal were mailed to all holders of annual licenses expiring on June 30, 2026. These licenses include:

- Class “A” Fermented Malt Beverage “Class A” Intoxicating Liquor
- Class “B” Fermented Malt Beverage “Class B” Intoxicating Liquor
- Cigarette/Tobacco and Electronic Vaping
- Hotel/Motel

The following renewal requirements have been completed by the license holders/applicants and the Interim Clerk:

1. Submission of a completed application.
2. Appointment of agents and completion of background checks.
3. Publication of notice in the newspaper for three consecutive days.

Recommendations:

Item 6a (i–v)

Approve the 2026–2027 Class “A” Fermented Malt Beverage and “Class A” Intoxicating Liquor licenses for the five businesses identified in Items 6a(i) through 6a(v), as listed, conditional upon terms set forth in Village Code Sec. 4-24.

Item 6b (i–iii)

Approve the 2026–2027 Class “B” Fermented Malt Beverage and “Class B” Intoxicating Liquor licenses for the three businesses identified in Items 6b(i) through 6b(iii), as listed, conditional upon terms set forth in Village Code Sec. 4-24.

Item 6c (i–vii)

Approve the 2026–2027 Cigarette/Tobacco and Electronic Vaping licenses for the six businesses identified in Items 6c(i) through 6c(vi), as listed, conditional upon terms set forth in Village Code Sec. 4-24.

Item 6d (i–ii)

Approve the 2026–2027 Hotel/Motel licenses for the two businesses identified in Items 6d(i) through 6d(ii), as listed, conditional upon terms set forth in Village Code Sec. 4-24.

Attachment: [Sec. 4-24. - Restrictions on granting licenses.](#)

Sec. 4-24. Restrictions on granting licenses.

In addition to the requirements imposed by the adopted state statutes, the following provisions shall apply to the granting of licenses under this article:

- (1) Licenses shall be issued in accordance with Wis. Stats. ch. 125.
- (2) No license shall be granted for operation of any premises upon which taxes or assessments or other financial claims of the village are delinquent and unpaid.
- (3) No retail Class "A" or Class "B" licenses shall be issued or renewed unless the premises to be licensed or for which the license is to be renewed conforms to sanitary, safety, fire, electrical, plumbing, and health requirements of applicable state laws and regulations and village ordinances.
- (4) The village shall inspect the licensed premises and send a written notice to the license holder of the items not in compliance with this Code and state statute regulations prior to June 15 of each year itemizing the noncompliance items. If the licensed premises has not been brought into compliance as required by the notice, no license shall be issued until the premises are in compliance.

(Prior Code, § 6.01E; Ord. No. 96-13; Ord. No. 08-02; Ord. No. 08-05; Ord. No. 10-02; Ord. No. 12-01)



STAFF MEMO

Village of Jackson Public Works

To: Brian Heckendorf, Village President
Jen Heidtke, Village Administrator

CC: Board of Public Works; Budget and Finance; Village Board

From: Jack Straehler, Director of Public Works

Subject: Letter of Credit Reduction – Maple Fields Subdivision Phase 3 – Neumann Development Inc. in the amount of \$707,841.10

Meeting Date: May 26, 2026 – Board of Public Works

Background and Analysis:

The Village of Jackson has received and reviewed the Letter of Credit reduction request in the amount of \$707,841.10, as submitted by Neumann Development Inc., dated April 20, 2026, for the Maple Fields Subdivision Phase 3 subdivision.

This reduction corresponds to the completion and installation of public improvements within Phase 3.

Approval of this request will result in a \$506,402.21 balance for the Phase 3 letter of credit, for the remaining public improvements which will need to be completed and verified.

Let me know if you have any questions.

JS

Recommendation:

Board of Public Works recommends the Budget and Finance Committee and Village Board approve the Letter of Credit reduction for Maple Fields Subdivision Phase 3 in the amount of \$707,841.10.



April 20, 2026

Village of Jackson
Jack Strahler, DPW
N168 W19851 Main Street
Jackson, WI 53037

**Re: Request for Letter of Credit Reduction #1
Maple Fields Subdivision – Phase 3**

Mr. Strahler:

Neumann Developments, Inc. is hereby submitting this request, on behalf of Maple Fields, LLC, for a reduction in the Letter of Credit as issued Midland States Bank for the Maple Fields subdivision Phase 3 in accordance with the Development Agreement. The basis of this reduction is the completion of site utilities, with the exception of the sump lateral system which shall be installed following the curbs & roadway binder.

We are requesting a reduction in the LOC for work completed as follows:

Original LOC Amount	\$1,214,243.31
Current Reduction Request	<u>(\$707,841.10)</u>
Proposed New LOC	\$506,402.21

This reduction is being requested in accordance with the work as completed on the project thru April 01, 2026. Please find the attached recap sheet outlining the amounts being requested above. The remaining amount is for sump laterals, roadway construction, asphalt, sidewalks, street trees and street lighting.

If any additional information is required please feel free to contact me. Please forward a written authorization for the reduction to the Letter of Credit and I will coordinate with the lender as appropriate.

Sincerely,

Neumann Developments

Kevin Anderson
Project Manager



Public Improvements Letter of Credit

	Public Works			
	Original \$	Prior Completed	Current Completed	Balance
Sanitary Sewer				
8" PVC SDR-35 Sanitary Sewer Main (Granular Backfill)	135,516.00		\$ 135,516.00	\$ -
6" PVC SDR-35 Sanitary Lateral	141,568.00		\$ 141,568.00	\$ -
48" Dia. Sanitary Manhole	28,200.00		\$ 28,200.00	\$ -
Connection to Existing Sanitary Sewer	1,000.00		\$ 1,000.00	\$ -
Sub-Total:	306,284.00	0.00	306,284.00	0.00
Water Main				
8" PVC C-900 Class 235 Water Main (Granular Backfill)	110,880.00		\$ 110,880.00	\$ -
8" Gate Valve w/ Valve Box	6,000.00		\$ 6,000.00	\$ -
Hydrant Assembly w/ 6" Valve	13,000.00		\$ 13,000.00	\$ -
1 1/2" Poly Water Service Line & Curb Stops	72,940.00		\$ 72,940.00	\$ -
Connect to Existing Water	1,500.00		\$ 1,500.00	\$ -
Sub-Total:	204,320.00	0.00	204,320.00	0.00
Storm Sewer				
12" RCP Storm Sewer	18,744.00		\$ 18,744.00	\$ -
15" RCP Storm Sewer	17,640.00		\$ 17,640.00	\$ -
18" RCP Storm Sewer	1,425.00		\$ 1,425.00	\$ -
24" RCP Storm Sewer	25,201.00		\$ 25,201.00	\$ -
6" Sump Collector	19,475.00			\$ 19,475.00
6" PVC (sump laterals)	16,550.00			\$ 16,550.00
Sump Clean Out	20,400.00			\$ 20,400.00
2x3 Precast Inlets w/Frame & Grate	20,800.00		\$ 20,800.00	\$ -
48" Dia. Precast Manhole (w/ sump)	19,600.00		\$ 19,600.00	\$ -
24" Pipe End Section	1,500.00		\$ 1,500.00	\$ -
Sub-Total:	161,335.00	0.00	104,910.00	56,425.00
Curb, Gutter, Roadways, Lighting, Street Trees				
9" Crushed Limestone Traffic Bond Base Course	54,079.50			\$ 54,079.50
30" Vertical Face Curb	58,776.75			\$ 58,776.75
Bituminous Asphalt Pvm. (Binder Course)	54,810.00			\$ 54,810.00
Base Stone & Concrete Sidewalk 5"	85,030.00			\$ 85,030.00
Milling, Paving Rings & Interim Inlets	27,511.00			\$ 27,511.00
Bituminous Asphalt Pvm. (Surface Course)	43,717.50			\$ 43,717.50
Street Lights - by the City of Jackson (paid by NDI)	20,000.00			\$ 20,000.00
Street Trees (all phases of project)	40,000.00			\$ 40,000.00
Sub-Total:	\$ 383,924.75	\$ -	\$ -	\$ 383,924.75
Public Improvement Costs:	\$ 1,055,863.75	\$ -	\$ 615,514.00	\$ 440,349.75
15% Mark-up	\$ 158,379.56	\$ -	\$ 92,327.10	\$ 66,052.46
Total LOC Amount	\$ 1,214,243.31	\$ -	\$ 707,841.10	\$ 506,402.21



STAFF MEMO

Village of Jackson Public Works

To: Brian Heckendorf, Village President
Jen Heidtke, Village Administrator

CC: Board of Public Works; Budget and Finance; Village Board

From: Jack Straehler, Director of Public Works

Subject: Proposal Review - Fiber to Public Parks, Municipal Wells, and Municipal Lift Station - Midwest Fiber Network in the Amount of \$133,850.00

Meeting Date: May 26, 2026 – Board of Public Works

Background and Analysis:

This memo is to inform the Board of a proposal received from Midwest Fiber Network to install fiber connections to two Village parks, three municipal wells, and the sanitary sewer lift station.

During the 2026 budgeting process, the Board allocated and approved funding for this project. The proposal from Midwest Fiber Network totals \$133,850.00, with the costs allocated as follows:

- Water Utility Fund: \$63,750.00
- Sewer Fund: \$16,680.00
- Capital Projects Fund: \$53,420.00

The amounts budgeted for the project were:

- Water Utility Fund: \$170,000.00
- Sewer Fund: \$35,000.00
- Capital Projects Fund: \$120,000.00

The proposal is within the amounts budgeted for the project. It is my recommendation that the Village move forward with the proposal from Midwest Fiber Network for the installation of fiber infrastructure at the identified facilities.

Let me know if you have any questions.

JS

Recommendation:

Board of Public Works recommends Budget and Finance Committee and Village Board approve the proposal from Midwest Fiber Network in the amount of \$133,850.00.

QUOTE



Prepared by:
Midwest Fiber Networks
6070 N Flint Road
Glendale, WI 53209
Phone: 414-459-3556
rsteadman@midwestfibernetworks.com

Quote: Village of Jackson - Dark Fiber

Date: 05/11/2026

To: Village of Jackson
Jack B. Straehler II
Director of Public Works
W194 N16660 Eagle Drive
Jackson, WI 53037
Office: 262-677-0707 Cell: 262-305-5012
Email: jack.straehler@villageofjacksonwi.gov

Term	Product	Price/ One Time Cost
	Dark Fiber - 6 sites - 2 strands per site	
240 months	N165 W20290 Hickory Lane =	\$21,300.00
240 months	2495 Sherman Rd =	\$16,680.00
240 months	W208 N16898 N. Center Street =	\$42,230.00
240 months	W223 N16450 Cedar Parkway =	\$35,535.00
240 months	N173 W21905 Northwest Passage	\$28,215.00
240 months	W204 N16901 Jackson Drive	\$32,120.00
	Total One Time Cost	\$133,850.00
	Payment Schedule for One Time Costs:	
	20% - Contract Execution	
	30% - Construction Phase	
	50% - Testing & Completion Turn Over	

MWFN estimated delivery date from contract signing is 90 - 120 +/- days. Depending on permitting.

FCC & WI PSC tax is additional & added to monthly invoice

Locating Facilities on Private Property - Responsibility of the Customer

MWFN shall extend the fiber from the penetration of the external wall to within 50 feet inside of the building.

Any demarcation extension beyond 50 feet shall be the responsibility of the Customer.

Cross-Connect fees not included if connecting to an MWFN POP - Responsibility of customer

Engineering Study Deposit - Non-Refundable - Confirms Route and final cost to project

This Quote Summary is confidential and may not be disclosed to third parties. It is non-binding unless and until the terms and conditions stated herein are incorporated into a signed order which is thereafter accepted by Midwest Fiber Networks, LLC. This quote will then be replaced by a formal agreement once negotiations are completed.

Authorized Signature

Date



STAFF MEMO

Village of Jackson Public Works

To: Brian Heckendorf, Village President
Jen Heidtke, Village Administrator

CC: Board of Public Works; Budget and Finance; Village Board

From: Jack Straehler, Director of Public Works

Subject: Proposal Review - Jackson Park Security Cameras - Pros4 Technology in the Amount of \$19,341.28

Meeting Date: May 26, 2026 – Board of Public Works

Background and Analysis:

This memo is to inform the Board of a proposal received from Pros4 Technology for the installation of security cameras at Jackson Park.

During the 2026 budgeting process, the Board allocated and approved funding in the amount of \$75,000.00 for this project. The proposal submitted by Pros4 Technology totals \$19,341.28 and includes all necessary parts and labor for the installation of the security camera system.

In addition, a proposal was received from Midwest Fiber Network in the amount of \$32,120.00 for the fiber infrastructure improvements necessary to support the project. The total cost to upfit Jackson Park with fiber and security cameras is \$51,461.28.

The combined proposals are within the amount budgeted for the project. Therefore, it is my recommendation that the Village move forward with the proposal from Pros4 Technology for the installation of security cameras at Jackson Park.

Let me know if you have any questions.

JS

Recommendation:

Board of Public Works recommends the Budget and Finance Committee and Village Board approve the proposal from Pros4 Technology in the amount of \$19,341.28.



We have prepared a quote for you

VOJ Jackson Park Cameras

Quote # 001029
Version 1



Prepared for:

Village of Jackson Public Works

Jack Strahler
jack.strahler@villageofjacksonwi.gov

Prepared by:

Pros 4 Technology

David Becker
david.becker@pros4tech.com

Proprietary Notice & Non-Disclosure Statement

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NDAA Compliance Statement

What is NDAA Section 889?

Section 889 of the 2019 National Defense Authorization Act prohibits the federal government, government contractors, and grant and loan recipients from procuring or using certain “covered telecommunication equipment or services” that are produced by Huawei, ZTE, Hytera, Hikvision, and Dahua and their subsidiaries as a “substantial or essential component of any system, or as critical technology as part of any system.”

Specifically, Sec. 889 has two specific phases of prohibition:

Sec. 889(a)(1)(A) required the federal government, as of August 13, 2019, to not “procure or obtain or extend or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunication equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.”

Sec. 889(a)(1)(B), which went into effect on August 13, 2020, prohibits the federal government from entering into or extending or renewing contracts with any entity that “uses any equipment, system, or service that uses covered telecommunication equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.”

What does this mean?

Per Section 889, any federal government, government contractors, or agency or organization who receives federal grant or loan money is required to follow NDAA compliance. This means cameras and telecommunications devices that are produced by Huawei, ZTE, Hytera, Hikvision, and Dahua and their subsidiaries are not allowed to be used.

Pros 4 Technology and the NDAA

Pros 4 Technology understands the importance of cybersecurity which is why we provide cameras and systems that are fully NDAA compliant. All camera listed on this estimate fall under NDAA and TAA compliance.



Products

Description		Price	Qty	Ext. Price
Alibi Vigilant 8MP 98 Feet Varifocal IllumiNite-IR Starlight+ IntelliSearch Vandal IP Turret Camera  • 8MP high-resolution 3840 x 2160 @ 30fps • 2.8-12mm @ F1.2 • 111.5 to 54.1 degrees horizontal FOV to capture large areas • Smart IR up to 98 feet nighttime viewing • Color Attribute Collection • IntelliSearch Color Match Technology • Starlight+ technology - Color: 0.0005 Lux, 0 Lux with IR • 130dB True Wide Dynamic Range (WDR) • Supports red & blue warning lights for Active Deterrence • Built-in mic and speaker • Audio I/O 1 in 1 out; Alarm 1 in/1 out • Micro SD, up to 512 GB • Supports Ultra 265, H.265, H.264, and MJPEG • ANR, NAS(NFS) Network Storage • IP67 weather-resistant rating • IK10 vandal resistant		\$623.49	12	\$7,481.88
Alibi Vigilant Junction box for Metal Turret Camera 		\$18.26	12	\$219.12
MikroTik CSS610-8P-2S+IN 8-Port Gigabit PoE+ Managed Network Switch 		\$332.05	3	\$996.15
The SXTsq 5 ac is a compact and lightweight outdoor 5Ghz 802.11ac wireless device with an integrated antenna, perfect for point-to-point links or as a CPE unit. The device includes one 10/100/1000 Mbit Ethernet port to fully utilize speeds that 802.11ac p 		\$80.00	8	\$640.00
Zyxel GS1900-10HP 8-port PoE+ with [2] Gigabit SFP slots 		\$219.00	2	\$438.00
Steel Wall Box 6 x 16 x 12in Pebble Gray Bracket Mount IP66 		\$115.00	3	\$345.00
1U Rack Shelf 		\$49.00	2	\$98.00
Digital Watchdog Spectrum IPVMS - License - 10 IP Camera 		\$1,088.85	1	\$1,088.85
Digital Watchdog Spectrum IPVMS - License - 1 IP Camera 		\$108.89	2	\$217.78

Products

Description	Price	Qty	Ext. Price
Wire and Supplies	\$1,536.50	1	\$1,536.50
Subtotal:			\$13,061.28

Services

Description	Price	Qty	Ext. Price
Wiring & Install Labor	\$4,280.00	1	\$4,280.00
Programming and Setup Labor	\$2,000.00	1	\$2,000.00
Subtotal:			\$6,280.00



VOJ Jackson Park Cameras

Quote Information:

Quote #: 001029

Version: 1

Delivery Date: 05/13/2026

Expiration Date: 05/27/2026

Prepared for:

Village of Jackson Public Works

W194N16660 Eagle Drive

Jackson, WI 53037

Jack Straehler

(262) 677-9001

jack.straehler@villageofjacksonwi.gov

Prepared by:



Pros 4 Technology

David Becker

920-400-1279

david.becker@pros4tech.com

Quote Summary

Description	Amount
Products	\$13,061.28
Services	\$6,280.00
Total:	\$19,341.28

Sales Tax will be added when applicable, hardware will be billed before ordering, labor will be billed after completion, prices and specifications subject to change. Although we strive to be as accurate as possible, this estimate is an approximation and is not guaranteed. The estimate is based on information provided from the client regarding project requirements and what we could see during the initial walk through. Actual costs may change once the project starts due to unforeseen circumstances, any need for changes, or any changes requested by the client. Prior to any changes of cost, the client will be notified.

Pros 4 Technology

Village of Jackson Public Works

Signature: _____



Name: David Becker

Title: Director of Operations

Date: 05/13/2026

Signature: _____

Name: Jack Straehler

Date: _____



IPVM Designer Calculation | May 13, 2026

Overview



Camera 1

 Model: Alibi ALI-XT81-UZAI Resolution: 4K
HxV: 80° Distance: 57ft Width: 79.3ft PPF: 48.5
Imager: 1/2.8" Focal Length: 3.85mm Camera Height: 10.00ft Tilt: -22.50° Scene Height: 10.00ft





Day - Ideal

Dark With IR



48.5 ppf

57 ft

Away

Warning: results may vary depending on light and camera

Camera 2



Model: Alibi ALI-XT81-UZAI Resolution: 4K

HAoV: 80° Distance: 60ft Width: 84.0ft PPF: 45.7

Imager: 1/2.8" Focal Length: 3.85mm Camera Height: 10.00ft Tilt: -22.50° Scene Height: 10.00ft





Day - Ideal Dark With IR



45.7 ppf
60 ft
Away



JFM-8620

Warning: results may vary depending on light and camera

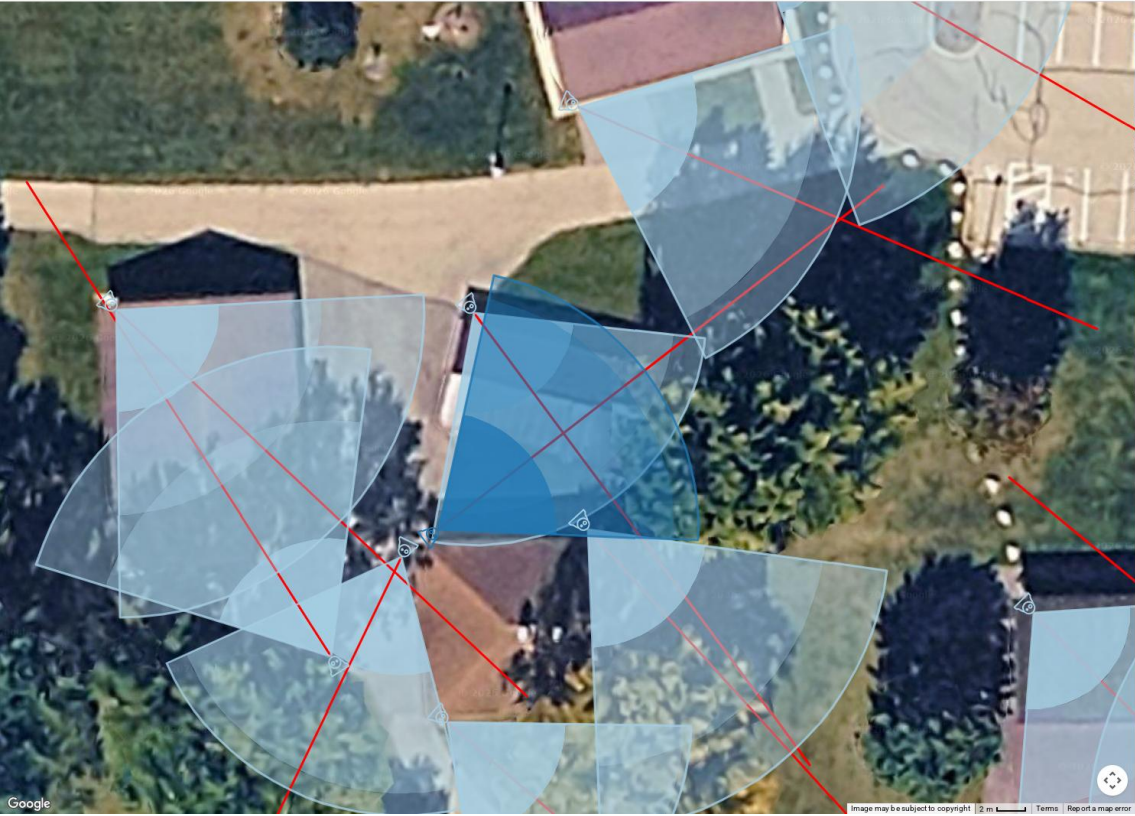
Camera 3



Model: Alibi ALI-XT81-UZAI Resolution: 4K

HAoV: 80° Distance: 61ft Width: 84.6ft PPF: 45.4

Imager: 1/2.8" Focal Length: 3.85mm Camera Height: 10.00ft Tilt: -22.50° Scene Height: 10.00ft





Day - Ideal Dark With IR



45.4 ppf
61 ft
Away



JFM-8620

Warning: results may vary depending on light and camera

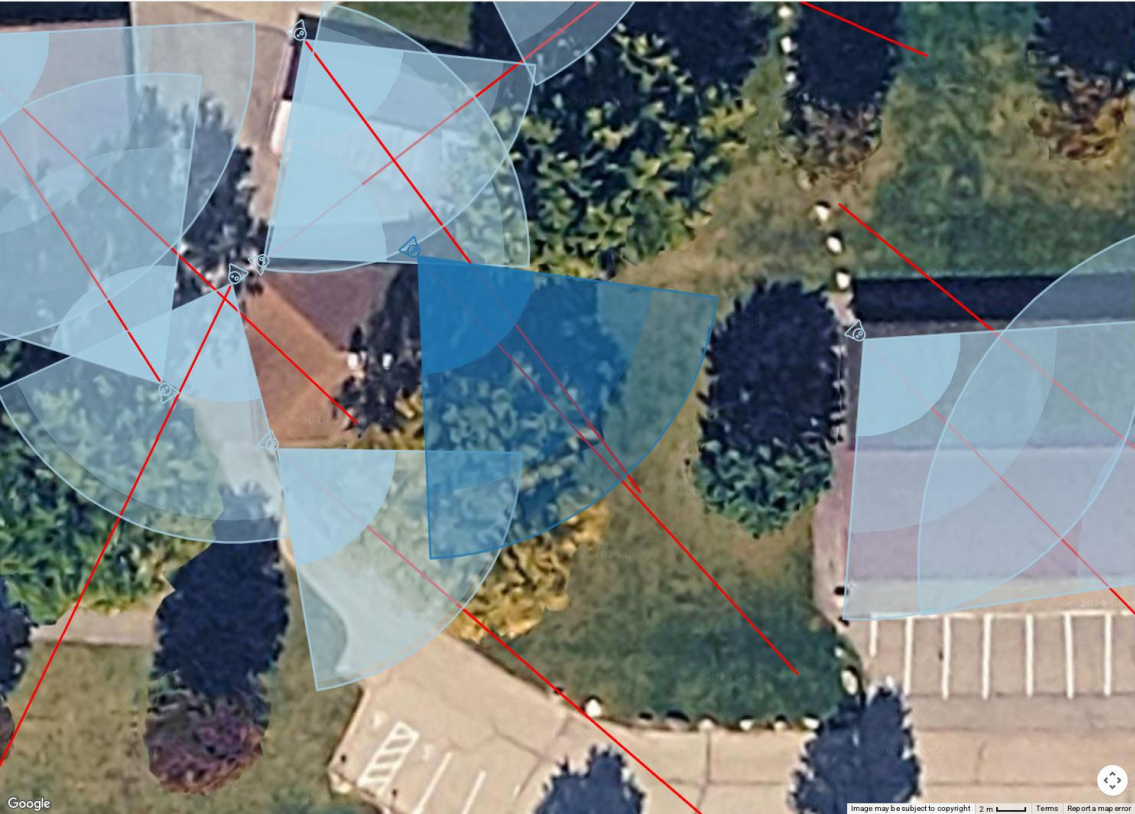
Camera 4



Model: Alibi ALI-XT81-UZAI Resolution: 4K

HAoV: 80° Distance: 70ft Width: 98.1ft PPF: 39.1

Imager: 1/2.8" Focal Length: 3.85mm Camera Height: 10.00ft Tilt: -22.50° Scene Height: 10.00ft





Day - Ideal Dark With IR



39.1 ppf
70 ft
Away



Warning: results may vary depending on light and camera

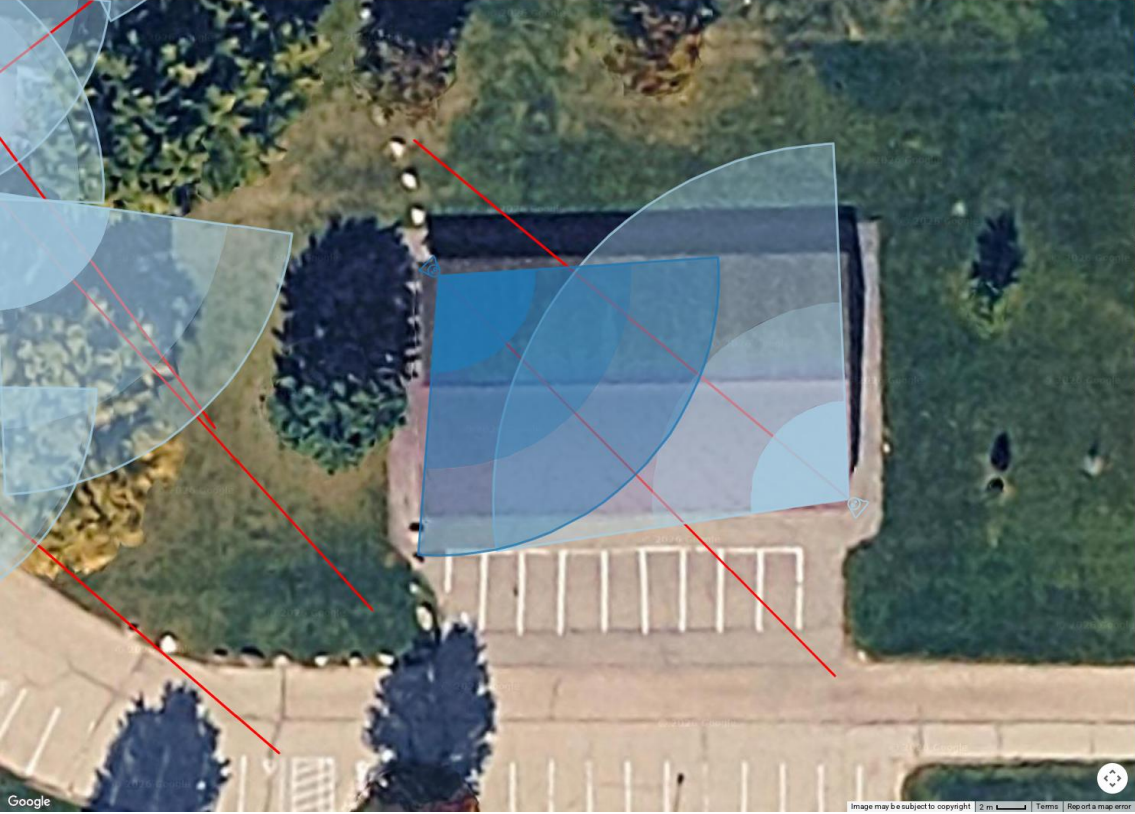
Camera 5



Model: Alibi ALI-XT81-UZAI Resolution: 4K

HAoV: 98° Distance: 65ft Width: 111.4ft PPF: 34.5

Imager: 1/2.8" Focal Length: 2.81mm Camera Height: 10.00ft Tilt: -27.53° Scene Height: 10.00ft





Day - Ideal Dark With IR

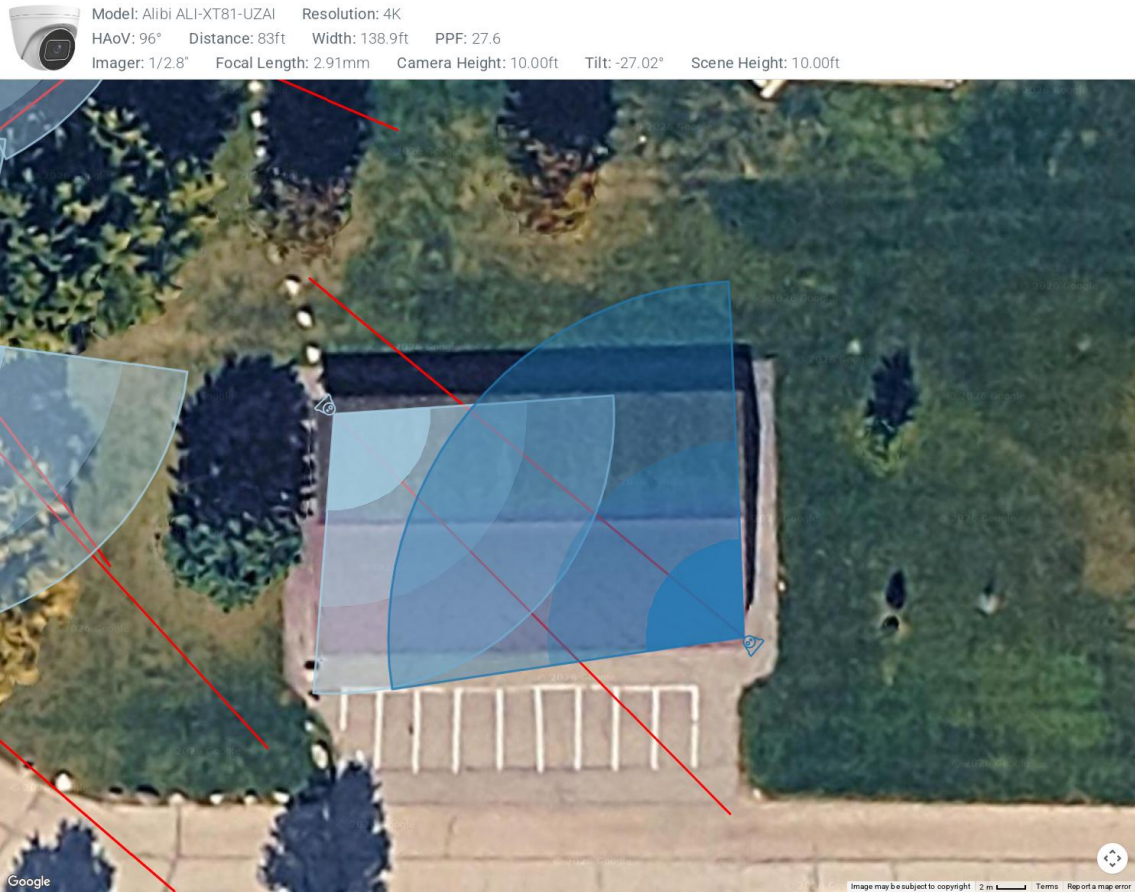


34.5 ppf
65 ft
Away

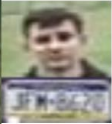


Warning: results may vary depending on light and camera

Camera 6



Day - Ideal Dark With IR

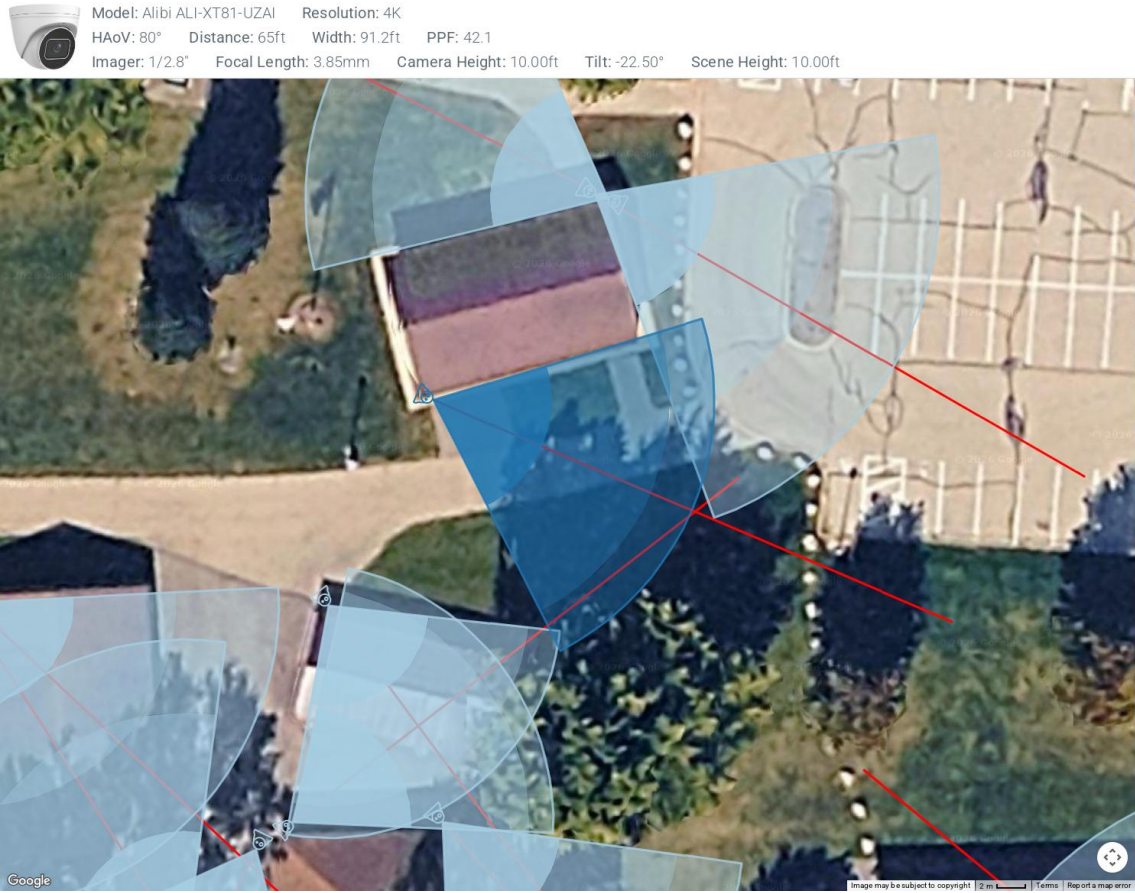


27.6 ppf
83 ft
Away



Warning: results may vary depending on light and camera

Camera 7



Day - Ideal Dark With IR



42.1 ppf
65 ft
Away



Warning: results may vary depending on light and camera

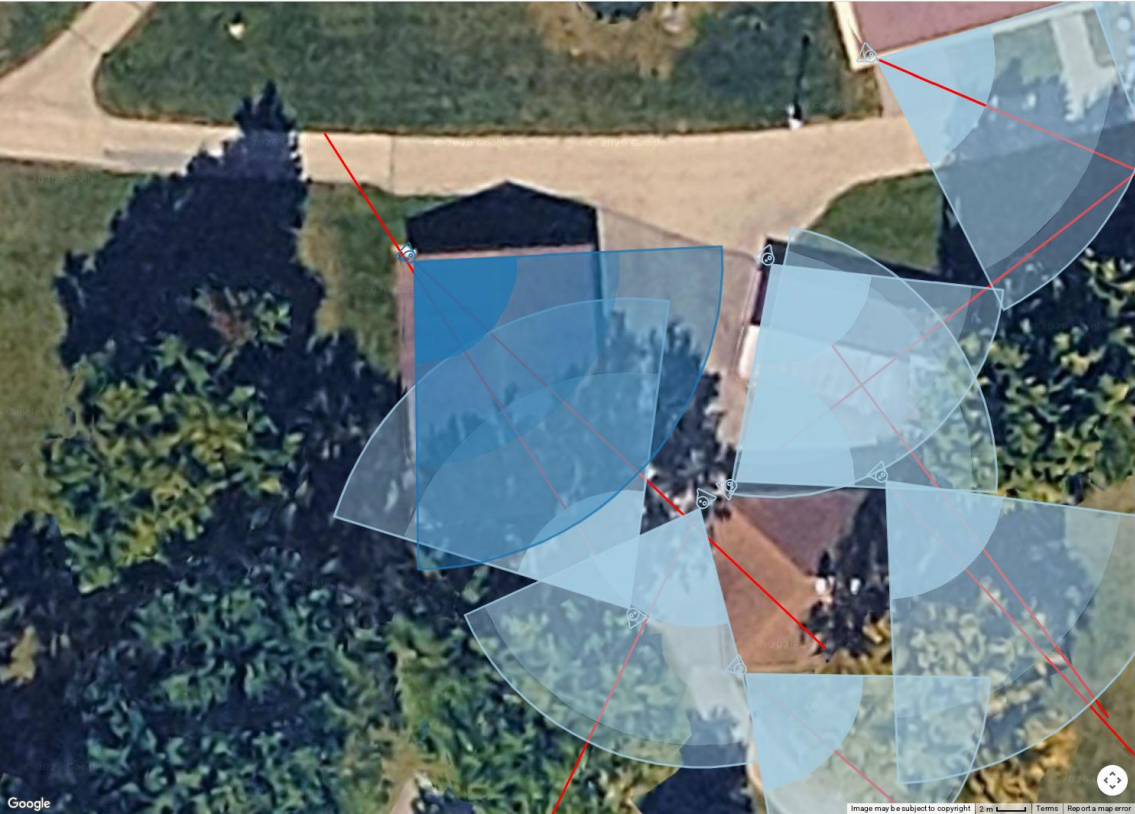
Camera 8



Model: Alibi ALI-XT81-UZAI Resolution: 4K

HAoV: 92° Distance: 72ft Width: 115.3ft PPF: 33.3

Imager: 1/2.8" Focal Length: 3.11mm Camera Height: 10.00ft Tilt: -25.90° Scene Height: 10.00ft





Day - Ideal Dark With IR



33.3 ppf
72 ft
Away



Warning: results may vary depending on light and camera

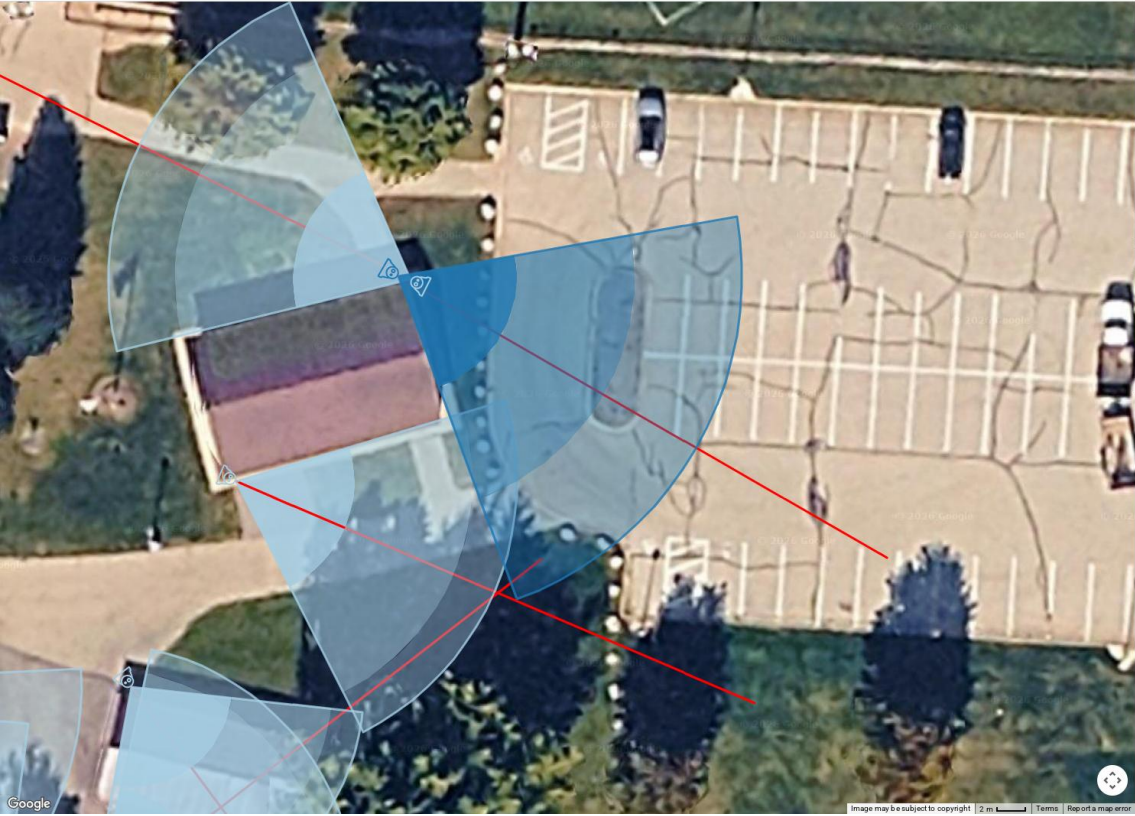
Camera 9



Model: Alibi ALI-XT81-UZAI Resolution: 4K

HAoV: 80° Distance: 80ft Width: 111.7ft PPF: 34.4

Imager: 1/2.8" Focal Length: 3.85mm Camera Height: 10.00ft Tilt: -22.50° Scene Height: 10.00ft





Day - Ideal Dark With IR



34.4 ppf
80 ft
Away



Warning: results may vary depending on light and camera

Camera 10



Model: Alibi ALI-XT81-UZAI

Resolution: 4K

HAoV: 94°

Distance: 54ft

Width: 89.0ft

PPF: 43.1

Imager: 1/2.8"

Focal Length: 3.00mm

Camera Height: 10.00ft

Tilt: -26.48°

Scene Height: 10.00ft





Day - Ideal

Dark With IR



43.1 ppf

54 ft

Away



JFM-8620

Warning: results may vary depending on light and camera

Camera 11



Model: Alibi ALI-XT81-UZAI

Resolution: 4K

HAoV: 80°

Distance: 71ft

Width: 98.5ft

PPF: 39.0

Imager: 1/2.8"

Focal Length: 3.85mm

Camera Height: 10.00ft

Tilt: -22.50°

Scene Height: 10.00ft



Day - Ideal

Dark With IR



39.0 ppf

71 ft

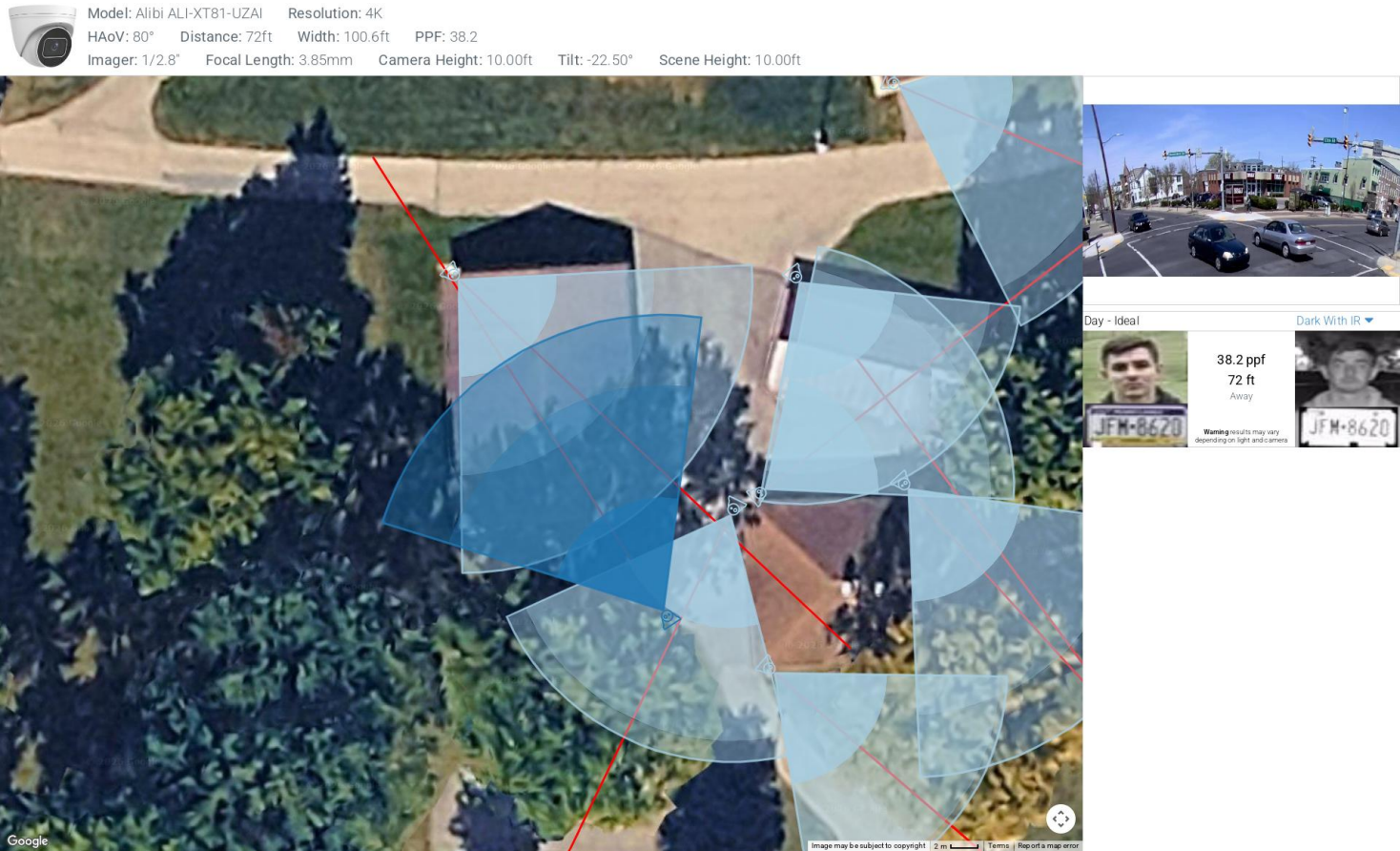
Away



JFM-8620

Warning: results may vary depending on light and camera

Camera 12



This presentation is an output of the IPVM Designer / Calculator but is the work product of the individual who created it. IPVM does not guarantee nor warranty the work therein nor its implementation. Issues that may impact actual performance include but are not limited to lighting conditions, lens quality, and compression level.

VIGILANT PERFORMANCE SERIES


Meets federal government technical requirements

Alibi Vigilant 8MP 98 Feet IllumiNite-IR Starlight+ IntelliSearch Vandal IP Varifocal Turret Camera w/Built-in Mic and Speaker

Key Features:

- 8MP high-resolution 3840 x 2160 @ 30fps
- 2.8-12mm @ F1.2
- 111.5 to 54.1 degrees horizontal FOV to capture large areas
- Smart IR up to 98 feet nighttime viewing
- Color Attribute Collection
- IntelliSearch Color Match Technology
- Starlight+ technology - Color: 0.0005 Lux, 0 Lux with IR
- 130dB True Wide Dynamic Range (WDR)
- Supports red & blue warning lights for Active Deterrence
- Built-in mic and speaker
- Audio I/O 1 in 1 out; Alarm 1 in/1 out
- Micro SD, up to 512 GB
- Supports Ultra 265, H.265, H.264, and MJPEG
- ANR, NAS(NFS) Network Storage
- IP67 weather-resistant rating
- IK10 vandal resistant
- NDAA Compliant
- One-click Cloud firmware updating

Specifications

Camera	
Max Resolution	8 MP
Sensor	1/1.8" CMOS
Min. Illumination	Color: 0.0005 Lux (F1.0, AGC ON)
Day/Night	IR-cut filter with auto switch (ICR)
Shutter	Auto/Manual, 1 to 1/100000 s
Adjustment Angle	Pan: 0° to 360°, Tilt: 0° to 75°, Rotate: 0° to 360°
S/N	> 56 dB
WDR	130 dB

Lens	
Focal Length	2.8 to 12 mm
Iris Type	Fixed
Iris	F1.2
Field of View (H)	111.5° to 54.1°
Field of View (V)	60.2° to 30.6°
Field of View (D)	128.7° to 61.9°
Lens Type	Motorized
DORI	
DORI Distance (Lens)	2.8 to 12 mm
DORI Distance (Detect)	63.0 m to 270.0 m (206.7 ft. to 885.8 ft)
DORI Distance (Observe)	25.2 m to 108.0 m (82.7 ft. to 354.3 ft)
DORI Distance (Recognize)	12.6 m to 54.0 m (41.3 ft. to 177.2 ft)
DORI Distance (Identify)	6.3 m to 27.0 m (20.7 ft. to 88.6 ft)
Illuminator	
Supplemental Light	Dual light
Illumination Distance (IR)	30 m (98.4 ft)
Illumination Distance (Warm Light)	30 m (98.4 ft)
IR On/Off Control	Auto/Manual
Wavelength	850 nm
Light On/Off Control	Auto/Manual
Video	
Video Compression	Ultra 265, H.265, H.264, MJPEG
H.264 Code Profile	Baseline profile, Main profile, High profile
Frame Rate-Main Stream	8 MP (3840 × 2160), max. 30 fps; 5 MP (3072 × 1728), max. 30 fps; 4 MP (2560 × 1440), max. 30 fps; 1080P (1920 × 1080), max. 30 fps; 720P (1280 × 720), max. 30 fps
Frame Rate-Sub Stream	1080P (1920 × 1080), max. 30 fps; 720P (1280 × 720), max. 30 fps; D1 (720 × 576), max. 30 fps; 640 × 360, max. 30 fps; 2CIF (704 × 288), max. 30 fps; CIF (352 × 288), max. 30 fps
Frame Rate-Third Stream	D1 (720 × 576), max. 30 fps; 640 × 360, max. 30 fps; 2CIF (704 × 288), max. 30 fps; CIF (352 × 288), max. 30 fps
Video Bit Rate	128 Kbps to 16 Mbps
U-code	Support
OSD	Up to 8 OSDs
Privacy Mask	Up to 4 areas
ROI	Support
Video Stream	Triple streams
Image	
White Balance	Auto, Outdoor, Fine tune, Sodium lamp, Locked, Auto2
Digital Noise Reduction	2D/3D DNR
Smart Illumination	Support
Auto Scene Match (ASM)	Support
Flip	Normal, Flip vertical, Flip horizontal, 180°, 90° Clockwise, 90° Anti-clockwise
Dewarping	N/A
HLC	Support
BLC	Support
Defog	Digital defog

Intelligent	
Smart Intrusion Prevention	Cross line detection, intrusion detection, enter area detection, leave area detection (support false alarm filtering and the classification of human, non-motor vehicle and vehicle)
Statistical Analysis	N/A
People Counting	Support people flow counting and crowd density detection
Attribute Collection	SIP with color retrieval
Events	
Basic Detection	Motion detection, Ultra motion detection, Tampering alarm, Audio detection, Object removed, Object Left Behind
General Function	Watermark, IP address filtering, Access policy, ARP protection, RTSP authentication, User authentication, HTTP authentication, Alarm input, Alarm output
Audio	
Audio Compression	G.711U, G.711A
Audio Bitrate	64 Kbps
Two-way Audio	Support
Suppression	Support
Sampling Rate	8 kHz
Storage	
Edge Storage	MicroSD, up to 512 GB
Network Storage	ANR, NAS (NFS)
Network	
Protocols	IPv4, IPv6, IGMP, ICMP, ARP, TCP, UDP, DHCP, PPPoE, RTP, RTSP, RTCP, RTMP, DNS, DDNS, NTP, UPnP, HTTP, HTTPS, SMTP, 802.1x, SNMP, QoS, SSL/TLS, SSH
Compatible Integration	ONVIF (Profile S, Profile G, Profile T, Profile M), API, SDK
User/Host	Up to 32 users. 3 user levels: administrator, common user and operator
Client	Alibi Vigilant CMS, APP
Web Browser	Plug-in required live view: IE 10+, Chrome 45+, Firefox 52+, Edge 79+, Plug-in free live view: Chrome 57+, Firefox 58+, Edge 16+
Interface	
Audio I/O	1 Input: impedance 35 kΩ, amplitude 2 V [p-p], 1 Output: impedance 600 Ω, amplitude 2 V [p-p]
Alarm I/O	1/1
Serial Port	N/A
Built-in Mic	Built-in dual-mic
Built-in Speaker	Support
WIFI	N/A
Network	1 × RJ45 10 M/100 M Base-TX Ethernet
Video Output	N/A
Certification	
EMC	CE-EMC (EN 55032, EN 61000-3-3, EN IEC 61000-3-2, EN 50130-4)
	FCC (FCC 47 CFR part15 B)
Safety	CE-LVD (EN 62368-1)
	UL/CUL (UL 62368-1, CAN/CSA C22.2 No. 62368-1)
Environment	CE-RoHS (2011/65/EU ; (EU) 2015/863) ; WEEE (2012/19/EU)
Protection	IP67 (IEC 60529)
	IK10 (IEC 62262)
	NEMA 4X

General	
Power	DC 12 V±25%, PoE (IEEE 802.3af)
Power Consumption	Max. 7.0 W
Power Interface	Ø5.5 mm coaxial power plug
Dimensions	Ø128.7 mm × 110.3 mm (Ø5.1" × 4.3") (Ø × H)
Weight	0.99 kg (2.18 lb)
Material	Metal
Working Environment	-40 to 60C degrees (-40 to 140F), Humidity: ≤ 95% RH (non-condensing)
Storage Environment	-40 to 60C degrees (-40 to 140F), Humidity: ≤ 95% RH (non-condensing)
Surge Protection	4 KV
Reset Button	Support
Web Client Language	20 Languages: Traditional Chinese, English, Simplified Chinese, Polish, German, Russian, French, Korean, Dutch, Czech, Portuguese (Europe), Portuguese (Brazil), Japanese, Thai, Turkish, Spanish (Latin America), Spanish (Europe), Hungarian, Italian, Vietnamese

Accessories

ALI-JB03-H-IN-V2

Junction Box for Metal Turret Camera
(Support wiring from behind)



ALI-A01-IN

Waterproof Cable Gland



ALI-UP06-C-IN-V2

Pole Mounting Bracket for Bullet Junction Box Only



ALI-WM03-B-IN-V2

Wall Mounting Assembling
Bracket for 3 Inch Hemisphere



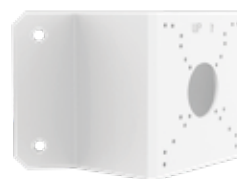
ALI-JB07/WM03-F-IN-V2

Wall Mounting Assembling
Bracket with Back Hole for
3 Inch Hemisphere

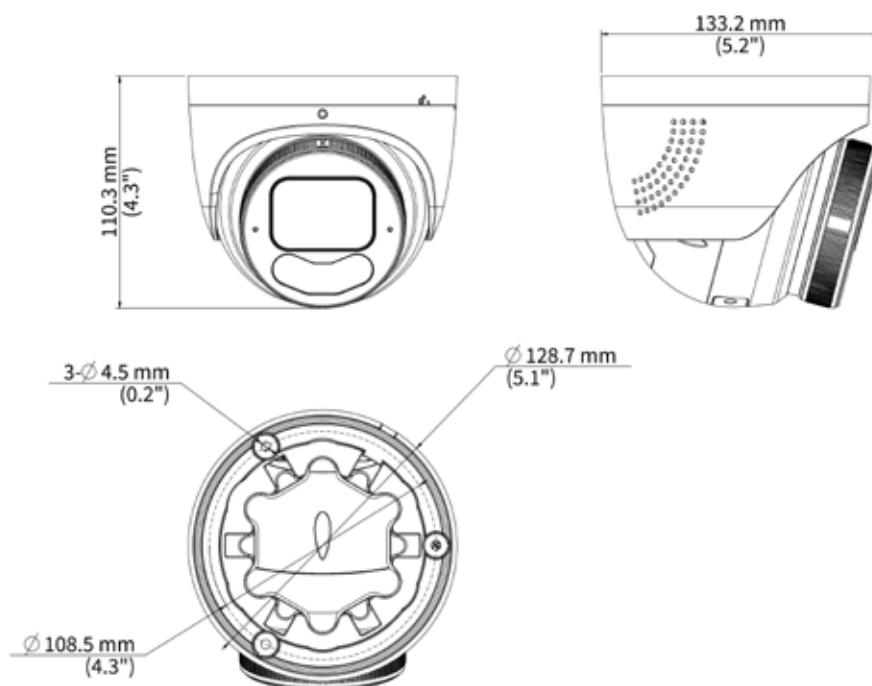


ALI-UC08-C-V2

Bullet&Dome Corner Mounting
Bracket



Dimensions





STAFF MEMO

Village of Jackson Public Works

To: Brian Heckendorf, Village President
Jen Heidtke, Village Administrator

CC: Board of Public Works; Budget and Finance; Village Board

From: Jack Straehler, Director of Public Works

Subject: Proposal Review - Hickory Lane Park Security Cameras - Pros4 Technology in the Amount of \$12,800.87

Meeting Date: May 26, 2026 – Board of Public Works

Background and Analysis:

This memo is to inform the Board of a proposal received from Pros4 Technology for the installation of security cameras at Hickory Lane Park.

During the 2026 budgeting process, the Board allocated and approved funding in the amount of \$45,000.00 for this project. The proposal submitted by Pros4 Technology totals \$12,800.87 and includes all necessary parts and labor for the installation of the security camera system.

In addition, a proposal was received from Midwest Fiber Network in the amount of \$21,300.00 for the fiber infrastructure improvements necessary to support the project. The total cost to upfit Hickory Lane Park with fiber and security cameras is \$34,100.87.

The combined proposals are within the amount budgeted for the project. Therefore, it is my recommendation that the Village move forward with the proposal from Pros4 Technology for the installation of security cameras at Hickory Lane Park.

Let me know if you have any questions.

JS

Recommendation:

Board of Public Works recommends the Budget and Finance Committee and Village Board approve the proposal from Pros4 Technology in the amount of \$12,800.87.



We have prepared a quote for you

VOJ Hickory Park Cameras

Quote # 001006
Version 2



Prepared for:

Village of Jackson Public Works

Jack Strahler
jack.strahler@villageofjacksonwi.gov

Prepared by:

Pros 4 Technology

David Becker
david.becker@pros4tech.com

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Alibi Vigilant Junction box for Metal Turret Camera 		\$18.26	7	\$127.82
Hanwha 4K Network Camera - Color - Bullet - White - 229.66 ft Infrared Night Vision - H.264, H.265, MJPEG, H.264H, H.264M, H.265M, H.265H - 3840 x 2160 - 6.91 mm- 214.70 mm Varifocal Lens - 31x Optical - 30 fps - CMOS - Gigabit Ethernet - USB - 		\$2,181.54	1	\$2,181.54
Steel Wall Box 6 x 16 x 12in Pebble Gray Bracket Mount IP66 		\$115.00	1	\$115.00
1U Rack Shelf 		\$49.00	1	\$49.00
Zyxel GS1900-10HP 8-port PoE+ with [2] Gigabit SFP slots 		\$219.00	2	\$438.00
The SXTsq 5 ac is a compact and lightweight outdoor 5Ghz 802.11ac wireless device with an integrated antenna, perfect for point-to-point links or as a CPE unit. The device includes one 10/100/1000 Mbit Ethernet port to fully utilize speeds that 802.11ac p 		\$80.00	2	\$160.00
DW Spectrum Recording Licenses - 4 Camera Pack 		\$435.54	2	\$871.08

Products

Description	Price	Qty	Ext. Price
Wire and Supplies	\$694.00	1	\$694.00
Subtotal:			\$9,000.87

Services

Description	Price	Qty	Ext. Price
Wiring & Install Labor	\$2,800.00	1	\$2,800.00
Programming and Setup Labor	\$1,000.00	1	\$1,000.00
Subtotal:			\$3,800.00



VOJ Hickory Park Cameras

Quote Information:

Quote #: 001006

Version: 2

Delivery Date: 05/13/2026

Expiration Date: 05/27/2026

Prepared for:

Village of Jackson Public Works

W194N16660 Eagle Drive

Jackson, WI 53037

Jack Straehler

(262) 677-9001

jack.straehler@villageofjacksonwi.gov

Prepared by:



Pros 4 Technology

David Becker

920-400-1279

david.becker@pros4tech.com

Quote Summary

Description	Amount
Products	\$9,000.87
Services	\$3,800.00
Total:	\$12,800.87

Sales Tax will be added when applicable, hardware will be billed before ordering, labor will be billed after completion, prices and specifications subject to change. Although we strive to be as accurate as possible, this estimate is an approximation and is not guaranteed. The estimate is based on information provided from the client regarding project requirements and what we could see during the initial walk through. Actual costs may change once the project starts due to unforeseen circumstances, any need for changes, or any changes requested by the client. Prior to any changes of cost, the client will be notified.

Pros 4 Technology

Village of Jackson Public Works

Signature: _____



Name: David Becker

Title: Director of Operations

Date: 05/13/2026

Signature: _____

Name: Jack Straehler

Date: _____

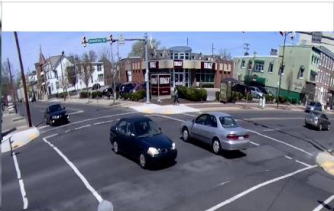


Overview



Camera 1

Model: Alibi ALI-XT81-UZAI Resolution: 4K
HxV: 76° Distance: 92ft Width: 121.6ft PPF: 31.6
Imager: 1/2.8" Focal Length: 4.15mm Camera Height: 10.00ft Tilt: -21.33° Scene Height: 10.00ft



Day - Ideal

Dark With IR



31.6 ppf
92 ft
Away



JFM-8620

Warning: results may vary depending on light and camera

Camera 2



Model: Alibi ALI-XT81-UZAI Resolution: 4K

HAoV: 79° Distance: 74ft Width: 102.9ft PPF: 37.3

Imager: 1/2.8" Focal Length: 3.90mm Camera Height: 10.00ft Tilt: -22.31° Scene Height: 10.00ft





Day - Ideal Dark With IR



37.3 ppf
74 ft
Away



Warning: results may vary depending on light and camera

Camera 3



Model: Alibi ALI-XT81-UZAI Resolution: 4K

HAoV: 80° Distance: 71ft Width: 98.7ft PPF: 38.9

Imager: 1/2.8" Focal Length: 3.85mm Camera Height: 10.00ft Tilt: -22.50° Scene Height: 10.00ft





Day - Ideal Dark With IR



38.9 ppf
71 ft
Away



Warning: results may vary depending on light and camera

Camera 4



Model: Alibi ALI-XT81-UZAI Resolution: 4K

HAoV: 80° Distance: 52ft Width: 72.0ft PPF: 53.3

Imager: 1/2.8" Focal Length: 3.85mm Camera Height: 10.00ft Tilt: -22.50° Scene Height: 10.00ft



Day - Ideal

Dark With IR



53.3 ppf
52 ft
Away



Warning: results may vary depending on light and camera

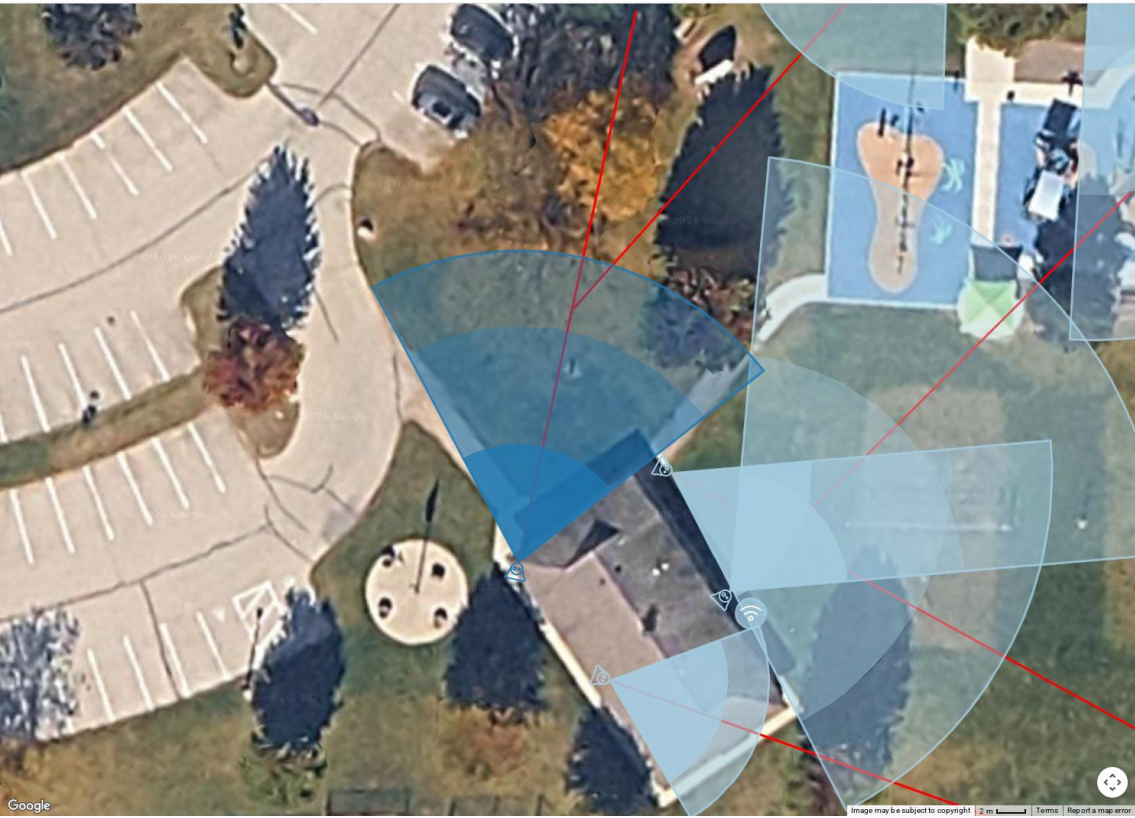
Camera 5



Model: Alibi ALI-XT81-UZAI Resolution: 4K

HAoV: 80° Distance: 73ft Width: 101.3ft PPF: 37.9

Imager: 1/2.8" Focal Length: 3.85mm Camera Height: 10.00ft Tilt: -22.50° Scene Height: 10.00ft



Day - Ideal

Dark With IR



37.9 ppf
73 ft
Away



Warning: results may vary depending on light and camera

Camera 6



Model: Alibi ALI-XT81-UZAI Resolution: 4K

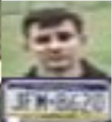
HAoV: 80° Distance: 101ft Width: 141.7ft PPF: 27.1

Imager: 1/2.8" Focal Length: 3.85mm Camera Height: 10.00ft Tilt: -22.50° Scene Height: 10.00ft





Day - Ideal Dark With IR



27.1 ppf
101 ft
Away



Warning: results may vary depending on light and camera

Camera 7



Model: Alibi ALI-XT81-UZAI Resolution: 4K

HAoV: 68° Distance: 89ft Width: 104.4ft PPF: 36.8

Imager: 1/2.8" Focal Length: 4.83mm Camera Height: 10.00ft Tilt: -19.00° Scene Height: 10.00ft





Day - Ideal Dark With IR



36.8 ppf
89 ft
Away

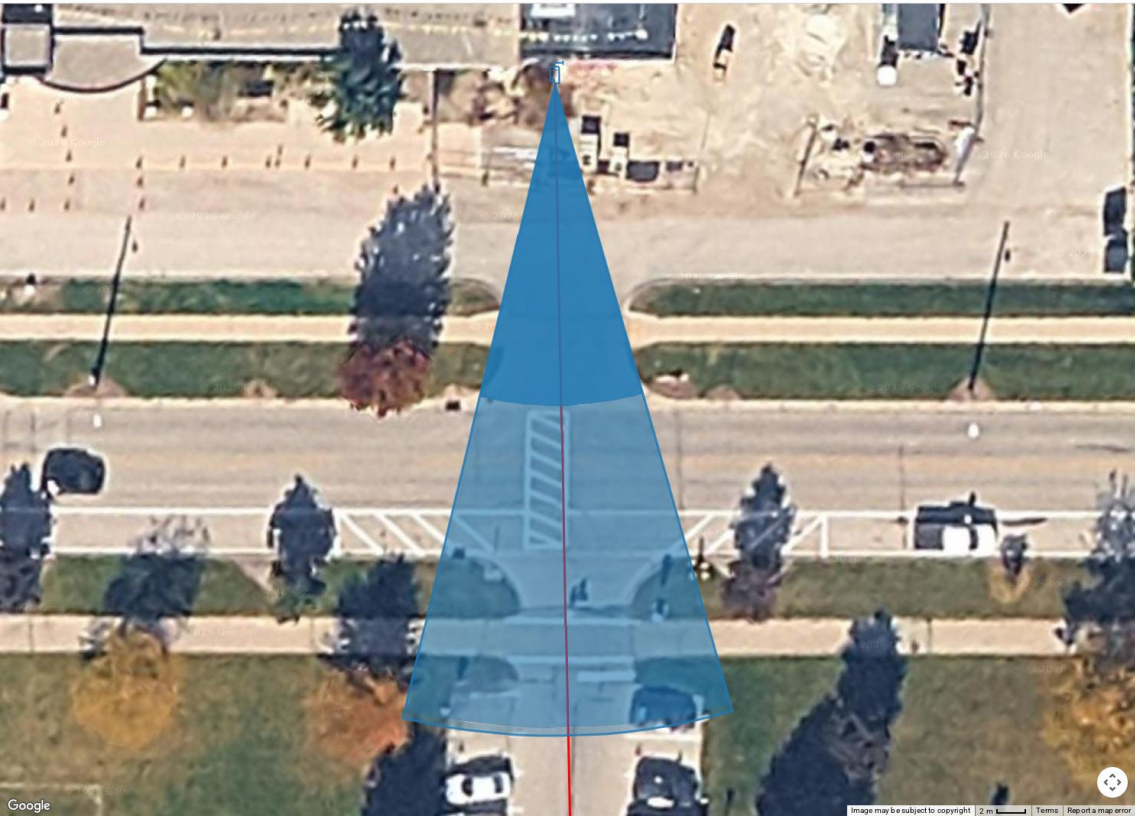


Warning: results may vary depending on light and camera

Camera 8

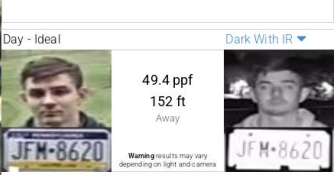


Model: Hanwha PNO-A9311R Resolution: 4K
H AoV: 29° Distance: 152ft Width: 77.8ft PPF: 49.4
Imager: 1/1.8" Focal Length: 6.91 - 214.7mm Camera Height: 10.00ft Tilt: -8.25° Scene Height: 10.00ft





Day - Ideal



Dark With IR

49.4 ppf
152 ft
Away

Warning: results may vary depending on light and camera

Camera 9

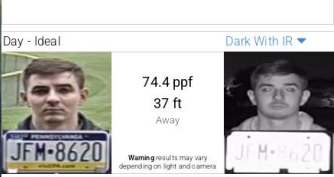


Model: Alibi ALI-XT81-UZAI Resolution: 4K
H AoV: 80° Distance: 37ft Width: 51.6ft PPF: 74.4
Imager: 1/2.8" Focal Length: 3.85mm Camera Height: 10.00ft Tilt: -22.50° Scene Height: 10.00ft





Day - Ideal



Dark With IR

74.4 ppf
37 ft
Away

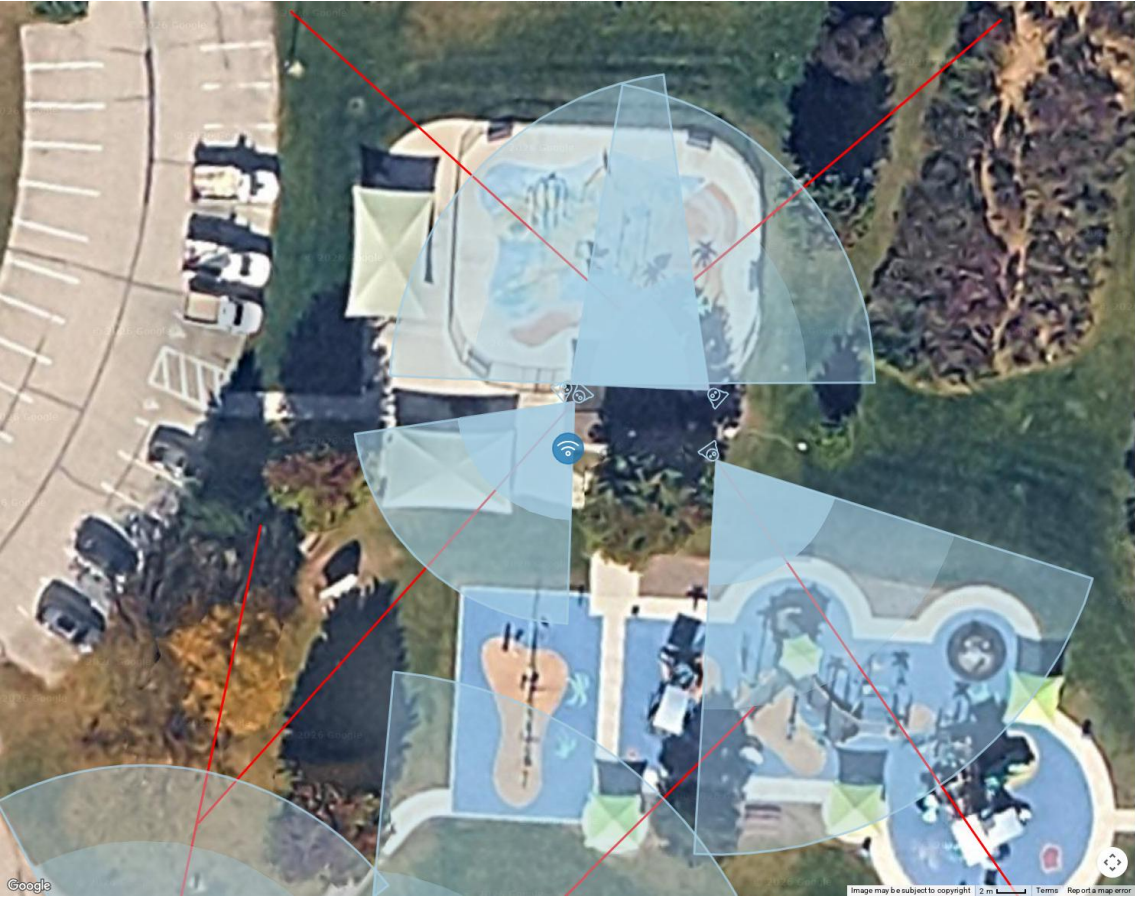
Warning: results may vary depending on light and camera

Wireless Point to Point



Cable Calculations:
No connection
Manufacturer:
Model:
Notes:

Wireless Access Point 2



Cable Calculations:
No connection
Manufacturer:
Model:
Notes:

This presentation is an output of the IPVMM Designer / Calculator but is the work product of the individual who created it. IPVMM does not guarantee nor warranty the work therein nor its implementation. Issues that may impact actual performance include but are not limited to lighting conditions, lens quality, and compression level.

VIGILANT PERFORMANCE SERIES


Meets federal government technical requirements

Alibi Vigilant 8MP 98 Feet IllumiNite-IR Starlight+ IntelliSearch Vandal IP Varifocal Turret Camera w/Built-in Mic and Speaker

Key Features:

- 8MP high-resolution 3840 x 2160 @ 30fps
- 2.8-12mm @ F1.2
- 111.5 to 54.1 degrees horizontal FOV to capture large areas
- Smart IR up to 98 feet nighttime viewing
- Color Attribute Collection
- IntelliSearch Color Match Technology
- Starlight+ technology - Color: 0.0005 Lux, 0 Lux with IR
- 130dB True Wide Dynamic Range (WDR)
- Supports red & blue warning lights for Active Deterrence
- Built-in mic and speaker
- Audio I/O 1 in 1 out; Alarm 1 in/1 out
- Micro SD, up to 512 GB
- Supports Ultra 265, H.265, H.264, and MJPEG
- ANR, NAS(NFS) Network Storage
- IP67 weather-resistant rating
- IK10 vandal resistant
- NDAA Compliant
- One-click Cloud firmware updating

Specifications

Camera	
Max Resolution	8 MP
Sensor	1/1.8" CMOS
Min. Illumination	Color: 0.0005 Lux (F1.0, AGC ON)
Day/Night	IR-cut filter with auto switch (ICR)
Shutter	Auto/Manual, 1 to 1/100000 s
Adjustment Angle	Pan: 0° to 360°, Tilt: 0° to 75°, Rotate: 0° to 360°
S/N	> 56 dB
WDR	130 dB

Lens	
Focal Length	2.8 to 12 mm
Iris Type	Fixed
Iris	F1.2
Field of View (H)	111.5° to 54.1°
Field of View (V)	60.2° to 30.6°
Field of View (D)	128.7° to 61.9°
Lens Type	Motorized
DORI	
DORI Distance (Lens)	2.8 to 12 mm
DORI Distance (Detect)	63.0 m to 270.0 m (206.7 ft. to 885.8 ft)
DORI Distance (Observe)	25.2 m to 108.0 m (82.7 ft. to 354.3 ft)
DORI Distance (Recognize)	12.6 m to 54.0 m (41.3 ft. to 177.2 ft)
DORI Distance (Identify)	6.3 m to 27.0 m (20.7 ft. to 88.6 ft)
Illuminator	
Supplemental Light	Dual light
Illumination Distance (IR)	30 m (98.4 ft)
Illumination Distance (Warm Light)	30 m (98.4 ft)
IR On/Off Control	Auto/Manual
Wavelength	850 nm
Light On/Off Control	Auto/Manual
Video	
Video Compression	Ultra 265, H.265, H.264, MJPEG
H.264 Code Profile	Baseline profile, Main profile, High profile
Frame Rate-Main Stream	8 MP (3840 × 2160), max. 30 fps; 5 MP (3072 × 1728), max. 30 fps; 4 MP (2560 × 1440), max. 30 fps; 1080P (1920 × 1080), max. 30 fps; 720P (1280 × 720), max. 30 fps
Frame Rate-Sub Stream	1080P (1920 × 1080), max. 30 fps; 720P (1280 × 720), max. 30 fps; D1 (720 × 576), max. 30 fps; 640 × 360, max. 30 fps; 2CIF (704 × 288), max. 30 fps; CIF (352 × 288), max. 30 fps
Frame Rate-Third Stream	D1 (720 × 576), max. 30 fps; 640 × 360, max. 30 fps; 2CIF (704 × 288), max. 30 fps; CIF (352 × 288), max. 30 fps
Video Bit Rate	128 Kbps to 16 Mbps
U-code	Support
OSD	Up to 8 OSDs
Privacy Mask	Up to 4 areas
ROI	Support
Video Stream	Triple streams
Image	
White Balance	Auto, Outdoor, Fine tune, Sodium lamp, Locked, Auto2
Digital Noise Reduction	2D/3D DNR
Smart Illumination	Support
Auto Scene Match (ASM)	Support
Flip	Normal, Flip vertical, Flip horizontal, 180°, 90° Clockwise, 90° Anti-clockwise
Dewarping	N/A
HLC	Support
BLC	Support
Defog	Digital defog

Intelligent	
Smart Intrusion Prevention	Cross line detection, intrusion detection, enter area detection, leave area detection (support false alarm filtering and the classification of human, non-motor vehicle and vehicle)
Statistical Analysis	N/A
People Counting	Support people flow counting and crowd density detection
Attribute Collection	SIP with color retrieval
Events	
Basic Detection	Motion detection, Ultra motion detection, Tampering alarm, Audio detection, Object removed, Object Left Behind
General Function	Watermark, IP address filtering, Access policy, ARP protection, RTSP authentication, User authentication, HTTP authentication, Alarm input, Alarm output
Audio	
Audio Compression	G.711U, G.711A
Audio Bitrate	64 Kbps
Two-way Audio	Support
Suppression	Support
Sampling Rate	8 kHz
Storage	
Edge Storage	MicroSD, up to 512 GB
Network Storage	ANR, NAS (NFS)
Network	
Protocols	IPv4, IPv6, IGMP, ICMP, ARP, TCP, UDP, DHCP, PPPoE, RTP, RTSP, RTCP, RTMP, DNS, DDNS, NTP, UPnP, HTTP, HTTPS, SMTP, 802.1x, SNMP, QoS, SSL/TLS, SSH
Compatible Integration	ONVIF (Profile S, Profile G, Profile T, Profile M), API, SDK
User/Host	Up to 32 users. 3 user levels: administrator, common user and operator
Client	Alibi Vigilant CMS, APP
Web Browser	Plug-in required live view: IE 10+, Chrome 45+, Firefox 52+, Edge 79+, Plug-in free live view: Chrome 57+, Firefox 58+, Edge 16+
Interface	
Audio I/O	1 Input: impedance 35 k Ω , amplitude 2 V [p-p], 1 Output: impedance 600 Ω , amplitude 2 V [p-p]
Alarm I/O	1/1
Serial Port	N/A
Built-in Mic	Built-in dual-mic
Built-in Speaker	Support
WIFI	N/A
Network	1 $\times$ RJ45 10 M/100 M Base-TX Ethernet
Video Output	N/A
Certification	
EMC	CE-EMC (EN 55032, EN 61000-3-3, EN IEC 61000-3-2, EN 50130-4)
	FCC (FCC 47 CFR part15 B)
Safety	CE-LVD (EN 62368-1)
	UL/CUL (UL 62368-1, CAN/CSA C22.2 No. 62368-1)
Environment	CE-RoHS (2011/65/EU ; (EU) 2015/863) ; WEEE (2012/19/EU)
Protection	IP67 (IEC 60529)
	IK10 (IEC 62262)
	NEMA 4X

General	
Power	DC 12 V $\pm$ 25%, PoE (IEEE 802.3af)
Power Consumption	Max. 7.0 W
Power Interface	Ø5.5 mm coaxial power plug
Dimensions	Ø128.7 mm × 110.3 mm (Ø5.1" × 4.3") (Ø × H)
Weight	0.99 kg (2.18 lb)
Material	Metal
Working Environment	-40 to 60C degrees (-40 to 140F), Humidity: ≤ 95% RH (non-condensing)
Storage Environment	-40 to 60C degrees (-40 to 140F), Humidity: ≤ 95% RH (non-condensing)
Surge Protection	4 KV
Reset Button	Support
Web Client Language	20 Languages: Traditional Chinese, English, Simplified Chinese, Polish, German, Russian, French, Korean, Dutch, Czech, Portuguese (Europe), Portuguese (Brazil), Japanese, Thai, Turkish, Spanish (Latin America), Spanish (Europe), Hungarian, Italian, Vietnamese

Accessories

ALI-JB03-H-IN-V2

Junction Box for Metal Turret Camera
(Support wiring from behind)



ALI-A01-IN

Waterproof Cable Gland



ALI-UP06-C-IN-V2

Pole Mounting Bracket for Bullet Junction Box Only



ALI-WM03-B-IN-V2

Wall Mounting Assembling
Bracket for 3 Inch Hemisphere



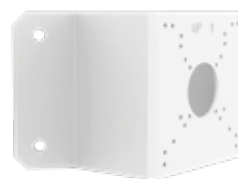
ALI-JB07/WM03-F-IN-V2

Wall Mounting Assembling
Bracket with Back Hole for
3 Inch Hemisphere

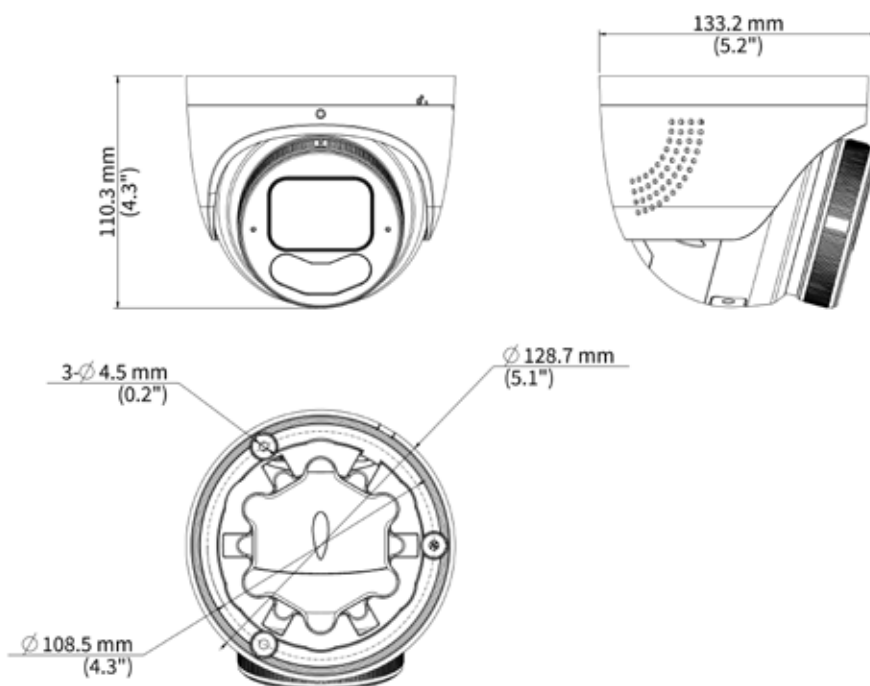


ALI-UC08-C-V2

Bullet&Dome Corner Mounting
Bracket



Dimensions





MEMO

TO: Brian Heckendorf, Village President; Budget and Finance Committee

FROM: Jen Heidtke, Village Administrator; Darlene Smith, Village Treasurer

CC: Ehlers Financial Advisors Brian Roemer and Ariana Schmidt

RE: Discussion of Schedule for FMP Update and Preparing the 2027 Village Budget

MEETING DATE: June 9, 2026

Background

Staff are recommending the following schedule which captures review of the 2025 audit, an update to the 5-Year Financial Management Plan (FMP) with Ehlers Financial Advisors, and Staff preparation of an annual budget.

1. July 14, 2026 – Village Board Meeting at 7PM to include a presentation by Lucida to review 2025 Draft Audit of the Financial Statements and 2027 Capital Projects.
2. August 18, 2026 – Village Board Meeting at 7PM to include Financial Management Plan Workshop #1 reviewing Operations and Capital and to include a Presentation of Draft 2027 Budget. It should be noted the State of Wisconsin releases reports needed for a final budget such as the Statement of Assessment (SOA), Net New Construction (NNC), and 2026 Shared Revenue Estimates, generally in September and October. Once these reports are available, Staff and the Board may need to convene a second budget workshop to manage any meaningful discrepancies in financial forecasting.
3. September 8, 2026 – Joint Review Board Meeting at 6:15PM for Annual Meeting.
4. October 13, 2026 – Tourism Commission Annual Meeting at 6:15PM.
5. October 13, 2026 – Village Board Meeting at 7PM to include Financial Management Plan Workshop #2 reviewing Utilities, TIDs. This meeting also includes a final budget review and direction to Staff to publish a budget hearing notice for November 10th Village Board Meeting.
6. November 10, 2026 – Village Board Meeting at 7PM to include a proposed budget public hearing and consider Resolutions adopting the proposed budgets.

Potential Motion:

Discussion only with the Budget and Finance Committee and the Village Board.

STAFF MEMO

Village of Jackson Plan Commission

Meeting Date: April 16, 2026

Agenda Item: Item #5

To: Brian Heckendorf, Village President
Village of Jackson Plan Commission
Jen Heidtke, Village Administrator

From: Collin Johnson, Director of Inspections and Zoning

Subject: Ordinance #26-03 – Amending Section 48-156 for PUD-04 – Oaks of Jackson – Hillcrest Builders

Description:

The subject property, depicted as District V on the attached Zoning District Map, was originally imagined for townhome construction under the original development plan. The developer, realizing current market trends, is now proposing to construct ten twin-home buildings with a total of twenty dwelling units on the 3.96-acre parcel. The proposed development ratio would be 5.05 dwellings per acre. This is under the 7.2 unit maximum detailed in the Village Comprehensive Plan for Multi-Family/High-Density Urban Residential land uses.

Each dwelling unit will contain two bedrooms, one full bathroom and one $\frac{3}{4}$ bathroom, an open concept kitchen, dining, and living room space and a two-car attached garage with a twenty-five-foot-deep driveway allowing for parking of two vehicles per dwelling unit. The homes would be accessed by a private roadway off Spruce Street with an east/west private connector street to Ridgeway Drive. Four additional auxiliary parking spaces are provided along the west side of the private road. Curb and gutter are proposed for the west side of the private road only. No curb and gutter are currently planned for the east side of the private drive or for the connector road. Public sidewalks are currently not proposed by the developer on any portion of the private roadways.

A private stormwater pond is also planned and will provide stormwater retention and management for the entire site. While the stormwater conveyance system is depicted on the concept plan, staff request that this item be excluded from this review. Staff, along with the Villages Consulting Engineer will continue to work with the developer to develop an adequate solution to stormwater conveyance and well as review the proposed stormwater management plan for this phase of the development.

Comprehensive Plan & Zoning Impacts:

The parcel is currently classified as Multi-Family/High-Density Urban Residential under the Comprehensive Plan Future Land Use Map. The proposed ordinance establishes the necessary zoning for the development.

Site Plan:

See proposed concept plan

Signage:

Not Applicable

Additional Staff Comments:

Inspections and Zoning:

Staff recommends approval of the proposed Ordinance as presented.

Review Procedures:

The Plan Commission is advisory; and the Village Board makes the final decision following a public hearing for re-zoning and conditional use review.

Notice Requirements:

- Posting on the agenda
- Notification of all contiguous property owners.
- Notification of all other municipalities located within 1000' of subject property.
- Class II Legal Notice for Public Hearing

Potential Motions:

Motion to recommend the Village Board approve Ordinance #26-03 amending Ordinance Section 48-156 (PUD-04) Oaks of Jackson Planned Unit Development District, subject to the following:

1. The proposed stormwater lateral system intended to convey stormwater from each individual lot shall be reviewed and approved separately by village staff and the Consulting Village Engineer.
2. Sidewalks shall be provided on at least one side of the private road and private connector street.
3. A Development Agreement shall be executed prior to any approvals taking full effect and prior to any construction activity.

1. Plan Commission Application
2. Concept Plan
3. Oaks of Jackson Zoning District Map
4. Ordinance #26-03 (*DRAFT*)

Village of Jackson
PLAN COMMISSION APPLICATION

Application/Permit #: _____

PROPERTY INFORMATION

☐ COMMERCIAL ☐ INDUSTRIAL ☒ RESIDENTIAL ☐ OTHER _____

☐ CONDITIONAL USE ☒ PLANNED UNIT DEVELOPMENT ☐ CERTIFIED SURVEY MAP

☐ New ☐ New ☐ CONCEPT PLAN

☐ Amendment ☒ Amendment ☐ COMP. PLAN AMENDMENT

☐ Special Use ☐ Special Use ☐ OTHER _____

(For existing Cond. Use ONLY) (For existing PUD ONLY)

Property Address: OUTLOT 6, OAKS OF JACKSON Unit: _____ Jackson, WI

Parcel #: LOT 6 Lot Size: 3.97 ACRES sq. ft. Building Area: 10 BUILDINGS sq. ft.
20 UNITS

Current Zoning: ☐ B-1 ☐ B-2 ☐ M-1 ☐ M-2 ☐ I-1 ☐ PUD ☒ Other _____ Floodplain: Y / N

APPLICANT INFORMATION

Name(s): HILLCREST JACKSON, LLC (OYVIND SOLVANG)

Mailing Address: 124 SOUTH SWIFT STREET State WI Zip 53023
GLEN DELTA, IL
Fax: (____) _____

BUSINESS INFORMATION (If New Business)

Legal Business Name: SAME AS ABOVE

D/B/A: _____ FEIN #: _____

Mailing Address: _____ State _____ Zip _____

Office: (____) _____ Cell: (____) _____ Fax: (____) _____

Email: _____

Website: _____

PROPERTY OWNER INFORMATION

Name(s): SAME AS ABOVE

Address: _____ State _____ Zip _____

Office: (____) _____ Cell: (____) _____ Fax: (____) _____

Email: _____

ARCHITECT / ENGINEER / CONTRACTOR INFORMATION (Circle One)

Firm Name: KEVIN PARISH, PSE ENGINEERING

Primary Contact: PARISH, KEVIN

Address: 122 WISCONSIN STREET WEST BEND, WI State WI Zip 53095
Fax: (____) _____

Please provide as much detailed information as possible. (Add additional pages if needed.)

Briefly explain what you are requesting to be reviewed and/or approved: PLAN IS FOR A 20 UNIT 10 BUILDING ~~FROM~~ ZERO LOT LINE PUD ZONING, NEED ZONING, SITE PLAN, DEVELOPMENT AGREEMENT AMENDMENT AND ANY OTHER APPROVAL. SEE ATTACHED BUILDING AND SITE LAYOUT

Provide a brief overview of proposed use(s) of entire property and/or lease space: RESIDENTIAL OWNER OCCUPIED PER RECORDED RESTRICTIONS BY THE VILLAGE AND WASHINGTON COUNTY PROGRAMS IN PLACE

Hours of Operation: N/A

Provide a brief overview of proposed daily on-site operations: RESIDENTIAL USE ONLY

Describe any potential environmental impacts from the proposed use including but not limited to exterior storage, noise, smoke, dust, odors, hazardous materials, vibration, horns, speakers, vehicles and equipment operation and exterior generators, HVAC, or other stationary mechanical equipment, etc.: NONE.

Describe all businesses, properties and other entities located adjacent to the proposed use: APARTMENTS AND CONDOMINIUMS

Describe any proposed, development, on-site improvements, or other construction/remodeling activities: CONSTRUCTION OF ACCESS ROAD(S) STORM WATER FACILITIES, DUPLEX ~~BE~~ (ZERO LOT LINE) BUILDINGS WITH DRIVEWAYS, LANDSCAPING, PATIOS AND YARDS

Describe any proposed grading, and/or stormwater management plan: PER ATTACHED PLAN TO BE FINALIZED WITH FORMAL ENGINEERED STORM WATER MANAGEMENT WITH VILLAGE APPROVAL

Describe any proposed landscape plan/improvements including driveways, sidewalks, vegetative plantings, etc.: DRIVEWAYS, LANDSCAPING, LAWN, NO SIDEWALKS

Describe any proposed on-site security measures including site lighting: NONE SITE LIGHTING PROVIDED BY WALL LIGHT FIXTURES ON THE FRONT OF EACH UNIT

Describe any existing or proposed Life Safety Systems (Includes fire hydrants, fire suppression & fire alarm systems): FIRE HYDRANTS PER VILLAGE ORDINANCE AND APPROVAL NO INTERIOR FIRE SUPPRESSION

Describe the projected traffic circulation and impacts: NO NEW TRAFFIC STUDY OR INFORMATION

List all setbacks from rights-of-way and property lines and height limitations: 10.5 FEET BETWEEN BUILDINGS, 25 FOOT DRIVEWAY TO PRIVATE ROAD, 10.5 FOOT SETBACK ON SOUTH PROPERTY LINE, 26 FOOT SETBACK ON NORTH PROPERTY LINE, REAR SETBACK 75 FEET DUE TO PIPELINE EASEMENT.

Provide status of State/Federal License(s) or Certificate(s) required for operation, if any: ALL LICENSES IN HAND FOR CONSTRUCTION

Does this project require other Jurisdictional Approvals from other Governmental or Regulatory entities?

☐ No ☒ Yes If yes, explain: WASHINGTON COUNTY LIKELY NEEDS TO APPROVE VARIOUS COMPONENTS TO CONFIRM.

Describe any proposed signage including type, size, and location: NONE

If construction is proposed, describe proposed exterior building materials (type, color, etc.): VINYL SIDING AND WINDOWS, ASPHALT DIMENSIONAL ROOF SHINGLE

Describe any site-specific features/constraints, etc.: AIR PIPELINE EASEMENT COMPLIANCE

Outline proposed parking requirements including number of spaces plus those dedicated for handicapped parking: TWO CAR GARAGE PLUS 2 CAR DRIVEWAY

Describe all proposed screening/buffering from adjacent properties (where required by ordinance): NONE

Describe the proposed provisions for refuse and recycling collection/storage and required screening/buffering: MUNICIPAL OR BY EACH OWNER OR HOA

Projected Sewer/Wastewater Usage: TBD gal/year

Projected Water Usage: TBD gal/year

ACKNOWLEDGEMENT & SIGNATURES

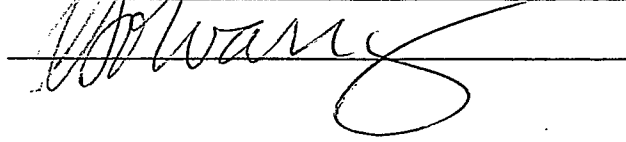
I/We hereby certify that I/We have reviewed the above Village of Jackson Plan Commission application and requirements, and hereby certify that the above information, attachments, and exhibits are complete, true and correct. I/We further understand that any missing or incomplete information may result in a delay of the review of this application. The Village reserves the right to request additional information as deemed necessary.

You MUST sign and date this Application!

Applicant Name (Print):

OYUNO SOLVANK

Applicant Signature:



Co-Applicant Name (Print):

CO-Applicant Signature:

Date of Application:

MARCH 27, 2016

SUBMIT TO:

Village of Jackson – Building Inspection Dept.
W194 N16660 Eagle Drive
Jackson, WI 53037

PAYMENT INFO:

Payment is required at the time of submittal.
Cash, Checks, or Credit Cards are accepted (fees apply)
(Make checks payable to Village of Jackson)

QUESTIONS?

Zoning Director:

Phone:

Email:

For questions concerning application submittal, zoning, or technical questions.

(262) 677-9696 x810

collin.johnson@villageofjacksonwi.gov

TERMS OF THIS PERMIT

1. This permit shall become effective upon Village approval and where required, the execution and recording by the owners of the premises of an acceptance hereof in such form as to constitute an effective covenant running with the land.
2. The permit shall be void unless: (a) pursuant to the Building and Zoning Codes of the Village, the approved use is commenced or (b) the building permit is obtained within 12 months of the date of Village Board approval.
3. This approval is subject to amendment and termination in accordance with the provisions of the Zoning Code of the Village of Jackson.
4. Construction and operation of this permit shall be in strict conformity to the approved building, site, and operational plans which were filed in connection with the application for this approval (as attached and/or referenced).
5. Any of the conditions of this permit which would normally be the responsibility of the tenants of the premises, shall be made a part of their lease by the owner.

VILLAGE APPROVAL:

☐ TEMPORARY Expiration Date: _____, 20____

Plan Commission Approval: Meeting Date: _____, 20____

Village Board Approval: Meeting Date: _____, 20____

In-House Approval (O-T-C): Date: _____, 20____

Approved by: Village Administrator

Conditions and Duration of Approval:

Depending on the request, approvals shall generally be continual or temporary in nature. ALL approvals are subject to the Conditions of Approval outlined below. All conditional or special uses/approvals shall, upon complaint, be subject to review, amendment, or revocation by the Village. Where temporary approvals are issued, such approvals shall be subject to the time limitations specified.

Conditions of Approval: _____

APPLICATION DENIED: Date: _____, 20____

Staff Initials: _____

Reason for Denial: _____

FOR OFFICE USE ONLY
Acct. #: 100-00-45730-000-00

Date Received: 3/27/26
Amount: \$ 425.00
Payment Type: CH / CC / CASH
Check/Rcpt. #: 1446
Received By: emj

VILLAGE OF JACKSON

N168W19851 MAIN ST

JACKSON, WI 53037

Receipt Nbr: 310800

Date: 3/30/2026

Check

RECEIVED
FROM HILLCREST

\$725.00

<u>Type of Payment</u>	<u>Description</u>	<u>Amount</u>
Accounting	PLANNING / ZONING FEES	300.00
	PRELIMINARY PLAT	
	PLANNING / ZONING FEES	425.00
	PUD AMENDMENT	
TOTAL RECEIVED		725.00

Receipt Memo: PLAN COMM/CK#1446

Hillcrest Jackson, LLC,
124 South Swift Street,
Glenbeulah, WI, 53023

March 27, 2026

LETTER OF INTENT

MUNICIPAL APPROVALS REQUIRED FOR REZONING, SITE PLAN APPROVAL AND DEVELOPMENT AGREEMENT AMENDMENT FOR THE OAKS OF JACKSON OUTLOT 6.

The purpose of the application is to obtain all Village of Jackson approvals, including rezoning, for the construction of 20 zero lot line, owner occupied, residential homes constructed in 10 buildings on Out lot 6 of the Oaks of Jackson Subdivision in compliance with previously recorded restrictions (as may be amended for this plan) by the Village of Jackson and Washington County (as may also be required to be amended).

The plan is substantially similar to the original plan for the parcel with the exception of the units being located in duplex buildings rather than a "row house".

The units will require a homeowner association (HOA) to insure governance and compliance as needed with overall subdivision responsibilities for site stormwater. To be clear this will be governed with a recorded HOA document and not a condominium form of ownership or declaration.

Building construction and specifications and landscaping will be very similar to the existing 10 unit (5 building) condominium neighborhood located directly to the east of this project.

The roadway access and internal road will be private and maintained by the HOA.

Stormwater facilities will be constructed to meet State and local ordinances.

See attached application, site plan and additional information.

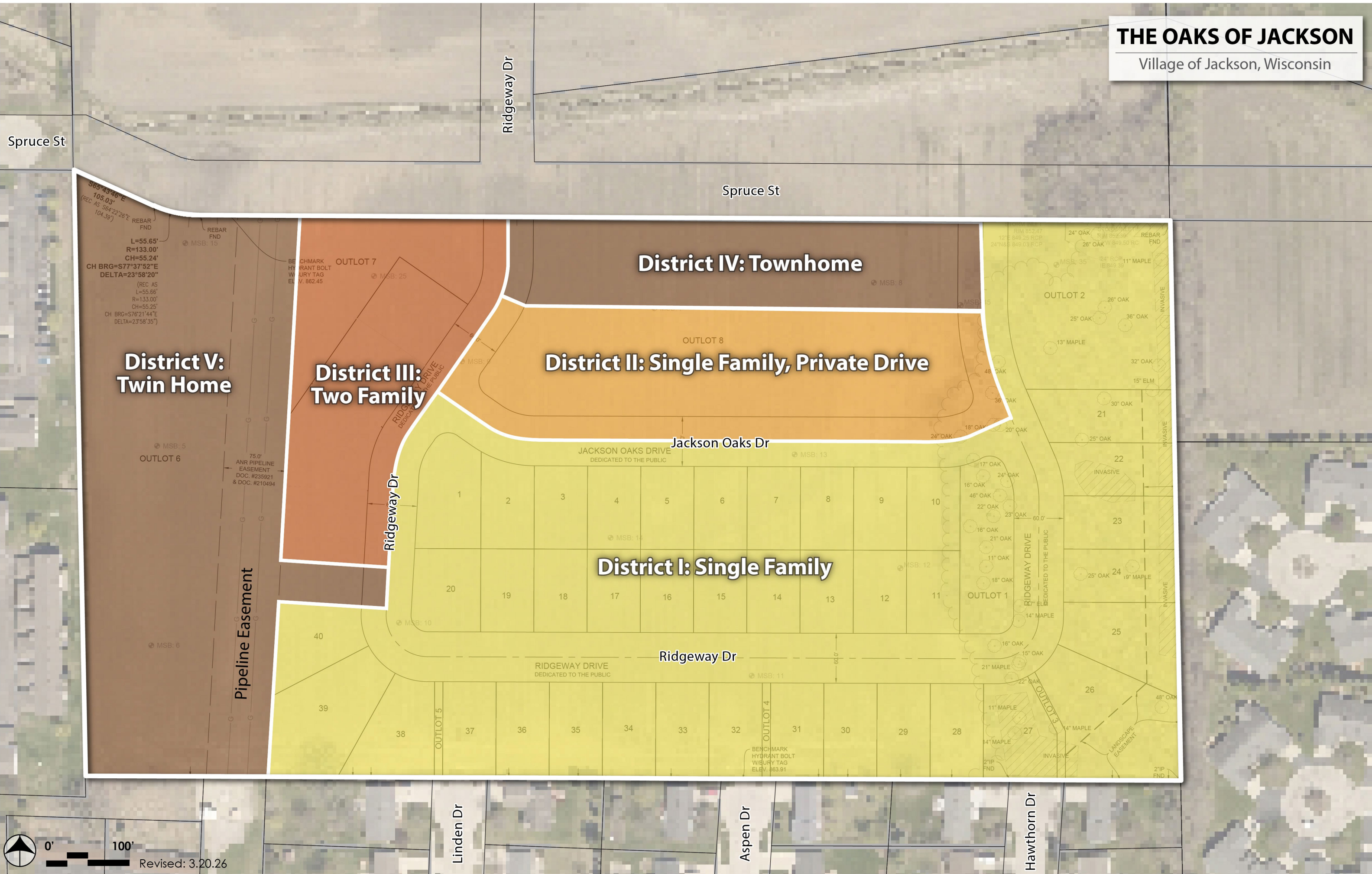
Hillcrest Jackson, LLC
Oyvind Solvang, Sole Member

Letter of intent

Additional comments and background.

Out lot 6, Oaks of Jackson

1. Condition of certain amount of progress on Outlot 8 before Hillcrest purchases Outlot 6 to be eliminated
2. Revised absorption schedule (attached hereto) part of amendment
3. Revised zoning and plat for Outlot 6 to be attached
 - a. Private road, public sewer and water
 - b. 20 units instead of 22
 - c. SF plat instead of condo
 - i. Existing zero-lotline zoning needs to be revised
 - ii. 5' side yards on not-zero lot line side
 - iii. Significant advantage for marketability avoiding FHA financing hurdles for buyers
 - d. Duplex ranch
 - i. Similar floor plan to the outlot 8 Villas, except "duped-up"
 - ii. Required shared insurance
 - iii. Required replacement for both units of roofing or siding if one unit is damaged or deteriorated
 - iv. Yards to be deep onto entire gas main easement, providing say 100' of back yard (great selling point for young families, was not the case with planned layout)



ORDINANCE #26-03

AN ORDINANCE TO AMEND THE ZONING REGULATIONS IN SECTION 48-156 OF THE VILLAGE OF JACKSON MUNICIPAL CODE FOR PLANNED UNIT DEVELOPMENT DISTRICT PUD-04

WHEREAS, the Village of Jackson Village Board adopted zoning regulations for the Village of Jackson and has amended such regulations from time to time; and

WHEREAS, the zoning regulations, as amended, are codified as Chapter 48 of the Village of Jackson municipal code, which is titled "Zoning;" and

WHEREAS, Hillcrest Builders owns the property known as Outlot 6 in the Oaks of Jackson (hereafter subject property), more particularly described as Parcel: V3_0536047, and

WHEREAS, the property owner has submitted a petition to amend Section 48-156 to create a District VI: Twin Homes pursuant to the requirements in Section 48-151 of the zoning regulations; and

WHEREAS, the Village of Jackson Plan Commission reviewed the petition at their meeting on April 16, 2026, and recommended approval as set forth in this ordinance; and

WHEREAS, upon due notice as required by the zoning code, the Village Board conducted a public hearing on May 12, 2026, to accept public input; and

WHEREAS, the Village Board accepted the Plan Commission's recommended code amendment without revision; and

WHEREAS, the Village Board, after careful review and upon consideration of the recommendation of the Plan Commission and having given the matter due consideration having determined that all procedural requirements and notice requirements have been satisfied, and having based its determination on the effect of the adoption of the ordinance on the health, safety and welfare of the community and the preservation and enhancement of property values in the community, and having given due consideration to the municipal problems involved hereby determine that the ordinance amendment will serve the public health, safety and general welfare of the Village of Jackson, will enhance property values in the Village and will not be hazardous, harmful, noxious, offensive or a nuisance, and will not unduly limit or restrict the use of property in the Village or for any other reason cause a substantial adverse effect on the property values and general desirability of the Village.

NOW, THEREFORE BE IT RESOLVED, the Village of Jackson Village Board, Washington County Wisconsin ORDAINS AS FOLLOWS:

Section 1. To create Section 48-156(5) of the zoning code to establish a new residential zoning district to be identified as PUD-04 – District V as set forth below.

(5) District VI: Twin Homes

a. *Generally.* PUD-04 – District V is intended to provide for zero-lot-line, two-family residential development served by municipal sewer and water facilities. This zoning designation shall not be used in any other location except for those parcels described as Lots 1-20 on Exhibit 1.

b. *Permitted uses.* Attached, zero-lot-line two-family dwellings with front-loaded garages accessed from a private drive. Stormwater management.

c. *Conditional uses.* Group homes, foster homes, and halfway houses, provided there is a minimum lot area of 2,000 square feet per person (upon ultimate development) and a minimum principal building area of 200 square feet per person.

d. *Permitted accessory uses.* Private garages (one per lot), home occupations and professional home offices as specified in [section 48-1](#) of the Village of Jackson zoning ordinance.

e. *Building height and area.* No principal building or parts of a principal building shall exceed 35 feet in height. The total minimum floor area of a dwelling shall be as follows: 1-bedroom, 700 sq. ft.; 2-bedroom, 1,000 sq. ft. The maximum impervious area shall not exceed 70 percent of the lot area.

f. *Lot area and width.* Lots shall be a minimum of **4,500 square feet** in area and shall not be less than 30 feet in width at the front yard setback line.

g. *Setbacks and yards.* There shall be a minimum building setback of 20 feet from the front yard right-of-way. There shall be a minimum side yard of 5 feet. Shared interior party walls shall have a zero-foot setback. Corner lots shall have a minimum side yard setback of 15 feet from the street-side right-of-way. There shall be a minimum rear yard setback of not less than 15 feet. With the exception of shared driveways, driveways and other paved surfaces shall have a minimum setback of 3 feet from an abutting property line.

h. *Parking.* A minimum of (2) two off-street parking stalls shall be provided for each dwelling unit.

District V Zoning Text.

Zoning Regulation	District III
Minimum Lot Area	4,500 square feet
Minimum Lot Width at Front Yard Setback	30 feet
Minimum Lot Depth	100 feet
Minimum Front Yard Setback	20 feet
Minimum Side Yard Setback	5 feet 0 feet for shared interior side (party wall)

Minimum Corner Lot Side Yard Setback	15 feet
Minimum Rear Yard Setback	15 feet
Minimum Paved Surface Setback	3 feet 0 feet for interior side if shared driveway
Maximum Building Height	35 feet
Minimum Off-Street Parking	Two off-street parking stalls per unit
Maximum Impervious Surface Ratio	70%
Visibility	Corner lot porches, and bay windows may not encroach the vision triangle. The triangle is defined as the intersection of the curbs at the corner, and a point 30 feet back along each curb from the corner. Walls and fences located within the vision triangle shall not exceed 30 inches in height.
Permitted Encroachments	Bay windows and fireplace chases may encroach a maximum of 2 feet into the side yard.
Minimum Floor Area	None / Per Building Code
Accessory Structures	Not permitted
Fences	Per zoning ordinance

Section 2. This ordinance shall become effective upon passage and posting or publication as provided by law.

Section 3. The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful, or unenforceable, such decision shall apply only to the specific Section or portion thereof directly specified in the decision and shall not affect the validity of any other provisions, sections, or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

Section 4. The Village Clerk and Village Administrator are authorized and directed to make all changes within the Village of Jackson Code of Ordinances necessary to reflect this ordinance.

Introduced by: _____

Seconded by: _____

Vote: _____aye _____nay

Passed and approved_____

VILLAGE OF JACKSON

By: _____

Brian J. Heckendorf, Village President

Attest:

Pam Wolf, Interim Village Clerk/Deputy Clerk

Proof of Posting:

I, the undersigned, certify that I posted copies of this Ordinance on bulletin boards at the Village Hall, Post Office and one other location in the Village.

Village Official

Date

PRELIMINARY PLAT OF
TWIN VILLAS OF THE OAKS OF JACKSON

OPTIONAL
VILLAGE RESIDENTS
DUE TO THE HIGH RISK
OF INFECTION, VISITORS
SHOULD AVOID VISITING

- **1700-1750**
Early Industrial Revolution
- **1750-1850**
Middle Industrial Revolution

9	18

THE UNIVERSITY OF CHICAGO PRESS
50 EAST LEXINGTON AVENUE
NEW YORK, NY 10017-2453
(212) 850-6000
WWW.CHICAGO.PRESS.EDU

I, L. SCOTT HINCKLE, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED, DIVIDED, AND LAYED THE FOLLOWING LAND AS DIRECTED BY THE OWNER, VILLAGE OF JACKSON:

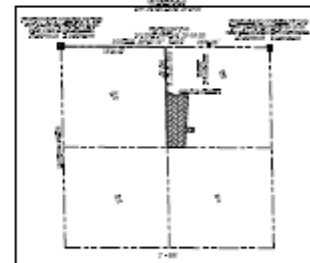
OUTLET 4 OF THE LAKE OF JACOBUS, DESCRIBED AS DOCUMENT NO. 13800, BEING PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 IN SECTION 16, TOWNSHIP 14 NORTH, RANGE 10 EAST, 31ST VILLAGE, COUNTY OF WASHINGTON, IN A TRACT OF LANDS, DESCRIBED AS FOLLOWS:

OUTLINE 6 OF THIS CLASS OF FACTORS:

CONFIDENTIAL - U.S. EYEGLASS RESEARCH - INTERNAL USE ONLY, NOT FOR RELEASE

I FURTHER CERTIFY THAT THE MAP HEREIN IS A CORRECT REPRESENTATION OF ALL THE EXTENSION, ENCLOSURES OF THE LAND HERETOBY AND THE BOUNDARIES OF IT, AND THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 146 OF THE INCORPORATION ACT, AND THE VILLAGE OF JACKSON BOUNDARY ORDINANCE.

J. SCOTT WARDEN, JR. AND J.

[illegible]

PSE
1225 South Street, P.O. Box 1000
Pittsford, NY 14556-0001
516.437.1000 Fax 516.437.1001
www.pse.com

2



STAFF MEMO

Village of Jackson Public Works

To: Brian Heckendorf, Village President
Jen Heidtke, Village Administrator

CC: Board of Public Works; Village Board

From: Jack Straehler, Director of Public Works

Subject: Ordinance #26-06 - Amending Chapter 8 of Village Code, Regarding Sec. 8-167 – Cross Connection Control

Meeting Date: May 26, 2026 – Board of Public Works

Background and Analysis:

This memo is intended to inform and remind the Board that the Village recently entered into an agreement with HydroCorp related to commercial cross connection inspections and compliance requirements. As part of implementing the Cross Connection Control Plan, it was necessary to adopt an ordinance amendment to ensure the Village had the appropriate enforcement authority and regulatory framework to administer and enforce the program requirements.

The draft ordinance amendment and Cross Connection Control Plan are attached and are intended to support compliance, inspections, and enforcement obligations under the agreement and applicable regulatory standards.

Let me know if you have any questions.

JS

Recommendation:

Board of Public Works recommends the Village Board approve Ordinance #26-06 Amending Chapter 8 of Village Code Regarding Sec. 8-167 - Cross Connection Control.

ORDINANCE #26-06

**AMENDING CHAPTER 8 OF THE VILLAGE CODE
REGARDING SEC. 8-167 – CROSS CONNECTION CONTROL**

THE VILLAGE BOARD OF THE VILLAGE OF JACKSON, WASHINGTON COUNTY, WISCONSIN, does hereby ordain the following changes to the Village Code:

SECTION I. Chapter 8 Section 167 of the Village Code of the Village of Jackson is hereby recreated to read as follows:

Sec. 8-167. Cross connection control.

WHEREAS, Chapters NR 810, Section NR 810.15, Chapter 811, Sections NR 811.06, NR 811.07, NR 811.68, SPS 382, Wisconsin Administrative Code and Department of Safety and Professional Services 305, 381-384, require protection for the public water system from contamination due to backflow of contaminants through the water service connection; and **WHEREAS** the Wisconsin Department of Natural Resources requires the development and implementation of a comprehensive cross connection control program to effectively prevent the contamination of potable water systems;

(a) A cross connection shall be defined as any physical connection or arrangement between two otherwise separate systems, one of which contains potable water from the village water system, and the other, water from a private source, water of unknown or questionable safety, or steam, gases, or chemicals whereby there may be a flow depending on the pressure differential between the two systems.

(b) No person shall establish or permit to be established or maintain or permit to be maintained any cross connection. No interconnection shall be established whereby potable water from a private, auxiliary or emergency water supply other than the regular village public water supply may enter the village water supply or distribution system, unless such private, auxiliary or emergency water supply and the method of incorporation into the village supply or distribution systems is approved by the water utility and the state department of natural resources in accordance with Wis. Admin. Code § NR 811.09.

(c) It shall be the duty of the utility department to cause inspections to be made of all properties served by the public water system where cross connections with the public

water system is deemed possible. The frequency of inspections and re-inspections will be based on potential health hazards involved by the state department of natural resources.

(d) Upon presentation of credentials, the representative of the utility department shall have the right to request entry at any reasonable time to examine any property served by a connection to the public water system of the village for cross connections. If entry is refused, such representative shall obtain a special inspection warrant under Wis. Stats. § 66.0119. On request, the owner, lessee or occupant of any property so served shall furnish to the inspection agency any pertinent information regarding the piping system or systems on such property.

(e) The village water utility is hereby authorized and directed to discontinue water service to any property wherein any connection in violation of this Code exists, and to take such other precautionary measures deemed necessary to eliminate any danger of contamination of the public water system. Water service shall be discontinued only after reasonable notice and opportunity for hearing under Wis. Stats. ch. 68, except as provided in chapter 44. Water service to such property shall not be restored until the cross connections has been eliminated in compliance with the provisions of this Code.

(f) If it is determined by the village water utility that a cross connection or an emergency endangers public health, safety or welfare and requires immediate action, and a written finding to that effect is filed with the clerk of the village and delivered to the customer's premises, service may be immediately discontinued. The customer shall have an opportunity for hearing under Wis. Stats. ch. 68, within ten days of such emergency discontinuance.

(Prior Code, § 11.08; Ord. No. 96-09)

Sec. 8-168. Private well abandonment.

(a) **Coverage.** All private wells, including geothermal wells, located on any premises, which are served by the public water system of the village, shall be properly filled by such time and in such manner as set forth by resolution. Only those wells for which a well operation permit has been granted by the village engineer may be exempted from this requirement, subject to conditions of maintenance and operation.

(b) **Well operation permits.** Application shall be made on forms provided by the village engineer. A permit may be granted to a well-owner to operate a well for a period of three years if the following requirements are met:

(1) The well has passed an installation that meets the requirements of Wis. Admin. Code ch. NR 812, and a well constructor's report is on file with the department of natural resources (DNR), or certification of the acceptability of the well has been granted by the private water supply section of the department of natural resources.

(2) The well has passed an inspection by a DNR licensed well inspector and DNR form 3300-221, the state well and pressure system inspection form, is on file with the village engineer. The inspection form on file shall be no greater than ten years old.

(3) The well has a history of producing safe water and presently produces bacteriological safe water as evidenced by a sample submitted to a state certified laboratory for microbial analysis.

(4) No physical connection exists between the piping of the public water system and the private well.

(5) The proposed use of the well can be justified as being necessary in addition to water provided by the public water system.

(c) **Methods.** Wells to be abandoned shall be filled according to the procedures outlined in Wis. Admin. Code ch. NR 812. The pump and piping must be removed and the well checked out, by the village water utility department, for obstructions and cross connections prior to plugging. Any obstruction or liner must be removed. An abandonment permit must be obtained from the office of the village engineer prior to the beginning of work.

(d) **Reports and inspection.** A well abandonment report must be submitted by the well owner to the department of natural resources on forms provided by that agency (available at the office of the village engineer). The report shall be submitted immediately upon completion of the filling of the well. The filling must be observed by a representative of this municipality.
(Prior Code, § 11.09; Ord. No. 96-09; Ord. No. 01-04; Ord. No. 09-10; Ord. No. 10-03)

SECTION II. This Ordinance shall take effect from and after its passage and posting.

Introduced by: _____

Seconded by: _____

Vote: _____ aye _____ nay

Passed and Approved: _____

VILLAGE OF JACKSON

By: _____
Brian J. Heckendorf, Village President

Attest: _____
Pamela Wolf, Interim Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted copies of this Ordinance on bulletin boards at the Village Hall, Post Office and one other location in the Village.

Dated: _____

Village Official: _____

Prepared for:

Village of Jackson – Municipal Complex
N168W19851 Main St.
Jackson, WI 53037



CROSS CONNECTION CONTROL PLAN

For

Village of Jackson, WI

Prepared by:



5700 Crooks Road, Suite 100
Troy, MI 48098
844-493-7641

04/28/2026

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1. INTRODUCTION

1.1. Purpose

The purpose of this document is to outline the Village of Jackson's Cross Connection Control policies for all commercial, industrial, public authority, and residential facilities, and is summarized as follows:

- Protect the public water supply from contaminants and pollutants that could backflow through the customer service connection
- Promote the elimination of actual and/or potential cross connections between the public potable water supply from any fixtures or systems containing water or other substances of unknown or questionable quality
- Provide for guidance for an ongoing comprehensive Cross Connection Control Program

1.2. Legality

In accordance with the State of Wisconsin Department of Natural Resources (DNR), the Village of Jackson proclaims this program as a continuing effort to maintain clean, safe potable water. By reference to the Wisconsin Administrative Code Department of Natural Resources Environmental Protection Water Supply Chapter NR 810, Section NR 810.15, Chapter NR 811, Sections NR 811.06, NR 811.07, NR 811.68, and Department of Safety and Professional Services 305, 381-384, we hereby establish the Village of Jackson's Cross Connection Control Program. This program was adopted by the hereby above described governing body on 10/1/2023.

2. ORDINANCE – Cross Connection Control Ordinance

STATE OF WISCONSIN VILLAGE OF JACKSON WASHINGTON COUNTY

ORDINANCE #26-06

AMENDING CHAPTER 8 OF THE VILLAGE CODE REGARDING SEC. 8-167 – CROSS CONNECTION CONTROL

THE VILLAGE BOARD OF THE VILLAGE OF JACKSON, WASHINGTON COUNTY, WISCONSIN, does hereby ordain the following changes to the Village Code:

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(a) A cross connection shall be defined as any physical connection or arrangement between two otherwise separate systems, one of which contains potable water from the village water system, and the other, water from a private source, water of unknown or questionable safety, or steam, gases, or chemicals whereby there may be a flow depending on the pressure differential between the two systems.

(b) No person shall establish or permit to be established or maintain or permit to be maintained any cross connection. No interconnection shall be established whereby potable water from a private, auxiliary or emergency water supply other than the regular village public water supply may enter the village water supply or distribution system, unless such private, auxiliary or emergency water supply and the method of incorporation into the village supply or distribution systems is approved by the water utility and the state department of natural resources in accordance with Wis. Admin. Code § NR 811.09.

(c) It shall be the duty of the utility department to cause inspections to be made of all properties served by the public water system where cross connections with the public water system is deemed possible. The frequency of inspections and re-inspections will be based on potential health hazards involved by the state department of natural resources.

(d) Upon presentation of credentials, the representative of the utility department shall have the right to request entry at any reasonable time to examine any property served by a connection to the public water system of the village for cross connections. If entry is refused, such representative shall obtain a special inspection warrant under Wis. Stats. § 66.0119. On

request, the owner, lessee or occupant of any property so served shall furnish to the inspection agency any pertinent information regarding the piping system or systems on such property.

(e) The village water utility is hereby authorized and directed to discontinue water service to any property wherein any connection in violation of this Code exists, and to take such other precautionary measures deemed necessary to eliminate any danger of contamination of the public water system. Water service shall be discontinued only after reasonable notice and opportunity for hearing under Wis. Stats. ch. 68, except as provided in chapter 44. Water service to such property shall not be restored until the cross connections has been eliminated in compliance with the provisions of this Code.

(f) If it is determined by the village water utility that a cross connection or an emergency endangers public health, safety or welfare and requires immediate action, and a written finding to that effect is filed with the clerk of the village and delivered to the customer's premises, service may be immediately discontinued. The customer shall have an opportunity for hearing under Wis. Stats. ch. 68, within ten days of such emergency discontinuance.

(Prior Code, § 11.08; Ord. No. 96-09)

Sec. 8-168. Private well abandonment.

(a) Coverage. All private wells, including geothermal wells, located on any premises, which are served by the public water system of the village, shall be properly filled by such time and in such manner as set forth by resolution. Only those wells for which a well operation permit has been granted by the village engineer may be exempted from this requirement, subject to conditions of maintenance and operation.

(b) Well operation permits. Application shall be made on forms provided by the village engineer. A permit may be granted to a well-owner to operate a well for a period of three years if the following requirements are met:

(1) The well has passed an installation that meets the requirements of Wis. Admin. Code ch. NR 812, and a well constructor's report is on file with the department of natural resources (DNR), or certification of the acceptability of the well has been granted by the private water supply section of the department of natural resources.

(2) The well has passed an inspection by a DNR licensed well inspector and DNR form 3300-221, the state well and pressure system inspection form, is on file with the village engineer. The inspection form on file shall be no greater than ten years old.

(3) The well has a history of producing safe water and presently produces bacteriological safe water as evidenced by a sample submitted to a state certified laboratory for microbial analysis.

(4) No physical connection exists between the piping of the public water system and the private well.

(5) The proposed use of the well can be justified as being necessary in addition to water provided by the public water system.

(c) *Methods.* Wells to be abandoned shall be filled according to the procedures outlined in Wis. Admin. Code ch. NR 812. The pump and piping must be removed and the well checked out, by the village water utility department, for obstructions and cross connections prior to plugging. Any obstruction or liner must be removed. An abandonment permit must be obtained from the office of the village engineer prior to the beginning of work.

(d) *Reports and inspection.* A well abandonment report must be submitted by the well owner to the department of natural resources on forms provided by that agency (available at the office of the village engineer). The report shall be submitted immediately upon completion of the filling of the well. The filling must be observed by a representative of this municipality.

(Prior Code, § 11.09; Ord. No. 96-09; Ord. No. 01-04; Ord. No. 09-10; Ord. No. 10-03)

SECTION II. This Ordinance shall take effect from and after its passage and posting.

Introduced by: _____ Seconded by: _____

Vote: _____ aye _____ nay

Passed and Approved: _____

VILLAGE OF JACKSON

By:

Brian J. Heckendorf, Village President

Attest:

Pamela Wolf, Interim Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted copies of this Ordinance on bulletin boards at the Village Hall, Post Office and one other location in the Village.

Dated: _____ -

Village Official: _____

2.1. General Policy

2.2. Purpose

The purpose of this ordinance is:

- 2.2.1 To protect the health and welfare of users of the public potable water supply of Village of Jackson from the possibility of contamination or pollution of the potable water system(s) under the direct authority of the Village of Jackson's Public Water Utility.
- 2.2.2 To promote for the control and/or elimination of existing cross connections (actual or potential) between the customer's potable water system(s) and other environment(s) containing substance(s) which may contaminate or pollute the water supply.
- 2.2.3 To provide for the maintenance of a continuing Comprehensive Program of Cross Connection Control which will systematically and effectively prevent the contamination or pollution of all potable water system(s) under the direct authority of the Village of Jackson Public Water Utility.

AUTHORITY

The Village of Jackson shall be the Authority and Administrator of the Cross Connection Control Program. This shall include, but not be limited to:

- Inspections
- Requirements/Recommendations
- Data Management
- Public Relations
- Educational materials
- Notifications
- Periodic Re-inspections

2.3. Inspector/Designated Agent

The Village of Jackson or Designated Agent (Authority/Agent) conducting inspections on behalf of the Village of Jackson must be designated/approved by the Village of Jackson. The Authority/Agent must meet both 1) an experience component and 2) a certification/training component.

Acceptable certification/training components are as follows:

- Possess a certificate of completion from one of the following:
 - University of Wisconsin Department of Engineering Cross Connection Control Course (40 hrs.)
 - Wisconsin registered architect, engineer, or plumbing designer in accordance with the Wisconsin Department of Regulation and Licensing requirements in chapter A-E1
 - State of Wisconsin approved Surveyor Course conducted in accordance with ASSE 5120

- ASSE Professional Qualification Standard #5120 - Cross Connection Control Surveyor certified
- Certified operator or OIC with any of the above credentials.

2.4. Responsible Party for Specific Types of Inspections and Notifications

- Non-Residential Program:
 - Initial Inspection Notices – Agent
 - Initial Inspections – Agent
 - Non-Compliance Notices – Agent
 - Shut Off Notices – Village of Jackson
 - Compliance Inspections – Agent
 - Re-inspections – Agent
- Residential Program:
 - Initial Inspection Notices - Village of Jackson
 - Initial Inspections – Village of Jackson
 - Non-Compliance Notices - Village of Jackson
 - Shut Off Notices – Village of Jackson
 - Compliance Inspections – Village of Jackson
 - Re-inspections – Village of Jackson

2.5. Other Applicable Laws

The Authority shall conduct this Cross Connection Control Program in accordance with:

- Ordinance - **Sec. 8-167. Cross connection control.**
- Local District/County Health Department Standards relating to cross connection control
- The following chapters of the Wisconsin Administrative Code:
 - DSPS. 305 Licenses, Certification and Registrations
 - DSPS. 332 Public Employee Safety and Health
 - DSPS. 381 Definitions and Standards
 - DSPS. 382 Design, Construction, Installation, Supervision, Maintenance, and Inspection of Plumbing
 - DSPS 382 *Appendix*
 - DSPS. 384 Plumbing Products
 - DSPS. 384 *Appendix*
 - DSPS. 3145 Plumbing and Fire Protection Systems and Swimming Pool Plan Review
- Any other applicable laws affecting public health protection through cross connection control

3. INSPECTIONS

3.1. Rights of Inspection

Authorized employees/contractors, having proper identification, shall be permitted to enter the building/premises at reasonable times for the purpose of inspection for the presence or absence of cross connections, testing, repair, and maintenance of any part of the plumbing system or any cross-connection control device connected to the water system. The Authority shall deny or discontinue, after reasonable notice to the occupants, water service to any building/premises for refusal or failure to arrange for a cross connection inspection. The Authority shall deny or discontinue water service if there is reason to believe the building/premises pose a potential for danger to the public and/or occupants.

3.2. Responsibility of Owner

The Owner of the property shall be responsible for the protection of the public water supply from contamination due to backflow through the Owner's water service connection. The Authority may require Owners at their own expense to install, alter, replace, or repair any plumbing connected to the public water system that may pose a threat to public health. Failure, refusal or the inability on the part of the Owner to correct any deficiency or violation shall be unlawful and the Authority may deny or discontinue water service to the building/premises.

3.3. Initial Inspections

Facilities, as defined in Section 1.1, and connected to the public water system shall be inspected by a Cross Connection Control Inspector. The facility's water use practices shall be reviewed to determine whether there are actual or potential cross connections to the plumbing system through which contaminants or pollutants could backflow into the plumbing system or the public water supply. This type of inspection must be done as defined in Section 5.0, and will range from once every two (2) to six (6) years depending on the degree of hazard recorded with the Authority. Residential homes will be inspected at the same rate designated for the meter exchange rate, every (10) to (20) years.

3.4. Inspection Notification

An attempt to notify the facility owner shall be made prior to the inspection. This *Inspection Notice* will contain the following information:

- Reason for inspection
- Inspection date
- Contact telephone number to contact for scheduling/questions

The *Inspection Notice* (see section 8) will be mailed to the facility to be inspected approximately 14 days prior to the scheduled inspection.

While either the building/premises owner and/or Authority/Agent can request a change in inspection date, the Authority/Agent still reserves the right to enter any building/premises

unannounced for the sole purpose of inspecting for cross connections. Refusal of entry by the building/premises constitutes a violation of this program and the Authority can enforce code actions or deny or discontinue water service as applicable.

3.5. Inspection Forms

An Inspection Form (electronic or hard copy) shall be used in every inspection, as required, and will be filed in a location as identified by the Authority/Agent along with other pertinent information accumulated.

3.6. Inspection Procedures

Cross connection control inspections shall be completed as follows:

- Identify building/facility to be inspected and send inspection notice in advance.
- Meet on-site with facility contact/owner.
- Explain the Cross Connection Control Program to the facility contact/owner before inspection of the facility.
- Provide educational brochure.
- Inspect the building /premises and complete the inspection forms with the following information:
 - Identify facility type/classification and on-going inspection frequency based on the degree of hazard
 - Identify all building/premises water use equipment. Examples: water softeners, toilet ball cock assemblies, lawn sprinkling systems, hose aspirators, swimming pools, dry/liquid fertilizer feed, solar installations, hose outlets and laundry tubs
 - Confirm individual contact data
 - Do they have a secondary/auxiliary source of water (private well)?
- Identify isolation hazards utilizing the Inspection Form. A diagram of the system may be requested or required.
- Visually review all exposed piping and water outlets/uses.
- Complete all forms, as required, to identify the situation.

3.7. Exit Interview

After completing the inspection, the inspector will review with the facility contact/owner the cross connections found. If it is possible or necessary, the Inspector may request that the cross connections be addressed immediately. The Inspection Form will be signed by the Inspector and facility/owner during the exit interview.

3.8. Inspection Compliance Notification

Upon completion of an inspection, a facility having no cross connections, or that has addressed all existing or potential cross connections will receive a Compliance Tag to be placed near the service meter. See section 8 for example of Compliance Tag.

3.9. Initial Inspection Non-Compliance Notification

After the initial inspection, a *Notice of Non-Compliance* (see section 8) will be sent to each building/premises having unprotected cross connections. The *Notice of Non-Compliance* will include a list of requirements and provide the time allocated for compliance*.

3.10. Request for Internal Cross Connection Control Information

The Authority has the legal right to request specific cross connection control information to include but not limited to piping information, piping drawings or information related to a specific point of water use in relation to cross connections. The Authority shall issue a request notice for any one of the following:

- Facility is determined by the Inspector to be large and/or complex requiring considerable amount of additional time to inspect
- Facility does not allow for free and unlimited access to areas requiring inspection/survey
- Piping configurations are too complex or complicated
- Piping is not readily accessible (i.e. concealed piping)
- Multiple piping systems
- Inadequate piping identification
- Facility changes their plumbing configurations on a regular frequency
- Secondary/auxiliary water sources
- Manufacturing/use of industrial fluids in piping systems or facility operations
- Refusal of entry
- No current as-built/engineering drawings of the potable water system

If the Authority/Agent is not able to complete an inspection the property owner must, at their own expense, have the plumbing inspected for cross-connections by a certified firm or individual that has met the requirements in Section 3.1.

3.11. Request Notice for Internal Cross Connection Control Information

The Request Notice Internal Cross Connection Control Information shall contain the following information:

- Reason for the request
- Approved contractor requirements
- Contracted performance insurance requirements
- Time allocated to submit the cross-connection survey report to the Authority

Failure or refusal to comply with this request shall be unlawful and the Authority may deny or discontinue water service to the building/premises.

* The Authority reserves the right to adjust the number of days allocated for compliance based on the degree of hazard associated with existing and/or potential cross connections

3.12. Submission of Internal Cross Connection Control Information

Information that must be included is as follows:

- Methodology used to conduct the survey
- General facility overview
- List of violations/requirements - information must include the following:
 - Type of backflow prevention device to be installed
 - Size of backflow prevention device to be installed
 - Location description/remarks to include what the backflow prevention device will be supplying
- List of all existing backflow prevention devices (both testable and non-testable). Information that must be included is as follows:
 - Type of backflow prevention device installed
 - Size of backflow prevention device installed
 - Manufacturer of backflow prevention device to include:
 - Model
 - Serial number
 - Location description/remarks
- A proposed plan for the correction of violations/requirements must be submitted along with a proposed timetable for completion
- Drawings of the facility's potable water piping system may be required

Information can be submitted to the Authority/Agent in an electronic file format or hard copy.

3.13. Educational Material

- Residential and Commercial/Industrial Brochure – at time of inspection and every three years
- Additional Educational Brochure – upon request



PROTECT YOUR HOME'S DRINKING WATER

From the Hazards of Backflow

Your water utility operates a program to enhance the safety and quality of your drinking water through monitoring and correcting hazardous cross-connections.



WHAT IS A CROSS-CONNECTION?

A cross-connection is an actual or potential connection between the safe drinking water supply and a source of contamination or pollution. State plumbing codes require approved methods, called backflow prevention, be in place to prevent contaminated water from mixing with drinking (AKA potable) water at every point of potable water connection and use.



HOW DOES CONTAMINATION OCCUR?

Water normally flows in one direction. However, when water flows backward, backflow or contamination can occur. There are two causes of backflow: backsiphonage and backpressure.

Backsiphonage may occur due to a loss of pressure in the water system. This creates a siphon which can draw contaminants back into your water or the system.

Backpressure may be created when a source pressure is greater than the supply pressure. This can cause contaminated water to be pushed into your plumbing system through an unprotected cross-connection.

WHAT IS A CROSS-CONNECTION CONTROL PROGRAM?

Cross-connection control programs serve as a proactive, preventive approach to securing water systems. It is the method through which your utility ensures safe, potable water throughout your community. Cross-connection control is a comprehensive process that involves identifying cross-connections and preventing the backflow of pollutants and contaminants into the water supply.



ON-SITE SURVEYS

Visual on-site surveys of piping systems throughout your community ensure there are no unprotected cross-connections that could lead to water contamination. Your local cross-connection control program may require external and/or internal surveys of your home.



CORRECTIVE ACTIONS

Cross-connection control programs include enforcement for non-compliant cross-connections. If a survey identifies problems in your system, correct them in a timely manner to avoid penalties or the temporary loss of water service.

HOW CAN YOU PROTECT YOUR HOME'S DRINKING WATER?

DO'S

- Do verify and install a simple hose bibb vacuum breaker on laundry tubs and sink faucets around your home.
- Do make sure water treatment devices like water softener drain lines have the proper air gap—a minimum of one inch above any drain.
- Do ensure your lawn irrigation system has proper backflow protection. Test backflow prevention assemblies at appropriate intervals and as required by your utility.

DON'TS

- Don't submerge hoses in buckets, pools, tubs, sinks, or ponds.
- Don't use spray attachments without a backflow prevention device.
- Don't connect waste pipes from water softeners or other treatment systems directly to the sewer or submerged drainpipe.



DID YOU KNOW

Your water can become contaminated if connections to and within your plumbing system are not properly protected. The purpose of your local cross-connection control program is to ensure everyone in the community has safe, clean drinking water.

WATCH OUT FOR CROSS-CONNECTIONS IN:



Bathtub & Shower Fixtures: Maintain an air gap of at least one inch above the top of the flood level rim of the bathtub when the shower head is hanging freely.



Toilet Tanks: Look for the ASSE #1002 standard symbol on the fill valve device and packaging to ensure it is compliant and suited for this use.



Boilers: Ensure boilers with chemical additives have an ASSE #1013 reduced pressure principle backflow prevention assembly.



Home Exterior: Verify all outside faucets are protected with an ASSE-approved hose bibb vacuum breaker.

SUPPORT PUBLIC HEALTH & SAFETY

Remember, we're all in this together – and together we can work to keep your drinking water safe from the hazards of backflow.

Your participation in your local water service provider's cross-connection control program is vital! Protect the drinking water in your own home, while keeping your community's supply safe, too.



For more information, additional resources, and any questions, contact your water utility or visit watercustomer.com



4. PERIODIC MONITORING

4.1. Subsequent Inspection Frequency

Subsequent inspection frequency will be determined by the degree of hazard existing within the facility. The term degree of hazard shall be derived from the evaluation of conditions within a facility which can be classified as either a pollution or contamination hazard. Degree of hazard shall be determined by the Authority or Designated Agent.

4.2. Re-inspection Frequency – Determination

The re-inspection frequency is based on the hazards present at the time of the inspection and will be assigned to the facility by the agent. Frequency will range from every two (2) years for high hazard facilities, six (6) years for low hazard commercial facilities, and ten (10) to twenty (20) years for residential, and multi-family facilities.

4.3. Re-inspection Frequency – Criteria

- High hazard facilities every two (2) years - examples: Medical, Industrial/Manufacturing facilities, Car Washes, Mortuaries, Labs, Restaurants, Wastewater Treatment Plants, Marina's, Greenhouses/Nurseries, etc.
- Low hazard facilities every six (6) years – examples: Retail Outlets, Warehouses, Storage Buildings, Office Buildings, etc.
- Residential and Multi-family homes will be re-inspected every ten (10) to twenty (20) years based on the meter exchange frequency. Educational material will be provided at least every three (3) years to all residential homes.

4.4. Inspection Compliance Procedure

Upon notification from the facility that all violations have been corrected and the necessary backflow prevention devices are properly installed, a compliance re-inspection will be conducted as outlined in Sections 4.6 and 4.8 of this plan.

Upon completion of the compliance re-inspection, a facility having no cross connections, or having addressed all existing or potential cross connections, will receive an *Inspection Compliance Notice* or a Compliance Tag to be placed at the meter.

4.5. Inspection Non-Compliance Notification #2

Failure to comply with the *Inspection Non-Compliance Notification #1* within the number of days as determined by the Authority will result in issuing a second notice of inspection non-compliance*[†]. Included with the notice will be a Requirements List. The facility will be given a specific time frame to comply with *Inspection Non-Compliance Notification #2*.

[†] The Authority reserves the right to adjust the number of days allocated for compliance based on the degree of hazard associated with existing and/or potential cross connections.

4.6. Termination of Water Service

Termination[‡] of water service will be for any of the following reasons:

- Immediate health threat
- Non-compliance (i.e.: Failure to test devices and submit device test forms or refusal to comply with the requirements as outline in the Requirements Form)
- Refusal of entry

4.7. Shut-Off Notification

Failure to comply with the *Inspection Non-Compliance Notification #2* within the number of days as determined by the Authority will result in issuing an *Inspection Shut-Off Notice*. The notice may be sent registered mail, return receipt requested or other means of service as deemed necessary by Authority. The water shut off date will be “days after shut off notification” days from the date of notification. Example in section 8.

[‡] Termination procedures to be determined by the Authority

4.8. Inspection Frequency Standards Form

Typical Survey Frequency Based on Facility Types		
HDI CODE	Facility Type	Survey Frequency
AIRPOR	Airport	6
APARTM	Apartment Complex	10 or 20 depending on meter exchange rate
BANK	Bank	6
BAR	Bar / Pub – no kitchen	6
CARDEA	Car Dealership	6
CARWAS	Car Wash	2
CHURCH	Church	6
CITYOF	City Owned -Other	2
CITYOF	City Owned -Office	6
COLLEG	College Property	6
CONCRE	Concrete Mixing	2
CONDMN	Condominium	10 or 20 depending on meter exchange rate
COUNTY	County Owned Building	6
DAYCAR	Day Care Center	6
DENTIS	Dental Facility	2
DOCOFF	Single Office – Doctor	6
DRYCLE	Dry Cleaner	2
FITNES	Fitness Center	6
FLOWER	Florist	6
FUNERA	Mortuary /Funeral Home	2
GARAGE	Auto Repair Garage	6
GASSTA	Gas Station –No Garage	2
GASWAS	Gas Station -Car Wash	2
GOLF	Golf Course	6
GROCER	Grocery Store -Market	2
GYM	Gym	6
HALL	Hall	6
HOSPIT	Hospital	2
HOTEL	Hotel/Motel	2
INDUST	Industrial Facility	2
LAUNDR	Laundry	6
MARINA	Marina, Dock or Warf	2

Typical Survey Frequency Based on Facility Types (continued)		
HDI CODE	Facility Type	Survey Frequency
MALL	Shopping Mall	6
MEDCOM	Medical Complex	2
MOBILE	Mobile Home Park/Court	10 or 20 depending on meter exchange rate
MOVIE	Movie Theatre	6
NURSE	Nursing Home	2
NURSER	Nursery	6
OFFICE	Office Building	6
OTHER	Other	6
PARK	Community Park	6
PHARMA	Pharmaceutical Plant	2
RESIDE	Residential	10 or 20 depending on meter exchange rate
RESTAU	Restaurant	2
RETAIL	Retail Store	6
RETMAL	Retail Store in Strip Mall	6
SALON	Hair Salon / Barber Shop	6
SCHOOL	School	2
SMALL	Strip Mall	6
STADIU	Stadium – Civic Center	6
TRDSCH	Trade School	2
TWP	Township Owned Facility	6
VACANT	Vacant Building/Suite	1 - Unless Water Service Has been discontinued
VETERI	Veterinary Clinic/Hospital	2
VILLAG	Village Owned Property	2
WAREHO	Warehouse	6
WASTEW	Waste Water Plant	2

****This Chart Reflects Typical Survey Frequencies. A more frequent survey frequency may be required in some cases and will be determined at the initial CCC Survey based on the hazards present at the time of the inspection. All initial surveys should be completed in first two years of program.**

5. BACKFLOW PREVENTION DEVICES

5.1. Responsibility

- Installation and maintenance of devices/methods shall be the responsibility of the building/premises owner
- Any installation in a health care facility involving a backflow prevention device requires Wisconsin Department of Safety and Professional Services plan approval. Refer to the Department of Safety and Professional Services DSPS 382.20(1)(a), table 382.20-1 entitled *Submittals to Department* for a list of instances requiring plan submittal
- Plan submittals for devices shall include a completed *General Plumbing Plan Approval Application*; form SBD-6154, along with the appropriate fee
- If a device is installed without prior approval from the Wisconsin Department of Safety and Professional Services, a fee of two (2) times the standard application fee must be paid. Provisions for exceptions to this rule are provided as follows:
 - If an inspection determines that a device must be installed immediately to correct an existing cross connection, the Wisconsin Department of Safety and Professional Services will accept the normal review fee provided:
 - The application includes a copy of the inspector's written report
 - Plan submittal is made within 30 days of the inspection date
- All testable assemblies shall be tested upon installation and at yearly intervals thereafter as required by the Wisconsin Department of Safety and Professional Services or as determined by the Authority
- Completed device test form(s) for the reduced pressure principle backflow preventer assembly, reduced pressure principle backflow preventer detector assembly, pressure vacuum breaker assembly and the backflow backsiphonage vacuum breaker assembly are to be distributed to the following parties;
 - The Wisconsin Department of Safety and Professional Services
 - The Owner
 - The Purveyor
 - The Tester
- The Authority/Agent may require additional testing for any of the following reasons:
 - Loss of water flow/pressure to the facility
 - Repair or maintenance to the water distribution system at or near the facility

5.2. Device Abbreviation List

HydroCorp, Inc. Device Legend			
A.S.S.E Standard	Legend	Acronym	Testable Device
1001	Atmospheric Type Vacuum Breakers	AVB	No
1002	Anti-siphon Fill Valves (Ballcocks)	ASBC	No
1011	Hose Connection Vacuum Breakers	HBVB	No
1012	Backflow Preventer w/Intermediate Atmospheric Vent	VDCV	No
1013	Reduced Pressure Backflow Prevention Asy.	RPBP	Yes
1015	Double Check Backflow Prevention Assembly	DCV	Yes
1019	Vacuum Breaker Wall Hydrants	HBIVB	No
1020	Pressure Vacuum Breaker Assembly	PVB	Yes
1022	Backflow Preventer for Carbonated Beverage Machine	VMBP	No
1024	Dual Check Valve Type Backflow Preventers	DuC	No
1032	Backflow Preventer for Carbonated Beverage Machine	VMBP	No
1035	Laboratory Faucet Backflow Preventer	LFVB	No
1037	Pressurized Flushing Devices (Flushometers)	PFD	No
1047	RP Detector Backflow Prevention Assembly	RPDA	Yes
1048	Double Check Detector Backflow Prevention Assembly	DDCV	Yes
1052	Hose Connection Backflow Preventer	HCBP	No
1053	Dual Check Backflow Preventer Wall Hydrant	HBIVB	No
1055	Chemical Dispensing Systems	AG	No
1056	Spill Resistant Vacuum Breaker Assembly	SVB	Yes
1057	Freeze Resistant Yard Hydrant W/Backflow		No
1081	Backflow preventers with integral pressure reducing boiler feed valve and intermediate atmospheric vent	VDCV	No
A112.1.2	Air Gap	AG	No
	Vacuum Breaker Tee	VB	No
1001, 1002,1014 OR A112.1.2	Restroom Fixture (Common restroom fixtures)	RRF	No
	Device and/or piping requires a cap	CAP	No
	No Contact Was Not Available	INSPECT	No
	Install approved device	INSTALL	No
	Pipe requires labeling	LABEL	No
	See Remarks	OTHER	No
	Refusal of Facility Inspection	REFUSAL	No
	Device is in need of repair	REPAIR	No
	Requires replacement	REPLACE	No
	Requires relocation and/or new piping	REPLUMB	No
	Survey Required	SURVEY	No
	Single Check Valve	SCV	No

5.3. Approved Backflow Prevention Devices

The Village of Jackson accepts backflow prevention devices as recognized by the Department of Safety and Professional Services.

The Department of SPS stipulates backflow prevention devices must be of the type recognized in accordance with the Wisconsin Administrative Code, DSPS. 384, *Plumbing Products*, and shall be listed by a recognized listing agency acceptable to the department.

Agencies acceptable to the department may be found in the Wisconsin Administrative Code, DSPS. 384, *Appendix*.

5.4. Cross Connection Control Device Performance Test Form



Cross Connection Control Performance Test

Industry Services Division
P.O. Box 7302
Madison, WI 53707-7302
Fax: (608) 267-9723
TTY: through Relay

NOTE: Registrations for all assemblies (except those located in health care facilities) along with all test reports can be done online for reduced fees at <http://dps.wi.gov/SB/SB-PlumbingCcaTestsRegisters.html>.

Regulated Object Number: _____

Personal information you provide may be used for secondary purposes [Privacy Law, s.1504 (1)(m)].

Owner Information

Please print clearly in ballpoint pen.

Owner Name		Street Address	
City	State	Zip Code	Owner's Contact Person ()
		Telephone Number ()	

Facility Information

Facility Name		Street Address	
City	Zip Code	County	
Assembly Location		Assembly is Serving	
Manufacturer		Model	Serial Number
Size _____	Assembly Type	() RP	() RP Detector
		() PVB	() SRVB

Water Supply Source: Check One () Municipal Water System () Other than municipal, non-community or private water system. See NR 811 and 812 for definitions.

Initial Test

RP relief valve Opened at _____ PSID ☐ Did not open	1 st check ☐ Closed tight ☐ Leaked Static _____ PSID	2 nd check ☐ Closed tight ☐ Leaked Static _____ PSID
--	--	--

FINAL TEST

Opened at _____ PSID	☐ Closed tight Static _____ PSID	☐ Closed tight Static _____ PSID
----------------------	--	--

DETECTOR BYPASS ASSEMBLY INITIAL TEST

RP relief valve Opened at _____ PSID ☐ Did not open	1 st check ☐ Closed tight ☐ Leaked Static _____ PSID	2 nd check ☐ Closed tight ☐ Leaked Static _____ PSID
--	--	--

DETECTOR BYPASS ASSEMBLY FINAL TEST

Opened at _____ PSID	☐ Closed tight Static _____ PSID	☐ Closed tight Static _____ PSID
----------------------	--	--

PVB/SRVB INITIAL TEST

Air inlet valve Opened at _____ PSID ☐ Did not open	Check valve ☐ Closed tight ☐ Leaked Static _____ PSID
--	--

PVB/SRVB FINAL TEST

Air inlet valve Opened at _____ PSID	Check Valve ☐ Closed tight Static _____ PSID
---	---

Assemblies in Fire Protection Systems

Note: Include hose stream demand where applicable

Forward Flow Test

Designed flow rate _____ GPM

Actual flow rate _____ GPM

Indicating Control Valves

☐ No. one control valve open

☐ No. two control valve open

Valve supervision:

☐ Tamper switch

☐ Locked

Part (s) Replaced/Comments _____

Make Checks Payable to DPS

Attach Check Here

Total Amount Due \$30 Per Assembly

I Hereby Certify the Test Results Are True and the Test Was Conducted by Me Personally.

Tester Name (print) _____
Tester Signature _____

Registration No. _____
Phone No. _____

Time of Day _____
Date _____

SBD-9927 (R03/13)

Copies: Department, Testers, Owner, Water Purveyor

Revenue Code 7657

Owner Information

5.5. Cross Connection Control Assembly Removal Notice



Safety and Buildings Division
P. O. Box 7302
Madison, Wisconsin 53707
(608) 267-2497
FAX (608) 267-9723
<http://www.dps.state.wi.us/sb>
<http://www.wisconsin.gov>

Cross Connection Control Assembly Removal Notice

You can search on the Internet for information that the Safety and Buildings Division has concerning cross connection control devices: http://apps.commerce.wi.gov/SB_ServiceAgent/SB_RegObjMain.jsp

DATE: _____ PROJECT NAME: _____

REGULATED OBJECT # _____ ADDRESS: _____

CITY/ZIP _____

MANUFACTURER: _____ SIZE: _____ SERIAL NO.: _____

RP LOCATION: _____

The terms "Out of Service" or "Removed from Service" do not provide sufficient information to define the situation. Please answer the following questions and return this form to the address above: Attention Chris Severson.

1. Is the reduced backflow assembly still on the water line?
YES _____ NO _____

If reduced backflow assembly is on the water line, it must be tested even if the water has been turned off.

2. If reduced backflow assembly has been taken off the water line, where is the valve now?

IN STORAGE _____ DESTROYED _____

3. Has the water line been capped?

YES _____ NO _____

4. If reduced backflow assembly is off the water line, what is protecting the downstream water line?

Print Name _____

Signature and Title _____

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04 (1)(m)].

SBD-10766 (R 11/11)

6. NEW SERVICE INSPECTIONS

6.1. Procedures

All plumbing plans and permits for a proposed building shall be reviewed by the Authority, Plumbing Inspector, Building Inspector and building contractor(s). The Authority's Cross Connection Control Plan and Backflow Prevention requirements will be reviewed with the responsible party.

6.2. Inspections

The Authority/Agent conducting the cross connection control inspection shall inspect the building/premises for compliance with the Cross Connection Control Program.

6.3. Compliance

Upon completion of the cross connection control inspection and it is determined that the facility is in compliance and has been met any required actions of this plan, certificate of occupancy and water service will be initiated.

6.4. Non-Compliance

If the facility does not comply with the Cross Connection Control Program, the Authority shall enforce this plan as required. The water service and the certificate of occupancy will not be initiated until compliance is achieved and approved.

6.5. Bulk Water Sales

Persons purchasing water in bulk shall contact Utility office prior to taking water from hydrants or fill stations. Utility personnel shall be present to insure tanks are properly equipped to prevent cross connections to the Utility water supply.

6.6. Bulk Water Stations

Bulk Water Fill Stations shall be inspected to ensure they are properly protected against backflow in accordance with NR 811.78. At a minimum, all Bulk Water Loading Stations shall be installed with either (1) a free air break to prevent back siphonage of contaminated water or other substances or (2) a reduced pressure backflow prevention assembly installed on the supply line to the loading station. All hoses and other connections at loading stations shall be installed in such a manner that they cannot be contaminated by contact with the ground.

7. SAMPLE NOTICES

7.1. Non-Residential Inspection Notice (Initial Notice)



Village of Jackson
W194N16660 Eagle Dr.
Jackson, WI 53037



Cross Connection Control Program Inspection Notice

Sample Person
12345 Somewhere
Perfectville, FL 48888

Print Date: 05/20/2026

RE: Facility For Sample Notice at 12345 Somewhere

Reference #: **4C5-DA5-A9E**

Dear Water Customer,

As part of Village of Jackson's cross-connection control program, established under local ordinance, your property is scheduled for an on-site water system inspection.

A certified HydroCorp technician will conduct the inspection on behalf of Village of Jackson. The inspection is tentatively scheduled for N/A. Note: The inspection may occur one day before or after the scheduled date.

- The inspector will evaluate your internal water system for any connections that could pose a contamination risk to the public water supply.
- Inspections are conducted during normal business hours: 8:00 AM - 5:00 PM Monday through Friday.
- If your facility requires a specific time window for access, contact 844-493-7641.
- Any costs associated with the replacement, modification(s), installation, and/or testing of backflow prevention assemblies is the responsibility of the property owner or manager.

You will receive a follow-up notice after the inspection if any modifications or backflow testing are required.

For more information, please visit watercustomer.com or contact our support team at 844-493-7641 (available Monday-Friday, 8AM-8PM ET).

Thank you for your cooperation in keeping our water safe.

7.2. Non Compliance 1 and 2 Notice



Village of Jackson

W194N16660 Eagle Dr.
Jackson, WI 53037



Inspection Non-Compliance Notice 1

Sample Person
12345 Somewhere
Perfectville, FL 48888

Print Date: 05/20/2026

RE: Facility For Sample Notice at 12345 Somewhere

Reference #: **4C5-DA5-A9E**

Dear Water Customer,

As part of Village of Jackson's cross-connection control program, established under local ordinance, your property underwent an inspection on N/A to assess potential contamination risks.

During this inspection, non-compliant connections were identified that pose a risk of contaminating the public water system. Requirements are listed at the end of this letter.

ACTION REQUIRED

- **Address the corrective actions outlined at the end of this letter.** A licensed plumber is required to install backflow preventers and assist in resolving violations at the owners expense.
- **Immediate Testing Required at Installation:** All testable backflow assemblies must be tested upon installation by a state-approved certified tester. Note: Many licensed plumbers are also certified to conduct this testing.
- **Schedule a Compliance Inspection:** Once installation and testing are complete, contact HydroCorp, the city's authorized water safety and compliance partner, at 844-493-7641 no later than [date] to schedule a follow-up compliance inspection.

Final Deadline for Compliance: 06/17/2026. Failure to meet this deadline will result in continued non-compliance status and additional notifications.

If you have any questions or need assistance, visit watercustomer.com or call 844-493-7641 Monday-Friday, 8AM to 8PM ET.

Thank you for your prompt attention to this important public safety matter.

Order #	Device Type	Qty	Comment
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Village of Jackson
W194N16660 Eagle Dr.
Jackson, WI 53037



Inspection Non-Compliance Notice 2

Sample Person
12345 Somewhere
Perfectville, FL 48888

Print Date: 05/20/2026

RE: Facility For Sample Notice at 12345 Somewhere

Reference #: **4C5-DA5-A9E**

Dear Water Customer,

As part of Village of Jackson's cross-connection control program, established under local ordinance, your property underwent an inspection on N/A to assess potential contamination risks.

During this inspection, non-compliant connections were identified that pose a risk of contaminating the public water system. Requirements are listed at the end of this letter.

ACTION REQUIRED

- **Address the corrective actions outlined at the end of this letter.** A licensed plumber is required to install backflow preventers and assist in resolving violations at the owners expense.
- **Immediate Testing Required at Installation:** All testable backflow assemblies must be tested upon installation by a state-approved certified tester. Note: Many licensed plumbers are also certified to conduct this testing.
- **Schedule a Compliance Inspection:** Once installation and testing are complete, contact HydroCorp, the city's authorized water safety and compliance partner, at 844-493-7641 no later than [date] to schedule a follow-up compliance inspection.

This is the 2nd notice regarding this matter. Final Deadline for Compliance: 06/17/2026. Failure to meet this deadline will result in continued non-compliance status and additional notifications.

If you have any questions or need assistance, visit watercustomer.com or call 844-493-7641 Monday-Friday, 8AM to 8PM ET.

Thank you for your prompt attention to this important public safety matter.

Order #	Device Type	Qty	Comment
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7.3. Non Compliance Disconnection Notice



Village of Jackson

W194N16660 Eagle Dr.
Jackson, WI 53037



Inspection Non-Compliance - Disconnection Notice

Sample Person
12345 Somewhere
Perfectville, FL 48888

Print Date: 05/20/2026

RE: Facility For Sample Notice at 12345 Somewhere

Reference #: **4C5-DA5-A9E**

Dear Water Customer,

As part of Village of Jackson's cross-connection control program, established under local ordinance, your property underwent an inspection on N/A to assess potential contamination risks.

During this inspection, non-compliant connections were identified that pose a risk of contaminating the public water system. Requirements are listed at the end of this letter.

ACTION REQUIRED

- **Address the corrective actions outlined at the end of this letter.** A licensed plumber is required to install backflow preventers and assist in resolving violations at the owners expense.
- **Immediate Testing Required at Installation:** All testable backflow assemblies must be tested upon installation by a state-approved certified tester. Note: Many licensed plumbers are also certified to conduct this testing.
- **Schedule a Compliance Inspection:** Once installation and testing are complete, contact HydroCorp, the city's authorized water safety and compliance partner, at 844-493-7641 no later than [date] to schedule a follow-up compliance inspection.

This is the 3rd and final notice regarding this matter. Final Deadline for Compliance: 06/03/2026.

Failure to meet this deadline will result in continued non-compliance status and additional notifications.

If you have any questions or need assistance, visit watercustomer.com or call 844-493-7641 Monday-Friday, 8AM to 8PM ET.

Thank you for your prompt attention to this important public safety matter.

Order #	Device Type	Qty	Comment
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7.4. Compliance Tags

The image shows two yellow compliance tags with a hole at the top. The left tag is a form for recording inspection data, and the right tag is a vertical informational tag.

Left Tag Content:

HYDROCORP.
THE SAFE WATER AUTHORITY.
hydrocorpinc.com

DATE	INITIALS
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

This facility was in compliance with the local Cross-Connection Control Program inspection requirements on date above.

If your facility has Backflow Prevention Assemblies requiring testing, you will receive additional notice information outlining testing requirements.

Thank you for your assistance.
HydroCorp, Inc. Field Staff

Right Tag Content:

HYDROCORP.
THE SAFE WATER AUTHORITY.
hydrocorpinc.com
800.315.4305

Please Do Not Remove this Tag

8. REGULATIONS

- 8.1. Wisconsin Administrative Code NR 810, NR 811
- 8.2. State of Wisconsin Department of SPS Cross Connection Control Manual
- 8.3. Wisconsin Administrative Code: Chapter DSPS. 305 Licenses, Certifications and Registrations
- 8.4. Wisconsin Administrative Code: Chapter DSPS. 332 Public Safety and Health
- 8.5. Wisconsin Administrative Code: Chapter DSPS. 381 Definitions and Standards
- 8.6. Wisconsin Administrative Code: Chapter DSPS. 382 Design, Construction, Installation, Supervision, Maintenance, and Inspection of Plumbing
- 8.7. Wisconsin Administrative Code: Chapter DSPS. 382 Appendix – (partial)
- 8.8. Wisconsin Administrative Code: Chapter DSPS. 384 Plumbing Products
- 8.9. Wisconsin Administrative Code: Chapter DSPS. 384 Appendix
- 8.10. Wisconsin Administrative Code: Chapter 145 Plumbing and Fire Protection Systems and Swimming Pool Plan Review
- 8.11. United States Environmental Protection Agency Cross Connection Control Manual

Village of Jackson
Cross Connection Control Plan

Date: _____

In accordance with the State of Wisconsin Department of Natural Resources (DNR), the Village of Jackson proclaims this program as a continuing effort to maintain clean, safe potable water. By reference to the *Wisconsin Administrative Code Department of Natural Resources Environmental Protection Water Supply Chapter NR 810, Section NR 810.15, Chapter NR 811, Sections NR 811.06, NR 811.07, NR 811.68, and Department of Safety and Professional Services 305, 381-384*, we hereby establish the Village of Jackson's Cross Connection Control Plan as adopted on _____.

