

VILLAGE OF JACKSON

VILLAGE BOARD MEETING

Tuesday, June 9, 2026 at 7:30 PM

Minutes

1. Call to Order and Roll Call

The meeting was called to order at 7:30 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Engelhardt, Tr. Kurtz, Tr. Olson, Tr. Schlenz and Tr. Wells

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Inspections and Zoning Director Collin Johnson, Treasurer Darlene Smith, Public Works Director Jack Straehler, Fire Chief Aaron Swaney, Police Lieutenant Mike Foeger and Interim Clerk Pamela Wolf

2. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

3. Public Hearings

- a. Ordinance #26-03 - Amending Section 48-156 for PUD-04, Oaks of Jackson - Hillcrest Builders

Pres. Heckendorf opened the floor for the public hearing. Nobody present wished to speak. Pres. Heckendorf closed the public hearing.

4. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

None.

5. Consent Agenda

- a. Approval of Minutes of the Village Board Meeting of May 12, 2026
- b. Resolution #26-23 - Adopting the 2025 Compliance Maintenance Annual Report for the Jackson Wastewater Treatment Facility
- c. Approval of Rental Request - Jackson Community Center - Democratic Party of Washington County Fundraiser
- d. Resolution #26-24 - Appreciation of Service to Brian Heckendorf - Jackson Fire Department
- e. Ordinance #26-07 Amending Chapter 2 of the Code of Ordinances of the Village of Jackson - Election Wards

The motion to approve items 5a through 5c on the consent agenda, and to remove items 5d and 5e to address separately, was made by Tr. Olson and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

Pres. Heckendorf announced he's recusing himself from action on item 5d and the board needs to select an acting chair for action on the Resolution. Tr. Olson made a motion to serve as acting chair, Tr. Wells seconded.

Vote: 6 ayes, 0 nays. Motion carried.

Acting Chair Olson read the Resolution to all present.

The motion to approve Resolution #26-24, a Resolution for the Appreciation of Service to Brian Heckendorf for his service on the Jackson Fire Department was made by Tr. Emmrich and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Pres. Heckendorf abstained. Motion carried.

The motion to introduce Ordinance #26-07 was made by Tr. Olson and seconded by Tr. Engelhardt.

Votes: 7 ayes, 0 nays. Motion carried.

The motion to suspend the rules for a second reading of Ordinance #26-07 was made by Pres. Heckendorf and seconded by Tr. Emmrich. A roll call vote was taken:

Pres. Heckendorf: Aye

Tr. Emmrich: Aye

Tr. Engelhardt: Aye

Tr. Kurtz: Aye

Tr. Schlenz: Aye

Tr. Wells: Aye

Tr. Olson: Aye

Vote: 7 ayes, 0 nays. Motion carried.

A motion to approve the second reading of Ordinance #26-07 was made by Tr. Olson and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

6. Approval of Licenses

a. Class "A" Fermented Malt Beverages and "Class A" Intoxicating Liquors

- i. Center Village LLC (dba Village Mart, Agent Mandeep Dran) W213N16770 Glen Brooke Drive
- ii. Fox Bros. Piggly Wiggly, Inc. (dba Piggly Wiggly Supermarket 90, Agent Michael S. Olwig) W194N16774 Eagle Drive
- iii. Jackson Ellahi LLC (dba Hwy Store, Agent Mandeep Dran) N168W22224 Main Street

- iv. K&A Petroleum, LLC (dba East Side Mart, Agent Kurt Kruepke) N168W19490 Main Street
- v. Walgreen Co. (dba Walgreens #11676, Agent Gregory Fechter) N168W21330 Main Street

The motion to approve the Class "A" Fermented Malt Beverages and "Class A" Intoxicating Liquors Licenses for applicants 6a(i - v) as listed, conditional upon terms set forth in Village Code Sec. 4-24 was made by Tr. Emmrich and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

b. Class "B" Fermented Malt Beverages and "Class B" Intoxicating Liquors

- i. Barbara L. Holtz (dba Pizza Station, Agent Barbara Holtz) N168W22224 Main Street Suite D
- ii. Jackson Pub LLC (dba Jackson Pub, Agent: Jon Zandi) N168W20594 Main St.
- iii. KHD Ltd (dba Jimmy's Restaurant & Bar, Agent: Angie Koutsios) N168W21212 Main Street

The motion to approve the Class "B" Fermented Malt Beverages and "Class B" Intoxicating Liquors Licenses for applicants 6b(i -iii) as listed, conditional upon terms set forth in Village Code Sec. 4-24 was made by Tr. Olson and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

c. Cigarette/Tobacco/Vape Licenses

- i. Center Village LLC (dba Village Mart, Agent Mandeep Dran) W213N16770 Glen Brooke Drive
- ii. Fox Bros. Piggly Wiggly, Inc. (dba Piggly Wiggly Supermarket 90, Agent Michael S. Olwig) W194N16774 Eagle Drive
- iii. Jackson Ellahi LLC (dba Hwy Store, Agent Mandeep Dran) N168W22224 Main Street
- iv. K&A Petroleum, LLC (dba East Side Mart, Agent Annette Kruepke) N168W19490 Main Street
- v. TruVibe INC. (dba The Supply Plus, Agent Zachary Rozenboom) W213N16806 Industrial Drive
- vi. Walgreen Co. (dba Walgreens #11676, Agent Gregory Fechter) N168W21330 Main Street

The motion to approve the Cigarette, Tobacco and Electronic Vaping licenses for applicants 6c(i -vi) as listed, conditional upon terms set forth in Village Code Sec. 4-24 was made by Tr. Wells and seconded by Tr. Kurtz.

Vote: 7 ayes, 0 nays. Motion carried.

d. Hotel/Motel Licenses

- i. AMA Hospitality, Inc. (dba Comfort Inn & Suites), W227N16890 Tillie Lake Court, Owner: AMA Hospitality, Inc. Corporate Agent: Alkesh Patel
- ii. Jackson Main Street Motel, W208N16831 N. Center Street, Owner: Larry Hamlin

The motion to approve Hotel/Motel Licenses for applicants 6d(i - ii) as listed, conditional upon terms set forth in Village Code Sec. 4-24 was made by Tr. Emmrich and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

7. Budget and Finance Committee

- a. Letter of Credit Reduction - Maple Fields Subdivision Phase 3 - Neumann Development Inc. in the amount of \$707,841.10

The motion to approve the Letter of Credit Reduction for Maple Fields Subdivision Phase 3 for Neumann Development in the amount of \$707,841.10 was made by Tr. Wells and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

- b. Proposal Review - Fiber to Public Parks, Municipal Wells, and Municipal Lift Station - Midwest Fiber Network in the Amount of \$133,850.00

The motion to approve the proposal for Fiber to the Public Parks, Municipal Wells and Municipal Lift Station from Midwest Fiber Network in the amount of \$133,850.00 was made by Tr. Wells and seconded by Tr. Kurtz.

Vote: 7 ayes, 0 nays. Motion carried.

- c. Proposal Review - Jackson Park Security Cameras - Pros4 Technology in the Amount of \$19,341.28

The motion to approve the proposal from Pros4 Technology for Security Cameras for Jackson Park in the amount of \$19,341.28 was made by Tr. Wells and seconded by Tr. Kurtz.

Dir. Straehler made the board aware of forthcoming quotes for electric and additional cameras for the skateboard park and pickleball courts. The project is currently under budget, so there should still be enough funds to cover these additional expenses.

Vote: 7 ayes, 0 nays. Motion carried.

- d. Proposal Review - Hickory Lane Park Security Cameras - Pros4 Technology in the Amount of \$12,800.87

The motion to approve the proposal from Pros4 Technology for the Security Cameras at Hickory Lane Park in the amount of \$12,800.87 was made by Tr. Schlenz and seconded by Tr. Kurtz.

Vote: 7 ayes, 0 nays. Motion carried.

- e. 2026 Schedule to Prepare the 2027 Municipal Budget and Update the Financial Management Plan

A brief discussion regarding the proposed budgeting timeline took place. Pres. Heckendorf advised Administrator Heidtke to proceed with the schedule as proposed.

8. Plan Commission

- a. Ordinance #26-03 - Amending Section 48-156 for PUD-04, Oaks of Jackson - Hillcrest Builders

The motion to introduce Ordinance #26-03 was made by Tr. Olson and seconded by Pres. Heckendorf.

Votes: 7 ayes, 0 nays. Motion carried.

The motion to suspend the rules for a second reading of Ordinance #26-03 was made by Pres. Heckendorf and seconded by Tr. Olson. A roll call vote was taken:

Pres. Heckendorf: Aye

Tr. Emmrich: Aye

Tr. Engelhardt: Aye

Tr. Kurtz: Aye

Tr. Schlenz: Aye

Tr. Wells: Aye

Tr. Olson: Aye

Vote: 7 ayes, 0 nays. Motion carried.

A motion to approve the second reading of Ordinance #26-03 was made by Tr. Olson and seconded by Pres. Heckendorf.

Vote: 7 ayes, 0 nays. Motion carried.

9. Board of Public Works

- a. Ordinance #26-06 - Amending Chapter 8 of Village Code, Regarding Sec. 8-167 - Cross Connection Control

The motion to introduce Ordinance #26-06 was made by Tr. Wells and seconded by Tr. Emmrich.

Votes: 7 ayes, 0 nays. Motion carried.

The motion to suspend the rules for a second reading of Ordinance #26-06 was made by Pres. Heckendorf and seconded by Tr. Emmrich. A roll call vote was taken:

Pres. Heckendorf: Aye

Tr. Emmrich: Aye

Tr. Engelhardt: Aye

Tr. Kurtz: Aye

Tr. Schlenz: Aye

Tr. Wells: Aye

Tr. Olson: Aye

Vote: 7 ayes, 0 nays. Motion carried.

A motion to approve the second reading of Ordinance #26-06 was made by Tr. Wells and

seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

10. West Bend School District

Tr. Wells reported the end of the school year. The upcoming school year is the last of the high school split into two high schools one building.

11. Washington County Board Report

No report.

12. Greater Jackson Business Alliance

Pres. Heckendorf reported Action in Jackson as a three-day event was well received. He thanked all the volunteers.

13. Mid-Moraine Municipal Association Report

Last meeting was a dinner meeting in Saukville, upcoming next meeting will be September 9th and dinner meeting September 23rd.

14. Closed Session Pursuant to Wis. Stats. §19.85(1)(c) "considering employment, promotion, compensation, or performance evaluation data of any public employee over which the Village has jurisdiction or exercises responsibility." §19.85(1)(e) "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," and §19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved".

The closed session is for the following purposes:

1. Insurance Liability Claim - Ryan Ganshow
2. To Discuss Pending Employment Matters with Specific Employees
3. To Discuss a Development Agreement with West Bend School District
4. To Discuss Village Square Development

The motion to proceed into closed session pursuant to Wis. Stats. §19.85(1)(c), (e) and (g) was made by Pres. Heckendorf and seconded by Tr. Emmrich. A roll call vote was taken:

Pres. Heckendorf: Aye

Tr. Emmrich: Aye

Tr. Engelhardt: Aye

Tr. Kurtz: Aye

Tr. Schlenz: Aye

Tr. Wells: Aye

Tr. Olson: Aye

Vote: 7 ayes, 0 nays. Motion carried. The meeting proceeded into closed session at 7:52 PM. Those present in the closed session were the Board members, Administrator Heidtke and Director Straehler for item 1 of closed session.

15. Reconvene in Open Session with Possible Action Related to the Subject of the Preceding Closed Session

The motion to reconvene in open session was made by Pres. Heckendorf and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried. The meeting proceeded into open session at 9:36 PM

The motion to disallow the insurance liability claim was made by Tr. Olson and seconded by Tr. Schlenz.

Vote: 7 ayes, 0 nays. Motion carried.

16. Adjourn

The motion to adjourn the meeting was made by Tr. Emmrich and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried. The meeting adjourned at 9:37 PM.

Respectfully Submitted,

Pamela Wolf
Interim Clerk
Village of Jackson