VILLAGE OF JACKSON
BOARD OF PUBLIC WORKS MEETING
Tuesday, May 26, 2026 at 6:00 PM
Minutes

1. Call to Order and Roll Call

   The meeting was called to order at 6:00 PM by President Heckendorf.

   Members Present: President Brian Heckendorf, Trustee Tim Engelhardt, Trustee John Schlenz, Stephanie Egner, Ryan Ganshow and Josh Sandleback
   Members Excused: Jeff Mitchell
   Members Absent: None
   Staff Present: Administrator Jen Heidtke, Public Works Director Jack Straehler, and Interim Clerk Pamela Wolf

2. Citizens/Village Staff to address the Board of Public Works (Please sign in with the Clerk prior to speaking. Please note this is a business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

   Brian Emmrich of N171W20324 Highland Road spoke regarding agenda items 5, 10, 11, and 12.
   Regarding item 5, he voiced support for the ordinance to remain unchanged.
   Regarding items 10 and 11, Mr. Emmrich stated that he supports both items.
   Regarding item 12, Mr. Emmrich thanked Jack for all the hard work.

3. Approval of Minutes of the Board of Public Works Meeting of March 31, 2026

   The motion to approve Minutes for the Board of Public Works Meeting of March 31, 2026 was made by Tr. Engelhardt and seconded by S. Egner.

   Vote: 6 ayes, 0 nays. Motion carried.

4. 2026 Special Assessment Update - Pinehurst Subdivision Developers Agreement Amendment #1

   Director Straehler provided background to the Committee.

   The committee expressed interest in knowing if the $4,200 was paid by each property owner or the developer.

   The body directed staff to conduct further research before a final decision would be made.

   The motion to defer additional discussion to the June Board of Public Works meeting was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

   Vote: 6 ayes, 0 nays. Motion carried.

5. ATV/UTV Ordinance Review – Hours of Operation

The motion to recommend staff leave the ordinance as currently written, related to noise and activity between 10:00PM and 6:00AM was made by Tr. Engelhardt and seconded by J. Sandleback.

R. Ganshow expressed a benefit to changing the ordinance would include the ability to clear snow with a UTV/ATV outside the regular posted hours.

Vote: 6 ayes, 0 nays. Motion carried.

6. Ordinance #26-06 - Amending Chapter 8 of Village Code, Regarding Sec. 8-167 – Cross Connection Control

Director Straehler clarified Cross Connection Control Inspections are for commercial properties.

The motion to recommend the Village Board approve Ordinance #26-06 Amending Chapter 8 of the Village Code Regarding Sec.8-167 was made by Pres. Heckendorf and seconded by Tr. Englehardt.

Vote: 6 ayes, 0 nays. Motion carried.

7. Resolution #26-23 - Adopting the 2025 Compliance Maintenance Annual Report for the Jackson Wastewater Treatment Facility

The motion to recommend the Village Board approve Resolution #26-23 Adopting the 2025 Compliance Maintenance Annual Report for the Village was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

Discussion regarding forthcoming wastewater evaluation occurred.

Vote: 6 ayes, 0 nays. Motion carried.

8. Letter of Credit Reduction – Maple Fields Subdivision Phase 3 – Neumann Development Inc. in the amount of $707,841.10

The motion to recommend the Budget and Finance Committee and Village Board approve the Letter of Credit Reduction in the amount of $707,841.10 for Maple Fields Subdivision Phase 3 was made by R. Ganshow and seconded by J. Sandleback.

Vote: 6 ayes, 0 nays. Motion carried.

9. Proposal Review - Fiber to Public Parks, Municipal Wells, and Municipal Lift Station - Midwest Fiber Network in the Amount of $133,850.00

The motion to recommend Budget and Finance and the Village Board approve the proposal from Midwest Fiber network in the amount of $133,850.00 was made by Tr. Engelhardt and seconded by R. Ganshow.

Clarification of the 240-month term was requested for the discussion with the Budget and

Finance Committee in June.

Vote: 6 ayes, 0 nays. Motion carried.

10. Proposal Review - Jackson Park Security Cameras - Pros4 Technology in the Amount of $19,341.28

The motion to recommend the Budget and Finance Committee and Village Board approve the proposal from Pros4 Technology for Jackson Park Security Cameras in the amount of $19,341.28 was made by Tr. Engelhardt and seconded by Tr. Schlenz.

Vote: 6 ayes, 0 nays. Motion carried.

11. Proposal Review - Hickory Lane Park Security Cameras - Pros4 Technology in the Amount of $12,800.87

The motion to recommend the Budget and Finance Committee and Village Board approve the proposal from Pros4 Technology in the amount of $12,800.87 for Hickory Lane Park Security Cameras was made by Tr. Engelhardt and seconded by J. Sandleback.

Vote: 6 ayes, 0 nays. Motion carried.

12. Director of Public Works Report

Director Straehler provided a brief summary of the items outlined in the report and answered questions from the committee.

The motion to place the March/April 2026 Directors Report on file was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried.

13. Adjourn

The motion to adjourn the meeting was made by Tr. Engelhardt and seconded by S. Egner.

Vote: 6 ayes, 0 nays. Motion carried. The meeting adjourned at 6:47 PM.

Respectfully Submitted,

Pamela Wolf
Interim Clerk
Village of Jackson