



VILLAGE OF JACKSON
VILLAGE BOARD SPECIAL MEETING AGENDA

Tuesday, July 21, 2026 at 6:00 PM

Jackson Municipal Complex
Village Board Room
N168W19851 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)
4. Approval of Minutes of the Special Village Board Meeting of June 18, 2026
5. Closed Session Pursuant to Wis. Stats. §19.85(1)(c) "considering employment, promotion, compensation, or performance evaluation data of any public employee over which the Village has jurisdiction or exercises responsibility" and 19.85(1)(e) "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session."

The closed session is for the following purposes:

1. To Discuss Development Agreement with West Bend School District
 2. To Receive Information about Candidates for the Village Treasurer and Deputy Treasurer Positions and to Discuss Specific Candidates
6. Reconvene in Open Session with Possible Action Related to the Subject of the Preceding Closed Session, Including Possible Appointment of Village Treasurer
 7. Adjourn

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Administration Department at the Jackson Municipal Complex at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.

VILLAGE OF JACKSON

VILLAGE BOARD MEETING

Thursday, June 18, 2026 at 6:30 PM

Minutes

1. Call to Order and Roll Call

The meeting was called to order at 6:30 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Engelhardt, Tr. Kurtz, Tr. Olson, Tr. Schlenz and Tr. Wells

Members Excused: Tr. Engelhardt

Members Absent: None

Staff Present: Administrator Jen Heidtke and Interim Clerk Pamela Wolf

2. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

3. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

None.

4. Resolution #26-25 - A Resolution Supporting Participation in the Washington County Countywide EMS System and Authorizing Execution of the Countywide EMS System Service Provider Agreement

The motion to approve Resolution #26-25, A Resolution Supporting Participation in the Washington County Countywide EMS System and Authorizing Execution of the Countywide EMS System Service Provider Agreement was made by Tr. Olson and seconded by Tr. Emmrich.

Pres. Heckendorf provided background of the Resolution.

Vote: 6 ayes, 0 nays. Motion carried.

5. Closed Session Pursuant to Wis. Stats. §19.85(1)(c) "considering employment, promotion, compensation, or performance evaluation data of any public employee over which the Village has jurisdiction or exercises responsibility."

The closed session is for the following purposes:

1. To Receive Information about Candidates for the Village Clerk Position and to Discuss Specific Candidates.

The motion to proceed into closed session pursuant to Wis. Stats. §19.85(1)(c) was made by Pres. Heckendorf and seconded by Tr. Emmrich. A roll call vote was taken:

Pres. Heckendorf: Aye
Tr. Emmrich: Aye
Tr. Kurtz: Aye
Tr. Schlenz: Aye
Tr. Wells: Aye
Tr. Olson: Aye

Vote: 6 ayes, 0 nays. Motion carried. The meeting proceeded into closed session at 6:36 PM. Those present in the closed session were the Board members and Administrator Heidtke.

6. Reconvene in Open Session with Possible Action Related to the Subject of the Preceding Closed Session, Including Possible Appointment of Village Clerk

The motion to reconvene in open session was made by Pres. Heckendorf and seconded by Tr. Emmrich.

Vote: 6 ayes, 0 nays. Motion carried. The meeting proceeded into open session at 6:56 PM.

The motion to recommend the appointment of Lisa Heiser to the position of Village Clerk was made by Pres. Heckendorf and seconded by Tr. Kurtz.

Vote: 6 ayes, 0 nays. Motion carried.

Interim Clerk Wolf performed the ceremonial swearing in of Lisa Heiser for the position of Village Clerk.

7. Adjourn

The motion to adjourn the meeting was made by Tr. Emmrich and seconded by Tr. Schlenz.

Vote: 6 ayes, 0 nays. The meeting adjourned at 6:58 PM.

Respectfully Submitted,

Pamela Wolf
Interim Clerk
Village of Jackson