

VILLAGE OF JACKSON

BUDGET AND FINANCE COMMITTEE MEETING

Tuesday, July 14, 2026 at 7:00 PM

Minutes

1. Call to Order and Roll Call

The meeting was called to order at 7:05 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Wells, and Tr. Olson

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Treasurer Darlene Smith, Public Works Director Jack Straehler, Fire Chief Aaron Swaney, Police Chief Ryan Vossekuil, Clerk Lisa Heiser and Deputy Clerk Pamela Wolf

2. Citizens/Village Staff to Address the Budget & Finance Committee (Please sign-in with the Clerk prior to speaking. Please note this is a business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

None.

3. Approval of Minutes of the Budget and Finance Committee Meeting of June 9, 2026

The motion to approve the minutes of the June 9, 2026, Budget and Finance Meeting was made by Tr. Olson and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

4. Approval of June 2026 Check Register and Treasurer's Report

The motion to approve the June 2026 Check Register and Treasurer's Report was made by Tr. Wells and seconded by Tr. Olson.

Vote: 3 ayes, 0 nays. Motion carried.

5. Pay Request #1 – 2026 Street Improvement Projects - Eagle Drive, Hawthorn Drive, Aspen Drive, and Linden Drive - Vinton Construction in the amount of \$112,803.94

The motion to Recommend the Village Board approve Pay Request #1 for the 2026 Street Improvement Projects, Eagle, Hawthorn, Aspen and Linden Drives to Vinton Construction in the amount of \$112,803.94 was made by Tr. Olson and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

6. Pay Request #1 – 2026 Wastewater Treatment Plant Fill Removal Project – BMCI Construction in the amount of \$118,802.25

The motion to recommend the Village Board approve Pay Request #1 for the 2026 Wastewater Treatment Plant Fill Removal Project to BMCI Construction in the amount of \$118,802.25 was made by Tr. Wells and seconded by Tr. Olson.

Vote: 3 ayes, 0 nays. Motion carried.

7. Reimbursement Request #16 - 2024 Wastewater Treatment Plant Tertiary Filters and UV Disinfection Project - Clean Water Fund Loan in the amount of \$39,575.63

The motion to recommend the Village Board approve Reimbursement Request #16 for the Wastewater Treatment Plant Tertiary Filters and UV Disinfection Project for the Clean Water Fund Loan in the amount of \$39,575.63 was made by Tr. Olson and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

8. Pay Request #3 - 2025 Dog Park at Cedar Creek Park - Lowe Underground, Inc. in the amount of \$61,605.51

The motion to recommend the Village Board approve Pay Request # 3 for the 2025 Dog Park project at Cedar Creek Park to Lowe Underground for the amount of \$61,605.51 was made by Tr. Wells and seconded by Tr. Olson.

Vote: 3 ayes, 0 nays. Motion carried.

9. Review of 2025 Audited Financial Statements Report - Lucida, LLC.

Pattie Reda provided a brief report and stated there was a clean audit.

10. Adjourn

The motion to adjourn the meeting was made by Tr. Olson and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried. The meeting adjourned at 7:12 PM.

Respectfully Submitted,

Pamela Wolf
Interim Clerk
Village of Jackson