

VILLAGE OF JACKSON

BUDGET AND FINANCE COMMITTEE MEETING

Tuesday, March 10, 2026 at 7:00 PM

Minutes

1. Call to Order and Roll Call

The meeting was called to order at 7:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Wells, and Tr. Olson

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Parks and Recreation Director Tyler Mentzel, Treasurer Darlene Smith, Public Works Director Jack Straehler, Fire Chief Aaron Swaney, Police Chief Ryan Vossekuil and Deputy Clerk Pamela Wolf

2. Approval of Minutes of the Budget and Finance Committee Meeting of February 10, 2026

The motion to approve Minutes for the Budget and Finance Meeting of February 10, 2026 was made by Tr. Olson and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of February 2026 Check Register and Treasurer's Report

The motion to approve the February 2026 Check Register and Treasurer's Report was made by Tr. Wells and seconded by Tr. Olson.

Vote: 3 ayes, 0 nays. Motion carried.

4. Review of 2022 Stormwater Pond Compliance Report and Invoicing — Request for Refund of Special Assessments

Per Director Straehler's memo request, this matter will be addressed at the April 14, 2026 meeting, at which time additional information is expected to be available.

5. Review of Bids - 2026 Street Improvement Projects - Eagle Drive, Hawthorn Drive, Aspen Drive, and Linden Drive

The motion to recommend Village Board award the 2026 Street Improvement Projects of Eagle Drive, Hawthorn Drive, Aspen Drive and Linden Drive to Vinton Construction to include the base bid and alternative two in the total amount of \$2,717,324.31 was made by Tr. Wells and seconded by Tr. Olson.

Vote: 3 ayes, 0 nays. Motion carried.

Discussion was held regarding a request made by a Trustee at the Board of Public Works meeting to add sidewalks on the west side of Eagle Drive between Spruce and Hickory.

Director Straehler stated that while it would be possible to add the sidewalks, it is not feasible at this time. The resulting construction delays, increased costs, and additional work required for water mains and other infrastructure would prevent the project from being completed within the requested timeframe or within the approved budget.

6. Review Construction Engineering Services Agreement - Cedar Corporation - 2026 Street Improvement Projects - Eagle Drive, Hawthorn Drive, Aspen Drive, and Linden Drive

The motion to recommend Village Board approve the construction inspection and contract administration service agreement from Cedar Corporation for the 2026 Street Improvement Projects of Eagle Drive, Hawthorn Drive Aspen Drive and Linden Drive in an amount not to exceed \$275,000.00 was made by Tr. Olson and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

The reduced dollar amount is based on a time-and-materials basis and is not to exceed the stated amount. Should Cedar Corporation anticipate costs exceeding this amount, they will return to the Board with a request for additional funding.

7. Review Professional Services Proposal - HydroCorp - 2026/2027 Cross-Connection Inspections

The motion to recommend Village Board approve the professional services proposal from HydroCorp for the 2026/2027 village-wide commercial and industrial cross-connection inspections in the amount of \$31,574.49 was made by Pres. Heckendorf and seconded by Tr. Olson.

Vote: 3 ayes, 0 nays. Motion carried.

8. Resolution #26-08 Providing for the Sale of Approximately \$3,430,000 General Obligation Promissory Notes, Series 2026A

Although a representative from Ehlers was present for discussion, Items 8 and 9 will be formally presented to the full Village Board at the 7:30 PM meeting.

9. Resolution #26-09 Providing for the Sale of Approximately \$3,510,000 Water and Sewer System Revenue Bonds, Series 2026B

10. Citizens/Village Staff to Address the Budget & Finance Committee

None.

11. Adjourn

The motion to adjourn the meeting was made by Tr. Olson and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried. The meeting adjourned at 7:08 PM.

Respectfully Submitted,

Pamela Wolf
Deputy Clerk
Village of Jackson