

APPROVED Minutes
Board of Public Works Meeting
Tuesday, July 27, 2021 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

Chair Heckendorf called the meeting to order at 7:00 p.m.

Members Present: Tr. Engelhardt, Tr. Matter, Sarah Malchow, Tim Meffert, Steve Schoen and Gloria Teifke

Staff Present: Administrator Jen Keller, Director of Public Works Brian Kober and Clerk Jilline Dobratz

2. Approval of the Board of Public Works Minutes of June 29, 2021

Motion by Tr. Matter second by Tr. Engelhardt to approve the Board of Public Works minutes of June 29, 2021.

Vote: 7 ayes, 0 nays. Motion carried.

3. Presentation of Twin Creeks Sewer Pump Station Capacity – City Water

Tom Nenning and Eric Fulsaa of City Water were present. Eric Fulsaa provided background information, the analysis, and recommendations. The three options of the analysis and current capacity of the sewer pump station are: do no upgrades with no extra development; upgrade/replace pump station for more capacity; or relay/install new interceptor sewer by Cedar Creek. Improvements would need to be made to the system to serve a new subdivision. This item was for information only and no action was necessary.

4. Review of Preliminary Special Assessment Willow Ridge Dr Reconstruction Project

Director Kober distributed the Preliminary Property Assessment project spreadsheet. Jackson Sewer Utility would be subsidizing Storm Sewer Improvements. The 30 property owners will be special assessed for sidewalk and storm sewer lateral.

Motion by Chair Heckendorf, second by Tr. Engelhardt to recommend Budget & Finance and Village Board the Jackson Sewer Utility Subsidize Storm Sewer Improvements for Willow Ridge Drive Reconstruction Project in the amount of \$65,937.76.

Vote: 7 ayes, 0 nays. Motion carried.

5. Review of One Ton Truck Street Department Quote

Director Kober gave background information on the increased truck quote. Due to the pandemic, Ewald Automotive Group was not able to previously order the truck.

Motion by Chair Heckendorf, second by Gloria Teifke to recommend Budget & Finance and Village approve the purchase of the 2022 One Ton Truck Street Department in an amount not to exceed \$32,509.00.

Vote: 7 ayes, 0 nays. Motion carried.

6. Resolution #21-16 Jackson Sewer Utility 2020 CMAR

Director Kober reviewed the annual report.

Motion by Tim Meffert, second by Tr. Matter to recommend Village Board approve Resolution #21-16 Jackson Sewer Utility 2020 CMAR.
Vote: 7 ayes, 0 nays. Motion carried.

7. Pay Request #7 – Spruce St & Ridgeway Dr Extensions – Wondra Construction, Inc.

Director Kober explained the pay request and update of the project.

Motion by Chair Heckendorf, second by Gloria Teifke to recommend Budget & Finance and Village Board approve Pay Request #7 – Spruce St & Ridgeway Dr Extensions – Wondra Construction, Inc in the amount of \$122,388.21.

Vote: 7 ayes, 0 nays. Motion carried.

8. Review of US Cellular & Verizon Cellular Antenna Agreement White Water Tower

Director Kober reviewed the agreements.

Motion by Tim Meffert, second by Chair Heckendorf to recommend Budget & Finance and Village Board approve US Cellular & Verizon Cellular Antenna Agreements White Water Tower.

Vote: 7 ayes, 0 nays. Motion carried.

9. Director of Public Works Report

After a short discussion on items. Motion by Chair Heckendorf, second by Tr. Matter to place the Director of Public Works Report on file.

Vote: 7 ayes, 0 nays. Motion carried.

10. Citizens/Village Staff to Address the Board

None.

11. Adjourn.

Motion by Tr. Engelhardt, second by Tr. Matter to adjourn.

Vote: 7 ayes, 0 nays. Meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk