

APPROVED MINUTES
Board of Public Works Meeting
Tuesday, July 26, 2022 at 6:00 p.m.
Jackson Municipal Complex
Village Board Room
N168W19851 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

Chair Heckendorf called the meeting to order at 6:00 p.m.

Members Present: Tr. Engelhardt, Tr. Matter, Tim Meffert, and Steve Schoen

Member Excused: Sarah Malchow

Staff Present: Administrator Jen Keller, Director of Public Works Brian Kober and Clerk Jilline Dobratz

Also Present: Stan Lukasz of DAAR Engineering, Inc.

2. Approval of the Board of Public Works Minutes of June 28, 2022

Motion by Tr. Matter, second by Tim Meffert to approve the Board of Public Works minutes of June 28, 2022.

Vote: 5 ayes, 0 nays. Motion carried.

3. Eagle Drive and STH 60 – 30% Roundabout Plan Review – DAAR Engineering

Director Kober gave an update of the project. The Department of Transportation will be assigning a project manager to the project. The project is on schedule. Tonight, is the Local Officials Meeting.

Stan Lukasz of DAAR Engineering, Inc. was present and gave updated information on the engineering services. Discussion ensued on real estate acquisitions, costs, timeline, and funding.

This item was for information purposes only and no action was necessary.

4. Resolution #22-14 Final Assessment Coffee Connection Trail Project

Director Kober stated the special assessment amounts have not changed for the three properties in which the total amount being assessed is \$76,671.24.

Motion by Tr. Heckendorf, second by Tr. Engelhardt to recommend Budget & Finance and Village Board approve Resolution #22-14 Final Assessment Coffee Connection Trail Project with the recommendation to allow the property owners a 10 year repayment plan on their assessment amount.

Vote: 5 ayes, 0 nays. Motion carried.

5. Engineering Proposal – Lift Station and South Interceptor Study – Foth/City Water

Director Kober provided information on the proposal, explained the study and gave a timeline. South Interceptor Impact fees could be used to fund a portion of the study.

Motion by Tr. Heckendorf, second by Tr. Matter to recommend Budget & Finance and Village Board approve the Engineering Proposal – Lift Station and South Interceptor Study from Foth and City Water in an amount not to exceed \$89,000.00.

Vote: 5 ayes, 0 nays. Motion carried.

6. Review of Quotes for Water Tower Cleaning

Director Kober commented there is money in the budget for cleaning both towers.

Motion by Tr. Matter, second by Tim Meffert to recommend Budget & Finance and Village Board approve the quote from Water Tower Clean Coat, Inc. in the amount of \$15,700.00 for cleaning the blue and white towers.

Vote: 5 ayes, 0 nays. Motion carried.

7. Verizon – Land Lease Agreement for Fiber to White Water Tower Site

Director Kober provided an update. This item was for information purposes only and no action was necessary.

8. Director of Public Works Report

Director Kober summarized the report authored for the review of the Board. There is an educational booth for Storm Water and Wastewater at the Washington County Fair.

Motion by Tr. Heckendorf, second by Tr. Engelhardt to place the Director of Public Works Report on file.

Vote: 5 ayes, 0 nays. Motion carried.

9. Citizens/Village Staff to Address the Board

None.

10. Adjourn

Motion by Tr. Heckendorf, second by Tr. Matter to adjourn.

Vote: 5 ayes, 0 nays. Meeting was adjourned at 7:09 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCPC*
Village Clerk