

APPROVED Minutes
Board of Public Works Meeting
Tuesday, June 30, 2020 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street

1. Call to Order and Roll Call

Chair Olson called the meeting to order at 7:00 p.m.

Members Present: Tr. Heckendorf, Tr. Lippold and Gloria Teifke

Member Absent: Dan Leonard and Sarah Malchow

Staff Present: Brian Kober, John Walther and Jilline Dobratz

2. Approval of the Board of Public Works Minutes of February 25, 2020

Motion by Chair Olson, second by Tr. Lippold to approve the Board of Public Works minutes of February 25, 2020.

Vote: 4 ayes, 0 nays. Motion carried.

3. Pay Request #3 – Jackson Park Alley Project

Brian Kober explained this is for three separate projects. Sherman Road Drainage, \$4,757.87, the grass is coming in and the contractor is to remove the matting material. We are retaining \$3,558.30. Jackson Park West Parking Lot, \$51,957.25, was paved in the spring and funds being retained are \$3,852.79. The Jackson Park Cul-de sac, \$28,322.20, and retaining funds of \$8,023.49 for broken curb replacement. Tr. Heckendorf inquired on a water drainage issue at Jackson Park West Parking Lot after it rains. Brian Kober answered it does drain out slowly and will be reviewed if a change is necessary.

Motion by Chair Olson, seconded by Tr. Lippold to recommend Budget & Finance and Village Board approve Pay Request #3 – Jackson Park Alley Project to Payne & Dolan in an amount not to exceed \$85,037.32.

Vote: 4 ayes, 0 nays. Motion carried.

4. Resolution #20-09 Final Special Assessment Jackson Park Alley Project

Brian Kober reported the project total is \$160,469.73 and will be special assessing \$28,527.50 which hasn't changed since the preliminary.

Motion by Chair Olson, second by Tr. Heckendorf to recommend Budget & Finance and Village Board approve Resolution #20-09 Final Special Assessment Jackson Park Alley Project.

Vote: 4 ayes, 0 nays. Motion carried.

5. Resolution #20-10 Final Special Assessment Chateau Dr & Hickory Ln Project

Brian Kober stated there was one bidder. The sidewalk on Hickory Ln. is \$8.37 a square foot and a capped storm lateral at \$3,000.00. This hasn't changed since preliminary and will be special assessing \$19,949.26. Chateau storm lateral was capped at \$3,000.00 and will be special assessing \$38,118.57. The landscaping was delayed due to snow in November.

Motion by Chair Olson, second by Tr. Heckendorf to recommend Budget & Finance and Village Board approve Resolution #20-10 Final Special Assessment Chateau Dr & Hickory Lane Project.

Vote: 4 ayes, 0 nays. Motion carried.

6. Review of Bids – 2020 Road and Utility Project – Hunters Road

Brian Kober commented four bids were received. The Engineers' Estimate is \$718,556.00 and the low bid was \$458,548.12. Sidewalk is \$5.00 per square foot and storm lateral is \$2,200.00. There was an informational meeting tonight with the residents. This is a Local Road Improvement Project in which \$41,530.94 in funding will be received from WisDOT that will pay a portion of the engineering and inspection services.

Motion by Chair Olson, second by Tr. Lippold to recommend Budget & Finance and Village Board approve Review of Bids – 2020 Road and Utility Project – Hunters Road to Wondra Construction in an amount not to exceed \$458,548.12.

Vote: 4 ayes, 0 nays. Motion carried.

7. Resolution #20-11 Preliminary Special Assessment 2020 Road and Utility Project – Hunters Road

Brian Kober explained the project area. A preconstruction meeting will be held after July 14, 2020. The project will start the end of July and will be completed by September. A preliminary assessment letter will be mailed to the residents after Village Board approval.

Motion by Tr. Heckendorf, second by Tr. Lippold to recommend Budget & Finance and Village Board approve Resolution #20-11 Preliminary Special Assessment 2020 Road and Utility Project – Hunters Road.

Vote: 4 ayes, 0 nays. Motion carried.

8. Engineering Services for Phosphorus Compliance – Town & Country

Brian Kober explained the DNR is proposing a permit modification. We have to follow the same schedule of testing and meet .075 milligrams per liter (mg/L) by 2026. Town & Country would complete an evaluation to determine which compliance options may be selected. Chemicals would be used to get the phosphorus down to .075 by September. The study needs to be completed and the reports need to be done in five years. Right now, we are achieving 0.85 mg/L of phosphorus discharge. An upstream study will be done in year four.

Motion by Chair Olson, second by Tr. Lippold to recommend Budget & Finance and Village Board approve Engineering Services for Phosphorus Compliance – Town & Country in an amount not to exceed \$15,000.00.

Vote: 4 ayes, 0 nays. Motion carried.

9. Bielinski Homes Reimbursement Cedar Creek Water Main

Brian Kober stated a water main needs to be installed on the north side of Cedar Creek Road in order to complete the development of Laurel Springs Addition No. 1 and the paving of Cedar Creek Road. The water main will serve the future development of Laurel Springs Villas. Bielinski would pay for their portion of \$39,930.00.

Motion by Chair Olson, second by Tr. Lippold to recommend Budget & Finance and Village Board approve Bielinski Homes Reimbursement Cedar Creek Water Main in the amount of \$65,265.00.

Vote: 4 ayes, 0 nays. Motion carried.

10. Review of Quote for Final Surface of Cedar Creek Road

Brian Kober provided background information on the Town of Jackson putting the final 1.5" lift on Cedar Creek Road from the railroad tracks west to County Trunk Highway P. The proposal is for a 1.5" lift and the Village's standard is a 2" lift of asphalt.

Motion by Chair Olson, second by Tr. Lippold to recommend Budget & Finance and Village Board reject the Quote for Final Surface of Cedar Creek Road by Payne & Dolan and request a quote with a 2" lift to comply with Village standards.

Vote: 4 ayes, 0 nays. Motion carried.

11. Review of Quotes for Well #3 Sand Issue

Brian Kober reviewed the memo from Water Supervisor Dan Rathke regarding Well #3 sand issues. Quotes were requested from three contractors and one abstained due to their workload. The well is currently offline, and the sand is out of the main.

Motion by Chair Olson, second by Tr. Lippold to recommend Budget & Finance and Village Board approve the Quote for Well #3 Sand Issue to Water Well Solutions in the amount of \$14,920.00.

Vote: 4 ayes, 0 nays. Motion carried.

12. Update on STH 60 Path from Coffeerville to Eagle Drive

Brian Kober presented the plans for the path along Highway 60 on the South side of the road from Coffeerville to Eagle Drive. Also, would like to obtain a proposal for a pedestrian safe passageway with lights going across the street. In April a grant was applied for the project. The last two years grants were applied for but were not received. The results of the grant application should be known by September or October. We are under contract with Key Engineering and would like to go out for bid to have a contractor ready. Chair Olson inquired on waiting until the grant results come back before going forward with the project.

Motion by Chair Olson, second by Tr. Lippold to refer STH 60 Path from Coffeerville to Eagle Drive to the next Board of Public Works meeting.

Vote: 4 ayes, 0 nays. Motion carried.

13. Discussion of Village Informational Signs

Brian Kober reported he will apply for the signs and will ask the Department of Transportation (DOT) to start reviewing them. The design of the signs has not been finalized.

Motion by Chair Olson, second by Tr. Lippold to refer Discussion of Village Informational Signs to the next Board of Public Works meeting.

Vote: 4 ayes, 0 nays. Motion carried.

14. Director of Public Works Report

Brian Kober provided the report. He discussed the missing sidewalk along the east side of Eagle Drive between the two driveways of East Side Mart. The new Municipal

Complex site has major earth work being done, the pond is being dug, onsite water main and sewer are being installed and working to stabilize the site to start the footings. Storm sewer, pond, conduit, is all going in. Ridgeway Drive and Spruce Streets are under construction. Laurel Springs Subdivision has the first lift of asphalt, sidewalks and Village owned streetlights going in. John Walther gave a Park n Ride update. The initial appraisal by the DOT was received. Tr. Lippold inquired on a future date for the canceled Spring cleanup. Rescheduling in the fall was discussed.

Motion by Chair Olson, second by Tr. Lippold to place the Director of Public Works Report on file.

Vote: 4 ayes, 0 nays. Motion carried.

15. Citizens/Village Staff to Address the Board

Gloria Teifke asked about the status of Maplewood Farms. Brian Kober explained a ground water analysis is being completed, the results will be done in the next months. Morning Meadows Subdivision will have a Developer's Agreement at the July Plan Commission meeting. The first phase will start in the fall.

16. Adjourn.

Motion by Tr. Lippold, second by Chair Olson to adjourn.

Vote: 4 ayes, 0 nays. Meeting was adjourned 8:20 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk