

APPROVED Minutes
Board of Public Works Meeting
Tuesday, June 29, 2021 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

Chair Heckendorf called the meeting to order at 7:00 p.m.

Members Present: Tr. Engelhardt, Tr. Matter, Tim Meffert, Steve Schoen and Gloria Teifke

Members Absent: Sarah Malchow

Staff Present: Director of Public Works Brian Kober, Police Chief Ryan Vossekuil and Clerk Jilline Dobratz

2. Approval of the Board of Public Works Minutes of June 1, 2021

Motion by Gloria Teifke, second by Tr. Matter to approve the Board of Public Works minutes of June 1, 2021.

Vote: 6 ayes, 0 nays. Motion carried.

3. Dallmann Village No Parking Request on Ash Drive

Director Kober stated the recommendation was to place temporary no parking signs on Ash Drive last month. Residents are present to make comments if allowed. Chair Heckendorf will permit two minutes per person. Police Chief Vossekuil is recommending discontinuing the temporary no parking signs and treat it as any other street in the Village. The state law requires no parking within four feet of a driveway.

Deb Fochs, N163W19760 Songbird Circle, commented there are two driveways for the Condominium Development so another entrance can be used. She also has data of vehicles that did not abide the temporary signage. Greg Hooyman, N163W19760 Songbird Circle, spoke on parking and signage. Cary Slosarski, N163W19750 Songbird Circle, lives in front of the area in dispute, it is a dead-end circle.

Motion by Chair Heckendorf, second by Gloria Teifke to remove the temporary no parking signs located on Ash Drive by the Dallmann Village Condominium Development driveway and take no other action at this time.

Vote: 6 ayes, 0 nays. Motion carried.

4. Discussion on Truck Route for the Village

Director Kober gave background information on the request that was made to have a truck route in the Village. Police Chief Vossekuil commented during the Highway 60 project last year, they had two or three calls of trucks in neighborhoods. He is not recommending a truck route. In 2024 during the resurfacing project, the Department of Transportation will have one lane open at all times. No action was taken at this time.

5. Discussion on Ordinance Changes for Stop Sign and Speed Limit Locations

Director Kober discussed the potential ordinance changes for a new stop sign and changing an existing speed limit. The stop sign is at the intersection of Ridgeway Drive and Spruce Street. Traffic would stop on Ridgeway to enter onto Spruce Street. The speed limit reduction on Cedar Creek Road from Hidden Creek Road to Jackson Drive would be

from 45 mph to 25 mph. Police Chief Vossekuil stated there is more traffic with new developments and the reduced speed needs to be in both directions.

Motion by Chair Heckendorf, second by Tr. Engelhardt to recommend staff prepare ordinance changes for the stop sign and speed limit locations for the Village Board meeting in July.

Vote: 6 ayes, 0 nays. Motion carried.

6. Resolution #21-15 Intent to Exercise Assessment Police Powers – Coffee Connection Trail Project

Director Kober reviewed the handout on the bid costs and Preliminary Property Assessments. Cost per linear foot is \$123.61. The Village portion is a TIF #7 expense. The Department of Transportation has to approve the plan as it is in their right of way.

Discussion ensued on the size of sidewalks and costs in front of the business properties.

Motion by Gloria Teifke, second by Steve Schoen to recommend Budget & Finance and Village Board approve Resolution #21-15 Intent to Exercise Assessment Police Powers – Coffee Connection Trail Project as presented.

Director Kober will contact Gremmer regarding prices and cost comparisons.

Vote: 5 ayes, 1 nay (Tr. Engelhardt). Motion carried.

7. Review of Proposal for WWTF Facilities Plan – Town & Country Engineering

Director Kober reviewed the proposal. It would be a sewer budget expense.

Motion by Chair Heckendorf, second by Tr. Engelhardt to recommend Budget & Finance and Village Board approve Review of Proposal for WWTF Facilities Plan – Town & Country Engineering not to exceed \$45,000.00.

Vote: 6 ayes, 0 nays. Motion carried.

8. Director of Public Works Report

Motion by Chair Heckendorf, seconded by Tr. Matter to place the Director of Public Works Report on file.

Vote: 6 ayes, 0 nays. Motion carried.

9. Citizens/Village Staff to Address the Board

Greg Hooyman commented on Resolution #21-15 regarding the sizes of the sidewalk and property owner's special assessments.

Cary Slosarski commented on sidewalk sizes and costs.

10. Adjourn.

Motion by Chair Heckendorf, second by Tim Meffert to adjourn.

Vote: 6 ayes, 0 nays. Meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk