

APPROVED MINUTES
Board of Public Works Meeting
Tuesday, June 28, 2022 at 6:00 p.m.
Jackson Municipal Complex
Village Board Room
N168W19851 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

Chair Heckendorf called the meeting to order at 6:00 p.m.

Members Present: Tr. Engelhardt, Sarah Malchow, Tr. Matter, Tim Meffert, and Steve Schoen.

Staff Present: Administrator Jen Keller, Director of Public Works Brian Kober and Clerk Jilline Dobratz.

2. Approval of the Board of Public Works Minutes of May 31, 2022

Motion by Tr. Matter, second by Tr. Heckendorf to approve the Board of Public Works minutes of May 31, 2022.

Vote: 6 ayes, 0 nays. Motion carried.

3. Fiber to Home Project Presentation by Midwest Fiber

Rachel Steadman, Director of Sales, and Amy Roskopf, Contracts Sales Support Manager, were present from Midwest Fiber. Background information with an update was given.

Three or four levels of services will be offered to residents starting in August or September. English Oaks subdivision will be Phase 1. Information only item no action necessary.

4. Verizon – Land Lease Agreement for Fiber to White Water Tower Site

Director Kober provided background information.

Motion by Tr. Heckendorf, second by Tim Meffert to refer Verizon – Land Lease Agreement for Fiber to White Water Tower Site to the next Board of Public Works meeting.

Vote: 6 ayes, 0 nays. Motion carried.

5. Pay Request #5 – Coffee Connection Trail Project – Poblocki Paving

Director Kober provided an update on the project. Retainage is being held in the amount of \$8,964.32

Motion by Tr. Heckendorf, second by Tr. Engelhardt to recommend Budget & Finance and Village Board approve Pay Request #5 – Coffee Connection Trail Project – Poblocki Paving in the amount of \$23,207.87.

Tr. Matter inquired on the budget of the project. Director Kober explained items that were repaired and overages of the budget.

Vote: 6 ayes, 0 nays. Motion carried.

6. Update on Storm Pond Compliance Project

Director Brian Kober gave information on the Storm Pond Compliance letter, which is expected to be mailed on Friday, July 1, 2022. Information only item no action necessary.

7. Update on STH 60 (Main St) 2022 2023 Utility Replacement Project

Director Kober stated that data is almost finished being collected. The project will go out for bid and needs to be completed in the fall of 2023. Information only item no action necessary.

8. Director of Public Works Report

Director Kober summarized the report authored for the review of the Board. A preconstruction meeting for Maple Fields utility installation took place today. Grading has started and utility will begin the week of July 11th.

Motion by Tr. Matter, second by Tim Meffert to place the Director of Public Works Report on file.

Vote: 6 ayes, 0 nays. Motion carried.

9. Citizens/Village Staff to Address the Board

None.

10. Adjourn

Motion by Tr. Heckendorf, second by Tr. Engelhardt to adjourn.

Vote: 6 ayes, 0 nays. Meeting was adjourned at 6:46 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCPC*
Village Clerk