

APPROVED MINUTES

Village Board Meeting

Tuesday, June 13, 2023, at 7:30 p.m.

Jackson Municipal Complex

Village Board Room

N168W19851 Main Street

Jackson, WI 53037

1. Call to Order and Roll Call

President Heckendorf called the meeting to order at 7:30 p.m.

Members Present: Trustees Emmrich, Engelhardt, Kruepke, Matter and Wells

Staff Present: Building Inspector Collin Johnson, Administrator Jen Keller, Fire Chief Aaron Swaney, Parks and Recreation Director Kelly Valentino, Police Chief Ryan Vossekuil, and Village Treasurer Darlene Smith

Also Present: Brian Roemer of Ehlers Public Finance Advisors

2. Pledge of Allegiance

Pres. Heckendorf led the assembly in the Pledge of Allegiance.

3. Public Hearing

Pres. Heckendorf opened the Public Hearing.

a. Discussion of Ordinance #23-06 -Establishing Zoning District PUD-05 – Morning Meadows Subdivision – Home Path Financial

Jason Marquardt, W218N16079 Tiger Lily Dr., stated they are not in favor of the proposed zoning.

Jason Wollering, W218N16030 Tiger Lily Dr., stated they are not in favor of the proposed zoning.

Kahara Schabach, W218N16030 Tiger Lily Dr., stated they are not in favor of the proposed zoning.

Nate Dowse, W218N16019 Tiger Lily Dr., stated they are not in favor of the proposed zoning.

b. Discussion of Ordinance #23-09 Amending the Comprehensive Plan.

No one spoke on this item.

Pres. Heckendorf closed the public hearing.

4. Presentation

a. Discussion of Resolution #23-13 for the Establishment of a Village of Jackson K-9 Officer Unit – Jackson Police Department

Chief Vossekuil provided an overview of the proposed K-9 Unit program which would be funded via donations and would provide for enhanced services to the community.

b. Discussion of Jackson Community Center Expansion Study Phase II Funding Consideration – Ehlers

Brian Roemer of Ehlers provided an overview of the Community Center expansion funding analysis and the impacts of a General Obligation Bond or a USDA-RDA Lease Revenue Bonds.

5. Village Citizen Comment on an Agenda Item

Wendy Gall-Kannenbergh, N168W20347 Main St commented on item 6b and spoke in favor of the K-9 Officer Unit.

Justin Palmquist, W201N16220 Ash Dr. commented on item 6b and spoke in favor of the K-9 Officer Unit.

6. Consent Agenda

- a. Approval of Minutes for the Special Organizational Village Board of Meeting of April 18, 2023, Village Board Meeting of May 9, 2023, Special Village Board Meeting of May 24, 2023, and Special Village Board Meeting of June 1, 2023.**
- b. Resolution #23-13 for the Establishment of a Village of Jackson K-9 Unit-Jackson Police Department.**

Motion by Pres. Heckendorf, second by Tr. Engelhardt to approve the Consent Agenda items a and b.
Vote: 6 ayes, 0 nays. Motion carried.

7. Licenses – For the July 1, 2023 – June 30, 2024 Licensing Period

- a. Approval of the issuance of renewals of the various establishments attached for Class “A” and Class “B” Fermented Malt Beverage, “Class A” and “Class B” Intoxicating Liquor**
- b. Approval of Class “A”, Class “B” and “Class A” “Class B” Agents**
- c. Approval to Issue Bartender/Operator Licenses**
- d. Approval to Issue Tobacco Products Licenses**
- e. Approval to Issue Hotel/Motel Licenses**
- f. Approval to Issue Tattoo/Piercing Establishment Licenses**
- g. Approval to Issue Tattoo/Piercing Operator Licenses**

Motion by Pres. Heckendorf, second by Tr. Emmrich to approve items 7a - 7g.
Vote: 5 ayes, 0 nays. Tr. Kruepke abstained. Motion carried.

8. Discussion /Action for Appointment to Fill Vacant Seat of a Village Trustee to Serve the Remainder of the Term Until April of 2024.

Administrator Keller provided background information to the Board. President Heckendorf stated there were options the board had to proceed. It was decided there would be an opportunity for each candidate for Trustee in attendance to address the board for a maximum of 2 minutes, to be followed by questions from the Board and then a vote would be taken by the Board.

Candidates in attendance that addressed the Board included: John Beringer, Ethan Hollenberger, Jack Lippold, Jeffery Mitchell, and Donald Olson.

Village Board members chose their top two candidates with Donald Olson receiving 5 votes, Jeff Mitchell 3 votes, John Beringer 1 vote, Ethan Hollenberger 1 vote, Jack Lippold 1 vote, and Nicole Struebing 1 vote.

Motion by Tr. Wells, second by Tr. Kruepke to appoint Donald Olson to serve the remainder of the term of Village Trustee until April 2024.
Vote: 6 ayes, 0 nays. Motion carried.

9. Budget & Finance Committee

a. Resolution #23-14 Authorizing the Issuance and Sale of \$5,250,000 Water and Sewer System Revenue Bonds, Series 2023B.

Brian Roemer of Ehlers Financial Advisors provided a summary to the Board.

Motion by Pres. Heckendorf, second by Tr. Kruepke to approve Resolution #23-14 Authorizing the Issuance and Sale of \$5,250,000 Water and Sewer System Revenue Bonds, Series 2023B.

Vote: 6 ayes, 0 nays. Motion carried.

b. Jackson Community Center Expansion Study Phase II Funding Consideration – Ehlers

Brian Roemer from Ehlers Financial, Administrator Jen Keller, and Parks and Recreation Director Kelly Valentino provided background on the item. It was determined that more detailed information on the exact dollar amount for Phase II funding is needed before proceeding.

Motion by Pres. Heckendorf, second by Tr. Kruepke to authorize Jackson Community Center Expansion Study Phase II Funding Consideration.

Vote: 0 ayes, 6 nays. Motion failed.

c. Pay Request #4 – STH 60 Utility Upgrade Project

Motion by Pres. Heckendorf, second by Tr. Wells to approve Pay Request #4-STH 60 Utility Upgrade Project – Advance Construction in the amount of \$954,410.26.

Vote: 6 ayes, 0 nays. Motion carried.

d. Change Order #1 – 2023 Utility and Streets Improvement Projects

Motion by Pres. Heckendorf, second by Tr. Kruepke to approve Change Order #1 – 2023 Utility and Streets Improvement Projects for a reduction in the contract amount of \$107,991.00 for a new contract amount of \$2,067,915.55.

Vote: 6 ayes, 0 nays. Motion carried.

10. Plan Commission

a. Ordinance #23-06 – Establishing Zoning District PUD-05 – Morning Meadows Subdivision – Home Path Financial, LP, 1st Reading

Motion by Pres. Heckendorf, second by Tr. Kruepke to introduce Ordinance #23-06 Establishing Zoning District PUD-05 for the Morning Meadows Subdivision by Home Path Financial.

Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Heckendorf, second by Tr. Kruepke to suspend the rules and allow the second reading with approval of Ordinance #23-06 Establishing Zoning District PUD-05 for the Morning Meadows Subdivision by Home Path Financial.

Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Heckendorf, second by Tr. Kruepke to approve Ordinance #23-06 Establishing Zoning District PUD-05 for the Morning Meadows Subdivision by Home Path Financial.

Vote: 6 ayes, 0 nays. Motion carried.

b. Ordinance #23-09 Amending the Comprehensive Plan, 1st Reading

Motion by Pres. Heckendorf, second by Tr. Wells to introduce Ordinance #23-09 Amending the Comprehensive Plan.

Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Heckendorf, second by Tr. Emmrich to suspend the rules and allow the second reading with approval of Ordinance #23-09 Amending the Comprehensive Plan.

Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Heckendorf, second by Tr. Wells to approve Ordinance #23-09 Amending the Comprehensive Plan.

Vote: 6 ayes, 0 nays. Motion carried.

11. Board of Public Works

a. Temporary Easement Requests – ANR Pipeline (TC Energy)

Motion by Pres. Heckendorf, second by Tr. Wells to authorize for staff to approve the temporary easements for the TC Energy for property publicly owned by the Village conditioned upon legal review and receipt of payment in an amount of \$16,500 and include a sunset date for the easement.

Vote: 6 ayes 0 nays. Motion carried.

b. Ordinance #23-08 – Amending Chapter 42 of Village Code Regarding Stop and Yield

Intersection Designation, 1st Reading

Motion by Tr. Emmrich, second by Tr. Engelhardt to introduce Ordinance #23-08 Amending Chapter 42 of Village Code Regarding Stop and Yield Intersection Designation.

Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Heckendorf, second by Tr. Kruepke to suspend the rules and allow the second reading with approval of Ordinance #23-08 Amending Chapter 42 of Village Code Regarding Stop and Yield Intersection Designation.

Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Heckendorf, second by Tr. Wells to approve Ordinance #23-08 Amending Chapter 42 of Village Code Regarding Stop and Yield Intersection Designation.

Vote: 6 ayes, 0 nays. Motion carried.

12. West Bend School District Report

Tr. Wells reported school is out and summer school began.

13. Washington County Board Report

Mike Schwab provided a written record to be entered into the meeting minutes as follows:

“Items appearing on the Washington County Board’s June 14th meeting agenda that may be of particular interest to Village of Jackson residents are:

Agenda Item 5b, 2023 Resolution 16, a resolution approving the reconstruction of the intersection of Hwy 175 and County Road “S” north of Hartford for enhanced safety.

Agenda Item 5d, 2023 Resolution 18, a resolution approving a grant application for funds that would be used to cover staff costs of discontinuing temporary Covid-era policies and reverting to the previous, regularly established eligibility, enrollment, and benefits management processes for various county services.

Agenda item 5e, 2023 Resolution 19, a resolution proposing the termination of the Washington County Commuter Express program. WCCE ridership has dropped off sharply in recent years to the point that the program’s continued operation would require taxpayer-funded spending of approximately \$19,000 per user, per year.”

14. Greater Jackson Business Alliance Report

Tr. Matter reported there is an active agenda at present. Scholarships are going. Working with Village members impacted by construction with many businesses appreciating the effort. Participated in Action and Jackson by working the food stand. The next meeting will be middle of July introducing the scholarship recipients.

15. Mid-Moraine Municipal Association Report

Tr. Wells reported the next meeting is on June 14th at 7 p.m. at the Jackson Municipal Complex. The speaker will be Trevor Nobile, Field Operations Director Remediation and Redevelopment, WI DNR. The topic will be PFAS (Forever Chemicals).

16. Citizens to Address the Village Board (cont.)

No comments were made.

17. Adjourn

Motion by Pres. Heckendorf, second by Tr. Kruepke to adjourn at 9:32 p.m.

Vote: 6 ayes, 0 nays. Meeting was adjourned.

Respectfully submitted,

Darlene Smith
Village Treasurer