

APPROVED MINUTES
Budget & Finance Committee Meeting
Tuesday, December 14, 2021 at 7:00 p.m.
Jackson Municipal Complex
Village Board Room
N168 W19851 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Heckendorf and Matter.

Village Board Members Present: Trustee Engelhardt and Kruepke

Staff Present: Administrator Jen Keller, Director of Public Works/Village Engineer Brian Kober, Fire Chief Aaron Swaney, Parks & Recreation Director Kelly Valentino, and Village Clerk Dobratz.

2. Approval of Minutes for the Budget & Finance Meeting of November 9, 2021

Motion by Tr. Matter, second by Tr. Heckendorf, to approve the Budget & Finance meeting minutes of November 9, 2021 as presented.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the November 2021 Treasurer's Report and Check Register

Motion by Pres. Schwab, second by Tr. Matter, to approve the November 2021 Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

4. Pay Request #19 – Municipal Complex Building

Motion by Pres. Schwab, second by Tr. Matter, to recommend Village Board approve payment for Pay Request #19 – Municipal Complex Building in the amount of \$153,564.62.

Vote: 3 ayes, 0 nays. Motion carried.

5. Pay Request #20 – Municipal Complex Building

Motion by Pres. Schwab, second by Tr. Matter, to recommend Village Board approve payment for Pay Request #20 – Municipal Complex Building in the amount of \$181,995.17.

Vote: 3 ayes, 0 nays. Motion carried.

6. 2022 Jackson Fire Department Services Agreement – Town of Polk

Motion by Tr. Heckendorf, second by Tr. Matter, to recommend Village Board approve 2022 Jackson Fire Department Services Agreement – Town of Polk in the amount of \$74,916.18.

Chief Swaney stated population and property equalized value is how the total amount of the agreement is calculated.

Vote: 3 ayes, 0 nays. Motion carried.

7. 2022 Jackson Fire Department Services Agreement – Town of Jackson

Motion by Pres. Schwab, second by Tr. Matter, to recommend Village Board approve the 2022 Jackson Fire Department Services Agreement – Town of Jackson in the amount of \$231,169.20.

Vote: 3 ayes, 0 nays. Motion carried.

8. Resolution #21-27 Amending the 2021 Budget

Motion by Tr. Heckendorf, second by Pres. Schwab, to recommend Village Board approve Resolution #21-27 Amending the 2021 Budget.

Vote: 3 ayes, 0 nays. Motion carried.

9. Review of License Agreement to Farm Public Land – Robert Loduha

Motion by Pres. Schwab, second by Tr. Heckendorf, to recommend Village Board approve Review of License Agreement to Farm Public Land – Robert Loduha.

Vote: 3 ayes, 0 nays. Motion carried.

10. Resolution #21-28 Resolution for Funding of Urban NPS & Stormwater Management Program Grant

Motion by Pres. Schwab, second by Tr. Heckendorf, to recommend Village Board approve Resolution #21-28 Resolution for Funding of Urban NPS & Stormwater Management Program Grant in the amount of \$44,981.00.

Director Kober commented the Village funding portion is from the Sewer Utility budget.

Vote: 3 ayes, 0 nays. Motion carried.

11. Review of Service for Stormwater Pond Compliance – CDM Smith

Motion by Pres. Schwab, second by Tr. Heckendorf, to recommend Village Board approve Review of Service for Stormwater Pond Compliance – CDM Smith in the amount of \$99,650.00.

Director Kober explained the total amount is based on 47 ponds. Discussion on giving the property owners, homeowner's associates, condo associations or businesses an opportunity to perform the services by their own professional engineer for a reduction.

Vote: 3 ayes, 0 nays. Motion carried.

12. Revised Pay Request #4 – 2019 Jackson Park Alley Project

Motion by Tr. Heckendorf, second by Tr. Matter, to recommend Village Board approve Revised Pay Request #4 – 2019 Jackson Park Alley Project in the amount of \$9,581.79.

Vote: 3 ayes, 0 nays. Motion carried.

13. Pay Request #3 – Willow Ridge Reconstruction Project – Soper Companies

Motion by Pres. Schwab, second by Tr. Matter, to recommend Village Board approve Pay Request #3 – Willow Ridge Reconstruction Project in the amount of \$238,128.22.

Director Kober stated \$19,720.82 is being held for landscaping and sidewalks.

Vote: 3 ayes, 0 nays. Motion carried.

14. Purchase of SnowEx Liquid Spray System

Motion by Tr. Heckendorf, second by Tr. Matter, to recommend Village Board approve payment for Purchase of SnowEx Liquid Spray System in the amount of \$12,375.00.

Vote: 3 ayes, 0 nays. Motion carried.

15. Citizens to address the Budget & Finance Committee

None.

16. Adjourn

Motion by Pres. Schwab, second by Tr. Heckendorf, to adjourn at 7:17 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted:

Jilline Dobratz, *CMC/WCPC*

Village Clerk