

APPROVED Minutes
Board of Public Works Meeting
Tuesday, June 1, 2021 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

Chair Heckendorf called the meeting to order at 7:00 p.m.

Members Present: Tr. Engelhardt, Tr. Matter, Sarah Malchow, and Steve Schoen

Members Excused: Tim Meffert and Gloria Teifke

Staff Present: Administrator Jen Keller, Director of Public Works Brian Kober, Fire Chief Swaney and Clerk Jilline Dobratz

2. Approval of the Board of Public Works Minutes of April 27, 2021

Motion by Tr. Engelhardt, second by Steve Schoen to approve the Board of Public Works minutes of April 27, 2021 with the correction of item number 10 to Coffee Connection Trail Project.

Vote: 5 ayes, 0 nays. Motion carried.

3. Dallmann Village No Parking Request on Ash Drive

Director Kober gave background information on the request that was made for no parking eastbound on Ash Drive from Dallmann Village Condominium driveway to Songbird Circle. Richard Toye, Dallmann Village Homeowners Association President, was present to give an explanation of the area, blind spots and vehicles parking along the road. Per state law, drivers are not permitted to park within four feet of a driveway.

Motion by Tr. Engelhardt, second by Tr. Matter to place temporary no parking signs 25 feet on either side of the driveway on Ash Drive at Dallmann Village Condos and refer to the next Board of Public Works meeting for review.

Vote: 4 ayes, 1 nay (Steve Schoen). Motion carried.

4. Review of RFP for New Phone System for Village of Jackson Buildings

After a lengthy discussion on pricing and phone equipment being provided by each vendor.

Motion by Tr. Matter, second by Tr. Engelhardt to recommend Budget & Finance Committee and Village Board approve the proposal from TSR Solutions for New Phone System for Village of Jackson Buildings.

Vote: 4 ayes, 1 nay (Sarah Malchow). Motion carried.

5. Review of Bids for Coffee Connection Trail Project

Director Kober reviewed the two bids that were received for the project. This would be a TIF expense and also special assessments.

Motion by Chair Heckendorf, second by Sarah Malchow to recommend Budget & Finance and Village Board approve the bid from Poblocki Paving Corporation in the amount of \$288,651.08 for Coffee Connection Trail Project.

Vote: 5 ayes, 0 nays. Motion carried.

6. Review of Bids for 2021 Willow Ridge Reconstruction Project

Director Kober stated three bids were received: Soper Sewer & Water LLC, Wood Sewer & Excavating, Inc. and LaLonde Contractors, Inc.

Motion by Tr. Engelhardt, second by Steve Schoen to recommend Budget & Finance and Village Board approve the Bid for 2021 Willow Ridge Construction Project to Soper Sewer & Water LLC in the amount of \$788,832.75.

Vote: 5 ayes, 0 nays. Motion carried.

7. Review of MOU with WisDOT for Ridgeway Drive and STH 60

Director Kober reviewed the correspondence received from WisDOT on the request to upgrade the Eagle Drive and STH 60 intersection. After discussion, the recommendation is to sign the MOU and continue to make future requests for the upgrade of the intersection.

Motion by Chair Heckendorf, second by Tr. Matter to recommend Village Board approve the MOU with WisDOT for Ridgeway Drive and STH 60.

Vote: 5 ayes, 0 nays. Motion carried.

8. Resolution #21-14 Accepting Sewer & Water Utility Morning Meadows Phase 1

Director Kober reported houses are being built and the Developers Agreement has been met. The Village is not accepting the road, drainage or ditches at this time.

Motion by Chair Heckendorf, second by Tr. Engelhardt to recommend Village Board approve Resolution #21-14 Accepting Sewer & Water Utility Morning Meadows Phase 1.

Vote: 5 ayes, 0 nays. Motion carried.

9. Director of Public Works Report

Motion by Chair Heckendorf, seconded by Tr. Engelhardt to place the Director of Public Works Report on file.

Vote: 5 ayes, 0 nays. Motion carried.

10. Citizens/Village Staff to Address the Board

None.

11. Adjourn.

Motion by Chair Heckendorf, second by Tr. Engelhardt to adjourn.

Vote: 5 ayes, 0 nays. Meeting was adjourned at 8:32 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk