

AGENDA
VILLAGE BOARD MEETING
Tuesday, May 14, 2019 at 7:30 p.m.
Jackson Village Hall
N168 W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Village Citizen Comment on an Agenda Item (Please Sign In)
4. Public Hearing – Conditional Use Permit (CUP) – Event Horizon Tattoos
– Richard Malnory – Tattoos & Body Piercing
(Plan Commission Draft Minutes)
5. Approval of Minutes for the Village Board Meeting of April 9, 2019 and
Special Village Board of April 16, 2019
6. Committee Member Appointment – Plan Commission
7. Resolution #19-07 - Approving Appointment of Interim Judge for the
Mid-Moraine Municipal Court
8. Approval of Licenses
 - Class B Picnic License:
Jackson Festivals, Inc. - Action in Jackson June 7-June 8, 2019
 - Entertainment License:
Jackson Festivals, Inc. - Action in Jackson June 7-June 8, 2019
Jackson Parks & Recreation – Community Events Throughout the Year
 - Operators Licenses:
Jackson Pub: William Lomis.
East Side Mart: Amanda Howell, John Robertson and Lori Yochem
Village Mart: Shawnie Baerber, Jeremy Howard, Stephanie Koby, Douglas
Parkison, Anthony Schultz, Holly Shackelford, Tanya Zasada and James
Janka.
9. Budget & Finance Committee
 - Audited Financial Statements – December 31, 2018
 - Resolution #19-08 – Initial Resolution Authorizing General Obligation Bonds in
an Amount Not to Exceed \$1,250,000 for Community Development Projects in
Tax Incremental District No. 6

- Resolution #19-09 – Resolution Establishing Parameters for the Sale of Not to Exceed \$1,250,000 General Obligation Community Development Bonds, Series 2019A
- Resolution #19-10 – Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,050,000 Taxable General Obligation Promissory Notes, Series 2019B
- Review of Engineering Services – Chateau Dr & Hickory Lane Project
- Final Pay Request – 2018 Miscellaneous Streets 2018 – Stark Pavement
- Review of Quote for Reconditioning Business Parks Signs (Board of Public Works Minutes)
- Review of Quote(s) for Relocation of Structure
- Review of Proposal for Hickory Lane Sand Play Area

10. Plan Commission

- Review of Sign Banner Ordinance (March Plan Commission Minutes)
- Concept Plan – Maplewood Farms – Single Family Subdivision (April Plan Commission Draft Minutes)

11. Board of Public Works

- Resolution #19-06 – Discontinuing Public Way – Sylvester Circle
- Review of Water Application – Sherman Road – Brian Behrens Property (Board of Public Works Draft Minutes)

12. Joint Parks & Recreation

- No Recommendations

13. Proposed Public Safety Building – Update

14. Departmental Reports

15. West Bend School District Report

16. Mid-Moraine Municipal Association Report

17. Washington County Board Report

18. Greater Jackson Business Alliance Report

19. Citizens to Address the Village Board

20. Closed Session pursuant to Wis. Stats. §19.85(1)(f) for the purpose of considering financial, medical, social, or personal histories or disciplinary data of specific persons that, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data. During the closed session the Board will discuss personal histories of specific individuals who may be affected by proposed amendments to the Village's Sex Offender Residency Ordinance. The Village Board intends to reconvene into open session at the completion of the closed session.

Reconvene into Open Session with Possible Amendments to the Sex Offender Residency Ordinance.

21. Adjourn

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

DRAFT MINUTES
Village Board Meeting
Tuesday, April 9, 2019 at 7:30 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

Pres. Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Emmrich, Kruepke, Kurtz, Lippold, Malcolm and Olson.

Members Absent: None

Staff present: Brian Kober, Chief Swaney, Kelly Valentino, Chief Vossekuil, John Walther and Jilline Dobratz.

2. Pledge of Allegiance.

Pres. Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

Barbara Carbine, N170 W21805 Rosewood Lane - Commented on living in Jackson for 40 years and she stayed because of country life. Concerned with the Rosewood Multi-Family Development project, the traffic and noise with 72 families coming into Jackson.

4. Public Hearing – Planned Unit Development Amendment – Village Mart Gas Station – Sign/Building Alteration

Pres. Schwab opened the Public Hearing. No one spoke. Pres Schwab closed the Public Hearing.

Motion by Pres. Schwab, second by Tr. Emmrich to approve the Planned Unit Development Amendment – Village Mart Gas Station – Sign/Building Alteration.

Tr. Lippold clarified this is for the current sign and questioned the timing of the approval.

Pres. Schwab explained the property owner had approached the previous Building Inspector who informed him what was needed. The new Building Inspector stated it was outside the parameters of what's normally allowed with an over the counter permit and wanted it brought before Plan Commission for approval.

Vote: 6 ayes, 0 nays. 1 abstain (Tr. Kruepke). Motion carried.

5. Resolution #19-05 – Proclaiming Arbor Day in the Village of Jackson.

Motion by Pres. Schwab, second by Tr. Olson to approve Resolution #19-05 – Proclaiming Arbor Day in the Village of Jackson.

Vote: 7 ayes, 0 nays. Motion carried.

6. Approval of Minutes for the Village Board Meeting of March 12, 2019.

Motion by Pres. Schwab, second by Tr. Lippold to approve the Village Board Minutes of March 12, 2019.

Vote: 7 ayes, 0 nays. Motion carried.

7. Approval of Licenses

- Operators Licenses:

East Side Mart: Daniel J. Gugg and Erin J. Pope

Village Mart: Olivia R. Huntowski

Walgreen's #11675: Diane M. Gibas

Motion by Tr. Emmrich second by Tr. Kurtz to approve the Operators Licenses per staff comments.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

8. Budget & Finance Committee

- **Resolution #19-04 – STH 60 Shared Use Path – Coffeerville to Eagle Drive**

Motion by Pres. Schwab, second by Tr. Lippold to approve Resolution #19-04 – STH 60 Shared Use Path – Coffeerville to Eagle Drive.

Tr. Emmrich inquired on the construction time. Brian Kober gave the timeline of the application and award process, construction would in the fall or next spring. Tr. Emmrich asked if the path would interfere with the new Public Safety building. Brian Kober stated the plans sets would be done at the same time. Discussion with the DOT started today and are waiting for the wetland delineation approval. Tr. Emmrich is in support but commented it should wait until after the Public Safety building is up. Vote: 7 ayes, 0 nays. Motion carried.

- **Proposal to Replace Jackson Dr & STH 60 Informational Sign**

Motion by Pres. Schwab, second by Tr. Olson to approve Proposal to Replace Jackson Dr & STH 60 Informational Sign not to exceed \$17,966.06.

Vote: 6 ayes, 1 nay (Tr. Emmrich). Motion carried

- **Review of Quotes for Replacement of Make-up Air Units at WWTF**

Motion by Pres. Schwab, second by Tr. Olson to approve the Quote from Goschey Mechanical for Replacement of Make-up Air Units at WWTF in an amount not to exceed \$70,912.00.

Vote: 7 ayes, 0 nays. Motion carried

- **Review of Quotes for Service Body for New Water Utility Service Truck**

Motion by Pres. Schwab, second by Tr. Lippold to approve Quote for Service Body for New Water Utility Service Truck in an amount not to exceed \$16,580.00 from Jackson Truck Body.

Vote: 7 ayes, 0 nays. Motion carried.

9. Plan Commission

- **Concept Plan – Premier Rosewood Jackson LLC – Rosewood Lane Multi-Family Development**

Motion by Pres. Schwab, second by Tr. Kruepke to approve Concept Plan – Premier Rosewood Jackson LLC – Rosewood Lane Multi-Family Development

Sarah Hillenbrand from Premier Real Estate Management was present and gave a presentation. Premier is the firm that developed Cranberry Creek. The current concept plan is for a proposed 72 units, six buildings comprised of 12 units each. The floor plan is exactly as Cranberry Creek. They have onsite property management and building staff. These are market rate apartments projecting \$1,200.00 per month, townhouse style with private direct entry with attached one car garage. Tr. Emmrich stated he was against it in 2017 and still is. This is not the right area for townhouses it should be industrial, worried about County P traffic. Tr. Lippold agrees with Tr. Emmrich and stated it should be commercial. Tr. Olson asked what the increment is generated from this compared to a standard commercial proposal. John Walther

stated this will probably be in the \$7 to \$8 million-dollar range. This area has a residential component, the TID allows for it. The developer is ready to go, and this is the trend. Tr. Olson is concerned with the layout and all three exits go on Rosewood Lane. John Walther commented the County won't allow any more access points onto County P. Rosewood Lane is made to take the traffic. It is made for the residential property not to filter into the industrial area. Tr. Kurtz stated she was against it in the past and is against it now. Pres. Schwab commented given the benefit it provides to the Tax Increment District, it would be a valuable addition to the Village. Tr. Olson commented this is a TID district and will help build the tax base.

Vote: 4 ayes, 3 nays (Tr. Emmrich, Kurtz and Lippold). Motion carried.

- **Review of Sign/Banner Ordinance**

John Walther asked if this should be pulled from the agenda. The Building Inspector has been out of the office and has been unable to work on the permitting process. Motion by Pres. Schwab, second by Tr. Emmrich to table until next month's meeting. Vote: 7 ayes, 0 nays. Motion carried.

10. Board of Public Works

- **Review of 2018 Jackson Water Utility Consumer Confidence Report**

Brian Kober gave highlights from the report. Very minor changes from last year's report to this year's report. It meets the EPA and DNR regulations. After approval, the report is submitted to the West Bend Daily News for a one-time publication. When the affidavit is received, it is sent to the DNR for approval.

Motion by Pres. Schwab, second by Tr. Emmrich to approve Review of 2018 Jackson Water Utility Consumer Confidence Report for publication and submittal.

Vote: 7 ayes, 0 nays. Motion carried.

11. Joint Parks & Recreation.

- **Park Rental Agreement – Washington County Humane Society – Paws in the Park – September 7, 2019**

Kelly Valentino stated this is their annual fundraising event. It is always a positive event and recommends it.

Motion by Tr. Olson, second by Tr. Emmrich to approve Park Rental Agreement – Washington County Humane Society – Paws in the Park – September 7, 2019.

Vote: 7 ayes, 0 nays. Motion carried.

12. Proposed Public Safety Building - Update.

Cory Scheidler and Ron Dalton of Cedar Corporation were present. Ron Dalton gave an update. The preliminary engineering of Spruce and Ridgeway extensions is completed. The preliminary certified survey map for dedication of the right of way on Spruce and Ridgeway is completed. Continuing communication with the WDOT for the access points on Ridgeway and ongoing conversations with the DNR about the impacts as it relates to the stream that runs through the site. The wetland delineation will be completed in May. The site design is in a holding pattern until the building design is finished. Cory Scheidler presented three layouts, original option compared to the new options adding administration. Discovered the single-story option was nonfunctional, the meeting rooms didn't interact well and there wasn't enough square footage. The second option took into account a stronger focus on elections with the Village Board Room and flow of how the Village would fit, this one didn't

work. The third option took components from option one and option two. Adding 6,000 to 7,000 square feet to the facility. A lot of work on design needs to be completed with the two departments and the Village. The estimate from 2017 was around \$10 million, based on the current market, the estimate is approximately \$11.3 million. Adding the Village offices and Board Room to the space, the range is \$11.9 million to \$12.2 million. Tr. Emmrich clarified an elevator would be needed with a second story. Cory stated the square footage now would require an elevator. Chief Swaney commented two stories allows for privacy with separate living quarters for full-time employees. Tr. Malcolm asked if a fitness room is needed. Chief Swaney stated both fire fighters and police officers need to be fit for job performance. It's a benefit to paid-on call members and an incentive. Tr. Olson asked John Walther about getting a business case on what the deferred maintenance items are on Village Hall, the market value estimate of the building and what it would be to get the building and property back on the tax roll. Cory stated Village Hall is in good condition, a question is what the value of the Village Hall facility. Chief Vossekuil commented from a safety perspective he understands why Village Hall staff would be at the Public Safety building. Chief Swaney is concerned with emergency traffic and understanding operations of the Fire Department traffic. Cory commented street parking is up to the Village. Tr. Kurtz inquired on the timeframe of the project if Village Hall is added. Cory stated they can maintain the fall bidding schedule to start building in the winter. He doesn't foresee it taking longer than four weeks. Ron is thinking late summer or fall bidding on the streets. Generally, will be working with larger general contractors.

Motion by Pres. Schwab, second by Tr. Emmrich to direct architect Cedar Corporation to continue with option three development of implementing Village spaces in the Public Safety building in conjunction with staff and staff to prepare a business case, in terms of evaluation of Village Hall building improvements.

Vote: 7 ayes, 0 nays. Motion carried.

13. Departmental Reports.

Fire Chief Swaney reported the new ladder truck will be picked up the first week of May. On April 24th the committee will be going to Pierce to inspect the truck. He thanked Brian Heckendorf for all his hard work and the committee for their time. Air packs will arrive the end of April and they will be training in May. They have been offered a house to burn in the township. Working with the DNR and the homeowner to try to get it to workout, it will give them training opportunities. The old ladder truck was sold to Oxford Junction, Iowa at a fair price. They will take delivery at the end of the April and are working on the bill of sale.

Chief Vossekuil commented Jackson was ranked number six for Safest Communities in Wisconsin, it is based on crime data. They will be hosting a training from April 22-25, at the Fair Park. About 40 law enforcement officers from around the state and some from out of the state will be attending in which a federal grant was received.

Parks and Recreation Director Kelly Valentino stated Saturday is the Easter Egg Hunt at Jackson Park. The Easter Bunny will arrive at 9:00 a.m., the hunt starts at 9:30 a.m. Thank you to sponsors Jackson Pet Hospital and Deal Zone. The playground progress will continue as soon as the weather allows, concrete will be poured in mid-May. If all goes well, there will be a soft opening Memorial Day weekend. Mid-Summer will be a sponsor party.

Director of Public Works Brian Kober reported Spring Clean-up day is April 27th from 9 a.m. to Noon at the new Public Safety building. Can't bring liquid, chemicals, oil, tires or freon.

Clerk Jilline Dobratz stated the turnout for the Spring Election was over 46% and thanked the Election Inspectors and Department of Public Works Staff for all their hard work. Open Book is scheduled for Monday, April 22 from 9:00 to 11:00 a.m.

14. West Bend School District - Update.

Pres. Schwab stated with the referendum failing, the Board and Superintendent haven't decided on how to move forward. Superintendent Kirkegaard plans to be here in May.

15. Mid-Moraine Municipal Association Report.

Tr. Kurtz stated tomorrow night is a meeting at Village Hall at 7:00 p.m. The topic is city owned solar panels.

16. Washington County Board Report.

County Supervisor Bob Hartwig gave the monthly report. The County Board Supervisors had a teambuilding workshop. The County is looking at mining all the sand and gravel out of Heritage Trails Park. They want to make a 32-acre lake. They were at the capital for Ag Day. Tomorrow everyone is invited to "Roadway Transportation Discussion" at the County Highway Department. The round-about on Hwy 60 will be pushed to March 2020.

17. Greater Jackson Business Alliance Report.

Nothing.

18. Citizens to Address the Village Board.

Casey Latz commented Premier Apartments didn't shovel or salt at all last season and the bushes aren't trimmed. The stop sign was put up when they come out of the apartments to Jackson Drive. She would like to talk to the property management.

19. Closed Session pursuant to Wis. Stats. §19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Pres. Schwab, second by Tr. Malcolm to convene into closed session at 8:45 p.m. and to include the Village Board, Village Engineer and Village Administrator.
Roll Call Vote: 7 ayes, 0 nays. Motion carried.

Reconvene into Open Session

The Village Board reconvened into open session at 9:00 p.m.

20. Adjourn.

Motion by Pres. Schwab, second by Tr. Lippold to adjourn.
Vote: 7 ayes, 0 nays. Meeting was adjourned at 9:01 p.m.

Respectfully submitted:
Jilline Dobratz, *CMC/WCMC*
Village Clerk

DRAFT MINUTES
Special Village Board Organizational Meeting
Tuesday, April 16, 2019 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street

1. Call to Order & Roll Call

President Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Emmrich, Kruepke, Kurtz, Lippold and Olson.

Member Excused: Trustee Malcolm

Staff present: Collin Johnson, Brian Kober, Chief Swaney, Chief Vossekuil, John Walther and Jilline Dobratz.

2. Pledge of Allegiance

Pres. Schwab led the assembly in the Pledge of Allegiance.

3. Administration of Oath of Office to Village President and Trustees

Village Clerk, Jilline Dobratz administered the oath of office for President Schwab, Trustees Don Olson, Jack Lippold and Brian Emmrich.

4. Comments by the Village President

Pres. Schwab gave comments. He thanked everyone for coming to the meeting and is looking forward to another term. In the coming years there is a lot of important work to be done. The people that sit on the Village Board and the people that sit on the other Committees are researching and working to do what truly is in the best interest in the Village of Jackson. Thanked everyone for all their hard work and efforts for the Village.

5. Comments by the Trustees

Trustee Emmrich thanked everyone who voted to put them back on the Board. It is an honor again to be elected for another two years. He is looking forward to getting the new Public Safety building completed. Thanked everyone and congratulated the re-elected officials. He would like to bring new businesses into the Village and keep up on the roads and infrastructure improvements. Also, keeping staffing levels up to continue to provide the services that need to be provided in the Village.

Trustee Lippold thanked for everyone for their support to be back on the Board. He was elected to the Board six years ago and started pushing for the new Public Safety building. He is looking forward to the next couple years.

Trustee Olson thanked everyone for coming out tonight. He is honored to be serving another term for the Village. It has been interesting so far and there have been a lot of changes since he first started. The last year or so we have been looking at a lot of things that will have long term implications to the Village with regards to certain developments, the Public Safety building and town properties coming in. It is interesting times and is excited to be a part of it. Asked the Board to be open minded of opinions for some of the

ideas that are coming up. Different ideas need to be presented to make sure that the best strategic decisions are best long-term decisions and not just thinking about today. Some of these things will impact the Village for years.

Trustee Kruepke spoke of the history of Jackson from where we are now to where we were, the population was 367 and Main Street was Jackson. Department of Public Works has a good building and will have a great building for Police and Fire. We could use some improvement with the Town of Jackson. The future has a lot to bring and in the end, things will always work out.

Trustee Kurtz congratulated President Schwab on another two-year term and to the Trustee's. Jackson is a great place to live and has a lot to offer. She is excited to see the new Public Safety building coming together, it is a great asset to the Village. She is looking forward to working with the Board in the future.

6. Comments by Village Staff

John Walther, Administrator, commented it's great to have a Board that is very cohesive. The staff looks forward to serving with them for another term. It is a great time to be a Trustee. He is looking forward to another couple of years and continuing to keep this Village a great place to live and work.

Brian Kober, Director of Public Works, thanked President Schwab for the opportunity to speak. Congratulated and thanked them for serving two more years. It's exciting times, TIF's are being created and the Village is moving forward. We have a great Public Works building and the Public Safety building is coming as well as subdivisions. It will be interesting in the next two years and we are getting staff ready for a true expansion of the Village.

Jilline Dobratz, Clerk, thanked the Board for their continued public service and dedication to the Village. Congratulated President Schwab, Trustee's Olson, Lippold and Emmrich on another two-year term. It's been a learning experience as Jackson continues to grow. It is an exciting to be here and values the Boards leadership. Looks forward to working with them in the future.

Fire Chief Swaney commented the Board is proactive and looking forward to the future, they are always trying to make things better. That makes his job that much easier. He appreciates all that is done for the Fire Department, for the Village and the community around us. Thank you and congratulations on another two years, looking forward to it.

Police Chief Vossekuil offered his congratulations to President Schwab and Trustees. It has been an honor and privilege for him to be here the last nine months. He looks forward to working with them in the future. The Police Department appreciates their support and the boards resolute in moving forward with the Public Safety/Village Hall building. Congratulations and thank you.

Collin Johnson, Building Inspector, commented he is the newest staff member and is glad to be here. He came from a municipality whose slogan is "Rich past, bright future" and he thinks that is true for the Village of Jackson. The growth opportunities here are appealing, a lot of progressive forward movement within the Village. He looks forward to being part of the growth. Thanked the Board for supporting the staff and thanked the staff that he works with daily for their support. Public service isn't always easy but together we will do the right thing and we will do good things.

7. Committee Member Appointments and Administration of Oaths of Office

Pres. Schwab thanked Doug Alfke and Bill Haese for their many years of service on the Joint Parks and Recreation Committee. Both have been active in the community for years.

Motion by Pres. Schwab, second by Tr. Kurtz to appoint Scott Mittelstaedt to the Joint Parks and Recreation Committee for a term ending in 2020.

Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second by Tr. Lippold to appoint and Brittany Rathke to the Joint Parks and Recreation Committee for a three-year term ending in 2022.

Vote: 6 ayes, 0 nays. Motion carried.

Oath of Office was administered to Scott Mittelstaedt and Brittany Rathke.

Motion by Pres. Schwab, second by Tr. Olson to appoint Dan Herro to the Plan Commission for a two-year term ending in 2021 and to the Zoning Board of Appeals for a term ending in 2022.

Vote: 6 ayes, 0 nays. Motion carried.

Oath of Offices were administered to Dan Herro.

Pres. Schwab thanked Pete Habel and Steve Schoen for their years of service on Plan Commission. There is still an opening to be filled on the Plan Commission.

Pres. Schwab stated there was an opening on the Board of Public Works because Scott Thielmann, whose term had expired, is moving out of the Village.

Motion by Pres. Schwab, second by Tr. Kurtz to appoint Sarah Malchow to the Board of Public Works for a three-year term ending in 2022.

Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second by Tr. Emmrich to reappoint John Binsfeld to the Zoning Board of Appeals for a three-year term ending in 2022.

Vote: 6 ayes, 0 nays. Motion carried.

Oath of Office was administered to John Binsfeld.

Motion by Pres. Schwab, second by Tr. Lippold to reappoint Steve Guild to the Community Development Authority for a term ending in 2022.

Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second by Tr. Olson to appoint Jon Molkentin to the Community Development Authority for a term ending in 2022.

Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second by Tr. Emmrich to appoint Larry Hatke to the Ethics Committee for a two-year term ending in 2021.

Vote: 6 ayes, 0 nays. Motion carried

Motion by Pres. Schwab, second by Tr. Olson to reappoint Scott Karau to the Ethics Committee for a two-year term ending in 2021.

Vote: 6 ayes, 0 nays. Motion carried

Oath of Office was administered to Larry Hatke.

Motion by Pres. Schwab, second by Tr. Emmrich to reappoint Larry Hamlin to the Tourism Commission for a one-year term ending in 2020.

Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second by Tr. Emmrich to reappoint Sarah Malchow to the Tourism Commission for a one-year term ending in 2020.

Vote: 6 ayes, 0 nays. Motion carried.

Oath of Office was administered to Larry Hamlin.

Pres. Schwab thanked everyone for their willingness to serve the Village of Jackson and for being at the meeting.

8. Adjourn

Motion by Pres. Schwab, second by Tr. Lippold to adjourn at 7:35 p.m.

Vote: 6 ayes, 0 nays. Motion carried.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk

RESOLUTION #19-07

APPROVING APPOINTMENT OF INTERIM JUDGE FOR THE MID-MORAINES MUNICIPAL COURT

The Village Board of the Village of Jackson, Washington County, Wisconsin, does resolve as follows:

WHEREAS, the Honorable Steven Cain has recently been elected as an Ozaukee County Circuit Court Judge thereby creating a permanent vacancy in the position of the Mid-Moraine Municipal Judge; and

WHEREAS, Wisconsin law allows for the appointment of a successor to hold office until the Spring election conducted in 2020; and

WHEREAS, the Village of Jackson is a member of the Mid-Moraine Municipal Court; and

WHEREAS, pursuant to the terms and conditions of an intergovernmental agreement among the members of the Mid-Moraine Municipal Court there has been created a Court Administrative Committee; and

WHEREAS, the Court Administrative Committee has solicited applications for appointment to the Mid-Moraine Municipal Court Judge position; and

WHEREAS, the Court Administrative Committee has duly considered the applications and is recommending the appointment of Attorney Christine Ohlis to fill the vacancy described above;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Jackson does hereby appoint Attorney Christine Ohlis to serve as the Municipal Judge effective August 1, 2019 for the Mid-Moraine Municipal Court until the election of a municipal judge occurs in April 2020; and

BE IT FURTHER RESOLVED, that the officers of the Village of Jackson are hereby authorized and directed to take any and all action consistent with this approving resolution.

Introduced by: _____ Seconded by: _____

Vote: _____ Ayes _____ Nays _____ Passed and Approved: _____

Michael E. Schwab – Village President

Attest: _____
Jilline S. Dobratz - Village Clerk

Proof of Posting:

I the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Village Official

Date

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ N/CApplication Date: 4/25/2019☐ Town ☒ Village ☐ City of JacksonCounty of Washington

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning June 7, 2019 and ending June 8, 2019 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☐ Lodge/Society
☒ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☐ Fair Association

(a) Name Jackson Festivals, Inc. a community nonprofit 501(c)(3) org.(b) Address N165 W20330 Hickory Lane, Jackson WY 83037
(Street) ☐ Town ☒ Village ☐ City(c) Date organized 1977 (Formerly Jackson Parks, Inc.)(d) If corporation, give date of incorporation N/A(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Scott Mittelsteadt N161 W19031 Oakland, JacksonVice President Glenn PetrickSecretary Kelly Valentino 966 - 14th Ave, GrastonTreasurer Brian Heckendorf W197 N17114 Stonewall(g) Name and address of manager or person in charge of affair: Scott Mittelsteadt
N161 W19031 Oakland, Jackson

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Jackson Park W204 N1901 Jackson Dr. 53037

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Kitchen + Shelter #2 + Area around kitchen.

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Action In Jackson - Community Festival(b) Dates of event Friday June 7 + Saturday June 8, 2019

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

 (Name of Organization)

Officer Kelly Valentino, Secretary (Signature/date) Officer _____ (Signature/date)

Officer _____ (Signature/date) Officer _____ (Signature/date)

Date Filed with Clerk 4/25/2019 Date Reported to Council or Board _____

Date Granted by Council _____ License No. _____

Licenses: May 14, 2019 Village Board Meeting

Name	Establishment	Police Chief Recommendation
ENTERTAINMENT LICENSE		
Kelly Valentino	Jackson Festivals, Inc. Action in Jackson	Approval
OPERATOR'S LICENSES		
Amanda Howell	East Side Mart	Approval
John Robertson	East Side Mart	Approval
Lori Yochem	East Side Mart	Approval
William Lomis	Jackson Pub	Approval
Shawnie Baerber	Village Mart	Approval
Jeremy Howard	Village Mart	Approval
James Janka	Village Mart	Approval
Stephanie Koby	Village Mart	Approval
Douglas Parkison	Village Mart	Approval
Anthony Schultz	Village Mart	Approval
Holly Shackelford	Village Mart	Approval
Tanya L. Zasada	Village Mart	Approval

**APPROVED MINUTES
PLAN COMMISSION MEETING
Thursday, March 28, 2019 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037**

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:00 p.m.

Members present: Keith Berben, Tr. Emmrich, Tr. Kruepke and Steve Schoen.

Members excused: Peter Habel and Jon Weil.

Member absent: Tr. Emmrich

Others present: Trustees Kurtz.

Staff present: Collin Johnson, John Walther, and Jilline Dobratz.

2. Approval of the Plan Commission minutes of February 28, 2019

Motion by Pres. Schwab second by Keith Berben to approve the Plan Commission minutes of February 28, 2019.

Vote: 4 ayes, 0 nays. Motion carried.

3. PUD Amendment – Village Mart Gas Station – Sign/Building Alteration

Collin Johnson, Director of Building Inspection/Code Enforcement Officer, clarified his staff comments with regards to the ordinance allowance to expand the 400 square foot maximum and read Ordinance Section #48-302.

Motion by Pres. Schwab, second by Keith Berben to recommend the Village Board approve PUD Amendment – Village Mart Gas Station – Sign/Building Alteration

John Walther stated the original pedestal sign was approved. The project was greater than anticipated and the Village wanted to make sure the project was done in the proper manner. Tr. Kruepke with Village Mart Gas Station commented he understood the concerns. He has been in business in the Village for 35 years. The project was discussed with the Village's prior Building Inspector to find out what needed to be done and was informed a PUD amendment would need to be submitted for the sign change. In the past, he has never needed a sign permit for the canopy or dispenser changes. He wanted to improve the Village and the building. Collin Johnson stated it was a matter of formality of the approval process and the permitting process for what was installed.

Vote: 3 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

4. Concept Plan – Premier Rosewood Jackson LLC – Rosewood Lane Multi-Family Development

Sarah Hillenbrand from Premier and Jared Schmidt with Robert E. Lee & Associates were present to speak on the concept plan. Premier is the development firm who completed construction on the Cranberry Creek development about two years ago. The new site will be on the corner of County P and Rosewood Lane. The project will be completed in 18 months. The footprints of buildings will be identical to Cranberry Creek. They will all be 12-unit buildings with two bedrooms, two baths in each unit,

private direct entries and attached single car garages. The interior and exterior finishes will be different. Pres. Schwab asked about occupancy in other developments. Sarah Hillenbrand stated it is at 100% and rental rates are above what was projected. Keith Berben asked if there are any complaints from neighbors on noise. Sarah responded that it is apartment living and they stand behind the quality of construction, building them specifically for deadening sound. Jared Schmidt spoke on the landscaping and outdoor space concept which they are working on. Steve Schoen commented the retention pond is a big hole and he would like to see something put in it. John Walther stated the current map is wrong, the cul-de-sac shown has been relocated to the North but it won't make a difference in the development itself. This is a great start to TIF 6.

Motion by Pres. Schwab, second by Steve Schoen to recommend the Village Board approve the Concept Plan for Premier Rosewood Jackson LLC – Rosewood Lane Multi-Family Development per staff comments.

Pres. Schwab would like to see how the Village is maintaining the residential balance of single and multi-family housing. John Walther said the residential balance is flowing in the multi-family percentage. The residential balance was created about 20 years ago and the culture has changed over the decades. This logistically couldn't be in a better location with ease on and off the freeway.

Vote: 4 ayes, 0 nays. Motion carried.

5. Review of Sign/Banner Ordinance

Pres. Schwab explained this is for discussion. It was a request from the Village Board to have the Plan Commission clarify the ordinance. Discussion of signs and banners by the Plan Commission and Village Staff ensued. Collin Johnson researched other neighboring communities and reported: Germantown allows a banner 12 times per year for a maximum of 15 days per installation or 180 days or six months per year; Richfield, a maximum of six nonconsecutive permits per year with one week in-between and displayed for a maximum of 21 days per display or 126 days or four months annually; Slinger, a maximum 45 days per display not to exceed 180 days or 6 months annually; West Bend, two times per year not to exceed six weeks per display. The consensus is they all put limits on the maximum numbers of days that a banner can be displayed. It makes the code more consistent.

Motion by Keith Berben, second by Pres. Schwab to recommend the Village Board approve one temporary sign per business for a period not to exceed 180 days or six 30 day increments at a price to be determined by staff before the Village Board meeting.

Discussion ensued on time length of banner display, fees, penalties and current temporary sign specifications.

Vote: 4 ayes, 0 nays. Motion carried.

Discussion ensued on location of temporary signs, sandwich boards, sign dimensions and help wanted signs.

The Commission directed staff to change the ordinance on non-permitted signs, such as a sandwich boards, signs are allowed to be displayed daily not to exceed 12 hours a day or during business hours, help wanted signs are exempt.

6. Citizens to Address the Plan Commission

None.

7. Adjourn

Motion by Pres. Schwab, second by Tr. Kruepke to adjourn.

Vote: 4 ayes, 0 nays. Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk

DRAFT MINUTES
PLAN COMMISSION MEETING
Thursday, April 25, 2019 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:00 p.m.

Members present: Keith Berben, Tr. Emmrich, Dan Herro, Tr. Kruepke and Jon Weil.

Staff present: Brian Kober and Jilline Dobratz.

Pres. Schwab announced the next Plan Commission meeting will not be on the last Thursday of May, it will be on May 23, 2019 to allow the necessary time for a Public Hearing on the proposed creation of Tax Incremental District No. 7.

2. Approval of the Plan Commission minutes of March 28, 2019

Motion by Tr. Emmrich second by Keith Berben to approve the Plan Commission minutes of March 28, 2019.

Vote: 6 ayes, 0 nays. Motion carried.

3. Concept Plan – Maplewood Farms – Single Family Subdivision

Kevin Dittmar from Dittmar Realty, Inc. was present and spoke on the project. The previously approved plan for this project had to be abandoned due to significant infrastructure costs. The new subdivision design retains the same density, 125 lots, as the previous plan while offering a more efficient layout for roadway, grading and utility installation. Chris Hitch, Senior Project Manager with raSmith, gave an overview of the project with the new street pattern. It's a traditional neighborhood, with 90-degree intersections and straighter stretches of streets. This plan has almost 1,800 lineal feet less of roadway. The street and utility pattern are designed to blend in with the existing topography to avoid deep sewer lines and minimize grading.

There are three different lot sizes, larger lots are at the perimeter. Three different sizes of lots give a broader range in the home lot packages that can be offered. The street concept is two different types of street sections, urban and rural roads. A trail system will provide linkages to the sidewalks in the public right away.

Tr. Kruepke asked who would maintain the trail system. Kevin Dittmar stated the home-owners association would maintain it. John Weil inquired if they are fully paved cul-de-sacs. Chris Hitch stated fully paved with center snow storage, no islands.

Discussion on gravel shoulders ensued. Kevin Dittmar commented they would like to get in the ground late June and start selling lots this Fall. There will be four phases of the lots, West to East and North to South. It is a mix of lot sizes in each phase. Brian Kober commented the subdivision will have Village Street lights, 30-foot pole street lights. Dan Herro commented on the power lines. Kevin Dittmar stated there is one tower that will be well marked.

Motion by Pres. Schwab, second by Tr. Emmrich to recommend the Village Board approve the Concept Plan for Maplewood Farms – Single Family Subdivision per staff comments and per discussion.

Vote: 6 ayes, 0 nays. Motion carried.

Kevin Dittmar addressed the concern in the staff comments on lot dimensions to be two to one and the whole interior of the subdivision achieves that. There are some lots that are deeper and have green space, they are more like two and a half to one.

4. Conditional Use Permit – Event Horizon Tattoos / Richard Malnory

Richard Malnory was present and had received staff comments.

Motion by Pres. Schwab, second by Tr. Kruepke to recommend the Village Board approve the Concept Use Permit – Event Horizon Tattoos/Richard Malnory per staff comments.

Richard Malnory explained the tattoo industry. He would like to open a tattoo studio with illustration graphics and all forms of art. The industry is fine tuning itself. Jon Weil asked where they are at in the State Licensing application process. Richard Malnory stated they are currently working on it and submitting it this week. Scott Roth, shop manager, commented the Health Inspector will not approve them until they are close to completing the shop.

Vote: 6 ayes, 0 nays. Motion carried.

5. Citizens to Address the Plan Commission

None.

6. Adjourn

Motion by Pres. Schwab, second by Jon Weil to adjourn.

Vote: 6 ayes, 0 nays. Meeting adjourned at 7:34 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk

DRAFT Minutes
Board of Public Works Meeting
Tuesday, April 30, 2019 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street

1. Call to Order and Roll Call.

Chair Olson called the meeting to order at 7:00 p.m.

Members present: Brian Heckendorf, Dan Leonard, Tr. Lippold, Sarah Malchow, Tr. Malcolm, and Gloria Teifke

Staff present: Brian Kober, John Walther and Jilline Dobratz.

2. Approval of the Board of Public Works Minutes of March 26, 2019.

Motion by Tr. Malcolm, second by Brian Heckendorf to approve the Board of Public Works minutes of March 26, 2019.

Vote: 7 ayes, 0 nays. Motion carried.

3. Resolution #19-06 Discontinuing Public Right of Way – Sylvester Circle.

Brian Kober commented this is to discontinue the public right of way on Sylvester Circle which will be moved north for TIF #6. The new constructed street will be created with a new Certified Survey Map (CSM).

Motion by Brian Heckendorf, second by Chair Olson recommend Village Board approve Resolution #19-06 Discontinuing Public Right of Way – Sylvester Circle.

Vote: 7 ayes, 0 nays. Motion carried.

4. Review of Water Application – Sherman Road – Brian Behrens Property.

Brian Kober explained the applicant is present and is requesting water service for his property, he would like to subdivide on Sherman Road. Brian Behrens gave history on the property, this is a 5-acre parcel that runs along Sherman Road. It was his intention to farm the property and now he has decided to sell it. Because of the soil test and the way, the 5-acre lot has been approved, the parcel can be divided into two lots. He will present to the Town of Jackson for a land division. Tr. Lippold inquired if he was going to petition to annex into the Village. Brian Behrens stated he hadn't planned on it. Chair Olson explained a water study is currently being completed on the capacity in that area. Brian Kober stated there is an 8" water main in the front of the property, sewer would have to be run to the property. A lift station would have to be put in, the sewer at Oakland is not deep enough to run east. An option for the applicant would be wells. Motion by Chair Olson, second by Tr. Malcom recommends Village Board to deny the Water Application – Sherman Road – Brian Behrens Property at this time due to the water study that is ongoing and the land division that would need to be approved by Village Board.

Vote: 6 ayes, 1 nay (Brian Heckendorf). Motion carried.

Brian Behrens asked if there was an appeal process. Chair Olson recommended the land division be submitted and to investigate annexation into the Village. Brian Kober stated the water study is scheduled to be reviewed at the June Board of Public Works meeting. Chair Olson explained division of lots, the Village has extra territorial powers.

5. Review of Engineering Services – Chateau Dr & Hickory Lane Project.

Brian Kober requested proposals from two engineering firms, Cedar Corp and Gremmer & Associates, to assist with the street improvements in Chateau Drive from Wilshire Drive to Hunters Road and Hickory Lane from Stonehedge Drive to Heather Lane. The schedule is to have the preliminary design completed in June 2019, advertise for bids July 2019, award contract in August 2019 and complete the project by November 2019. Staff recommends the low bid from Cedar Corp in the amount of \$18,500.00. Sarah Malchow asked if this project is the most pressing. Brian Kober stated Chateau Drive is in the most need of replacing the street and repairing the water main. Motion by Chair Olson, second by Brian Heckendorf to recommend Budget & Finance and Village Board approval of Review of Engineering Services – Chateau Dr & Hickory Lane Project to Cedar Corp in an amount not to exceed \$18,500.00 plus incidentals cost.

Vote: 7 ayes, 0 nays. Motion carried.

6. Final Pay Request – 2018 Miscellaneous Streets 2018 – Stark Pavement.

Brian Kober stated during the process of pay request #1, the Village retained \$6,706.06 from Stark Pavement for protection on the final product. The street held up very well with all the freeze thaw.

Motion by Brian Heckendorf, second by Tr. Lippold recommend Budget & Finance and Village Board to approve Final Pay Request – 2018 Miscellaneous Streets 2018 – Stark Pavement in the amount of \$6,706.06.

Vote: 7 ayes, 0 nays. Motion carried.

7. Review of Quote for Reconditioning Business Park Signs

Brian Kober received proposals from Appleton Sign Company to restore the two Industrial Park signs at Northwest Passage and Cedar Parkway. Both signs have faded from the sunlight and the interior lights need to be repaired. The Northwest Passage sign proposal is in the amount of \$9,620.87. The Cedar Parkway proposal is in the amount of \$9,399.52. There is one space left open on the sign which could be offered to the United States Post Office. Brian Kober will reach out to the businesses currently listed on the sign.

Motion by Brian Heckendorf, second by Gloria Teifke to recommend to Budget & Finance and Village Board to approve the proposals of Reconditioning Business Park Signs on Northwest Passage not to exceed \$9,620.87 and Cedar Parkway not to exceed \$9,399.52.

Chair Olson inquired if there is enough money in the hotel/motel room tax fund to cover the signs. John Walther stated there is enough money in the fund for all the signs.

Vote: 7 ayes, 0 nays. Motion carried.

8. Review of Quotes on Creating a Yard Waste and Drop-Off Site.

Brian Kober reported another fence quote hasn't been received yet. A quote from Johnson & Sons Paving was received. The two quotes for paving are Munson, Inc. in the amount of \$48,291.00 and Johnson Paving in the amount of \$49,874.00. The driveway from Munson, Inc. is \$8,500.00 and Johnson & Sons Paving is \$8,826.00. He will see if Munson will hold the pricing. Tr. Lippold asked if we have history with the two companies. Brian Kober gave information on both companies and explained projects they have done for the Village.

Motion by Chair Olson, second by Tr. Lippold to refer review of quotes on creating a yard waste and drop-off site to the next meeting while waiting for more information.
Vote: 7 ayes, 0 nays. Motion carried.

9. Discussion of Village Informational Signs.

Brian Kober gave dimensions of the signs. The signs are big. Once the signs are redesigned, he will get another bid. Brian Heckendorf commented on if people will know what a Safety Building is. Discussion on rewording the sign to include Police, Fire and Village Hall. Discussion of Village Informational Signs will continue at next month's meeting.

10. Director of Public Works Report.

Brian Kober gave the report. The average flow is 1.2-1.3 million gallons per day, wet fall, winter and spring so far. They are partnering with Cedar Creek Farmers Group educate the public on the importance of water quality in the Cedar Creek Watershed. Plans are being made for a field day in September 2019. The safety building property will be planted with cover crop for the event. Maplewood Farms concept plan is in the process of being reviewed. The engineering design of the first phase will be at next months meeting. The salt building is up and waiting for the delivery of salt. The concrete for the playground has been poured and all the equipment has been installed. The site is being prepared for the rubber mat and landscaping with a completion by Memorial Day Weekend. Tr. Lippold inquired on how the Spring Clean-up went. Brian Kober said six dumpsters were ordered and three additional were needed. It was well received, and residents appreciated the service. It costs the Village approximately \$12,000 to \$15,000 and it has been a yearly event for over 17 years.

Motion by Tr. Lippold, second by Brian Heckendorf to place the Director of Public Works report on file.

Vote: 7 ayes, 0 nays. Motion carried.

11. Citizens/Village Staff to Address the Board.

Brian Heckendorf asked when the silk netting will be removed from the drains on Ridgeway Drive. Brian Kober stated they are waiting for it to dry out, so landscaping can be completed.

12. Adjourn.

Motion by Tr. Lippold, second by Dan Leonard to adjourn.

Vote: 7 ayes, 0 nays. Meeting was adjourned 7:58 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk

RESOLUTION #19-06

A RESOLUTION FOR DISCONTINUING PUBLIC WAY

The Village Board of the Village of Jackson, Washington County, Wisconsin, does resolve as follows:

RESOLVED, that the Village Board of the Village of Jackson, introduces the following resolution regarding the discontinuation of a Village street:

This Resolution affects the Village street known as Sylvester Circle.

The legal description and map is attached hereto, marked "Exhibit A" and made a part hereof.

The owners of record of lands through which the street passes, the owners of lands abutting the street and the owners of lands serviced by the public way is as follows:

See attached "Exhibit B."

The Village Board shall schedule a hearing on the discontinuation of said public way and shall publish a Class 3 Notice under Chapter 985 stating the date, time, and location that the public hearing will take place and the public way to be discontinued. Notice will also be served on the owners of all frontage on the lots and lands abutting upon the public way sought to be discontinued in the manner provided for the service of summons in the Circuit Court at least 30 days before the hearing. In addition, notice shall be provided to the Department of Natural Resources, the Department of Transportation and any Washington County land conservation committee, as necessary.

A Lis Pendens has been filed and is attached as "Exhibit C."

Introduced by: _____

Seconded by: _____

Vote: _____ Ayes _____ Nays

Passed and Approved: _____

Attest: _____
Jilline S. Dobratz – Village Clerk

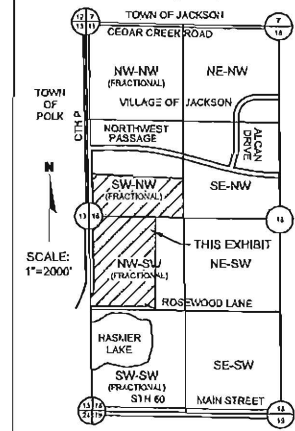
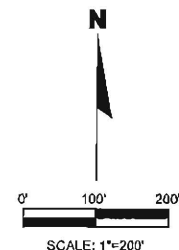
Michael E. Schwab – Village President

Proof of Posting:

I, the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Village Official

Date

SW

Owners of Record of Lands Through Which the Street (Sylvester Circle) Passes
Owners of Land Abutting the Street (Sylvester Circle)
Owners of Land Serviced by Street (Sylvester Circle)

- 1. D2C/GC Jackson LLC**
6938 N Santa Monica Blvd
Fox Point, WI 53217

Parcel V3_008700E – Sec. 18 T10N, R20E – PT OF SW NW+NW SW CSM 6289 LOT 1
DOC 1449141 – 25.080 ACRES

- 2. D2C/GC Jackson LLC**
6938 N Santa Monica Blvd
Fox Point, WI 53217

Parcel V3_008700E – Sec. 18 T10N, R20E – PT OF SW NW+NW SW CSM 6289 LOT 2
DOC 1449141 – 2.490 ACRES

- 3. D2C/GC Jackson LLC**
6938 N Santa Monica Blvd
Fox Point, WI 53217

Parcel V3_008700E – Sec. 18 T10N, R20E – PT OF SW NW+NW SW CSM 6289 LOT 3
DOC 1449141 – 7.870 ACRES



Sharon A. Martin
SHARON A MARTIN
WASHINGTON COUNTY
REGISTER OF DEEDS
Fee: \$30.00

Pages: 3

Document Number	LIS PENDENS	
Return Address:	Attorney John A. St. Peter Dempsey, Edgerton, St. Peter, Petak, & Rosenfeldt P. O. Box 1276 Fond du Lac, WI 54936-1276	
Parcel ID Number:		Recording Area 3

**NOTICE OF INTENT TO VACATE SYLVESTER CIRCLE
IN THE VILLAGE OF JACKSON, WASHINGTON COUNTY, WISCONSIN**

PLEASE TAKE NOTICE that on the 26th day of April, 2019 the Village Board of the Village of Jackson, Washington County, Wisconsin, will introduce a resolution to vacate Sylvester Circle, in the Village of Jackson, Washington County, Wisconsin. A public hearing to be followed by final Board action on the proposed resolution will be scheduled on a date to be set by the Village Board at the Village Jackson Village Hall, N168 W20733 Main Street, Jackson, Wisconsin. The road is described as follows:

Being Sylvester Circle as dedicated via Certified Survey Map No. 6289 as recorded within Volume 47 on Pages 166-168 of Certified Survey Maps for Washington County as Document No. 1216871, said vacation being part of the Fractional NW1/4-SW1/4 of Section 18, T10N, R20E, Village of Jackson, County of Washington, State of Wisconsin. Containing 47,435 square feet or 1.089 acres, more or less.

The public way is further shown and described on the map attached hereto as Exhibit A.

This Lis Pendens, at the direction of the Village Board of the Village of Jackson, Washington County, is to be filed in the Register of Deeds office, Washington County, Wisconsin for the purpose of notice to all titleholders and prospective titleholders that the above-described Sylvester Circle may be vacated.

Dated this 22nd day of April, 2019.

Paul W. Rosenfeldt
Paul W. Rosenfeldt, Village Attorney
State Bar No. 1018606



Document Number	LIS PENDENS	
Return Address:	Attorney John A. St. Peter Dempsey, Edgerton, St. Peter, Petak, & Rosenfeldt P. O. Box 1276 Fond du Lac, WI 54936-1276	
Parcel ID Number:		
		Recording Area 3

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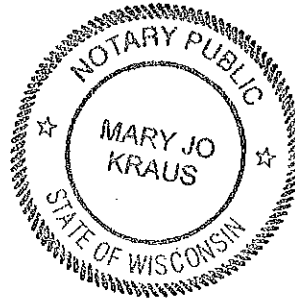


 Paul W. Rosenfeldt, Village Attorney
 State Bar No. 1018606

Subscribed and sworn to before me
this 22nd day of April, 2019.

Mary Jo Kraus

Notary Public, State of Wisconsin
My Commission expires 2-19-2023.



This document was drafted by Attorney John A. St. Peter.

MEMO



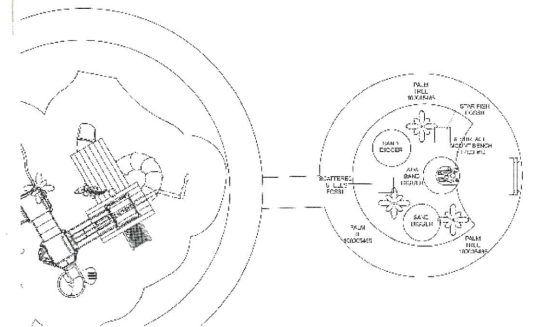
To: Jackson Village Board
CC: Mr. John Walther, Village Administrator
From: Kelly Valentino, Jackson Parks & Recreation Director
Date: May 8, 2019
RE: Hickory Lane Inclusive Playground – Additional Sand Play Area

Dear Village Board Members,

As the Hickory Lane Inclusive Playground comes together and is looking more and more awesome each day, something has become very noticeable. It's the old volleyball court right next to the playground on the southeast end. It was left to be a make shift sand play area. We will be needing to add fresh sand into the 2 existing volleyball courts this summer and had an idea. What if we turned this old volleyball area that is not used any more into a more purposeful and inclusive sand play area that adjoins with the new inclusive playground.

A sand area is great for inclusive purposes. There are great sensory and cognitive benefits as well as motor skill development. Perhaps one of the largest benefits is the side by side play. Children in wheel chairs can play with their peers without getting out of their chair. Also, if they want their care giver can get them out of their chair and place them in the sand for a real hands on experience. The playground has the inclusive swing seat on the west side, a ton of stuff in the middle, the revolution spinner on the northwest and this would add another great inclusive element on the southwest side. That would really give a child with disabilities something to do all over the playground.

The project cost to add the additional sand play area is listed below and the proposals attached. Between the Friends and donations, we have the \$16,407.00 that is would cost to complete this additional portion of the playground. So, we are not requesting any funds from the Village. We are simply asking for permission from the Village Board to move forward on the exciting addition to complete the project.



TP Concrete; excavation, prep, gravel, concrete and install:	\$ 6,350.00
Northland Recreation; ADA Digger, 2 Standard Diggers, 2 Sand Fossils, Palm Posts:	\$10,057.00
TOTAL:	\$16,407.00

Thank you for your consideration and dedication to the Jackson Community!

Kelly Valentino

T.P. Concrete, Inc.
8407 HIGHWAY M
FREDONIA, WI 53021

Proposal

Phone: 262-692-9273
Fax: 262-692-2215

Date	Proposal #
4/29/2019	9233

To:
VILLAGE OF JACKSON N168 W20733 MAIN ST. P.O. BOX 637 JACKSON, WI 53037

Job
Hickory Park Sand Area Jackson

Item No.	Description	Qty	Unit	Rate	Total
	UNCLASSIFIED EXCAVATION OF THE PROPOSED SAND AREA	1	LS	2,000.00	2,000.00
	4" CONCRETE SIDEWALK PLACEMENT INCLUDING GRAVEL BASE	600	SF	7.25	4,350.00
	NOTES: SURVEYING BY OTHERS SAND SUPPLIED AND PLACED BY OTHERS WORK COMPLETED BY 6/1/19				
	Quantities are approximate only, payment based on field measurements.				

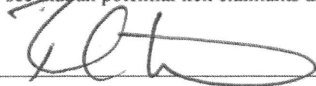
We hereby propose to furnish labor & materials - complete in accordance with the above specifications

Total \$6,350.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

NOTICE OF LIEN RIGHTS: As required by the Wisconsin Construction Lien Law, builder hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights, in addition to the undersigned builder, are those who contract directly with the owner of those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid.

AUTHORIZED SIGNATURE: _____



NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

TERMS: NET 30 DAYS

A 1-1/2% late payment penalty will be charged on all accounts over 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted: _____

Signature: _____

Date: _____

Signature: _____



Ericka (Thompson) Steltz
N49 W34651 Wisconsin Ave
Okauchee, WI 53069
Phone 262-313-8636
Toll Free 888.371.4958 Fax 414.395.8538
Email ericka@northlandrec.com

QUOTATION

To: Village of Jackson
N165 W20330 Hickory Lane
Jackson, WI 53037

Date: 4/10/2019

Contact: Kelli Valentino
Phone: 262-677-9665

Project: Hickory Lane Sand Area

Cell:
Fax:
Email: kvalentino@vilageofjackson.com

We are pleased to provide the following quotation on items supplied by **See Below**

<u>Description</u>	<u>Cost</u>
Supply of 1 Star Fish Fossil digger and 1 Scattered Shells Fossil digger \$2,288.00 Shipping \$1,200.00	\$3,488.00
Supply of 2 standard sand diggers and 1 ADA sand digger \$3,117.00 Shipping \$200.00	\$3,317.00
Supply 3 Playbuilder posts in dark brown to be bases to palm trees (138", 146" and 170") \$597.00 Shipping \$155.00	\$752.00
Installation of the 3 palm trees, 2 standard sand diggers, 2 fossil diggers	\$2,500.00
	Total \$10,057.00
	Shipping Listed Above
	Tax Exempt
	Grand Total \$10,057.00

The Village will be responsible for the concrete sidewalk installation, excavation of the sand area, installation of the sand into the new sand area and installing the surface mount bench and ADA sand digger after the concrete has been installed.

IMPORTANT INFORMATION:

- ◆ Quotation is valid for: 60 Days
- ◆ Freight based on shipment to
- ◆ Shipment can currently be made in 5 - 6 Weeks upon order entry
- ◆ Terms: Based on credit approval -down payment may be req.
- ◆ Pricing based on above quantities – any changes may require a revised quotation.
- ◆ **Orders will be placed upon receipt of a Purchase Order or your signed acceptance of this quotation.**
Make Purchase Orders to: Northland Recreation LLC N49 W34651 Wisconsin Ave Okauchee, WI 53069

Thank You!

Northland Recreation, LLC

Ericka (Thompson) Steltz
Representative

ACCEPTED BY: _____

DATE: _____

