

APPROVED MINUTES
Board of Review Meeting
Monday, May 11, 2020 at 3:00 p.m.
Jackson Village Hall
N168 W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 3:00 p.m.

Members Present: Pres. Mike Schwab, John Walther and Jilline Dobratz

Also Present: Assessor Mike Grota

2. Election of Chairperson and Vice Chairperson

Motion by Jilline Dobratz, second by John Walther to nominate Pres. Mike Schwab as Chair and John Walther as Vice Chairperson.

Vote: 3 aye, 0 nay. Motion carried.

3. Approve May 13, 2019, Board of Review Minutes

Motion by Pres. Schwab, second by John Walther to approve the minutes for the May 13, 2019 Board of Review meeting.

Vote: 3 aye, 0 nay. Motion carried.

4. Verification of Training & Filing of Affidavit

Jilline Dobratz reported that Pres. Schwab and John Walther had participated in the Board of Review training session on May 6, 2020 and Jilline Dobratz on May 10, 2019. The Village Clerk verified that the affidavits of training had been filed online with the Department of Revenue.

5. Receive 2020 Assessment Roll and signed affidavit by Village Assessor

Pres. Schwab verified that the Village has received the 2020 Assessment Roll and signed the affidavit by Assessor Grota, which was notarized by the Village Clerk.

6. Review of the 2020 Assessment Roll

- **Verify with the Assessor that open book changes have been included in the assessment roll**

Assessor Grota verified that open book changes have been included in the Assessment Roll. Open book was done via email and phone due to COVID-19.

7. Assessor Comments

Assessor Grota distributed a summary of the reasons for change report including the year-end review in changes to assessed values. The 2019 Board of Review ended with a total assessed value of locally assessed real

estate of \$588,371,000. Property that went to exempt of \$502,600, which was primarily the Schmahl properties. There has been new construction of \$8,314,200. The assessment roll being presented today is \$597,005,200.

Motion by Pres. Schwab, second by John Walther to move to suspend the meeting until such a time as someone comes in for review or to adjourn.
Vote: 3 aye, 0 nay. Motion carried.

8. Requests for Review or Adjustment

There were no formal requests for review or adjustment.

9. Schedule Additional Meeting Date(s) if Necessary

The Board of Review will not reconvene again this year.

10. Adjourn

Motion by John Walther, second by Jilline Dobratz to adjourn.

Vote: 3 aye, 0 nay. Motion carried. The 2020 Board of Review meeting adjourned at 5:00 p.m.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk