

**APPROVED Minutes
Board of Public Works Meeting
Tuesday, April 26, 2022 at 6:00 p.m.
Jackson Municipal Complex
Village Board Room
N168W19851 Main Street
Jackson, WI 53037**

1. Call to Order and Roll Call

Chair Heckendorf called the meeting to order at 6:00 p.m.

Members Present: Tr. Engelhardt, Sarah Malchow, Tr. Matter, Tim Meffert, Steve Schoen, and Gloria Teifke

Staff Present: Administrator Jen Keller, Director of Public Works Brian Kober and Clerk Jilline Dobratz

Also Present: Stan Lukasz of DAAR Engineering, Inc.

2. Approval of the Board of Public Works Minutes of March 29, 2022

Motion by Gloria Teifke, second by Sarah Malchow to approve the Board of Public Works minutes of March 29, 2022.

Vote: 7 ayes, 0 nays. Motion carried.

3. Review of Engineering Service – Eagle Dr & STH 60 Intersection Design

Director Kober gave background information. Stan Lukasz of DAAR Engineering, Inc. was present and gave information on the engineering services. Discussion ensued on traffic, safety issues, signals versus a roundabout and pedestrian crossing. TID #7 could fund a portion of the project.

Motion by Gloria Teifke, second by Sarah Malchow to recommend Budget & Finance and Village Board enter into a two party agreement with the DAAR Engineering for – Eagle Dr & STH 60 Intersection Design.

Vote: 6 ayes, 1 nay (Tr. Matter). Motion carried.

All Board of Public Works Committee members stated a roundabout is preferred at the Eagle Drive and STH 60 Intersection.

4. Review of Sewer and Water Accounts with Uncollectible Balances

Director Kober provided information on six accounts with uncollectible balances.

Motion by Chair Heckendorf, second by Tr. Matter to recommend Budget & Finance and Village Board write off the Sewer and Water Accounts with Uncollectible Balances in the amount of \$4,027.50.

Vote: 7 ayes, 0 nays. Motion carried.

5. Review of Quotes for Televising Interceptor Sanitary Sewer

Director Kober stated three quotes were received for televising the two interceptor sewers.

Motion by Tr. Engelhardt, second by Tim Meffert to recommend Budget & Finance and Village Board accept the quote from Great Lakes TV Seal Inc. for Televising Interceptor Sanitary Sewer in an amount not to exceed \$26,183.30.

Vote: 7 ayes, 0 nays. Motion carried.

6. Review of Jackson Water Utility 2021 Consumer Confidence Report

Motion by Chair Heckendorf, second by Tr. Engelhardt to recommend Village Board accept the Jackson Water Utility 2021 Consumer Confidence Report and publish it in the official Village newspaper.

Vote: 7 ayes, 0 nays. Motion carried.

7. Sanitary Sewer & Water Extension to serve Maple Fields Development

Director Kober commented on the extension to serve the development.

Motion by Chair Heckendorf, second by Tr. Engelhardt to recommend Village Board approve Sanitary Sewer & Water Extension to serve Maple Fields Development.

Vote: 7 ayes, 0 nays. Motion carried.

8. Director of Public Works Report

Director Kober gave the report.

Motion by Tr. Matter, second by Steve Schoen to place the Director of Public Works Report on file.

Vote: 7 ayes, 0 nays. Motion carried.

9. Citizens/Village Staff to Address the Board

Gloria Teifke inquired on the status of the storm water ponds. Saturday's Spring Clean-up information was given.

10. Adjourn

Motion by Chair Heckendorf, second by Tr. Engelhardt to adjourn.

Vote: 7 ayes, 0 nays. Meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCPC*
Village Clerk