

APPROVED MINUTES
Board of Public Works Meeting
Tuesday, April 25, 2023 at 6:00 p.m.
Jackson Municipal Complex
Village Board Room
N168W19851 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

President Heckendorf called the meeting to order at 6:00 p.m.

Members Present: Stephanie Egner, Tr. Engelhardt, Tr. Matter, Don Olson, Jeff Mitchell, and Chris Sberna

Staff Present: Administrator Jen Keller and Director of Public Works Brian Kober

(Editor's Note: Don Olson and Stephanie Egner agreed to participate in discussion but abstain from voting for the meeting until such a time they can be sworn into their appointed office)

2. Approval of the Board of Public Works Minutes of March 28, 2023

Motion by Tr. Matter, second by Tr. Engelhardt to approve the Board of Public Works minutes of March 28, 2023.

Vote: 5 ayes, 0 nays. Motion carried.

3. Amendment to 2023 License Agreement to Farm Public Land – Robert Loduha

Director Kober provided background.

Motion by Pres. Heckendorf, second by Tr. Engelhardt to recommend Budget & Finance and Village Board approve the requested amendment to the License Agreement to Farm Public Land for Robert Loduha.

Discussion ensued regarding current plans for the site.

Vote: 5 ayes, 0 nays. Motion carried.

4. Temporary Easement Requests – ANR Pipeline (TC Energy)

Director Kober provided information on the temporary three-year easement options from 2025-2028. TC Energy is willing to compensate the Village \$1,000.00 for a onetime payment to utilize property located in the Outlot, and interest in additional compensation for the Oaks of Jackson site which is required to perform pursuant to the approved TID 7 plan.

Motion by Pres. Heckendorf, second by Chris Sberna to recommend Budget & Finance and Village Board approve the two requested Temporary Easement for TC Energy for a portion of land located on the Oaks of Jackson Subdivision property and the Outlot south to Hickory Lane, to include compensation for the easements on the property.

Discussion ensued regarding the purpose for the temporary easement, it was stated the reason is for construction that TC Energy expects to expand the existing use and updates

to the facility near the subject area. It was also asked what would occur if the Village would not comply with the request for the easement requests, or how this easement would negatively impact the TID plan for the site.

Vote: 0 ayes, 5 nays. Motion fails.

Motion by Pres. Heckendorf, second by Tr. Engelhardt to recommend Staff work with TC Energy and return to the committee with more information regarding use and size of the easement as well as compensation for the area.

Vote: 5 ayes, 0 nays. Motion carried.

5. Review of Bids for STH 60 Street Lighting Project

Director Kober gave background information on the three bids received to install lights which will be Village owned and replace the WE Energies lights currently installed along Main Street from Industrial Drive to east of Ridgway Drive.

Motion by Pres. Heckendorf, second by Tr. Matter to recommend Budget & Finance and Village Board accept the contract with WIL-Surge Electric Inc. for the amount of \$378,175.82.

Discussion ensued related to project schedule including a June start and the poles installed by November so that the project is closed out prior to the WisDOT project commencing in 2024.

Vote: 5 ayes, 0 nays. Motion carried.

6. Pay Request #3 – STH 60 Utility Upgrade Project

Director Kober provided an update on the project.

Motion by Pres. Heckendorf, second by Tr. Matter to recommend Budget & Finance and Village Board approve Pay Request #3 to Advance Construction in the amount of \$876,349.64.

Vote: 5 ayes, 0 nays. Motion carried.

7. Review of Jackson Water Utility 2022 Consumer Confidence Report

Director Kober provided background and stated, upon approval, the Jackson Water Utility 2022 Consumer Confidence Report will be posted on the Village Website and a notice will be placed in the newspaper.

Motion by Pres. Heckendorf, second by Jeffrey Mitchell to recommend the Village Board accept the Jackson Water Utility 2022 Consumer Confidence Report and publish it on the Village website and in the official newspaper.

Discussion ensued regarding sampling dates and schedule for testing moving forward. Lead levels were also discussed which Staff indicated were not of concerning levels at this time.

Vote: 5 ayes, 0 nays. Motion carried.

8. Director of Public Works Report

Director Kober provided a brief overview of the report.

Motion by Pres. Heckendorf, second by Tr. Engelhardt to place the Director of Public Works Report on file.

Vote: 5 ayes, 0 nays. Motion carried.

9. Citizens/Village Staff to Address the Board

None

10. Adjourn

Motion by Pres. Heckendorf, second by Tr. Engelhardt to adjourn.

Vote: 5 ayes, 0 nays. Meeting was adjourned at 6:58 p.m.

Respectfully submitted,

Jen Keller
Village Administrator