

**APPROVED MINUTES
PLAN COMMISSION MEETING
Thursday, April 20, 2023 at 7:00 p.m.
Jackson Municipal Complex
Village Board Room
N168W19851 Main Street
Jackson, WI 53037**

1. Call to Order and Roll Call

Trustee Kruepke called the meeting to order at 7:00 p.m.

Members Present: Tr. Emmrich, Ryan Ganshow, Jon Molkentin, Dan Reik, and Doug Wilcox

Member Excused: President Heckendorf

Staff Present: Administrator Jen Keller, Fire Chief Aaron Swaney, Deputy Clerk/Deputy Treasurer Pam Wolf and Clerk Jilline Dobratz

Also Present: Chase Opgenorth of American Architectural Group, Inc.

2. Approval of Minutes for the Plan Commission Meeting of March 16, 2023

Motion by Doug Wilcox, second by Tr. Emmrich to approve the Plan Commission minutes of March 16, 2023.

Vote: 6 ayes, 0 nays. Motion carried.

3. Concept Plan – Jackson Townhouses for properties identified as Tax Parcels: V3_019700N, V3_019700U, V3_019700T – James Kupfer

Chase Opgenorth gave an overview of the concept plan. Administrator Keller spoke regarding the modified plan, storm water management, setbacks and staff comments. It was stated the proposal included rental occupied units, with comparable rental rates to Rosewood. Chief Swaney stated it would be necessary to remove the island or reduce the size for fire equipment to be able to maneuver. Jon Molkentin inquired on a variation of visual enhancements of the property and having a variety of roof types or another variety. Tr. Emmrich stated a stop sign may need to be looked at in the future for the access at Eagle Drive.

4. Proposed Amendment to Village of Jackson Comprehensive Plan – Resolution #23-09

Administrator Keller gave background information.

Motion by Doug Wilcox, second by Ryan Ganshow to adopt Resolution #23-09 amending the definition of "Medium Density Residential" contained within the Village of Jackson Comprehensive Plan as presented.

Vote: 6 ayes, 0 nays. Motion carried.

5. Three-Lot Certified Survey Map (CSM) for property identified as Tax Key: V3_053600C – Village of Jackson

Motion by Doug Wilcox, second by Jon Molkentin, to recommend to the Village Board approval of the Three-Lot Certified Survey Map for Parcels V3_053600C.

Administrator Keller provided information on the lots stating the Village is under contract with lot one in which conditions must be met in order to close on the property. One of the terms of the offer is the seller produces a CSM that the buyer is agreeable to.

Vote: 6 ayes, 0 nays. Motion carried.

6. Citizens to Address the Plan Commission

No comments were provided.

7. Adjourn

Motion by Tr. Kruepke, second by Tr. Emmrich to adjourn.

Vote: 6 ayes, 0 nays. Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Jilline Dobratz, *MMC/WCPC*
Village Clerk