

AGENDA
BUDGET & FINANCE COMMITTEE MEETING
Tuesday, April 12, 2022 at 6:30 p.m.
Jackson Municipal Complex
Village Board Room
N168W19851 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call
2. Approval of Minutes for the Budget & Finance Meeting of March 8, 2022
3. Approval of March 2022 Treasurer's Report and Check Register
4. Acceptance of the 2022 Jackson Police Department Touchpoint/COVID 19 Wellness Grant
5. Municipal Complex Building Proposal – Emergency Power
6. Municipal Complex Building Proposal – Public Water Fountain
7. Citizens to address the Budget & Finance Committee
8. Adjourn

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.

DRAFT MINUTES
Budget & Finance Committee Meeting
Tuesday, March 8, 2022 at 7:00 p.m.
Jackson Municipal Complex
Village Board Room
N168W19851 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Heckendorf and Matter

Village Board Members Present: Trustees Engelhardt and Kruepke

Staff Present: Director of Public Works/Village Engineer Brian Kober, Fire Chief Aaron Swaney, Parks & Recreation Director Kelly Valentino, Police Chief Vossekuil and Village Clerk Dobratz.

Also Present: Robert Whitaker of McMahon Associates Inc.

2. Approval of Minutes for the Budget & Finance Meeting of February 8, 2022

Motion by Tr. Heckendorf, second by Tr. Matter, to approve the Budget & Finance meeting minutes of February 8, 2022.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the February 2022 Treasurer's Report and Check Register

Motion by Tr. Matter, second by Tr. Heckendorf, to approve the February 2022 Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

4. Pay Request #23 – Municipal Complex Building

Director Kober commented a meeting is scheduled for tomorrow regarding delays and project schedule.

Motion by Pres. Schwab, second by Tr. Matter, to recommend Village Board approve payment for Pay Request #23 – Municipal Complex Building in the amount of \$388,603.01.

Vote: 3 ayes, 0 nays. Motion carried.

5. Authorization to Contract for Fire and EMS Organizational Review and Future Needs Analysis – Public Administration Associates

Fire Chief Swaney gave background information on the firms that were interviewed.

Public Administration Associates (PAA) provided the most competitive bid.

Motion by Pres. Schwab, second by Tr. Matter, recommend Village Board approve contracting with PAA for the Fire and EMS Organizational Review and Future Needs Analysis in the amount of \$30,500.00.

Vote: 2 ayes, 0 nays, 1 abstain (Tr. Heckendorf). Motion carried.

6. Contract for Engineering Services – Jackson Park Tennis Court Reconstruction Project

Director Kober stated the proposed project would address drainage issues. The work would also design the project and then facilitate a bidding process for construction. Park

Impact Fees will be funding the project. Parks & Recreation Director Valentino commented on design with two (2) pickleball courts on each of the three (3) tennis courts.

Motion by Pres. Schwab, second by Tr. Heckendorf, advise Village Board that funding is available for Engineering Services – Jackson Park Tennis Court Reconstruction Project.

Vote: 3 ayes, 0 nays. Motion carried.

7. Contract for Engineering Services – STH 60 (Main Street) Utility Reconstruction Project

Director Kober provided background information. Water and Sewer Utility will fund the project.

Motion by Tr. Heckendorf, second by Tr. Matter, to recommend Village Board approve Engineering Services – STH 60 (Main Street) Utility Reconstruction Project with contracted work with Gremmer and Associates in an amount not to exceed \$53,960.00.

Vote: 3 ayes, 0 nays. Motion carried.

8. Contract for Engineering Services – CTH P Utility Project

Director Kober explained water and sewer mains will be addressed starting from the Morning Meadows Phase 3 entrance north to STH 60. The project will be completed in 2023.

Motion by Tr. Heckendorf, second by Tr. Matter, to recommend Village Board approve the contract for Engineering Services – CTH P Utility Project with Gremmer and Associates in an amount not to exceed \$24,983.00.

Vote: 3 ayes, 0 nays. Motion carried.

9. Pay Request #4 – Coffee Connection Trail Project – Poblocki Paving

Director Kober stated work to be completed is \$26,127.14 in addition to the retainage amount of \$8,964.32. Pavement markings, signs and landscaping efforts are forthcoming.

Motion by Tr. Heckendorf, second by Tr. Matter, to recommend Village Board approve Pay Request #4 – Coffee Connection Trail Project – Poblocki Paving in the amount of \$14,256.47.

Vote: 3 ayes, 0 nays. Motion carried.

10. Citizens to address the Budget & Finance Committee

None

11. Adjourn

Motion by Pres. Schwab, second by Tr. Matter, to adjourn at 7:17 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted:

Jilline Dobratz, *CMC/WCPC*
Village Clerk

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GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 3/01/2022 From Account:
 Thru: 3/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
47362	3/04/2022	AK ATHLETIC EQUIPMENT, INC. TRAINING WRESTLING MAT / JPD	1,894.17
47363	3/04/2022	AMAZON CAPITAL SERVICES MISC SUPPLIES / JPD / JFD / REC	648.96
47364	3/04/2022	AT & T MONTHLY EFAX / JAN-MAR 22 / JPD / ADMIN	52.00
47365	3/04/2022	AT&T MONTHLY TELEPHONE / ADMIN / JPD	320.75
47366	3/04/2022	BEHAN, SONYA REC CLASS INSTRUCTION / FEBRUARY 2022	125.00
47367	3/04/2022	BELONGER COMM CENTER HVAC MAINT / REC	1,272.65
47368	3/04/2022	DEMPSEY LAW FIRM, LLP ATTY SERVICES / FEB 2022 / ADMIN	2,426.70
47369	3/04/2022	DLT SOLUTIONS, LLC ANNUAL RENEWAL 2022 / WATER	375.00
47370	3/04/2022	ECONOMIC DEVELOPMENT 2022 SUBSCRIPTION / CAP PRJT / ADMIN	6,840.00
47371	3/04/2022	FIRE-RESCUE SUPPLY, LLC ANNUAL PREVENTATIVE MAINT SERVICE / JFD	725.00
47372	3/04/2022	FISHER, RENEE REIMBURSEMENT PROGRAM SUPPLIES / REC	133.90
47373	3/04/2022	FIT4YOU, LLC REC CLASS INSTRUCTION / FEBRUARY 2022	213.00
47374	3/04/2022	GERKE, KARIE E. REC CLASS INSTRUCTION / FEBRUARY 2022	341.00
47375	3/04/2022	GLAINYK, HOLLY REIMB SUBSTITUTE TEACHER LIC / REC	150.00
47376	3/04/2022	GLOEDE, NANCY REC CLASS INSTRUCTION / FEBRUARY 2022	55.00
47377	3/04/2022	GREAT-WEST TRUST COMPANY LLC DEFERRED COMP / 02-28-2022 PAYROLL	4,499.74
47378	3/04/2022	INFINITY SOFTWARE SOLUTIONS, INC PERMIT BASE & TRANSFER DATA / BLDG INSP	50.00
47379	3/04/2022	IVERSON, WENDY M REC CLASS INSTRUCTION / FEBRUARY 2022	450.00
47380	3/04/2022	JOHNSON, COLLIN MEAL & MILEAGE REIMB / 02-23-22 WORKSHOP	112.78

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Posted From: 3/01/2022 From Account:
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Check Nbr	Check Date	Payee	Amount
47381	3/04/2022	LAABS, RONALD J. MONTHLY RETIREE INS PREM / MAR 22 / JPD	508.65
47382	3/04/2022	LAMB, CAITLIN REC CLASS INSTRUCTION / FEBRUARY 2022	315.00
47383	3/04/2022	MAJESKY, KENDRA REC CLASS INSTRUCTION / FEBRUARY 2022	14.00
47384	3/04/2022	MIDWEST FIBER NETWORKS V OF JACKSON EXHIBIT A-1 / PROJ #2105054	29,893.20
47385	3/04/2022	MR. HOLLAND'S HEATING AND AIR REC ROOM RESERV REFUND / GATHERING HALL	75.00
47386	3/04/2022	MTAW MEMB RENEWAL & 2022 CONF / SMITH / ADMIN	195.00
47387	3/04/2022	MTAW TREAS WORKSHOP 04-27-22 / SMITH / ADMIN	80.00
47388	3/04/2022	OFFICE DEPOT MISC SUPPLIES / JFD / REC	90.91
47389	3/04/2022	OSWALD, DANIEL MEAL REIMB / TRAINING 03-01-22 / JPD	7.90
47390	3/04/2022	PROS 4 TECHNOLOGY, INC. DESKTOP COMPUTER / VOSSEKUIL / JPD	1,098.00
47391	3/04/2022	RATHKE, DANIEL R. MONTHLY RETIREE INS PREM/MAR 2022/WATER	326.38
47392	3/04/2022	RUNDBERG, MICHELLE REC PROGRAM REFUND / JAZZERCISE	45.00
47393	3/04/2022	S.J. ELECTRO SYSTEMS LLC WELL #4 FLOWMETER MAINT 2021 / WATER	797.65
47394	3/04/2022	SKODINSKI, JOHN M. MONTHLY RETIREE INS PREM / MAR 22 / JFD	290.34
47395	3/04/2022	SMITH, DARLENE REIMBURSEMENT MILEAGE CONFERENCE / ADMIN	85.76
47396	3/04/2022	STREICHER'S INC. NEW HIRE UNIFORM / JOERGER / JPD	109.99
47397	3/04/2022	SUPPORT PAYMENT CLEARINGHOUSE PAYROLL GARNISHMENTS / 02-28-2022	210.77
47398	3/04/2022	TEAMVIEWER GMBH 2022 ANNUAL SUBSCRIPTION / WWTP	612.00
47399	3/04/2022	TOE NAIL TRIMMERS LLC FEB 2, 2022 CLINIC / REC	87.00

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47400	3/04/2022	TOWN & COUNTRY ENGINEERING, INC. 2022 GIS SUPPORT THRU 02-12-22 / WATER	2,988.75
47401	3/04/2022	ULINE CABINETS & WIRE SHELVING / JPD	223.48
47402	3/04/2022	VILLAGE MART MONTHLY FUEL / FEB 2022 / JPD / JFD	2,640.57
47403	3/04/2022	WALTHER, JOHN M. MONTHLY RETIREE INS PREM/MAR 2022/ADMIN	297.00
47404	3/04/2022	WI SCTF PAYROLL GARNISHMENTS / 02-28-2022	605.19
47405	3/04/2022	XEROX CORPORATION MONTHLY LEASE & USAGE / ADMIN / JFD	244.12
47406	3/03/2022	MORaine PARK TECHNICAL COLLEGE DISTRICT 2021 DNR PAYMENT IN LIEU OF TAXES	65.82
47407	3/03/2022	WASHINGTON COUNTY TREASURER 2021 DNR PAYMENT IN LIEU OF TAXES	270.71
47408	3/03/2022	WEST BEND SCHOOL DISTRICT 2021 DNR PAYMENT IN LIEU OF TAXES	918.01
47409	3/11/2022	A/E GRAPHICS, INC. MARCH 2022 MONTHLY BILL / WATER	77.28
47410	3/11/2022	ALFKE, ANDREA REC PROGRAM REFUND	60.00
47411	3/11/2022	AMAZON CAPITAL SERVICES MISC SUPPLIES / JPD / REC / ADMIN	149.77
47412	3/11/2022	ASSESSMENT TECHNOLOGIES OF WISCONSIN LLC ANNUAL ASSESSOR CONTRACT/ PYT #2 /ADMIN	2,938.89
47413	3/11/2022	ASSESSMENT TECHNOLOGIES OF WISCONSIN LLC ANNUAL ASSESSOR CONTRACT/ PYT #3 /ADMIN	2,938.89
47414	3/11/2022	AT&T MONTHLY PHONE / FEB 22 / PARKS / WWTP	273.46
47415	3/11/2022	AURORA HEALTH CARE PHARMACY MEDS / JAN 2022 / JFD	58.88
47416	3/11/2022	B&L GRAPHIC SOLUTIONS ENVELOPES & POSTERS / JFD / REC	116.50
47417	3/11/2022	BOUND TREE MEDICAL, LLC MISC MEDICAL SUPPLIES / JFD	574.60
47418	3/11/2022	BUILDING SERVICE, INC COUNTER STOOLS (5) / MUNI COMPLEX	689.40

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Posted From: 3/01/2022 From Account:
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Check Nbr	Check Date	Payee	Amount
47419	3/11/2022	CINTAS CLEANING SUPPLIES / REC	22.01
47420	3/11/2022	DEER CREEK TECHNOLOGIES ANNUAL SOFTWARE CONTRACT 2022 / JPD	297.00
47421	3/11/2022	DEITSCH, JEFF L. REIMB PAILS OF WATER STOP (4) / WWTP	73.72
47422	3/11/2022	DIGGERS HOTLINE INC. STANDARD FAX FEES / FEB 2022 / WATER	115.42
47423	3/11/2022	EMERGENCY MEDICAL PRODUCTS, INC. MISC MEDICAL SUPPLIES / JFD	298.10
47424	3/11/2022	EQUAL RIGHTS DIVISION FEB 2022 WORK PERMITS / VILL OF JACKSON	30.00
47425	3/11/2022	EUROFINS S-F ANALYTICAL LABS, INC EFFLUENT & BIOSOLIDS/ WWTP	169.29
47426	3/11/2022	GAGNON, GLEN GERARD MAGIC SHOW 03-10-2022 / REC	100.00
47427	3/11/2022	GALLS, LLC MISC TURN OUT GEAR ITEMS (10) / JFD	1,048.57
47428	3/11/2022	GENERAL COMMUNICATIONS, INC. MISC EQUIPMENT & PROGRAMMING / JPD / JFD	4,128.50
47429	3/11/2022	GENERAL COMMUNICATIONS, INC. MOTOROLA MINITOR VI VHF PAGERS (5) / JFD	2,375.00
47430	3/11/2022	GOVERNMENT FINANCE OFFICERS ASSOCIATION ANNUAL MEMBERSHIP 2022-2023 / D.SMITH	170.00
47431	3/11/2022	GOV OFFICE ATTN: ACCTS RECEIVABLE GOV OFFICE DOMAIN NAME SETUP / ADMIN	75.00
47432	3/11/2022	JESKE, ANGIE REIMURSE 4K PROGRAM SUPPLIES / REC	6.57
47433	3/11/2022	KOCH, TERIKA REC PROGRAM REFUND / TECHNOLOGY TRIO	82.00
47434	3/11/2022	LABORLAWCENTER, LLC. 2022 WI LABOR LAW POSTERS (6)	188.65
47435	3/11/2022	MASTER PRINTWEAR UNIFORM SHIRTS & HATS / JFD / REC	1,721.00
47436	3/11/2022	MIDWEST FIBER NETWORKS INTERNET SERVICES / MUNI COMPLEX / WATER	808.85
47437	3/11/2022	MIKE KOENIG CONSTRUCTION CO INC MUNICIPAL COMPLEX / PAYMENT NO. 22	79,557.04

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Posted From: 3/01/2022 From Account:
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Check Nbr	Check Date	Payee	Amount
47438	3/11/2022	MORAINES PARK TECHNICAL COLLEGE AMER HEART ASSOC CLASSES / JFD	563.00
47439	3/11/2022	NORTHCENTRAL TECHNICAL COLLEGE (NTC) PARAMEDIC CLASS #62994 / K.NEWBERG / JFD	464.85
47440	3/11/2022	NORTHWOODS LASER & EMBROIDERY, LLC BRASS PLATE ENGRAVE / REC	8.00
47441	3/11/2022	OFFICE DEPOT MISC OFFICE SUPPLIES / REC	165.16
47442	3/11/2022	RALPH WILLIAMS SERVICE EXHAUST MODIFICATIONS & MAINT / JFD	3,710.38
47443	3/11/2022	SAN-A-CARE INC FLOOR MOP SUPPLIES / REC / MUNI COMPLEX	4,828.18
47444	3/11/2022	SECURIAN FINANCIAL GROUP, INC. MONTHLY LIFE INS PREM / APRIL 2022	1,331.91
47445	3/11/2022	SECURIAN FINANCIAL GROUP, INC. MONTHLY ACCIDENT INS PREM / APRIL 2022	46.22
47446	3/11/2022	STADEL, LEAH K REC CLASS INSTRUCTION / FEB 2022	360.00
47447	3/11/2022	SUPERIOR CHEMICAL CORPORATION BREAK AWAY LUBRICANT / WWTP	279.16
47448	3/11/2022	TELEFLEX LLC MEDICAL SUPPLIES / NEEDLES / JFD	1,165.50
47449	3/11/2022	TENNIES ACE HARDWARE INC. MISC SUPPLIES / JFD / JPD	72.70
47450	3/11/2022	TSR SOLUTIONS, INC. DIAL TONE & DISASTER RECOV / MARCH 2022	300.00
47451	3/11/2022	U.S. CELLULAR MONTHLY PHONE SERVICES / FEB 22 / JFD	163.11
47452	3/11/2022	USA BLUE BOOK TYPE II SAFETY CAN 5 GAL / WWTP	165.71
47453	3/11/2022	WASHINGTON COUNTY CLERK DOMESTIC VIOLENCE INFO / JPD	71.05
47454	3/11/2022	WASHINGTON COUNTY REGISTER OF DEEDS SYSCO FOOD SERV / ADMIN	30.00
47455	3/11/2022	WE ENERGIES MONTHLY VILLAGE ENERGY / FEB 2022	56,238.68
47456	3/11/2022	WI DEPT. OF REVENUE. 2021 MANUFACTURING PROPERTY ASSESS FEE	4,487.19

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Posted From: 3/01/2022 From Account:
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Check Nbr	Check Date	Payee	Amount
47457	3/18/2022	ADVANCE AUTO PARTS MISC SUPPLIES / STREETS	228.18
47458	3/18/2022	AFLAC APR 2022 INS PREM PAYROLL DEDUCTIONS	800.24
47459	3/18/2022	AIRGAS USA, LLC RENT CYL MED LARGE OXYGEN / JFD	68.98
47460	3/18/2022	AJ OUTDOOR SPECIALIST TREE STUMP GRIND GLENCOE DR / STREETS	125.00
47461	3/18/2022	AMAZON CAPITAL SERVICES WIRELESS DISPLAY MONITOR / JFD	78.12
47462	3/18/2022	AT&T MONTHLY TELEPHONE / REC / WATER / JFD	309.32
47463	3/18/2022	AT&T MOBILITY MONTHLY SQUAD WI-FI / MAR 22 / JPD	135.14
47464	3/18/2022	AURORA HEALTH CARE OWI TESTS & DOT DRUG SCREENS/JPD/STREETS	190.00
47465	3/18/2022	BLUE TARP FINANCIAL INC TOOLS / 3/4" DR TORQ WRENCH / STREETS	294.98
47466	3/18/2022	BMO HARRIS BANK N.A. MONTHLY VILLAGE CREDIT CARD / FEB 2022	4,782.59
47467	3/18/2022	CDM SMITH INC STORMWATER COMPLIANCE SERV THRU 02-26-22	1,605.00
47468	3/18/2022	CEDAR CORPORATION PROF SERVICES THRU 02-19-22	18,417.43
47469	3/18/2022	CENTURY LINK MONTHLY TELEPHONE SERV / WATER / STREETS	65.48
47470	3/18/2022	CINTAS CLEANING SUPPLIES / REC	22.01
47471	3/18/2022	CITIES & VILLAGES MUTUAL INSURANCE CO. 2022 2ND QTR WORKERS COMP PREMIUMS	18,735.00
47472	3/18/2022	CIVI TEK CONSULTING LLC PROF SERVICES / FEB 2022 / ADMIN	1,334.50
47473	3/18/2022	COMPLETE OFFICE OF WISCONSIN COPIER PAPER & TACKBOARD / JPD	446.30
47474	3/18/2022	CONLEY MEDIA, LLC ADS & PUBLICATIONS / REC / ADMIN	999.37
47475	3/18/2022	CORE & MAIN LP ANNUAL LOGIC SAAS METER PROJ FEE / WATER	19,080.29

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Posted From: 3/01/2022 From Account:
 Thru: 3/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
47476	3/18/2022	DELTA DENTAL OF WISCONSIN APRIL 2022 DENTAL/VISION STATEMENTS	982.30
47477	3/18/2022	EUROFINS S-F ANALYTICAL LABS, INC SEWAGE EFFLUENT/ WWTP	646.85
47478	3/18/2022	FARMERS' IMPLEMENT, LLC MACHINERY EQUIP / FILTER / PARKS	24.75
47479	3/18/2022	FISHER, RENEE REIMB SUPPLIES & MONTHLY CELL / MARCH 22	101.96
47480	3/18/2022	FOX BROTHER'S PIGGLY WIGGLY MISC GROCERY / REC / ADMIN / JFD	83.14
47481	3/18/2022	GALLS, LLC MENS COMMAND SHIRTS (3) / JFD	218.94
47482	3/18/2022	GLAINYK, HOLLY REIMB STATE SUB TEACHING LIC / REC	125.00
47483	3/18/2022	GORDIE BOUCHER OF WEST BEND INC 2019 FORD EXPLORER SCHEDULED MAINT / JPD	190.93
47484	3/18/2022	GREAT-WEST TRUST COMPANY LLC DEFERRED COMP / 03-14-2022 PAYROLL	3,718.00
47485	3/18/2022	GREATAMERICA FINANCIAL SVCS MONTHLY COPIER LEASE / MAR 2022 / REC	123.00
47486	3/18/2022	GREMMER & ASSOCIATES, INC. MISC ENGINEERING/SURVEYING SERV / FEB 22	280.00
47487	3/18/2022	HALLMAN LINDSAY QUALITY PAINTS LATEX PAINT & SUPPLIES / PARKS	386.64
47488	3/18/2022	JABLONSKI, DEANNA MAILBOX REIMBURSEMENT / 03-14-2022	30.00
47489	3/18/2022	JACKSON PROFESSIONAL POLICE ASSOCIATION POLICE UNION DUES / MARCH 2022	616.00
47490	3/18/2022	KRANZ, MARCUS CUT & PROGRAM KEYS (10) / JFD / JPD	211.00
47491	3/18/2022	KRUEPKE PRINTING ENVELOPES, LETTERHEAD, & INK / WATER	757.50
47492	3/18/2022	LAKESIDE INTERNATIONAL LLC EQUIP FILTER & KIT / STREETS	61.99
47493	3/18/2022	LYNCH BUICK GMC OF WEST BEND EQUIPMENT / 2009 MIRROR / STREETS	257.53
47494	3/18/2022	MENARDS - WEST BEND MISC SUPPLIES / STREETS / PARKS / WWTP	236.34

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Check Nbr	Check Date	Payee	Amount
47495	3/18/2022	MID-MORAINES MUNICIPAL ASSOCIATION MARCH 23, 2022 DINNER MEETING x 10	175.00
47496	3/18/2022	MIKE KOENIG CONSTRUCTION CO INC MUNICIPAL COMPLEX / PAYMENT NO. 23	388,603.01
47497	3/18/2022	MILWAUKEE AREA TECHNICAL COLLEGE AERIAL EXAM & MATERIALS / HORNING / JFD	342.95
47498	3/18/2022	MOOSES 4X4 & RECREATION CENTER, LLC 2021 CHEVY TAHOE MAINT / JFD	343.00
47499	3/18/2022	MULCAHY/SHAW WATER, INC. CLEANING SOLUTION / WWTP	64.71
47500	3/18/2022	MUNICIPAL ENVIRONMENTAL GROUP - WATER DIV 2022 MEMBERSHIP FEE / WATER	800.10
47501	3/18/2022	OFFICE COPYING EQUIPMENT LTD COPIER USAGE 01/28/22 - 02/27/22 / REC	429.19
47502	3/18/2022	PROS 4 TECHNOLOGY, INC. MONTHLY VILLAGE TECH SUPPORT / MAR 2022	4,672.23
47503	3/18/2022	PUBLIC ADMINISTRATION ASSOCIATES LLC FIRE & EMS STUDY / PYT 1 OF 3	10,167.00
47504	3/18/2022	RICOH USA, INC. COPIER USAGE THRU 02-28-22 / JPD	238.47
47505	3/18/2022	ROGAN'S SHOES, INC. WORK BOOTS / C.RUSS / WWTP	131.75
47506	3/18/2022	SALAMONE SUPPLIES JANITORIAL SUPPLIES / BOWL CLEANER / REC	55.24
47507	3/18/2022	SAM'S CLUB/GEMB MISC PROG SUPPLIES / ANNUAL FEE / REC	210.53
47508	3/18/2022	SCHLOEMER LAW FIRM WASH CO CASE #2021-SC-1235 / JPD	306.00
47509	3/18/2022	SUNNY BUNNY EASTER EGGS PLASTIC EASTER EGGS FILLED / REC	528.00
47510	3/18/2022	SUPPORT PAYMENT CLEARINGHOUSE PAYROLL GARNISHMENT / 3/14/2022	210.77
47511	3/18/2022	TARANTINO, DAVID REIMB FLOOR SCRUBBER RENTAL / PARKS	63.58
47512	3/18/2022	TENNIES ACE HARDWARE INC. MONTHLY EQUIP & SUPPLIES / PUBLIC WORKS	306.67
47513	3/18/2022	USA BLUE BOOK ENERGENICS MONITORING / WATER	124.08

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47514	3/18/2022	WEST BEND SCHOOL DISTRICT FEBRUARY 2022 MOBILE HOME PARKING FEES	3,322.91
47515	3/18/2022	WI SCTF PAYROLL GARNISHMENT / 3/14/2022	605.19
47516	3/18/2022	WISCONSIN DNR WATER OPERATER CERT EXAM / PAULUS	50.00
47517	3/18/2022	WISCONSIN DEPT OF JUSTICE VILLAGE BACKGROUND CHECKS (9) / JPD	63.00
47518	3/21/2022	FOCHS, DEBORAH 2021 PROP TAX REF REISSUE/V3-0203036012	53.73
47519	3/21/2022	FOCHS, DEBORAH 2021 PROP TAX REF REISSUE/V3-0203036012	53.73
47520	3/25/2022	AMAZON CAPITAL SERVICES MISC SUPPLIES / JPD / REC	759.74
47521	3/25/2022	AMERICAN SIGNAL CORPORATION WEATHER SIREN REPAIR / JFD	260.47
47522	3/25/2022	APPLIED CONCEPTS, INC. SQUAD SETUP TECHNOLOGY & EQUIPMENT / JPD	2,895.00
47523	3/25/2022	B&L GRAPHIC SOLUTIONS CUSTOM SIGNS, PAPER, LABELS / JFD / REC	814.50
47524	3/25/2022	BEER CAPITOL DISTRIBUTING, LLC MONTE CARLO NIGHT BEVERAGES / REC	672.60
47525	3/25/2022	BERGMANN REPAIR SERVICE FRIDGE WATER FILTERS (6) / MUNI COMPLEX	240.00
47526	3/25/2022	BOUND TREE MEDICAL, LLC CURAPLEX DISPOSABLE CANISTERS / JFD	10.38
47527	3/25/2022	CHEMTRADE CHEMICALS US LLC ALUMINUM SULFATE / WWTP	4,563.12
47528	3/25/2022	CINTAS CORPORATION MONTHLY FIRST AID SUPPLIES / STREETS	152.06
47529	3/25/2022	CITY WATER LLC MAIN BREAK ANALYSIS / WATER	585.00
47530	3/25/2022	COMPANION LIFE INSURANCE COMPANY MONTHLY LIFE INS PREMIUMS / APR 2022	484.87
47531	3/25/2022	CONWAY SHIELD PGI BARRIAIRE HOOD COVERAGE (15) / JFD	1,305.62
47532	3/25/2022	CWKK CRIMEDEX LAW ENFORCEMENT SUB 2022-2023 / JPD	79.00

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ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 3/01/2022 From Account:
 Thru: 3/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
47533	3/25/2022	DORN, NATE SQUAD GUN RACK, PRINTER, & REPAIRS / JPD	500.00
47534	3/25/2022	GERKE, JENNIFER F. MEAL REIMBURSEMENT / MCSAP TRNG / JPD	82.37
47535	3/25/2022	GREATER JACKSON BUSINESS ALLIANCE INC 2022 MEMBERSHIP DUES (3 MEMBERS) / REC	125.00
47536	3/25/2022	IMPACT ACQUISITIONS LLC PRINTER TONER SHIPPING CHG / BLDG INSP	19.50
47537	3/25/2022	INTEGRITY AUTO REPAIR 2015 CHEVY IMPALA SCHEDULED MAINT / JPD	50.96
47538	3/25/2022	JACOBSON, CORY PIANO TUNING AND SERVICE / REC	150.00
47539	3/25/2022	KOEPSSELL, AMY REFUND REC PROGRAM FEE / PEE WEE T-BALL	45.00
47540	3/25/2022	MENARDS - WEST BEND MISC SUPPLIES / STREETS / WWTP	122.61
47541	3/25/2022	MORaine PARK TECHNICAL COLLEGE DISTRICT TUITION CHARGES / JFD	2,328.00
47542	3/25/2022	NORTHEAST WI TECHNICAL COLLEGE (NWTC) CLASS DUES / D.OSWALD / JPD	149.00
47543	3/25/2022	O'REILLY AUTOMOTIVE, INC COLLECT SYSTEM MAINT EQUIP / WWTP	49.90
47544	3/25/2022	PIEPER ELECTRIC, INC. TROUBLESHOOT BLOWER / WWTP	660.00
47545	3/25/2022	RELIANT FIRE APPARATUS, INC. LIGHT, KRYSTAL LITE, SUPER BRITE / JFD	73.45
47546	3/25/2022	RICOH USA, INC. COPIER USAGE THRU 04-30-22 / JPD	75.36
47547	3/25/2022	RUST LOCK, INC. HICKORY PARK DOOR DUP KEYS (2) / PARKS	124.50
47548	3/25/2022	S.J. ELECTRO SYSTEMS LLC SCADA SYSTEM MAINT & ANNUAL FEE / WWTP	1,204.19
47549	3/25/2022	SAN-A-CARE INC MILD BOWN CLEANER 12 QTS / JFD	51.86
47550	3/25/2022	SCHLOEMER LAW FIRM JPD MUNI CRT ATTY FEES / JAN -FEB 2022	1,072.50
47551	3/25/2022	SCHMITT, SUSAN M. REIMBURSEMENT FRONT LOBBY DECOR / JPD	42.42

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ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 3/01/2022 From Account:
 Thru: 3/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
47552	3/25/2022	SHERWIN INDUSTRIES, INC. FIBER MIX BULK / STREETS	167.50
47553	3/25/2022	STREICHER'S INC. NEW HIRE UNIFORM / JOERGER / JPD	121.98
47554	3/25/2022	U.S. CELLULAR MONTHLY PHONE SERVICES / MAR 22 / JPD	650.49
47555	3/25/2022	ULINE SHELVING, STORAGE, CABINETS / JPD	2,054.13
47556	3/25/2022	UNITED STATES DEPT OF AGRICULTURE WILDLIFE MANAGEMENT / WILD TURKEYS / JPD	682.00
47557	3/25/2022	VERONA SAFETY SUPPLY, INC ANTI-FOG SAFETY GLASSES (12) / STREETS	57.42
47558	3/25/2022	VILLAGE MART MONTHLY FUEL / FEB 2022 / PUBLIC WORKS	2,205.22
47559	3/25/2022	ZORN COMPRESSOR & EQUIPMENT, INC. SERVICE ORDER #134042-00 / WWTP	656.08
47563	3/30/2022	GREAT-WEST TRUST COMPANY LLC DEFERRED COMP / 03-28-2022 PAYROLL	3,618.00
47564	3/30/2022	PETTY CASH 04/02/2022 MONTE CARLO NIGHT / REC	800.00
47565	3/30/2022	SUPPORT PAYMENT CLEARINGHOUSE PAYROLL GARNISHMENT DEDUCTION- 3/28/22	210.77
47566	3/30/2022	WEST BEND SCHOOL DISTRICT 2021 MOBILE HOME PARKING LOTTERY CRDT	41,325.20
47567	3/30/2022	WI SCTF PAYROLL GARNISHMENT DEDUCTION -3/28/2022	605.19
Grand Total			798,970.64

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ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 3/01/2022 From Account:
Thru: 3/31/2022 Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	158,444.97
Total Expenditure from Fund # 150 - HOTEL / MOTEL	1,108.73
Total Expenditure from Fund # 200 - WATER UTILITY	38,456.34
Total Expenditure from Fund # 300 - SEWER UTILITY	30,436.09
Total Expenditure from Fund # 450 - ARPA FUND	29,893.20
Total Expenditure from Fund # 500 - RECREATION-VILL/TOWN	15,296.64
Total Expenditure from Fund # 600 - CAPITAL PROJECT FUND	497,212.72
Total Expenditure from Fund # 670 - TID #7	3,432.50
Total Expenditure from Fund # 900 - FIRE & RESCUE	24,689.45
Total Expenditure from all Funds	798,970.64

TREASURERS REPORT

(Depository Accounts)

March 31, 2022

	BALANCE 2/28/2022	BALANCE 3/31/2022
<u>GENERAL:</u>		
GENERAL CHECKING	\$3,337,000.31	\$2,403,494.79
ANTIQUE FIRE TRUCK	\$2,930.88	\$2,931.29
CREDIT CARD ACCOUNT	\$201,294.85	\$234,115.63
HIPPA ACCOUNT	\$206,938.78	\$241,680.04
MONEY MARKET	\$6,460,761.78	\$6,461,310.50
DONATION ACCOUNT	\$2,128.25	\$2,128.25
JUNE 2019 BORROWS	\$4,918.57	\$4,919.25
PARK FEES	\$225,818.58	\$226,699.88
FIRE/RESCUE RESERVE	\$6,154.86	\$6,155.71
EMS FUNDING ESCROW	\$6,228.31	\$6,229.17
POLICE & FIRE IMPACT FEES	\$81,033.99	\$56,498.51
TD AMERITRADE - 8.03M	\$2,644,053.27	\$2,006,186.88
	-----	-----
TOTAL GENERAL	\$13,179,262.43	\$11,652,349.90
	-----	-----
<u>WATER UTILITY:</u>		
WATER UTILITY DEPRECIATION FUND	\$22,894.70	\$22,897.86
WATER UTILITY RESERVE	\$119,040.93	\$119,057.38
WATER IMPACT FEES	\$39,377.01	\$40,202.54
	-----	-----
TOTAL WATER UTILITY	\$181,312.64	\$182,157.78
	-----	-----
<u>SEWER UTILITY:</u>		
SEWER DEPRECIATION FUND	\$5,757.25	\$5,758.05
SEWER UTILITY RESERVE	\$74,344.96	\$74,355.23
DNR REPLACEMENT FUND	\$1,517,872.80	\$1,518,082.58
SEWER SPECIAL REDEMPTION FUND	\$2,503.12	\$2,503.47
SO. INTERCEPTOR IMPACT FEE	\$58,106.69	\$58,114.72
SEWER SERVICE FEES	\$1,972,223.82	\$1,976,496.84
	-----	-----
TOTAL SEWER UTILITY	\$3,630,808.64	\$3,635,310.89
	-----	-----
	-----	-----
GRAND TOTAL:	\$16,991,383.71	\$15,469,818.57
	-----	-----

**WISCONSIN DEPARTMENT OF JUSTICE
Coronavirus Emergency Supplemental Funding
State, County, Local & Tribal Law Enforcement Agencies 2020
Grant Summary Sheet**

Grantee or Unit of Government: **Village of Jackson**

Project Name: **Jackson PD Touchpoint/COVID 19 Wellness Grant**

Address: **Jackson Police Department, N168 W19851 Main Street, Jackson, Wisconsin, 53037**

Project Director: **Justin Brinks**

Phone number: **262-677-4949**

Signing Official: **Michael Schwab, Village President, Village of Jackson, N168 W20733 Main Street, Jackson, Wisconsin 53037**

Amount of Federal Award: **\$24,750**

Amount of Match:

Amount of Total Award: **\$24,750**

SUMMARY OF GRANT:

The purpose of this project is to upgrade current technology within the police department and squad cars in order to reduce common touchpoints and allow for increased social distancing in order to help protect against COVID-19 and currently known and future variants as well as allow for office staff and administrators to work remotely should the circumstances require it in the future due to COVID-19 or its variants. Additionally, we would use a portion of the allotted funds to provide officers individual wellness sessions with a counselor in order to provide mental health support for increased stress from working as a police officer during the COVID-19 pandemic.

Name of Program Manager: **Shannon Ladwig**

Phone number: **608-977-1491**

Name of Grant Specialist: **Jannifer Ayers**

Phone number: **608-267-2115**



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Josh Kaul
Attorney General

Room 114, East, State Capitol
P.O. Box 7857
Madison, WI 53707-7857
(608) 266-1221
TTY 1-800-947-3529

March 15, 2022

Justin Brinks, Sergeant
Jackson Police Department
N168 W19851 Main Street
Jackson, WI 53037

Re: Jackson PD Touchpoint/COVID 19 Wellness Grant
DOJ Grant Number: 2020-CV-01-17191

Dear Sgt. Brinks:

The Wisconsin Department of Justice, Division of Law Enforcement Services has approved a grant award to the Village of Jackson in the amount of \$24,750. These funds are from the Coronavirus Emergency Supplemental Funding Grant Program available through the US Department of Justice. This grant supports the Village of Jackson's "Touchpoint/COVID 19 Wellness Grant Project."

To accept this award, please have the authorized official sign the Signatory Page, Certified Assurances and Debarment Forms in addition to initialing the bottom right corner of Attachments A and B, if enclosed. The project director should sign the acknowledgement notice. One of the two award packets enclosed should be returned to the Wisconsin Department of Justice within 30 days. The other should be maintained for your records. Funds cannot be released until all signed documents are received and any special conditions are met.

As project director, you will be responsible for all reporting requirements outlined in the grant award and ensuring that funds are administered according to the approved application materials and certifications. Please refer to the FAQ sheet enclosed for contact information and grant guidelines. We look forward to a collaborative working relationship with you.

Sincerely,


Joshua L. Kaul
Attorney General

JLK:JLA
Enclosures



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Josh Kaul
Attorney General

Room 114, East, State Capitol
P.O. Box 7857
Madison, WI 53707-7857
(608) 266-1221
TTY 1-800-947-3529

CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING GRANT PROGRAM
Jackson PD Touchpoint/COVID 19 Wellness Grant
2020-CV-01-17191

The Wisconsin Department of Justice (DOJ), hereby awards to the **Village of Jackson**, (hereinafter referred to as the **Grantee**), the amount of **\$24,750** for programs or projects as authorized by Division B of H.R. 748, Pub. L. No. 116136 (Emergency Appropriations for Coronavirus Health Response and Agency Operations); 28 U.S.C. 530C.

This grant may be used until **12/31/2022** for the programs consistent with the budget and general conditions in Attachment A, subject to any limitations or conditions set forth in Attachments B and/or C, if included.

The Grantee shall administer the programs or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Wisconsin Department of Justice. The submitted application is hereby incorporated as reference into this award.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A and/or B) when the Grantee signs and returns one copy of this grant award to the Wisconsin Department of Justice.

BY:

JOSHUA L. KAUL
Attorney General

Wisconsin Department of Justice

03/15/22

Date

The (Grantee), **Village of Jackson**, hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

GRANTEE: **Village of Jackson**

BY:

NAME: **Michael Schwab**

TITLE: **Village President**

Date

Completion of this signed grant award within 30 days of the date of the award is required to release federal funds.

WISCONSIN DEPARTMENT OF JUSTICE
ATTACHMENT A

Grantee: **Village of Jackson**

Project Title: **Jackson PD Touchpoint/COVID 19 Wellness Grant** CFDA# 16.034

Grant Period: From **4/1/2022** To **12/31/2022**

Grant Number: **2020-CV-01-17191** Program Area: **1**

APPROVED BUDGET

See your Egrants Application for Details

	<u>Federal</u>
Personnel	
Employee Benefits	
Travel (Including Training)	
Equipment	
Supplies & Operating Expenses	\$21,150
Consultants	\$3,600
Other	
TOTAL APPROVED BUDGET	\$24,750

Award General Conditions:

1. Award funds will be used to supplement, not supplant, planned or allocated funds.
2. To be allowable under a grant program, all funds (federal and cash match) must be obligated (purchase order issued) or paid for services provided during the grant period. If obligated by the end of the grant period, payment must be made within 60 days of the grant period ending date.
3. Budget changes in excess of 10% of the approved line item amount and any increases for personnel compensation not included in the approved budget require approval from DOJ. **All changes to the contractual category require prior DOJ approval.**
4. Subgrantees acknowledge that failure to submit an acceptable Equal Employment Opportunity Plan (if required to submit one pursuant to 28 CFR 42.302) that is approved by the Federal Office of Civil Rights, is a violation of its Certified Assurances and may result in the suspension of the grant.
5. Grant funds will be paid to the grantee on a reimbursement basis.
6. Any changes in personnel involved with the grant including the project director, financial officer and/or signatory needs to be reported in a modification to DOJ via Egrants.
7. Fees for independent consultants may not exceed the federal rate of \$650 per eight-hour day, unless prior approval is received from DOJ.
8. All income generated as a direct result of an agency funded project shall be deemed program income. Program income must be used for the purpose and under the conditions applicable to the award. Program income should be used as earned and expended as soon as possible. If the cost is allowable under the Federal grant program, then the cost would be allowable using program income. All program income must be reported to DOJ.
9. Reimbursement for travel (i.e. mileage, meals, and lodging) is limited to state rates.
10. Recipient fully understands that DOJ has the right to suspend or terminate grant funds to any recipient that fails to conform to the requirements (special/general conditions and general operating policies) or that fails to comply with the terms and conditions of its grant award.
11. The Wisconsin Department of Justice reserves the right to withhold grant payments if the grant recipient is delinquent paying any obligation to the Department of Justice such as background check fees, etc.
12. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

**CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING GRANT PROGRAM
ACKNOWLEDGEMENT NOTICE**

Grantee: Village of Jackson Date March 2022
Grant No. 2020-CV-01-17191
Project Title: Jackson PD Touchpoint/COVID 19 Wellness Grant

The following reporting requirements apply to your grant award

☐ **QUARTERLY PERFORMANCE MEASURE REPORTS** must be submitted on a scheduled basis and **must be completed in the federal web-based Performance Measurement Tool (PMT)**. Additional information on this system and instructions will be provided by DOJ. Performance Measure reports on the status of your project are due in the PMT on:

☒ **PROGRESS REPORTS** must be submitted on a scheduled basis and **should be completed in Egrants**. Narrative reports on the status of your project are due to DOJ on:

07/12/22

10/12/22

01/12/23 FINAL

☒ **FINANCIAL REPORTS** must be submitted on a scheduled basis and should be completed and certified in Egrants. Supporting documentation should be attached to the Fiscal Report in Egrants and are due to DOJ on:

07/12/22

10/12/22

01/30/23 FINAL

NOTE: Reports due 04/12 includes January, February and March program activity.
Reports due 07/12 includes April, May and June program activity.
Reports due 10/12 includes July, August and September program activity.
Reports due 01/12 includes October, November and December program activity.

☒ **EEOP CERTIFICATION FORM** The Office of Justice Programs requires that all subgrantees complete the online Equal Employment Opportunity (EEO) Program Reporting Tool to meet the related civil rights reporting requirements. The EEO Program Reporting Tool can be accessed at
https://ocr-eeop.ncjrs.gov/layouts/15/eeopLogin2/customLogin.aspx?ReturnUrl=%2f_layouts%2f15%2fAuthenticate.aspx%3fSource%3d%252F&Source=%2F

A copy of the completed Certification Form must be returned with this signed grant award.

☒ **OTHER:** Complete and return Certified Assurances and Lobbying/Debarment Forms, enclosed

ACKNOWLEDGEMENT

The materials referenced above were received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions, as well as receipt of the General Conditions which were previously provided in the Instructions for Filing and Application. I understand that this grant is awarded subject to our compliance with all Conditions, Regulations, and Obligations described in the above materials.

Date

Justin Brinks

, Project Director

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER**

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction", as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

As the duly authorized Chief Executive of the applicant, I hereby certify that the applicant will comply with the above certifications.

Jackson Police Department, N168 W19851 Main Street, Jackson, Wisconsin, 53037

Grantee Name and Address

Jackson PD Touchpoint/COVID 19 Wellness Grant

Project Name

Michael Schwab, Village President

Name and Title of Chief Executive

Signature of Chief Executive (Co. Board Chair, Co. Executive, Mayor)

Date

**CERTIFIED ASSURANCES AND SPECIAL CONDITIONS
CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING GRANT**

FEDERAL CERTIFIED STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).
7. If a governmental entity:
 - a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b. it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

FEDERAL AWARD SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2020 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2020 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2020 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2018, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2018, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

9. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must—

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both—

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper

E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email EVerify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

10. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

11. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

13. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

15. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

18. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

19. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

20. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "highrisk" for purposes of the DOJ high-risk grantee list.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

24. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2020) The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at <https://ojp.gov/funding/Explore/FY20AppropriationsRestrictions.htm>, and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

27. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient—

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both—

a. it represents that—

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

29. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include

the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

31. Signing Authority

This award must be signed by an authorized official of the applicant State, local, or tribal government, on behalf of that applicant State, unit of local government, or Tribe, unless the applicant designates an organizational unit to apply on its behalf. For example, if designated by a unit of local government, a Police Department or Sheriff's Office (or similar agency) may apply on behalf of the applicant jurisdiction, as long as the department, office, or agency is listed as the organizational unit on the SF-424. In that case, the head of the designated organizational unit (such as a Police Chief or Sheriff) may sign the award. Documentation of the designation by the appropriate governing body must be retained by the grant recipient.

32. The "Emergency Appropriations for Coronavirus Health Response and Agency Operations" law (Public Law 116-136) includes definitions, reporting requirements, and certain other provisions that apply (whether in whole or in part) to this award. In addition, consistent with the CESF Program's purposes, which involve preparing for, preventing, and responding to the coronavirus national emergency, OJP will provide notice of any additional CESF program-specific grants administrative requirements on an award page, accessible at <https://www.ojp.gov/funding/explore/CESFprogram-specific-condition>, that is incorporated by reference here.

33. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

4. Required monitoring of subawards

The recipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

35. Use of program income

Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.

36. Justice Information Sharing

Recipients are encouraged to comply any information-sharing projects funded under this award with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) is encouraged to conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: https://it.ojp.gov/gsp_grantcondition. The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information.

37. Avoidance of duplication of networks

To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity.

38. Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA. The recipient understands that this condition applies to new activities as set out below, whether or not they are being specifically funded with these award funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party, and the activity needs to be undertaken in order to use these award funds, this condition must first be met. The activities covered by this condition are: a. New construction; b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places; c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size; d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories. The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/ or an Environmental Impact Statement, as directed by BJA. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at [https:// bja.gov/ Funding/ nepa.html](https://bja.gov/Funding/nepa.html), for programs relating to methamphetamine laboratory operations. Application of This Condition to Recipient's Existing Programs or Activities: For any of the recipient's or its subrecipients' existing programs or activities that will be funded by these award funds, the recipient, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

39. Establishment of interest-bearing account

If award funds are being drawn down in advance, the recipient (or a subrecipient, with respect to a subaward) is required to establish an interest-bearing account dedicated specifically to this award. Recipients (and subrecipients) must maintain advance payments of federal awards in interest-bearing accounts, unless regulatory exclusions apply (2 C.F.R. 200.305(b)(8)). The award funds, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Coronavirus Emergency Supplemental Funding (CESF) program . The recipient also agrees to obligate the award funds in the account(including any interest earned) during the period of performance for the award and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to OJP at the time of closeout.

40. Expenditures requiring prior approval

No funds under this award may be expended on individual items costing \$500,000 or more, or to purchase Unmanned Aerial Systems (UAS), Unmanned Aircraft (UA), and/or Unmanned Aerial Vehicles (UAV) without prior written approval from BJA. Prior approval must be obtained post-award, through the submission and approval of a Grant Adjustment Notice (GAN) through OJP's Grant Management System (GMS).

41. Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after January 20, 2020

The recipient may obligate (federal) award funds only after the recipient makes a valid acceptance of the award. As of the first day of the period of performance for the award (January 20, 2020), however, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum-- (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via a Grant Adjustment Notice). (A withholding condition is a condition in the award document that precludes the recipient from obligating, expending, or drawing down all or a portion of the award funds until the condition is removed.)

Nothing in this condition shall be understood to authorize the recipient (or any subrecipient at any tier) to use award funds to "supplant" State or local funds.

42. Use of funds for DNA testing; upload of DNA profiles

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS. No profiles generated under this award may be entered or uploaded into any nongovernmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS.

43. Body armor - compliance with NIJ standards and other requirements

Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and is listed on the NIJ Compliant Body Armor Model List (<https://nij.gov/topics/technology/body-armor/Pages/compliant-ballistic-armor.aspx>). In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information can be found here: <https://nij.gov/topics/technology/body-armor/pages/safety-initiative.aspx>.

44. Missing Attachment: Disclosure of lobbying

The recipient must complete a Disclosure of Lobbying Activities (SF-LLL) form, and submit it to the grant manager for this award. Award closeout will not be possible until OJP has issued a Grant Adjustment Notice to remove this special condition.

45. "Methods of Administration" - monitoring compliance with civil rights laws and nondiscrimination provisions

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with applicable federal civil rights laws and nondiscrimination provisions. Within 90 days of the date of award acceptance, the recipient must submit to OJP's Office for Civil Rights (at CivilRightsMOA@usdoj.gov) written Methods of Administration ("MOA") for subrecipient monitoring with respect to civil rights requirements. In addition, upon request by OJP (or by another authorized federal agency), the recipient must make associated documentation available for review.

The details of the recipient's obligations related to Methods of Administration are posted on the OJP web site at <https://ojp.gov/funding/Explore/StateMethodsAdmin-FY2017update.htm> (Award condition: "Methods of Administration" - Requirements applicable to States (FY 2017 Update)), and are incorporated by reference here.

46. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

CERTIFICATION

Head Agency's Chief Executive: I certify that applicant will comply with the above certified assurances and award special conditions.

Signature of Chief Executive (Co. Board Chair, Co. Executive,
Mayor)

Michael Schwab, Village President

Typed Name/Title

Date

Telephone Number

Memo

To: Jen Keller, Village Administrator
From: Brian W. Kober, P. E., Director of Public Works
Subject: Municipal Complex Building – Water Fountain & Emergency Power
Date: March 31, 2022
CC: Village Board

We have been investigating options for the installation of a water fountain in the Municipal Complex lobby, and the need for more electrical circuits to be placed on emergency standby power. The following are the two options in detail:

- 1) **Lobby Drinking Fountain:** The Village of Jackson had requested Cedar Corp to investigate a design and cost for the installation of a drinking fountain in the lobby. A location was selected, and the contractor (Mike Koenig Construction Co. Inc) provided a cost for installation. The location is on the wall between the women's bathroom and Fire Department entrance. **Cost per current plan is \$14,273.00.** Due to the time frame of the installation, the installation would be done outside of the building contract. All warranties would still be applied for the project.
- 2) **Electrical Fixtures and Optional Standby:** During occupancy of the building, you and your staff have encountered a few power outages which caused the Administration Department to stop functioning (computers) until power was restored. Areas and equipment were reviewed for connection to standby power. After discussion, the **cost per current plan is \$16,720.00.** Due to the time frame of the installation, the installation would be done outside of the building contract. All warranties would still be applied for the project.

If you have any questions, please let me know.

Brian W. Kober, P.E.

Brian Kober

From: Doug Kroes <doug.kroes@cedarcorp.com>
Sent: Wednesday, March 23, 2022 2:59 PM
To: Brian Kober
Cc: Kristopher Dressler; Cory Scheidler; Jen Keller
Subject: FW: Jackson Municipal Complex: 3/22/22 Cost Proposals - Drinking Fountain & Additions to OS Circuits
Attachments: Jackson PCO#87 Drinking Fountains.pdf; Jackson PCO#88 Electrical Fixtures and Optional Standby.pdf; 020922 Proposed Additions Coord Mtg - OS Circuits & Water Fountain MINS Jackson Municipal Complex B-20.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Brian:

Attached are the cost proposals from the Contractor related to the proposed drinking fountain and additions of existing electrical fixtures to the Optional Standby (OS) power circuits. In comparing the proposed costs to our cost estimates, the Contractor's cost proposals appear to be reasonable as provided below:

	Drinking Fountain	
	A/E Cost Estimate	Contractor Cost Proposal
Electical& Plumbing Labor & Materials:	\$ 12,500.00	\$ 12,975.00
GC Mark-up:	\$ 1,298.00	\$ 1,298.00
	\$ 13,798.00	\$ 14,273.00

	Connect Existing Electrical Fixtures to OS Circuits	
	A/E Cost Estimate	Contractor Cost Proposal
Electical& Plumbing Labor & Materials:	\$ 12,900.00	\$ 13,200.00
Finish/Repair Allowance:	\$ 2,000.00	\$ 2,000.00
GC Mark-up:	\$ 1,520.00	\$ 1,520.00
	\$ 16,420.00	\$ 16,720.00

With the Contractor's submittal, the Contractor stated that they would prefer to perform this work outside of the Municipal Complex contract. In a subsequent discussion with the Contractor, the Contractor's concern is that the variables associated with performing this work, i.e.: Time required to have the Work/Change Order approved, Time for materials delivery and scheduling the work, that the proposed work would exceed the completion of the current contract work thus prolonging project close-out and final payment. The Contractor further stated that they would provide a warranty for this work comparable to the Municipal Complex warranty.

For your reference, I have also attached the related coordination meeting minutes of 2/9/22 which includes the proposed work items as considered by staff.

Please review this information and please let us know how you would like to proceed.

Thank you,



March 22, 2022

Jackson Municipal Complex
N168W19721 Main St
Jackson, WI 543037

Drinking Fountain

Mike Koenig Construction Co. Inc. proposes to provide labor materials and equipment for a drinking fountain per the following specifications.

- Remove drywall as needed for access to the work
- (3) Holes cored through spancrete wall (drain, vent and water lines).
- Copper water line with fiberglass insulation.
- Provide an Elkay bi-level drinking fountain with bottle filler.
- Provide (1) 20A/1PGFI breaker and feed outlet from panel B3
- Patch Drywall and paint
- Temp protection and cleaning
- NO tile demo or patching included

Labor and Material: \$ 12,975.00

Mark-up: \$ 1,298.00

NET SUM OF: \$ 14,273.00

Please sign below to indicate your approval.

Owner Signature

Date

Respectfully Submitted,
MIKE KOENIG CONST. CO., INC.

Pete Schmoll

Pete Schmoll
Project Manager



March 22, 2022

Jackson Municipal Complex
N168W19721 Main St
Jackson, WI 543037

Electrical Fixtures and Optional Standby

Mike Koenig Construction Co. Inc. proposes to provide labor materials and equipment to complete the requested electrical revisions per the following specifications.

- Add lighting in the administration offices 1C10, 1C11, 1C12, 1C13
- Add receptacle in Board Room 1C05 to TV circuit in Lobby
- Add Receptacles in 1C08, 1C10, 1C11, 1C12, 1C13
- Add IT cabinet in 2D19
- Additional Emergency Lighting – Shower & Toilet Rooms
 - Rooms 1A06 and 1B23 combined
 - Rooms 1C16 and 1C17 combined
 - Rooms 1A11 and 1A12 combined
- Police Dept. Sliding Doors to Squad Garage
- For the sliding door in 1A08 we would extend the refrigerator circuit in the break room 1B09 to the sliding door
- Finish repair allowance \$2,000.00

Labor and Material: \$ 15,200.00
Mark-up: \$ 1,520.00
NET SUM OF: \$ 16,720.00

Please sign below to indicate your approval.

Owner Signature

Date

Respectfully Submitted,
MIKE KOENIG CONST. CO., INC.

Pete Schmoll

Pete Schmoll
Project Manager

Coordination Meeting – Proposed Additions: OS Electrical Circuits & Water Fountain MINUTES

**Village of Jackson
MUNICIPAL COMPLEX – CONTRACT B-20
PN J5789-0002**

Date: February 9, 2022, 2:00PM

A. Attendance:

Company	Representative
<i>Village of Jackson</i>	<i>Jen Keller</i>
<i>Village of Jackson</i>	<i>Brian Kober</i>
<i>Jackson Fire Department</i>	<i>Aaron Swaney</i>
<i>*Cedar Corporation</i>	<i>Kris Dressler</i>
<i>Cedar Corporation</i>	<i>Doug Kroes</i>
<i>Mike Koenig Construction</i>	<i>Jason Kossman</i>
	<i>*Remote Attendance</i>

B. Emergency Standby Power

- 1) Discussion – Proposed Addition of Electrical Fixtures to OS circuits:
 - a) Discussion – Review of Proposed Fixtures & Cost Estimates (See Attachment):
Attendees reviewed each proposed space/item and estimated cost opinion within the attached document and construction plans. It was further discussed that the addition of the receptacle within the IT cabinet within Room 2D19 is not an elective item as it must be on the OS circuit.
 - b) Discussion – Owner’s direction to proceed with additions: *Owner decided to pursue cost proposals from the Contractor related to the items selected within the associated attached document. Owner directed A/E to prepare redlines/information to the Contractor for preparing cost proposals for the selected items*
- 2) Discussion – Proposed Addition of Water Fountain:
 - a) Discussion – Review of Proposed Alternate Locations & Cost Estimates (See Attachment): *Attendees reviewed each proposed locations, Alt. Location A (Board Room) and Alt. Location B (Main Lobby) and cost opinions within the attached document and construction plans.*
 - b) Discussion – Owner’s direction to proceed with addition: *Owner decided to pursue a cost proposal from the Contractor related to only Alt. Location B – Main Lobby. Owner directed A/E to prepare redlines/information to the Contractor for preparing a cost proposal for the selected location.*



C. Additional Items:

1. *None*

Respectfully submitted,
Cedar Corporation

A handwritten signature in blue ink, appearing to read "Douglas Kroes", written over a horizontal line.

Douglas Kroes
Senior Construction Manager
Date Issued: 2/17/22

These minutes will be distributed to all attendees. The information contained in these minutes represents the author's interpretation and understanding of the discussions and decisions that occurred during the meeting. Any clarifications or corrections to these minutes should be submitted in writing to the author within ten calendar days of the issued date of these minutes. No response implies that the information contained herein is agreed to be correct as written.

Date: 2/7/22

Jackson Municipal Complex

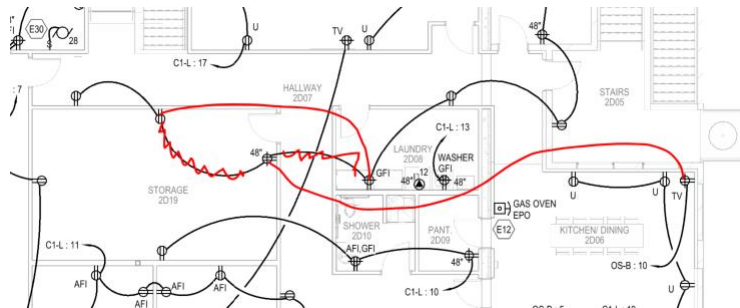
Proposed Transition of Existing Electrical Fixtures to Optional Standby Branch in Lieu of Normal Branch Power

2/9/22 Coordination Meeting Results:

- 1) Items selected by Owner TO PURSUE cost proposals from Contractor.
- ~~2) Items decided by Owner NOT TO PURSUE~~

A/E Opinion of Probable Construction Costs:

- Add lighting in the administration offices 1C10, 1C11, 1C12, 1C13 - \$2000
- Add receptacle in Board Room 1C05 to TV circuit in Lobby - \$1000
- Add Receptacles in 1C08, 1C10, 1C11, 1C12, 1C13 - \$4500
- Add IT cabinet in 2D19 - \$700



Additional Emergency Lighting – Shower & Toilet Rooms (See Attached)

Police Dept. Sliding Doors to Squad Garage

NOTE: For the lighting we would extend from an existing OS lighting circuit adjacent to the fixtures requested to be on the generator.

- Rooms 1A06, ~~1B22~~ and 1B23 combined - \$1,000
- Rooms 1C16 and 1C17 combined - \$1,000
- ~~• Room 1C26 - \$1,000 - N/A per A. Swaney~~
- Rooms 1A11 and 1A12 combined - \$1200.
- ~~• Rooms 1D17, 1D14, 1D15, 1D18, 1D19 combined \$2000 - N/A per A. Swaney~~
- ~~• Room 2D22 - \$1500 - N/A per A. Swaney~~
- For the sliding door in 1A08 we would extend the refrigerator circuit in the break room 1B09 to the sliding door - \$1500

Date: 2/8/22

Jackson Municipal Complex

Proposed Water Fountain Addition

2/9/22 Coordination Meeting Results:

- 1) **Items selected by Owner TO PURSUE cost proposals from Contractor.**
- 2) ~~Items decided by Owner NOT TO PURSUE~~

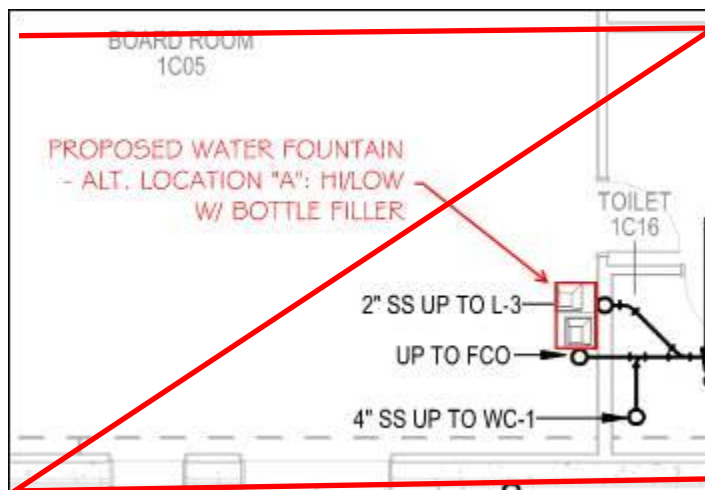
A/E Opinion of Probable Construction Costs:

~~1) ALTERNATE Location A — Board Room Rm 1C05:~~

~~Plumbing — Board Room 1C05, contractor will need to tie into the sanitary and water at L-3 fixture on the other side of the wall for new 2" sanitary and 1/2" cold water connections. These fixtures can share a vent. Estimated cost is **\$3,000** (Fixture cost estimated at \$2,500)~~

~~Electrical — Board Room 1C05 requires a 20A/1PGFI breaker, circuit from panel B3, and receptacles per manufacturer's requirements. — **\$2,000**~~

~~Other — Demolition, repair/replacement/finishing of disturbed areas — **\$400**~~



2) ALTERNATE **Location B** – Main Lobby Rm 1C02:

Plumbing - Lobby 1C02, contractor will have access stud walls within Main Lobby east to FD Lobby, core the precast wall at partition wall south to access the existing 2" riser from within Conference Rm 1D03. Contractor would need to route new 1/2" cold water and 1 1/2" waste vent piping above ceiling from the mains in Women's 1D02 to the Lobby 1C02. Estimated cost is **\$6,000** (Fixture cost estimated at \$2,500)

Electrical - Lobby 1C02 requires a 20A/1PGFI breaker, circuit from panel B3, and receptacles per manufacturer's requirements. - **\$2,500**

Other - Demolition, Precast core, Repair/replacement/finishing of disturbed areas - **\$1,500**

