

APPROVED MINUTES
Budget & Finance Committee Meeting
Tuesday, April 11, 2023 at 7:00 p.m.
Jackson Municipal Complex
Village Board Room
N168W19851 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

President Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Heckendorf and Matter

Staff Present: Administrator Jen Keller, Director of Public Works/Village Engineer Brian Kober, Fire Chief Aaron Swaney, Parks and Recreation Director Kelly Valentino, Police Chief Ryan Vossekuil and Village Clerk Jilline Dobratz

Also Present: Christian Tscheschlok of Economic Development Washington County

2. Approval of Minutes for the Budget & Finance Meeting of March 14, 2023

Motion by Tr. Matter, second by Tr. Heckendorf, to approve the Budget & Finance meeting minutes of March 14, 2023.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the March 2023 Check Register and Treasurer's Report

Motion by Tr. Heckendorf, second by Tr. Matter, to approve the March 2023 Check Register and Treasurer's Report.

Vote: 3 ayes, 0 nays. Motion carried.

4. Review of Proposed 2023 Budget Amendment

Motion by Pres. Schwab, second by Tr. Heckendorf, to recommend Village Board authorize staff to publish an amended 2023 budget notice and schedule a public hearing for May 9, 2023.

Vote: 3 ayes, 0 nays. Motion carried.

5. Update of Next Generation Housing TID Analysis

Administrator Keller provided information on the lower bid, the recommendation is authorization to establish a TID closure date.

Motion by Pres. Schwab, second by Tr. Heckendorf, to recommend Village Board staff be given latitude to negotiate lot prices and credits as long as the TID closes in 2040 or prior.

Vote: 3 ayes, 0 nays. Motion carried.

6. Review of Bids for The Oaks of Jackson Subdivision Road and Utility Installation

Motion by Tr. Heckendorf, second by Tr. Matter, to recommend Village Board accept the contract with DF Tomasini Contractors, Inc. in the amount of \$1,955,419.53 with alternate number three for a credit of \$24,000.00 to sell the topsoil from the site and also with this approval the Village of Jackson approves extension of the sanity sewer and water to serve the property.

Vote: 3 ayes, 0 nays. Motion carried.

7. Review of Bids for 2023 Utility and Street Improvements CTH P, Sherman Road and Highland Road

Motion by Pres. Schwab, second by Tr. Heckendorf, to recommend Village Board approve the amount of \$2,175,906.55 to Vinton Construction Company for 2023 Utility and Street Improvements CTH P, Sherman Road and Highland Road with the understanding that staff will work to reduce costs wherever possible to bring it more in line with what was anticipated.

Vote: 3 ayes, 0 nays. Motion carried.

8. Resolution #23-06 Preliminary Intent to Special Assess for Highland Road Improvements

Motion by Tr. Heckendorf, second by Tr. Matter, to recommend Village Board approve Resolution #23-06 Preliminary Intent to Special Assess for Highland Road Improvements.

Vote: 3 ayes, 0 nays. Motion carried.

9. Resolution #23-07 Preliminary Intent to Special Assess for Sherman Road Sanitary Sewer Installation

Motion by Tr. Heckendorf, second by Pres. Schwab, to recommend Village Board approve Resolution #23-07 Preliminary Intent to Special Assess for Sherman Road Sanitary Sewer Installation.

Vote: 3 ayes, 0 nays. Motion carried.

10. Pay Request #2 – STH 60 Utility Upgrade Project

Motion by Pres. Schwab, second by Tr. Matter, to recommend Village Board approve Pay Request #2 for the STH 60 Utility Upgrade Project to Advance Construction in the amount of \$159,957.53.

Vote: 3 ayes, 0 nays. Motion carried.

11. Citizens to address the Budget & Finance Committee

None.

12. Adjourn

Motion by Pres. Schwab, second by Tr. Heckendorf, to adjourn at 7:06 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted,

Jilline Dobratz, *MMC/WCPC*
Village Clerk