

AGENDA
VILLAGE BOARD MEETING
Tuesday, April 9, 2019 at 7:30 p.m.
Jackson Village Hall
N168 W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Village Citizen Comment on an Agenda Item (Please Sign In)
4. Public Hearing – Planned Unit Development Amendment – Village Mart Gas Station – Sign/Building Alteration
(Plan Commission Draft Minutes)
5. Resolution #19-05 - Proclaiming Arbor Day in the Village of Jackson
6. Approval of Minutes for the Village Board Meeting of March 12, 2019
7. Approval of Licenses
 - Operators Licenses:
 - East Side Mart: Daniel J. Gugg and Erin J. Pope
 - Village Mart: Olivia R. Huntowski
 - Walgreen's #11676: Diane M. Gibas
8. Budget & Finance Committee
 - Resolution #19-04 – STH 60 Shared Use Path – Coffeerville to Eagle Drive
 - Proposal to Replace Jackson Dr & STH 60 Informational Sign
 - Review of Quotes for Replacement of Make-up Air Units at WWTF
 - Review of Quotes for Service Body for New Water Utility Service Truck
(Board of Public Works Draft Minutes)
9. Plan Commission
 - Concept Plan – Premier Rosewood Jackson LLC – Rosewood Lane Multi-Family Development
 - Review of Sign/Banner Ordinance
(Plan Commission Draft Minutes)
10. Board of Public Works
 - Review of 2018 Jackson Water Utility Consumer Confidence Report
(Board of Public Works Draft Minutes)

11. Joint Parks & Recreation
 - Park Rental Agreement – Washington County Humane Society – Paws in the Park – September 7, 2019
12. Proposed Public Safety Building – Update
13. Departmental Reports
14. West Bend School District Report
15. Mid-Moraine Municipal Association Report
16. Washington County Board Report
17. Greater Jackson Business Alliance Report
18. Citizens to Address the Village Board
19. Closed Session pursuant to Wis. Stats. §19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

Reconvene into Open Session to Adjourn

20. Adjourn

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

VILLAGE OF JACKSON DEVELOPMENT APPLICATION FORM
(Due 1st Friday of the month for that month's Planning Commission Meeting)

Name of Applicant Jom LTD
 Contact JOHN KRIVICKI Address/ZIP W213 N16770 GLEN BROOK Phone # 262-677-4901
 E-mail Address jm ka petro@gmail.com Fax # where Agenda/Staff comments are to be faxed 262-677-4901
 Name of Owner JOHN KRIVICKI Address/ZIP N166W21060 PARKWAY Phone# 262-677-4901
 Owner Representative/Developer _____
 Proposed Use of Site _____ Present Zoning PUD

ACTION REQUESTED	FEE	SUBMITTAL REQUIREMENTS	TYPE OF INFORMATION DESCRIBED (See page 5)	PAPER COPIES	CD
CONCEPT PLAN	\$50	1,2,6,13	1) Complete Application (all pages)		XXX
CONDITIONAL USE	\$150	1,2,3,4,5,6,7,14,15,16,18,19,20	2) Describe what you intend to do (paragraph)		XXX
PLANNED UNIT DEVELOPMENT	\$150	1,2,3,4,5,6,7,8,9,10,14,15,16,17,18,20	3) Address Labels of adjacent owners to be notified (500' / 200') *	Labels*	
REZONING	\$200	1,2,(3),4,6,9 or 10 (500' for rezoning 200' for Cond. Use or PUD Site Plan)	4) Owner acknowledgement of the request	1	XXX
CERTIFIED SURVEY MAP (CSM)	\$150	1,2,6,10,20	5) Impact Statement		XXX
MINOR SUBDIVISION	\$150	1,2,3,5,6,10,15,16,17,18,20	6) Location Map		XXX
Extra-territorial Plat or CSM	\$150	1,2,6,9 / 10	7) Development Plan / Site Plan		XXX
Extra-territorial Plat outside Sanitary Service Area	\$50	1,2,6,9 / 10	8) Preliminary Plat		XXX
PRELIMINARY PLAT	\$300	1,2,3,5,6,9,15,16,17,18	9) Final Plat		XXX
FINAL PLAT / Final Plat Reappl..	\$100	1,2,3,5,6,9,15,16,17,18,20	10) Certified survey Map		XXX
ANNEXATION / ATTACHMENT	\$200	1,2,3,4,5,6,11,12,21	11) Annexation Petition		XXX
STREET EASEMENT/ VACATION	\$150	1,2,3,4,6,9	12) Annexation Map	1	XXX
VARIANCE	\$150	1,2,3,4,6,7	13) Sketch Plan		XXX
* Labels	\$25		14) Landscape Plan	4(24x36)	XXX
			Engineering Review - Infrastructure		
			15) Grading/Drainage Plan	4(24x36)	XXX
			16) Water / Sewer / Storm Sewer Plans	4(24x36)	XXX
			17) Street / Right of Way cross sections	4(24x36)	XXX
			18) Erosion Control Plan	4(24x36)	XXX
			19) Proposed colors / materials		XXX
			20) Developers Agreement		XXX
			21) Annexation Agreement (includes pre-annex agreements)		XXX
			22) other -		XXX
			If not included with submittal & prepared by the Village.		

I certify the information and exhibits submitted are true and correct to the best of my knowledge, and that in filing this application I am acting with knowledge and consent of those persons listed above and owner(s) without whose consent the requested action cannot be lawfully acted upon.

Name JOHN KRIVICKI Signature [Signature] Date 2/20/19
 Office Use: Date Received 2-27-19 Date Paid 2-27-19 Receipt # 17699 Amount Paid \$ 175.00

VILLAGE OF JACKSON

☐ Special Use ☐ Conditional Use ☒ Planned Unit Development

Permit # _____

The Village of Jackson, hereby grants a ☐ Special Use ☐ Conditional Use ☒ Planned Unit Development

Permit to:

Name of Business/Applicant: JIM LTD dba VILLAGE MART

For a property located at (address): W213 N16770 GLEN BROOKIE JACKSON WI

Phone number of Business/Applicant: 262-677-4901

For (land use, activity, sign, site plan, other): SIGN

Impact Mitigation (noise, smoke, dust, odors, etc. affecting adjacent properties): _____

NO CHANGE

Hours of Operation: 5AM - 10 PM

Comprehensive/Master Plan Compatibility: SAME AS EXISTING

Building Materials (type, color): N/A

Setbacks from rights-of-way and property lines: SAME AS EXISTING

Screening/Buffering: N/A

Landscape Plan (sizes, species, location): N/A

Signing (dimensions, colors, lighting, location): PER DRAWING

Lighting (wattage, style, pole location and height, coverage): NO CHANGE

Traffic flow, pedestrian circulation (curb to street width), (parking one/both/neither side(s),
(sidewalk/pedestrian way width and material): _____

NO CHANGE

Storm-water Management: NO CHANGE

Erosion Control: N/A

Fire Hydrant Location(s): N/A

Knox Box, Posting Site (No Trespass signing), Emergency Telephone #'s: N/A

Hazardous Material Storage: N/A

Alarm Systems: N/A

Site Features/Constraints: _____

Parking (no. of spaces, handicapped parking, and dimensions): NO CHANGE

Tree and shrub preservation: NO CHANGE

Setbacks/height limitations: NO CHANGE

Wastewater Usage Projected: _____ gal/year Water Usage Projected: _____ gal/year

Duration and Review of Conditional Use (expiration, when reviewed: upon complaint, specified period):
REVIEW ON COMPLAINT

J&M Properties, LLC Db a Village Mart

John Kruepke
N166 W21060 Parkway
Jackson, WI 53037

Telephone 262-677-4901
Fax 262-677-4401
E-mail: jmkapetro@gmail.com
Feb 20, 2019

Village of Jackson
Jackson, WI 53037

It is my intention to reimage Village Mart from Mobil to Amoco Brand.
I also would like to replace the Manzard Roof panels with new white panels

Thank You,


John Kruepke

John Kruepke
N166 W21060 Parkway
Jackson, WI 53037

J&M Ltd
Dbm The Village Mart

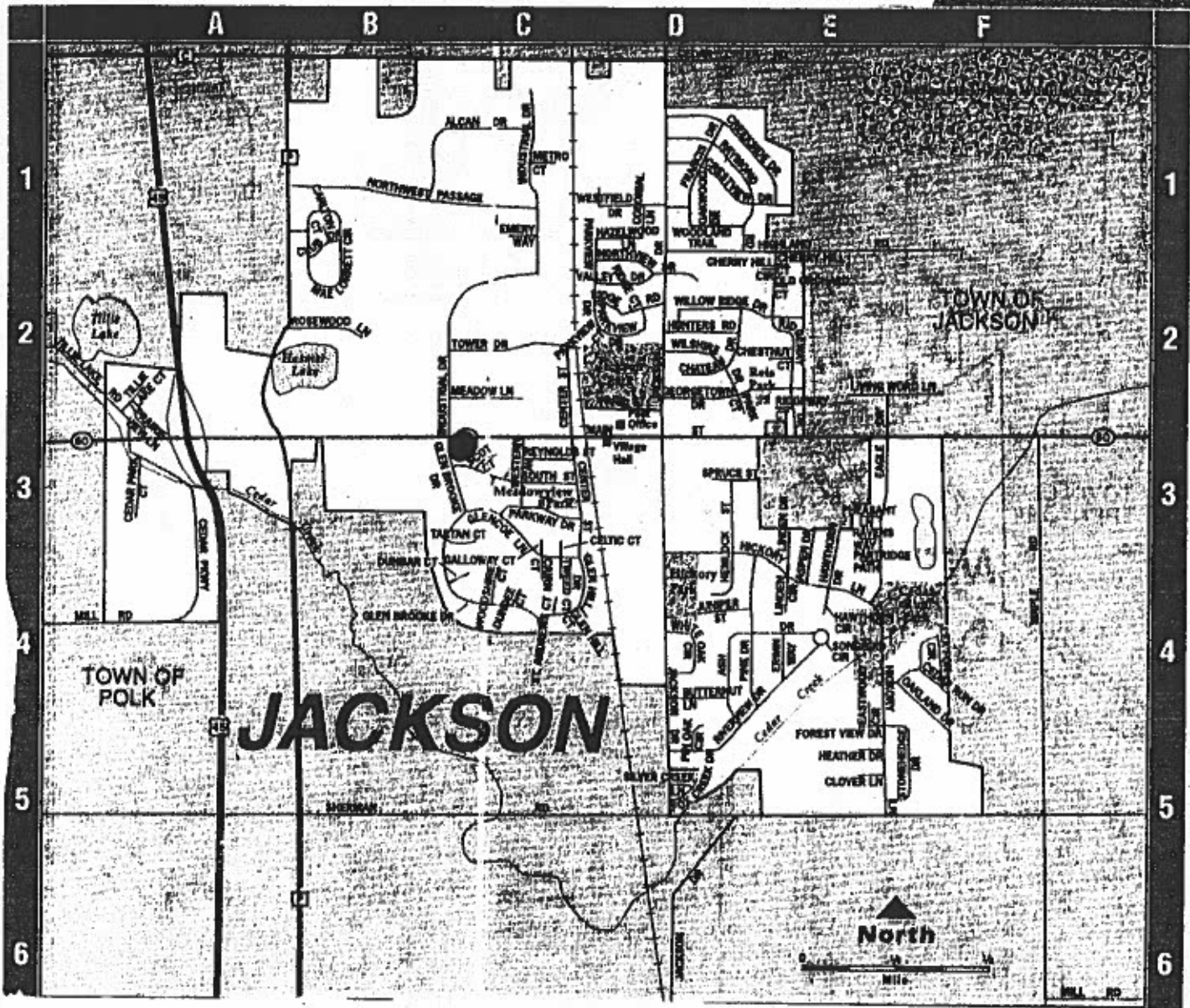
Telephone 262-677-4901
Fax 262-677-4401

Village of Jackson
Planning Commission

- A Water consumption – no change
- B Wastewater generation – no change
- C Vehicle trips – no change
- D Estimated number of vehicles – no change
- E Signage – New sign, same location
- F Hours of operation – no change
- G Proposed date of construction – October 15, 2008

Ja

Maps



MAIN STREET (HWY. 60)

SIDEWALK

SIDEWALK

118.26'

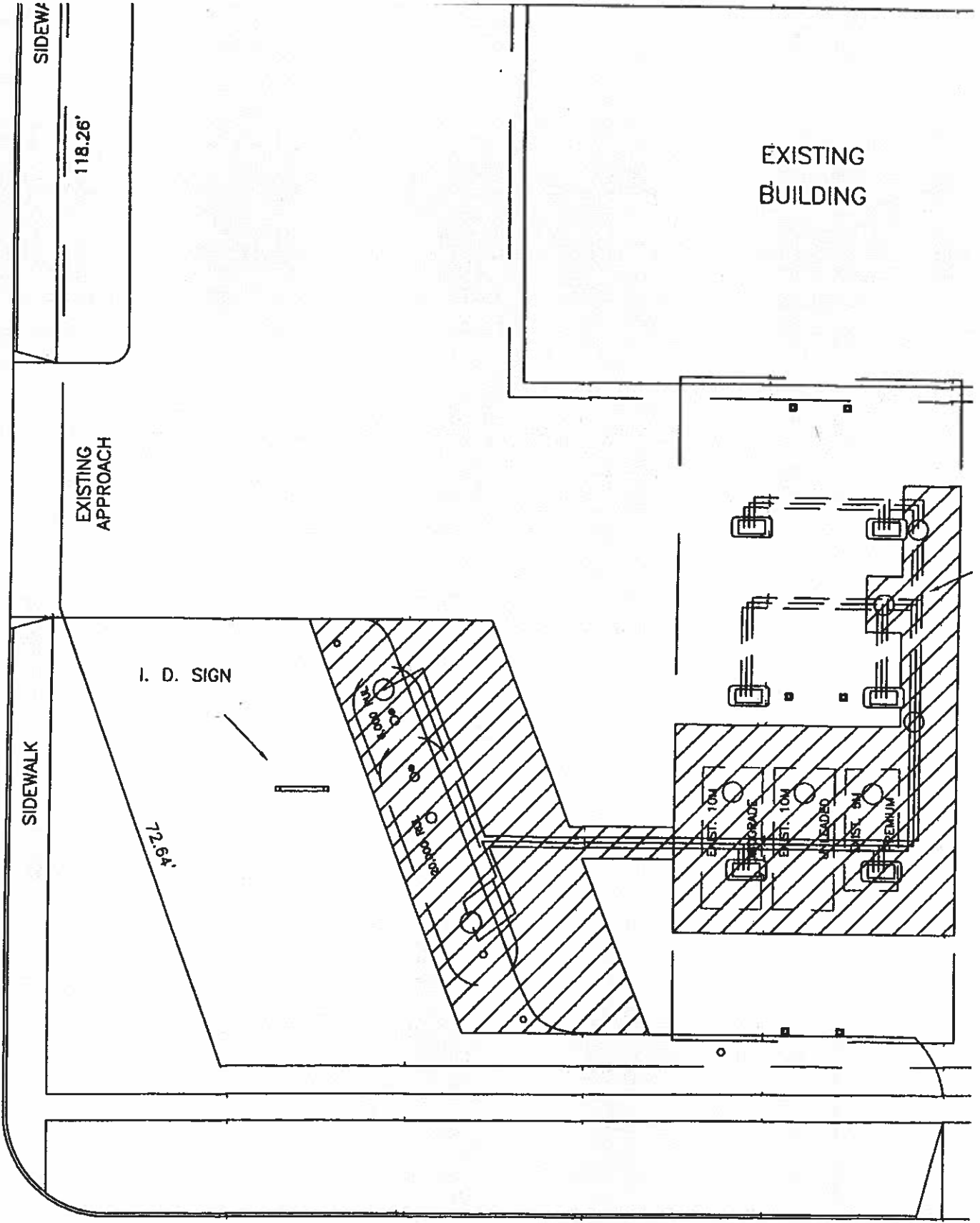
EXISTING
APPROACH

I. D. SIGN

72.64'

EXISTING
BUILDING

GLEN BROOKE DRIVE



TERMS OF THIS PERMIT

1. This permit shall become effective upon the execution and recording by the owners of the premises of an acceptance hereof in such form as to constitute an effective covenant running with the land.
2. The permit shall be void unless: (a) pursuant to the Building and Zoning Codes of the Village, the approved use is commenced or (b) the building permit is obtained within 12 months of the date of Village Board approval.
3. The permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of the Village of Jackson.
4. Construction and operation of the use permit shall be in strict conformity to the approval site, building, and operation plans which were filed in connection with the application for this permit (as attached and /or referenced).
5. Any of the conditions of this permit which would normally be the responsibility of the tenants of the premises, shall be made a part of their lease by the owner.

Granted by: Village Board _____ Date _____ Over the Counter _____ Date _____

John Walther, Administrator

_____, Owner
Please print name

SIGN PERMIT



VILLAGE OF
JACKSON

VILLAGE OF JACKSON

"Small Town Living / World Class Technology"

BUILDING PERMIT APPLICATION FOR VILLAGE OF JACKSON

Please Print

Permit # _____

Date 2/20/2019

Owner Tom PROPERTIES LLC Phone 262-677-4901

Street Address P.O. Box 477

City JACKSON State WI Zip 53037

Project Address W213 N16770 GREEN BROOKIE

City JACKSON State WI Zip 53037

Contractor BAUER SIGW

Contractor Address 2500 S 170th NEW BIRCH WI 53151

Contractor License No. _____ Qualifier License No. _____ Phone No. 262-784-0500

Contractor E-mail Address _____

****2 sets of plans for residential and 3 sets of plans for commercial****

Type of Project Reimage Canopy & Fuel dispensers

Size of Building (or remodeled area) _____

Cost of Project \$ 49,000

Building Plat of Survey or Certified Survey Map (C.S.M.) _____

Air Conditioner – Tons N/A # of Units _____

Furnace – BTU's N/A # of Units _____

***** FOR OFFICE USE ONLY *****

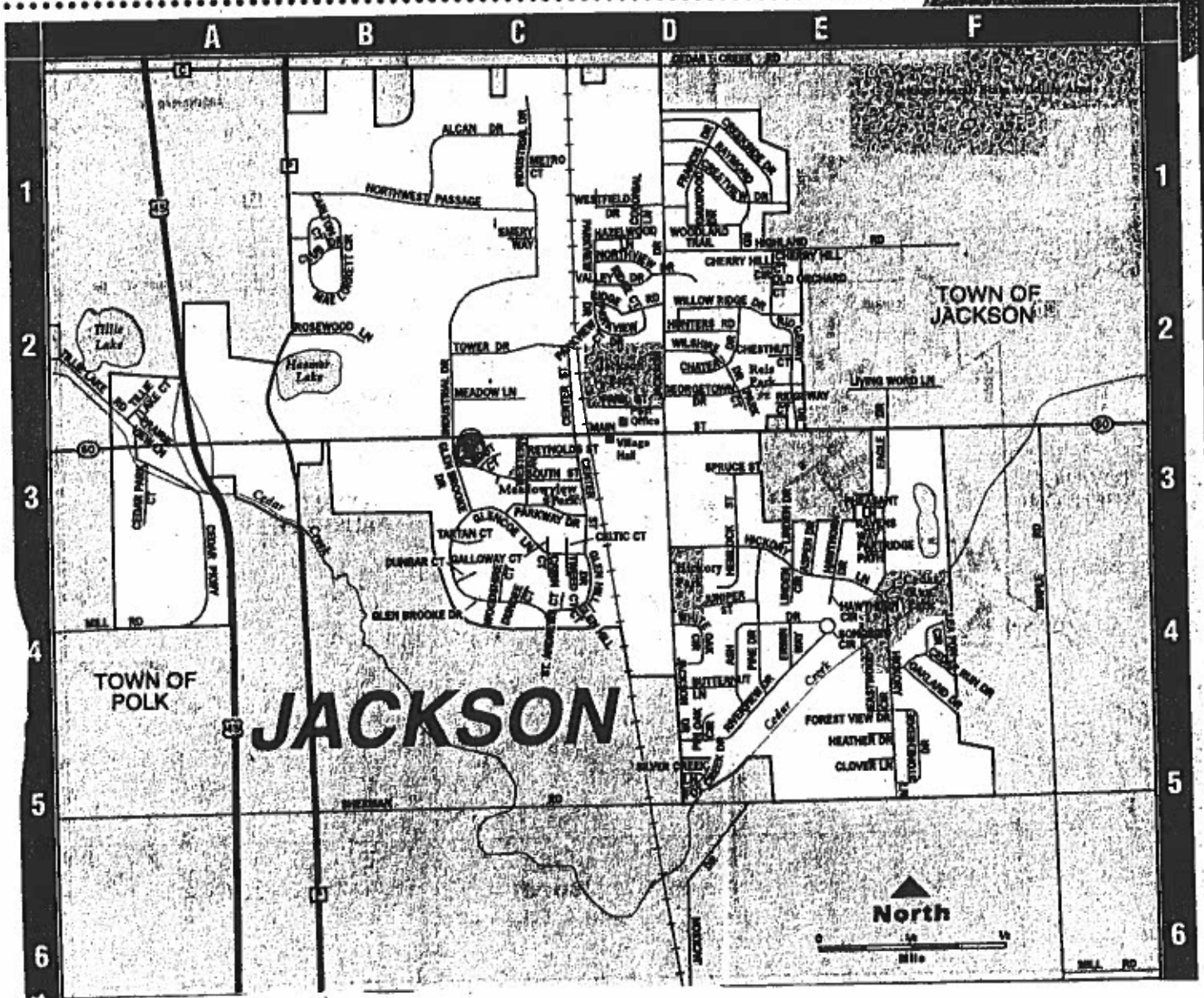
Permit Fee 150.00 + 25.00 = 175.00 pd 2-27-19 ✓ #17599

Mailing Address
P.O. Box 637

N168 W20733 Main Street
Jackson, Wisconsin 53037

Phone: (262) 677-9696
Fax: (262) 677-9710

Ja



STATE OF WISCONSIN-WASHINGTON COUNTY PROPERTY TAX BILL FOR 2005 REAL ESTATE

TREASURER-VILL OF JACKSON
N168 W20733 MAIN ST
P.O. BOX 147
JACKSON WI 53037

J & M PROPERTIES LLC

Parcel No. **V3 0172 00C**

Bill No. **44396**

Important: Be sure this description covers y
property. Note that this description is for tax
only and may not be a full legal description.
reverse side for important information.

J & M PROPERTIES LLC
N166 W21060 PARKWAY DR
JACKSON WI 53037

Legal Description/Location of Property

W213 N16770 INDUSTRIAL DR
V OF JACKSON ASSRS PLAT NE NW
OL 47-48-49+PT E1/2 NW DESC
IN CSM 2699+V841 P9+V1613 P577
OF RECORDS (HWY V1165 P381
+DOC 825602)
(STREET V1327 P49)

Please inform the treasurer of any address change

*** Deadline for claiming Lottery Credit is Jan 31st**

ASSESSED VALUE LAND	ASSESSED VALUE IMPROVEMENTS	TOTAL ASSESSED VALUE	AVERAGE ASMT RATIO	NET ASSESSED VALUE RATE (Does NOT Reflect Lottery Credit)	NET PROPERTY TAX
65,200	419,200	484,400	.7723	21.1307/M	10,235.7
ESTIMATED FAIR MARKET VALUE LAND	ESTIMATED FAIR MARKET VALUE IMPROVEMENTS	TOTAL ESTIMATED FAIR MARKET VALUE	☐ A star in this box means unpaid prior year taxes	School taxes also reduced by school levy tax credit	
84,400	542,800	627,200		\$426.57	
TAXING JURISDICTION	2004 ESTIMATED STATE AIDS ALLOCATED TO TAX DISTRICT	2005 ESTIMATED STATE AIDS ALLOCATED TO TAX DISTRICT	2004 NET TAX	2005 NET TAX	%TAX CHANGE
STATE TAX			120.06	119.30	-.6%
COUNTY TAX	92,732	96,724	2,119.93	2,104.15	-.7%
VILLAGE TAX	579,369	593,533	3,435.82	3,485.46	1.4%
WEST BEND SC 6307	2,880,049	3,174,419	3,858.20	3,818.68	-6.2%
MPTC	102,846	104,174	884.53	908.11	2.7%
TOTALS	3,654,996	3,968,850	10,418.54	10,235.70	-1.8%
LOTTERY AND GAMING CREDIT(0)			10,418.54	10,235.70	-1.8%
NET TAX					

TOTAL DUE: 10,235.7

For Full Payment, Pay to Local Treasurer by

JANUARY 31, 2006

WARNING: If not paid by due dates, installment option
is lost and total tax is delinquent subject to interest
and applicable penalty (See reverse)

**AND PAY 2ND INSTALLMENT OF: \$5,117.00
BY JULY 31, 2006**

Balance Due _____

TO COUNTY TREASURER

Make Check Payable to:

WASHINGTON COUNTY TREASURER

JANICE GETTELMAN

432 E. WASHINGTON ST

PO BOX 1986

WEST BEND WI 53095

Parcel No. V3 0172 00C

Bill No. 44396

J & M PROPERTIES LLC

Include This Stub With Your Payment

**OR PAY FULL AMOUNT OF: \$10,235.70
BY JANUARY 31, 2006**

TO LOCAL TREASURER

Make Check Payable to:

TREASURER-VILL OF JACKSON

N168 W20733 MAIN ST

P.O. BOX 147

JACKSON WI 53037

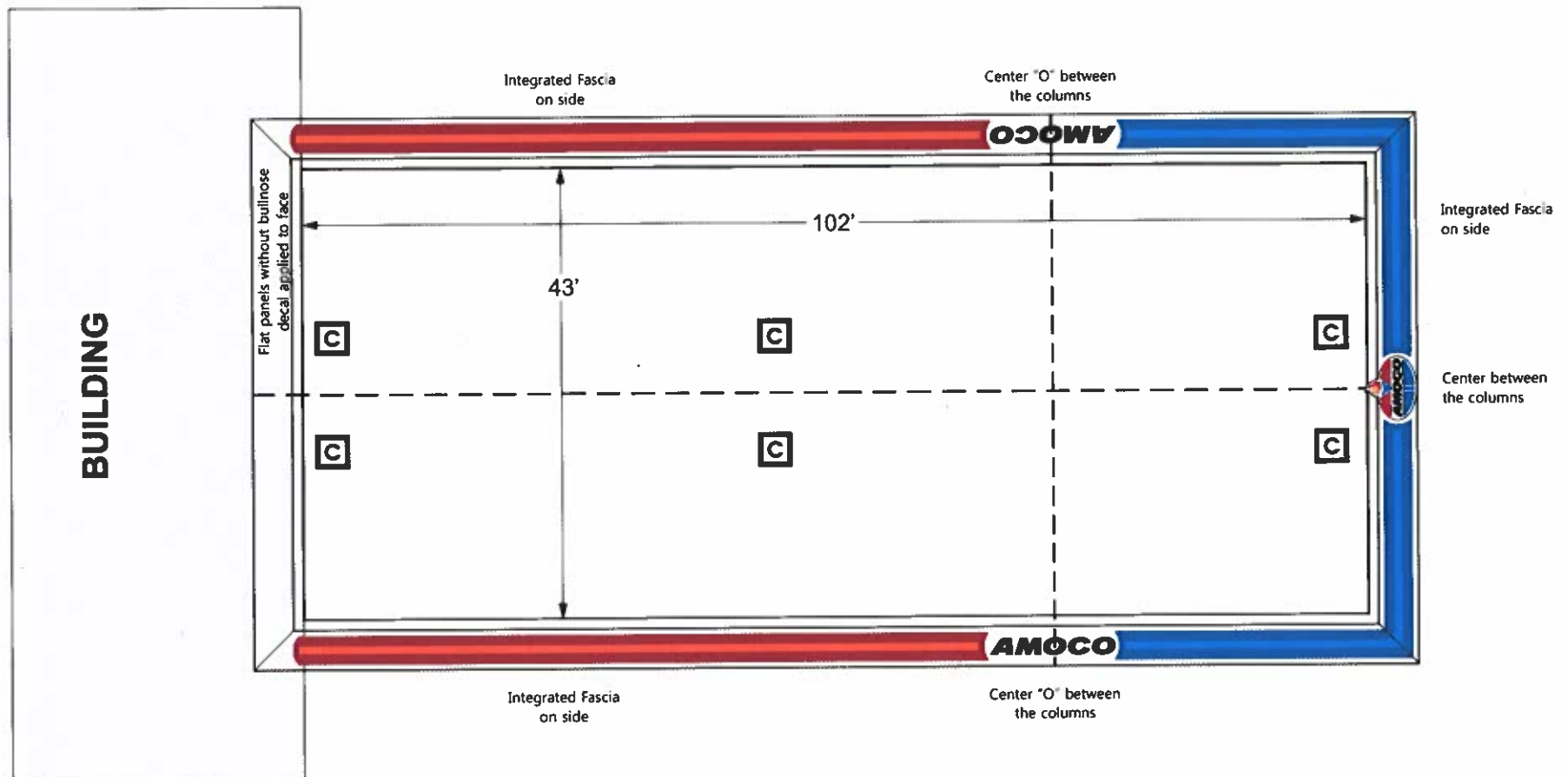
Parcel No. V3 0172 00C

Bill No. 44396

J & M PROPERTIES LLC

Include This Stub With Your Payment

BGB INTEGRATED CANOPY APPROVAL DRAWING - FASCIA 47" - JACKSON, WI



**FEDERAL
HEATH**
VISUAL COMMUNICATIONS

Signoff indicates that the above product has been permitted with any municipalities involved. By signing this document, the product will be manufactured to these specifications.

Approved By _____

Date _____

SITE#	1816362 (TEMP162)
ADDRESS	W213 N16770 GLEN BROOKE DR
CITY, STATE	JACKSON, WI 53037
REVISION-2 09/07/18 - CBP/JF	



REINTRODUCING THE ICONIC AMOCO BRAND



More details
on the back >



Amoco - a BP brand



ANOTHER OPPORTUNITY TO GROW

Here is your first look at this exciting addition!



The Benefits of a Complementary Brand

- Resolves conflicts
- Another opportunity to grow with BP
- Brand recognition
- 2 great brands with just 1 supplier
- Comes with excellent consumer programs & offers



If you are interested in taking advantage of this opportunity, please reach out to your local [Sales Representative](#) with any questions you might have!

Amoco with a Fresh & Modern Look





EST. 1979
COUSINS
— SERVICE —

regular

235⁹

diesel

284⁹

Super-Lube
Oil Change

car wash



12 stop engine no smoking

The Village Mart

Get your savings here! Text FUEL to 38831

5 28.50
Gallons 12.28

12

WARNING
This station is for use by 12th grade and above only.

regular 87
silver 89
Invigorate 93

Invigorate



The Village Mart

2.65
2.95

2.49
3.79







AMOCO

village mart

AMOCO



village art

DRAFT MINUTES
PLAN COMMISSION MEETING
Thursday, March 28, 2019 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:00 p.m.

Members present: Keith Berben, Tr. Emmrich, Tr. Kruepke and Steve Schoen.

Members excused: Peter Habel and Jon Weil.

Member absent: Tr. Emmrich

Others present: Trustees Kurtz.

Staff present: Collin Johnson, John Walther, and Jilline Dobratz.

2. Approval of the Plan Commission minutes of February 28, 2019

Motion by Pres. Schwab second by Keith Berben to approve the Plan Commission minutes of February 28, 2019.

Vote: 4 ayes, 0 nays. Motion carried.

3. PUD Amendment – Village Mart Gas Station – Sign/Building Alteration

Collin Johnson, Director of Building Inspection/Code Enforcement Officer, clarified his staff comments with regards to the ordinance allowance to expand the 400 square foot maximum and read Ordinance Section #48-302.

Motion by Pres. Schwab, second by Keith Berben to recommend the Village Board approve PUD Amendment – Village Mart Gas Station – Sign/Building Alteration

John Walther stated the original pedestal sign was approved. The project was greater than anticipated and the Village wanted to make sure the project was done in the proper manor. Tr. Kruepke with Village Mart Gas Station commented he understood the concerns. He has been in business in the Village for 35 years. The project was discussed with the Village's prior Building Inspector to find out what needed to be done and was informed a PUD amendment would need to be submitted for the sign change. In the past, he has never needed a sign permit for the canopy or dispenser changes. He wanted to improve the Village and the building. Collin Johnson stated it was a matter of formality of the approval process and the permitting process for what was installed.

Vote: 3 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

4. Concept Plan – Premier Rosewood Jackson LLC – Rosewood Lane Multi-Family Development

Sarah Hillenbrand from Premier and Jared Schmidt with Robert E. Lee & Associates were present to speak on the concept plan. Premier is the development firm who completed construction on the Cranberry Creek development about two years ago. The new site will be on the corner of County P and Rosewood Lane. The project will be completed in 18 months. The footprints of buildings will be identical to Cranberry Creek. They will all be 12-unit buildings with two bedrooms, two baths in each unit,

private direct entries and attached single car garages. The interior and exterior finishes will be different. Pres. Schwab asked about occupancy in other developments. Sarah Hillenbrand stated it is at 100% and rental rates are above what was projected. Keith Berben asked if there are any complaints from neighbors on noise. Sarah responded that it is apartment living and they stand behind the quality of construction, building them specifically for deadening sound. Jared Schmidt spoke on the landscaping and outdoor space concept which they are working on. Steve Schoen commented the retention pond is a big hole and he would like to see something put in it. John Walther stated the current map is wrong, the cul-de-sac shown has been relocated to the North but it won't make a difference in the development itself. This is a great start to TIF 6.

Motion by Pres. Schwab, second by Steve Schoen to recommend the Village Board approve the Concept Plan for Premier Rosewood Jackson LLC – Rosewood Lane Multi-Family Development per staff comments.

Pres. Schwab would like to see how the Village is maintaining the residential balance of single and multi-family housing. John Walther said the residential balance is flowing in the multi-family percentage. The residential balance was created about 20 years ago and the culture has changed over the decades. This logistically couldn't be in a better location with ease on and off the freeway.

Vote: 4 ayes, 0 nays. Motion carried.

5. Review of Sign/Banner Ordinance

Pres. Schwab explained this is for discussion. It was a request from the Village Board to have the Plan Commission clarify the ordinance. Discussion of signs and banners by the Plan Commission and Village Staff ensued. Collin Johnson researched other neighboring communities and reported: Germantown allows a banner 12 times per year for a maximum of 15 days per installation or 180 days or six months per year; Richfield, a maximum of six nonconsecutive permits per year with one week in-between and displayed for a maximum of 21 days per display or 126 days or four months annually; Slinger, a maximum 45 days per display not to exceed 180 days or 6 months annually; West Bend, two times per year not to exceed six weeks per display. The consensus is they all put limits on the maximum numbers of days that a banner can be displayed. It makes the code more consistent.

Motion by Keith Berben, second by Pres. Schwab to recommend the Village Board approve one temporary sign per business for a period not to exceed 180 days or six 30 day increments at a price to be determined by staff before the Village Board meeting.

Discussion ensued on time length of banner display, fees, penalties and current temporary sign specifications.

Vote: 4 ayes, 0 nays. Motion carried.

Discussion ensued on location of temporary signs, sandwich boards, sign dimensions and help wanted signs.

The Commission directed staff to change the ordinance on non-permitted signs, such as a sandwich boards, signs are allowed to be displayed daily not to exceed 12 hours a day or during business hours, help wanted signs are exempt.

6. Citizens to Address the Plan Commission

None.

7. Adjourn

Motion by Pres. Schwab, second by Tr. Kruepke to adjourn.

Vote: 4 ayes, 0 nays. Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk

DRAFT

RESOLUTION #19-05

RESOLUTION PROCLAIMING ARBOR DAY IN THE VILLAGE OF JACKSON

The Village Board of the Village of Jackson, Washington County, Wisconsin, does resolve as follows:

WHEREAS, the Village of Jackson has been recognized as a Tree City USA by the National Arbor Day Foundation, and desires to continue its tree planting practice; and,

WHEREAS, trees in our Village can increase property values, enhance the economic vitality of our business areas, and beautify our community; and,

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and,

WHEREAS, the planting of trees can also offer an opportunity to memorialize individuals who have passed;

NOW, THEREFORE, BE IT RESOLVED, I, Michael E. Schwab, President of the Village of Jackson, Washington County, Wisconsin, do hereby proclaim Friday, April 26, 2019, as Arbor Day in the Village of Jackson.

BE IT FURTHER RESOLVED, staff is directed to plant a tree in Jackson Park in the Village of Jackson. I also urge all citizens to plant trees to gladden the hearts and promote the well being of present and future generations.

Introduced by: _____

Seconded by: _____

Vote: ____Ayes ____Nays

Passed and Approved: _____

Michael E. Schwab - Village President

Attest: _____
Jilline S. Dobratz - Village Clerk

Proof of Posting:

I the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Village Official

Date

DRAFT MINUTES

Village Board Meeting

Tuesday, March 12, 2019 at 7:30 p.m.

Jackson Village Hall

N168W20733 Main Street

Jackson, WI 53037

1. Call to Order and Roll Call.

Pres. Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Kruepke, Kurtz, Lippold, Malcolm, Emmrich, and Olson.

Members Absent: None.

Staff present: Collin Johnson, Chief Vossekuil, Chief Swaney, John Walther, and Brian Kober.

2. Pledge of Allegiance.

Pres. Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

None.

4. Ceremonial Oath of Office – Timothy Trapp – Police Officer

Chief Vossekuil gave a short introduction of new Police Officer Timothy Trapp.

Village Administrator John Walther conducted the ceremonial oath of office for Police Officer Timothy Trapp.

Pres. Schwab requested if the Village Board had no objections, then item #16 on the agenda would be moved to after item #5.

5. Tax Increment District #6 – Update.

Mr. Jim Blise gave a short update on Tax Increment District #6. All improvements were completed by September 2018. One remaining project is moving the electric power from overhead to underground which will be completed in early summer of this year. Also, he gave an update on the status of TIF #4 which generated a \$6.1 million dollar increment for 2018. This item was information only so motion was necessary.

16. West Bend School District – Superintendent Kirkegaard

Superintendent Kirkegaard gave a power point presentation on the proposed school referendum for the April 2nd election. Tr. Lippold questioned the ADA requirements and what is going to happen to the old school property? Kirkegaard replied once the new school is built, then the old property would be placed on the market for sale. Tr. Malcolm stated spending money on the existing school building would be a waste of money, and the building would still be old when done. Pres. Schwab thanked Superintendent Kirkegaard for giving the presentation.

6. Public Hearing – PUD Amendment – Bielinski Homes Inc – Laurel Springs Addition #1 Phasing – Development Agreement

Pres. Schwab opened the public hearing. No one spoke. Pres. Schwab closed the public hearing.

Motion by Tr. Emmrich, second by Tr. Lippold to approve the PUD Amendment for Bielinski Homes Inc – Laurel Springs Addition #1 Phasing – Development Agreement, per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

7. Public Hearing – Planned Unit Development Amendment – Tenant Buildings Storage Units – JJ Merkel

Pres. Schwab opened the public hearing. A resident from the Broken Hill Condo Development spoke on setback from the railroad right of way and if there is going to be an increase in traffic. Pres. Schwab closed the public hearing.

Tr. Kruepke questioned the wetland issue. Administrator Walther stated the item is being addressed by the Developer.

Motion by Pres. Schwab, second by Tr. Olson to approve the PUD Amendment for JJ Merkel – Tenant Buildings Storage Units, per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

8. Public Hearing – Conditional Use Permit – Three Dogs – Renee Kaiser

Pres. Schwab opened the public hearing. Dog owner Renee Kaiser was present to answer any questions. Pres. Schwab closed the public hearing.

Motion by Tr. Emmrich, second by Tr. Lippold to approve the Conditional Use for three dogs at N168 W21966 Main Street, per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

9. Public Hearing – Planned Unit Development – Final Plat – Cobblestone Builders

Pres. Schwab opened the public hearing. Developer Dirk Wildt was present to answer any questions. Pres. Schwab closed the public hearing.

Motion by Tr. Malcolm, second by Tr. Olson to approve the Final Plat for Cobblestone Meadows as presented.

Vote: 7 ayes, 0 nays. Motion carried.

10. Approval of Minutes for the Village Board Meeting of February 12, 2019

Motion by Tr. Kurtz, second by Tr. Malcolm to approve the Village Board Minutes of February 12, 2019.

Vote: 7 ayes, 0 nays. Motion carried.

11. Approval of Licenses

- Entertainment License:

Jackson Pub LLC

- Operators Licenses:

East Side Mart: Austin C. Johnson

Latest Edition: Tracy L. Peterson & Jeremy J. Tapper

Village Mart: Wendy S. Lope

Motion by Pres. Schwab, second by Tr. Kurtz to approve the Entertainment License for Jackson Pub LLC and the Operators Licenses for Austin C. Johnson, Tracy L. Peterson, Jeremy J. Tapper, and Wendy S. Lope.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

12. Budget & Finance Committee

- **Review of quotes for Well #6 Inspection**

Motion by Tr. Olson, seconded by Pres. Schwab to approve the quote from Water Well Solutions for inspection of Well #6 in an amount not to exceed \$9,550.00.

Vote: 7 ayes, 0 nays. Motion carried.

13. Plan Commission

- No Recommendations.

14. Board of Public Works

- No Recommendations.

15. Joint Parks & Recreation.

- No Recommendations.

16. West Bend School District - Update.

Item moved to after item #5 on the agenda.

17. Proposed Public Safety Building - Update.

John Walther gave an update on the items Cedar Corp is proceeding with road & Utility design, wetland delineation scheduling, and WisDOT coordination. Also, they are reviewing the feasible option on incorporating the Village Hall Offices into the plan. Tr. Kurtz stated the plans will have to be changed to accommodate the Village Hall Offices. The proposal is a big added cost, and the building should stay the safety building and the Village Hall should stay in the current location. Why are we talking about changes to the plan now? Tr. Olson stated this is an opportunity to explore a possibility in being more efficient. Tr. Emmrich recommended a long time ago that the Village should look at all services on one campus. If the Village will save money, then we should look at the proposal. Tr. Kruepke stated at least we are talking about changes before the shovel goes into the ground.

18. Nayz Rayz – Banner Sign Review

Pres. Schwab opened the discussion with reviewing the banner approval that the Village Board did six months ago violated the current Village sign code. Director of Building Inspection Collin Johnson stated enforcement becomes a problem when the ordinances are not followed. Administrator Walther alleged banner approval is for a sixteen (16) day time limit as per the Village Ordinance. He recommends the item should be sent back to the Plan Commission with a new application. Tr. Emmrich recommended that the Board should just approved one sign. Pres. Schwab stated these are banners or temporary signs and not permanent signs. More discussion occurred.

Motion by Tr. Lippold, seconded by Tr. Olson to deny an extension of the current signs for Nayz Rayz.

Vote: 6 ayes, 0 nays 1 abstain (Tr. Kruepke) Motion carried.

19. Pizza Station – Banner Sign Review

Tr. Lippold stated Pizza Station did comply with the sign approval the Board gave six months ago. The signs were for promotion and not permanent signs. Pres. Schwab stated the Plan Commission should review the sign code at their next meeting.

Motion by Tr. Lippold, seconded by Tr. Olson to approve a three-month extension of the banner signs for Pizza Station.

Vote: 6 ayes, 0 nays 1 abstain (Tr. Kruepke) Motion carried.

20. Departmental Reports.

Fire Chief Swaney commented the new fire truck is coming along rapidly. April 4th is the final inspection with delivery on April 15th.

Police Chief Vossekuil reported he is working with Washington County on the new radio system, and the winter parking restrictions have been lifted.

21. Mid-Moraine Municipal Association Report.

Tr. Kurtz stated tomorrow night is a meeting at Village Hall at 7:00 p.m. Legislative Committee will be discussing competitive bidding. The Village of Fredonia is hosting the dinner meeting on March 27th.

22. Washington County Board Report.

Supervisor Marcella Bishop gave a short report.

23. Greater Jackson Business Alliance Report.

Brian Heckendorf invited everyone to the Candidate Forum being held on Thursday, March 21st at the Community Center.

24. Citizens to Address the Village Board.

Morgan Koves W204 N17275 Parkview Drive, Jackson WI read a statement to the Board on a complaint about the Early Childhood Program at the Community Center. Tr. Lippold stated that the Board should not comment because of possible litigation.

25. Adjourn.

Motion by Pres. Schwab, second by Tr. Emmrich to adjourn.

Vote: 7 ayes, 0 nays. Meeting was adjourned at 9:12 p.m.

Respectfully submitted:

Brian W. Kober, P.E.
Director of Public Works/Village Engineer

Licenses: April 9, 2019 Village Board Meeting

Name	Establishment	Police Chief Recommendation
OPERATOR'S LICENSES		
Daniel J. Gugg	East Side Mart	Approval
Erin J. Pope	East Side Mart	Approval
Olivia R. Huntowski	Village Mart	Approval
Diane M. Gibas	Walgreen's	Approval

RESOLUTION #19-04

A RESOLUTION FOR OUTDOOR RECREATION AIDS FOR THE VILLAGE OF JACKSON, WASHINGTON COUNTY, WISCONSIN.

WHEREAS, the Village of Jackson, Washington County, Wisconsin is interested in acquiring or developing lands for public outdoor recreation purposes as described in the application; and

WHEREAS, financial aid is required to carry out the project;

THEREFORE, BE IT RESOLVED, that the Village of Jackson, Washington County, Wisconsin, has budgeted a sum sufficient to complete the project or acquisition; and

HEREBY AUTHORIZES the Director of Public Works to act on behalf of the Village of Jackson to:

Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;

Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;

Submit signed documents; and take the necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the Village of Jackson will comply with State and/or Federal rules for the programs to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Introduced by: _____ Seconded by: _____

Vote: ____ Ayes ____ Nays Passed and Approved: _____

Michael E. Schwab, Village President

Attest: _____

Jilline S. Dobratz, Village Clerk

Proof of Posting:

I the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Village Official

Date

DRAFT Minutes
Board of Public Works Meeting
Tuesday, March 26, 2019 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main Street

1. Call to Order and Roll Call.

Chair Olson called the meeting to order at 7:00 p.m.

Members present: Brian Heckendorf, Tr. Malcolm, Gloria Teifke, and Scott Thielmann.

Members excused: Dan Leonard and Tr. Lippold.

Also present: Tr. Kurtz.

Staff present: Brian Kober, John Walther, and Jilline Dobratz.

2. Approval of the Board of Public Works Minutes of February 26, 2019.

Motion by Tr. Malcom, second by Scott Thielman to approve the Board of Public Works minutes of February 26, 2019.

Vote: 5 ayes, 0 nays. Motion carried.

3. Resolution #19-04 STH 60 Shared Use Path – Coffeerville to Eagle Drive

Brian Kober commented the resolution will explain to the Wisconsin Department of Natural Resources that the Village will be applying for a grant. If the grant is awarded, the Village agrees to fund the remaining portion of the project.

Motion by Brian Heckendorf, second by Gloria Teifke to recommend Village Board approve Resolution #19-04 STH 60 Shared Use Path – Coffeerville to Eagle Drive.

Vote: 5 ayes, 0 nays. Motion carried.

4. Proposal to replace Jackson Dr & STH 60 Informational Sign.

Brian Kober explained the informational sign is not working and can't be repaired. The sign is 11 years old and the software that runs it is becoming obsolete. The proposal is to replace the existing sign, keeping the post's, and the sign on top. Only the changeable copy sign will be replaced. The communication of the sign is with a 5-year cellular data plan, on the cloud with US Cellular. The cost of the sign is \$17,966.06 and will come out of hotel/motel room tax funds. This is a full color sign and it could be moved in the future to another location. The original sign quit working the first week of March.

Motion by Scott Thielmann, second by Brian Heckendorf to recommend Budget & Finance and Village Board approval of Proposal #29563 to replace Jackson Dr & STH 60 Informational Sign in an amount not to exceed \$17,966.06.

Gloria Teifke inquired if the deposit would be paid now. Brian Kober stated it would be paid if approved on April 10, 2019. It will take 6 weeks to get the sign up and running.

Vote: 5 ayes, 0 nays. Motion carried.

5. Review of 2018 Jackson Water Utility Consumer Confidence Report.

Brian Kober stated the annual report is for all the samples that were taken in 2018.

The Water Utility maintains 50 miles of water main, has 3,384 customers and pumped 241 million gallons of water. We have a good water source for the community. The

report will go to Village Board for approval, advertised once in the West Bend Daily News and then sent to the DNR for approval.

Motion by Brian Heckendorf, second by Tr. Malcolm recommends Village Board approve the 2018 Jackson Water Utility Consumer Confidence Report.

Vote: 5 ayes, 0 nays. Motion carried.

6. Review of Quotes for replacement of Make-up Air Units at WWTF.

Brian Kober received three quotes from HAVC contractors to replace three roof top Make-up Air units on various buildings at the WWTF. The low bid of \$70,912.00 was by Goschey Mechanical and that is what staff recommends for replacement of the units. Some of the units are 20 years old and are failing.

Motion by Brian Heckendorf, second by Scott Thielmann to recommend approval to Budget & Finance and Village Board to accept the quote from Goschey Mechanical for replacement of Make-up Air Units at WWTF in an amount not to exceed \$70,912.00.

Vote: 5 ayes, 0 nays. Motion carried.

7. Review of Quotes on creating a yard waste and drop-off site.

Brian Kober received an asphalt quote in the amount of \$48,291.00 which includes a limestone base and a driveway quote in the amount of \$8,500.00. An additional quote from Munson Fence includes installing 200' of chain link fence, 6' high, 36" deep concrete for frost protection, includes a 25' sliding gate and has eye sensors on both sides. Optional are the key fobs and a 100 pack of cards for residents. The total for labor and materials of the fence is \$21,395.00. Chair Olson would like to see one additional fencing quote. Brian Kober will have an additional asphalt quote next month as well.

Motion by Chair Olson, second by Brian Heckendorf to refer Review of Quotes on creating a yard waste and drop-off site to the next meeting.

Vote: 5 ayes, 0 nays. Motion carried.

8. Review of Quotes for Service Body for new Water Utility Service Truck.

Brian Kober stated it is in the budget to replace one of the Utility Service Trucks, replacement is ever 10 years. The truck can be ordered in April and it will be ready in the fall. The service body is purchased from another vendor. Three quotes were received; Casper Truck Equipment, Jackson Truck Body and Monroe Truck Equipment. Jackson Truck Body's quote of \$16,580.00 is within 15% of the lowest quote to purchase local. Staff recommends purchasing the service body from Jackson Truck Body. The truck is white powder coated and the price includes the aluminum Tommy gate. The old truck will be sold on Wisconsin Surplus.

Motion by Brian Heckendorf, second by Tr. Malcolm to recommend Budget & Finance and Village Board to approve the quote for the Service Body for new Water Utility Service Truck from Jackson Truck Body in an amount not to exceed \$16,580.00.

Vote: 5 ayes, 0 nays. Motion carried.

9. Discussion of Village Informational Signs.

Brian Kober explained the pictures of the signs were not available yet but he will have it at the next meeting. The signs will be on Main Street/Highway 60, total of 8 signs. Lange Enterprises makes all the Village signs. Brian Kober will get an additional quote.

Motion by Chair Olson, second by Tr. Malcolm to refer Village Informational Signs to next month's meeting.

Vote: 5 ayes, 0 nays. Motion carried.

10. Director of Public Works report.

Brian Kober gave the report. A lot has been sold in Cobblestone Meadows and a building will be going in. It hasn't been warm enough to spray the concrete on the new salt building. The School District is using the old street department for storage. Maplewood Farms, meeting with the owner of the property and developer next week. Jackson Drive grating and curbing will be done in the first phase. John Walther stated he received a letter from the Town of Jackson wanting to know the timeframe for the development. He will remind the Town of Jackson of the joint meeting that was held that determined they will cover the eastern half of Jackson Drive and a portion of Cedar Creek Road. The road needs to be completed to the railroad tracks, all Town of Jackson property.

Motion by Brian Heckendorf, second by Scott Thielmann to place the Director of Public Works report on file.

Vote: 5 ayes, 0 nays. Motion carried.

11. Citizens/Village Staff to Address the Board.

None

12. Adjourn.

Motion by Scott Thielmann, second by Chair Olson to adjourn.

Vote: 5 ayes, 0 nays. Meeting was adjourned 7:37 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk

**VILLAGE OF JACKSON PARKS & RECREATION DEPARTMENT
PARK RENTAL AGREEMENT**

N165 W20330 Hickory Lane, Jackson, WI 53037 (262) 677-9665

PARK AREAS REQUESTED: Jackson Park - Kitchen and Shelters

(Example.: Jackson Park Shelter #1, Hickory Lane Park Volleyball Court #1...)

DAY & DATE FACILITY REQUESTED: September 7, 2019

NAME: Washington County Humane Society % Debbie Block

HOME PHONE #: (262) 677-4388

DATE OF BIRTH (required): 05 / 17 / 64 **EMAIL:** pr@wchspets.org

ADDRESS: 3650 State Road 60, Slinger WI 53086

CELL PHONE #: (262) 227-5654 (Debbie)

EMERGENCY CONTACT: Marnie Brown

PHONE #: (262) 689-4749

TYPE OF ACTIVITY: ☐ **Family/Friend Picnic Gathering** ☐ **Business/Organization Function**

☐ **Event or Sport Event with no charge or sales of any kind – (define activity)** _____

☒ **Fundraising Event or Sport Event with a charge – (define activity)** Walk - Cook-out and celebration of pets and people

(REQUIRES PRE-APPROVAL**

*Note Park Rule #17: Only non-profit, public service organizations, with **prior approval from the Jackson Parks & Recreation Committee and Jackson Village Board**, are permitted to use the parks for sales, raffles, or other fund raising activities (this includes sport tournaments). As per Section III – d. Jackson Park & Hickory Lane Park Concession Stands are rentable only "for eligible, nonprofit groups services which are to be contracted out through the Jackson Parks & Recreation Dept. with profit sharing".)*

HOURS OF USE: 6am to 4pm

NUMBER OF PARTICIPANTS: 300

PROFIT: _____ ****NONPROFIT:** X - \$75.00

ADM. CHARGED: YES _____ NO _____

****NONPROFIT GROUPS:** must provide a copy of the letter showing not for profit status

\$75.00 Deposit (One Check for Deposit Amount & One Check for Rental Amount) Per Facility, Field or Court (\$75.00 per Facility/Grounds/Court will be refunded if areas are properly cleaned and secured after event)

Check here if "Additional Insured Certificate" is required. ☐

FULL PAYMENT TO INCLUDE DEPOSIT & FEE MUST BE RECEIVED TO CONFIRM RESERVATION – ALONG WITH THIS FORM COMPLETELY FILLED OUT!

The undersigned accepts full responsibility for the conduct of the above group while on Village property and agrees to indemnify and save harmless the Village of Jackson from any and all liability which might be occasioned to said Village by virtue of granting the permission in this application. If you need to contact the Village on the day of your event, 1st call Russ Krueger (414) 640-7951 -and 2nd call if no response from first is Brian Kober (414) 333-9696. If you need police assistance call (262) 677-4949. In case of emergency call 9-1-1.

APPLICANT'S SIGNATURE: [Signature]

DATE: 2, 21, 19

FOR OFFICE USE ONLY

FEE PAID: _____ **DATE PAID:** _____ **DEPOSIT REC'D BY:** _____

DATE \$75.00 DEPOSIT RETURNED: _____ **RECEIPT #:** _____

RETURNED DEPOSIT RECEIVED BY: _____ **KEY #:** _____

CREDIT CARD AUTHORIZATION

Name on Card (print) _____

☐ **Billing Same as above or please list** _____

AMEX

Sec. Code

VISA/MC

CVV Code

or Discover

Exp. Mo.

Exp. Yr.

I authorize the Jackson Jt. Parks & Recreation Dept. to charge my credit card for the above fees. If the Jackson Jt. Parks & Recreation Dept. is unable to process my payment, I will be responsible for an alternate payment arrangement.

Signature _____

Date _____

When paying with a credit card, the cardholder agrees to pay the rental fee immediately on the provided card.

We will hold the card information on file and it will be considered and used as a security deposit.

8/2018