

**APPROVED Minutes  
Board of Public Works Meeting  
Tuesday, March 29, 2022 at 6:00 p.m.  
Jackson Municipal Complex  
Village Board Room  
N168W19851 Main Street  
Jackson, WI 53037**

**1. Call to Order and Roll Call**

Chair Heckendorf called the meeting to order at 6:00 p.m.

Members Present: Tr. Engelhardt, Sarah Malchow, Tim Meffert, Steve Schoen, and Gloria Teifke

Members Excused: Tr. Matter

Staff Present: Administrator Jen Keller, Director of Public Works Brian Kober and Clerk Jilline Dobratz

**2. Approval of the Board of Public Works Minutes of February 22, 2022**

Motion by Sarah Malchow, second by Gloria Teifke to approve the Board of Public Works minutes of February 22, 2022.

Vote: 6 ayes, 0 nays. Motion carried.

**3. Discussion/Action on Industrial Drive Resurfacing Project 2022**

Director Kober gave background information. The WisDOT is accepting applications for grant funding until April 1, 2022.

Motion by Tr. Heckendorf, second by Tr. Engelhardt to direct staff to write the grant for the Industrial Drive Resurfacing Project 2022.

Vote: 6 ayes, 0 nays. Motion carried.

**4. Ordinance #22-07 Amending Chapter 42 Regarding Traffic Signs – Morning Meadows Phase 2**

Director Kober gave information on the current intersection traffic signs.

Motion by Tr. Engelhardt, second by Tim Meffert to recommend Village Board approve Ordinance #22-07 Amending Chapter 42 Regarding Traffic Signs – Morning Meadows Phase 2.

Vote: 6 ayes, 0 nays. Motion carried.

**5. Resolution #22-06 Accepting Sanitary and Water System – Morning Meadows Phase 2**

Motion by Tr. Engelhardt, second by Tr. Heckendorf to recommend Village Board approve Resolution #22-06 Accepting Sanitary and Water System – Morning Meadows Phase 2.

Vote: 6 ayes, 0 nays. Motion carried.

**6. Director of Public Works Report**

Director Kober gave the report.

Motion by Tr. Heckendorf, second by Tr. Engelhardt to place the Director of Public Works Report on file.

Vote: 6 ayes, 0 nays. Motion carried.

**7. Citizens/Village Staff to Address the Board**

Director Kober stated the yard waste site is now open.

**8. Adjourn**

Motion by Chair Heckendorf, second by Tr. Engelhardt to adjourn.

Vote: 6 ayes, 0 nays. Meeting was adjourned at 6:36 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCPC*  
Village Clerk