

APPROVED MINUTES

Budget & Finance Committee Meeting

Tuesday, March 14, 2023 at 7:00 p.m.

Jackson Municipal Complex

Village Board Room

N168W19851 Main Street

Jackson, WI 53037

1. Call to Order and Roll Call

President Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Heckendorf and Matter

Village Board Member Present: Trustee Kruepke

Staff Present: Police Lieutenant Todd Fristed, Director of Public Works/Village Engineer Brian Kober, Fire Chief Aaron Swaney, Parks and Recreation Director Kelly Valentino, and Village Clerk Jilline Dobratz

Also Present: Christian Tscheschlok of Economic Development Washington County

2. Approval of Minutes for the Budget & Finance Meeting of February 14, 2023

Motion by Tr. Matter, second by Tr. Heckendorf, to approve the Budget & Finance meeting minutes of February 14, 2023.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the February 2023 Check Register and Treasurer's Report

Motion by Tr. Heckendorf, second by Tr. Matter, to approve the February 2023 Check Register and Treasurer's Report.

Tr. Heckendorf inquired on closing out the Jackson Municipal Complex project. Director Kober explained warranty items remain in which Cedar Corporation is managing.

Vote: 3 ayes, 0 nays. Motion carried.

4. Resolution #23-04 Establishing Rates for Septic and Holding Tank Waste

Motion by Tr. Heckendorf, second by Pres. Schwab, to recommend Village Board approve Resolution #23-04 Establishing Rates for Septic and Holding Tank Waste.

Vote: 3 ayes, 0 nays. Motion carried.

5. Pay Request #1 – STH Utility Upgrade Project

Director Kober gave background information on the project. Detour information and updates are being provided to businesses and is also being placed on the Village's website.

Motion by Tr. Heckendorf, second by Tr. Matter, to recommend Village Board approve Pay Request #1 – STH Utility Upgrade Project to Advance Construction in the amount of \$115,787.61.

Vote: 3 ayes, 0 nays. Motion carried.

6. Pay Request #5 – Willow Ridge Drive Reconstruction Project

Motion by Pres. Schwab, second by Tr. Heckendorf, to recommend Village Board approve Pay Request #5 – Willow Ridge Drive Reconstruction Project in the amount of \$41,865.80.

Vote: 3 ayes, 0 nays. Motion carried.

7. Citizens to address the Budget & Finance Committee

None.

8. Adjourn

Motion by Pres. Schwab, second by Tr. Heckendorf, to adjourn at 7:08 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted,

Jilline Dobratz, *MMC/WCPC*
Village Clerk