

**DRAFT MINUTES
POLICE & FIRE COMMISSION
Thursday, March 2, 2023 at 6:00 p.m.
Jackson Municipal Complex
Village Board Room
N168W19851 Main Street
Jackson, WI 53037**

1. Call to order and roll call.

President Phillips called the meeting to order at 6:00 p.m.

Members present: Mark Phillips, Jim Meyers, Douglas Alfke, Jill Washburn, Lee Zacharyasz

Members Absent: None

Staff present: Chief Aaron Swaney and Chief Ryan Vossekuil

2. Approval of Minutes for the Police & Fire Commission Meeting of December 28, 2022.

Motion to approve by Lee Zacharyasz second by Jill Washburn

Roll Call Vote: 5 ayes, 0 nays. Motion carried.

3. Staff Update and Discussion of Pending Policies and Procedures related to Police and Fire Commission Duties.

Fire Update:

Summary discussion of award and promotion banquet. 9 members were promoted.

Call volume has been steady and rising

Several new EMT members are in training

Discussion of plans during road construction. Alternate routes are available and emergency vehicles can move through the construction

Police Update:

Fully Staffed

Most recent hire is doing well in school. Chief has received high praise of this candidate from school.

Previous 2 hires have completed probationary period and doing well.

Discussion of formalizing written procedures for PFC as related to the departments

Draft procedures distributed to PFC members for cursory review

Further review by PFC until next meeting for further discussion and amendment

(Next meeting 4/27/2023 – 6:00PM)

Planned adoption of documents is summer 2023.

**4. Closed session Pursuant to Wisconsin Statute §19.85(1)(c)
Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility for the purpose of Fire Department promotions and hiring applicants.**

Motion to convene into closed session at 6:28 p.m., by Mark Phillips, second by Jim Meyers

Roll Call Vote: 5 ayes, 0 nays. Motion carried.

5. Reconvene into open session.

Motion to re-convene open session at 7:39 PM, by Mark Phillips, second by Jim Meyers
Roll Call Vote: 5 ayes, 0 nays. Motion carried.

6. Possible Action related to the Closed Session.

Motion to advance candidates new candidate for fulltime Firefighter/Paramedic position, by
Lee Zacharyasz, second by Douglas Alfke.
Vote: 5 ayes, 0 nays. Motion carried.

7. Adjourn.

Motion to adjourn by Mark Phillips, second by Jill Washburn.
Roll Call Vote: 5 ayes, 0 nays. Motion carried. Meeting was adjourned at 7:41 p.m.

Respectfully submitted,

Jim Meyers
Police & Fire Commission.