

APPROVED Minutes
Board of Public Works Meeting
Tuesday, February 23, 2021 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street

1. Call to Order and Roll Call

Chair Tr. Olson called the meeting to order at 7:00 p.m.

Members Present: Tr. Heckendorf, Tr. Lippold, Sarah Malchow, Tim Meffert, Steve Schoen, and Gloria Teifke

Staff Present: Jen Keller, Brian Kober and Jilline Dobratz

2. Approval of the Board of Public Works Minutes of January 26, 2021

Motion by Gloria Teifke, second by Tr. Lippold to approve the Board of Public Works minutes of January 26, 2021 as presented.

Vote: 7 ayes, 0 nays. Motion carried.

3. TIF #6 – Rosewood Lane & Sylvester Court Additional Construction Cost

Scott Schmidt and Brad Abraham, Washington County, presented background information on the 2018 project and additional construction costs. Scott Schmidt stated poor soils were found on the sites, an underground spring was encountered, and roads had to be corrected. The grand total due is \$81,018.17.

Motion by Tr. Olson, second by Sarah Malchow to recommend Budget & Finance and Village Board approve TIF #6 – Rosewood Lane \$45,156.68 and Sylvester Court Additional Construction Cost in the amount of \$35,862.03.

Vote: 6 ayes, 1 nay (Steve Schoen). Motion carried.

4. Review of License Agreement to Farm Public Land – Robert Loduha

Jen Keller gave information on the agreement to farm 20 acres owned by the Village. This will also help keep the property maintained. The requirements have been met by Robert Loduha.

Motion by Tr. Heckendorf, second by Tr. Lippold to recommend Budget & Finance and Village Board approve the License Agreement to Farm Public Land – Robert Loduha in the amount of \$2,500.00 per year and change the term to the calendar year.

Vote: 7 ayes, 0 nays. Motion carried.

5. Pay Request #4 – 2020 Road and Utility Project – Wondra Construction

Brian Kober explained the line items. Funds are still being retained for landscaping.

Motion by Tr. Heckendorf, second by Tr. Olson to recommend Budget & Finance and Village Board approve Pay Request #4 – 2020 Road and Utility Project – Wondra Construction in the amount of \$19,939.87.

Vote: 7 ayes, 0 nays. Motion carried.

6. Pay Request #6 – Spruce Street & Ridgeway Drive Extension – TIF #7

Brian Kober commented on the remaining items. Once the sidewalk is completed the project will be finished.

Motion by Tr. Heckendorf, second by Tr. Lippold to recommend Budget & Finance and Village Board approve Pay Request #6 – Spruce Street & Ridgeway Drive Extension – TIF #7 in the amount of \$20,484.68.
Vote: 7 ayes, 0 nays. Motion carried.

7. Review of RFP for Fiber Internet to Village of Jackson Buildings

Brian Kober reviewed the proposals for fiber. Seven companies submitted proposals with four internet providers: Spectrum, AT&T, Midwest Fiber, Pros4 Technology, Atlantic STS, TCG, and PCS. Jen Keller stated Chief Swaney and Chief Vossekuil are comfortable with 50 x 50 bandwidth. This would be a five year contract.

Motion by Tr. Olson, second by Tr. Lippold recommend Budget & Finance and Village Board approve Fiber Internet to Village of Jackson Buildings contract with Midwest Fiber Option #2 for a monthly cost of pricing on one site, with no initial installation cost, work with Pros 4 Technology, and add to the contract the ability to upgrade the service if needed.

Vote: 7 ayes, 0 nays. Motion carried.

8. Review of RFP for New Phone System for Village of Jackson Buildings

Brian Kober reviewed the proposals for the phone system. Three companies submitted proposals. Currently the phone system for all the buildings are separate and calls cannot be transfer. Discussion ensued on monthly fees and equipment fees.

Motion by Tr. Olson, second by Tr. Lippold to refer the New Phone System for Village of Jackson Buildings to next month's Board of Public Works meeting.

Vote: 7 ayes, 0 nays. Motion carried.

9. Review of RFP for Sewer Interceptor and Water Main Study by City Water

Brian Kober provided information on the RFP from City Water. Task 1 is to look at the Water Service Expansion in the amount \$4,000.00. Task 2 is for the Sanitary Sewer Expansion in the amount of \$5,000.00. Discussion ensued on water study.

Motion by Tr. Heckendorf, second by Sarah Malchow to recommend Budget & Finance and Village Board approve the quote for Sewer Interceptor and Water Main Study by City Water in the amount of \$9,000.00

Vote: 7 ayes, 0 nays. Motion carried.

10. Review of MOU with WisDOT for Ridgeway Drive and STH 60

Brian Kober reviewed the Memorandum of Understanding from the DOT.

Motion by Tr. Olson, seconded by Tr. Lippold to recommend staff work with WisDOT on adding language for a roundabout at Eagle Drive and STH 60.

Vote: 7 ayes, 0 nays. Motion carried.

11. Director of Public Works Report

Brian gave the report. Project updates were provided.

Motion by Tr. Lippold, second by Tr. Olson to place the Director of Public Works Report on file.

Vote: 7 ayes, 0 nays. Motion carried.

12. Citizens/Village Staff to Address the Board

None.

13. Adjourn.

Motion by Tr. Olson, second by Tr. Heckendorf to adjourn.
Vote: 7 ayes, 0 nays. Meeting was adjourned at 9:09 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk