

APPROVED MINUTES

Budget & Finance Committee Meeting

Tuesday, February 9, 2021 at 7:00 p.m.

Jackson Village Hall

N168 W20733 Main Street

Jackson, WI 53037

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Heckendorf and Olson.

Village Board Members Present: Trustees Kruepke and Lippold.

Staff Present: Brian Kober, Jen Keller, Chief Swaney, Kelly Valentino, and Jilline Dobratz.

Others Present: Jonathan Schatz, Ehlers.

2. Approval of Minutes for the Budget & Finance meeting of January 12, 2021

Motion by Tr. Heckendorf, second by Tr. Olson to approve the Budget & Finance minutes of January 12, 2021.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the January 2021 Treasurer's Report and Check Register

Motion by Tr. Olson, second by Tr. Heckendorf to approve the January 2021 Treasurer's Report and Check Register as presented.

Vote: 3 ayes, 0 nays. Motion carried.

4. EMS Service Invoice – Mary A. Pitz

Chief Swaney gave background information. The report from the call was accurate and services were rendered.

Motion by Pres. Schwab, second by Tr. Olson recommend Village Board deny the request to waive the EMS Service Invoice – Mary A. Pitz.

Vote: 2 ayes, 0 nays, 1 abstain (Tr. Heckendorf). Motion carried.

5. Resolution #21-06 – Resolution Awarding the Sale of \$8,030,000 General Obligation Public Safety Building Bonds, Series 2021A

Jonathon Schatz, Ehlers, gave information on the bond sale and the bidders.

Premium was received on the bid, so the amount was able to be reduced. The remaining amount will go toward the payment of interest.

Motion by Pres. Schwab, second by Tr. Olson recommend Village Board approve Resolution #21-06 – Resolution Awarding the Sale of \$8,030,000 General Obligation Public Safety Building Bonds, Series 2021A.

Vote: 3 ayes, 0 nays. Motion carried.

6. Pay Request #10 – Municipal Complex Building

Brian Kober stated the major cost was concrete and pouring of the floors.

Motion by Tr. Heckendorf, second by Tr. Olson recommend Village Board approve payment for Pay Request #10 – Municipal Complex Building in the amount of \$704,138.51.

Vote: 3 ayes, 0 nays. Motion carried.

7. Pay Request #3 – 2020 Road and Utility Project – Wondra Construction

Brian Kober commented this is for the Hunters Road Project. Funds for landscaping are being held. The streetlights will be installed in the next few weeks.

Motion by Pres. Schwab, second by Tr. Heckendorf recommend Village Board approve payment for Pay Request #3 – 2020 Road and Utility Project – Wondra Construction in the amount of \$130,430.40.

Vote: 3 ayes, 0 nays. Motion carried.

8. Pay Request #5 – Spruce Street & Ridgeway Drive Extension – TIF #7

Brian Kober gave information on the asphalt and sidewalks. The project will be finished in the Spring.

Motion by Tr. Heckendorf, second by Tr. Olson recommend Village Board approve payment for Pay Request #5 – Spruce Street & Ridgeway Drive Extension – TIF #7 in the amount of \$240,567.24.

Vote: 3 ayes, 0 nays. Motion carried.

9. RFP for 2021 Willow Ridge Drive Reconstruction Project

Brian Kober explained the RFP is to start the engineering process for the project. The low bidder was Cedar Corp. for the design work.

Motion by Pres. Schwab, second by Tr. Olson recommend Village Board approve the amount of \$23,500.00 for engineering services for the 2021 Willow Ridge Drive Reconstruction Project to Cedar Corp.

Vote: 3 ayes, 0 nays. Motion carried.

10. Citizens to address the Budget & Finance Committee

None.

11. Adjourn

Motion by Pres. Schwab, second by Tr. Heckendorf to adjourn at 7:15 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk