

APPROVED MINUTES
Village Board Meeting
Tuesday, January 12, 2021 at 7:30 p.m.
Jackson Village Hall
N168 W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Emmrich, Heckendorf, Kruepke, Lippold, Olson and Wells.

Staff Present: Collin Johnson, Jen Keller, Brian Kober, Kelly Valentino, Chief Vossekuil, John Walther and Jilline Dobratz.

Also Present: Phil Cosson, Ehlers

2. Pledge of Allegiance

Pres. Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item

None.

4. Ceremonial Oath of Office – Jennifer Keller - Administrator

Village Clerk Dobratz conducted the Oath of Office for Administrator Jennifer Keller.

5. Committee Member Appointment and Administration of Oath of Office – Board of Public Works

Pres. Schwab would like to appoint Steve Schoen to finish the term ending in 2021. In the past, Steve has served on Plan Commission and has expressed interest in serving on the Board of Public Works. The Oath of Office will take place at a later date.

Motion by Pres. Schwab, second by Tr. Emmrich to nominate Steve Schoen to serve on the Board of Public Works with a term expiring in 2021.

Vote: 7 ayes, 0 nays. Motion carried.

6. Resolution #21-01 – Honoring John M. Walther for His Years of Service

Pres. Schwab read Resolution #21-01.

Motion by Pres. Schwab, second by Tr. Emmrich Resolution #21-01 – Honoring John M. Walther for His Years of Service.

Vote: 7 ayes, 0 nays. Motion carried.

7. Resolution #21-04 – Welcoming New Residents into the Village of Jackson

Pres. Schwab read Resolution #21-14

Motion by Pres. Schwab, second by Tr. Kruepke to approve Resolution #21-04 – Welcoming New Residents into the Village of Jackson.

Vote: 7 ayes, 0 nays. Motion carried.

8. Approval of Minutes for the Village Board Meeting of December 8, 2020 and Special Village Board Meeting of December 21, 2020

Motion by Tr. Emmrich, second by Tr. Lippold to approve the Village Board Minutes of December 8, 2020 and Special Village Board Meeting of December 21, 2020.

Vote: 7 ayes, 0 nays. Motion carried.

9. Approval of Licenses

- Operators Licenses:
 - East Side Mart, Main Street Mart & The Village Mart: McKell M. Grant, Charlie G. Nehmer, Misty M. Smith, Maxwell C. Werner
 - Latest Edition Saloon: Amanda R. Van AbelMotion by Tr. Olson, second by Tr. Heckendorf to approve the licenses as listed.
Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

10. Budget & Finance Committee

- Pay Request #9 – Municipal Complex Building
Motion by Tr. Wells, second by Tr. Emmrich to approve Pay Request #9 – Municipal Complex Building in the amount of \$1,091,109.82.
Vote: 7 ayes, 0 nays. Motion carried.
- Resolution #21-02 – Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$8,135,000 for Fire and Police Safety Building.
Phil Cosson of Ehlers gave background information. If given authorization tonight, the final winning bid will be brought for action next month. He explained the benefits of remaining bank qualified. There is a cost change of \$100,000.000 for the Burn Building, nothing else has been added. Additional funds will be needed for the rest of the project in March. A presale report was distributed and explained. The payments will be until 2040. In 2030 or later the debt can be prepaid or refinanced. The Village is rated A2, an official statement will be prepared, and a rating call will be held with Moody's. The goal is to maintain the A2 rating. It will be a competitive bond sale. The estimate to close on the proceeds is February 25, 2021. TID #4 is starting to be paid back.
Motion by Tr. Lippold, second by Tr. Emmrich to approve Resolution #21-02 – Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$8,135,000 for Fire and Police Safety Building.
Tr. Heckendorf inquired on the bond financing. Phil Cosson explained the debt cannot be paid down, we have three years to spend the money and it could also go into the Village's debt services fund.
Vote: 7 ayes, 0 nays. Motion carried.
- Resolution #21-03 – Resolution Providing for the Sale of \$8,135,000 General Obligation Public Safety Building Bonds, Series 2021A.
Motion by Pres. Schwab, second by Tr. Emmrich to approve Resolution #21-03 – Resolution Providing for the Sale of \$8,135,000 General Obligation Public Safety Bonds, Series 2021A.
Vote: 7 ayes, 0 nays. Motion carried.

11. Development Agreement – Morning Meadows – Home Path Financial LP

John Walther gave background information. The infrastructure of Phase 1 is in and the final lift of asphalt has to be accounted for in a letter of credit or an escrow account. Home Path Financial would like to start Phase 2 which is an additional 26 parcels. The final Phase 3 is north of the creek. Sam Jagodzinski of Home Path Financial was present and gave

information on the project. Phase 1 home construction is expected to start in April or May and Phase 2 in July or August depending on home sales.

Motion by Tr. Emmrich, second by Tr. Lippold to approve Development Agreement – Morning Meadows – Home Path Financial LP per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

12. Plan Commission

- No Recommendations

13. Board of Public Works

- No Recommendations

14. Joint Parks & Recreation

- Resolution #21-05 Adoption of the Parks, Recreation & Open Space Plan
Motion by Pres. Schwab, second by Tr. Olson to approve Resolution #21-05 Adoption of the Parks, Recreation & Open Space Plan.

Kelly Valentino gave a presentation with background information. The previous plan was approved in 2009, it was the second plan for the Village. That plan was a joint plan that included the Town of Jackson. After that approval, the next plan was put on hold due to changes between the Village and Town. The DNR understood and have been patient with them. After the mediated agreement between the Village and Town in 2018, it was decided that the Parks, Recreation & Open Space Plan would be separate from the Town. Having an approved plan allows the Village to apply for state and local grants which is essential. Pres. Schwab thanked Kelly for the presentation and thanked all the volunteers. Kelly thanked the active Friends Group for all the support, help and the relief of financial stress.

Vote: 7 ayes, 0 nays. Motion carried.

15. Village Municipal Complex – Update – Cedar Corp

Brian Kober stated the project is on schedule and will be done in mid-September. Furniture and office layouts will be discussed next. A tour can be set up with the contractor.

16. West Bend School District Report

None.

17. Washington County Board Report

None.

18. Greater Jackson Business Alliance Report

Tr. Heckendorf stated the next general membership meeting is next week at the Community Center. CJ Lewandowski will be the speaking on the real estate market in the area. The Business Alliance is rolling out a new website.

19. Department Reports

Chief Vossekuil showed the plaque from the Wisconsin Law Enforcement Accreditation Group for their Core Standards Verification for their three year renewal.

Kelly Valentino stated the 4k parent information night will be virtual on Thursday night. Monte Carlo night has been canceled.

Jilline Dobratz gave information on the February 16th Spring Primary Election for State Superintendent of Public Instruction. The polls will be open from 7:00 a.m. to 8:00 p.m. at Village Hall. Absentee voting starts February 2nd and continues until February 12th.

Brian Kober reported the garbage and recycling containers are being delivered by the Village again. They have had no issues with plowing in the new attachment. Dan Rathke, Water Utility Supervisor, retired after 30 years with the Village. Jeff Kreutzinger is now in that position. Joe Serio has transferred from the Street Department to the Water Department and Austin Kison was hired for the Street Department.

Jen Keller commented she is focusing on meetings and is encouraging one on one meetings with the Board members.

John Walther has had meetings with Jen over the last several weeks. He thanked the Board for support over the years. The Village is moving along and is more financially stable. He thanked all of the staff for being supportive throughout all the years.

20. COVID-19 Update

Tr. Emmrich thanked the Fire Department for hosting Washington County COVID vaccinations.

21. Succession Planning

Kelly Valentino commented this will be worked on with Jen Keller.

22. Citizens to Address the Village Board

None.

23. Future Agenda Items

Tr. Emmrich would like to see an employee recognition plan and evaluation policy.

24. Closed Session pursuant to Wis. Stats. §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Motion by Pres. Schwab, second by Tr. Lippold to convene into closed session at 8:46 p.m. to include the Village Board, the outgoing Village Administrator, the incoming Village Administrator, and the Police Chief.

Roll Call Vote: 7 ayes, 0 nays. Motion carried.

Motion amended by Pres. Schwab, second by Tr. Lippold to convene into closed session at 8:46 p.m. to include the Village Board, the outgoing Village Administrator, the incoming Village Administrator, the Police Chief, and the Village Engineer.

Roll Call Vote: 7 ayes, 0 nays. Motion carried.

Reconvene into Open Session with Possible Action

Motion by Tr. Lippold, second by Tr. Olson to reconvene into open session at 9:16 p.m.
Vote: 7 ayes, 0 nays. Motion carried.
No action was taken in open session.

25. Adjourn

Motion by Pres. Schwab, second by Tr. Wells to adjourn.
Vote: 7 ayes, 0 nays. Meeting was adjourned at 9:16 p.m.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk